

COMMUNICATIONS FROM CITY OFFICIALS

III.1 Clerk-Treasurer

December 18, 2018

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:

M & T Bank	Checking/Savings/Money Market/Cash Management
Bank of America	Investments

Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2019.

In the best interest of the City, with the current market situation, please grant me the authority to make any necessary modifications to the above referenced bank designations.

Thank you for your cooperation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Zadzilka SECONDED by Alderman Tylec
 That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2019, subject to review and recommendation of the City Auditors:

Manufacturers and Traders Trust Company, North Tonawanda Office:

- General Fund (Checking/Savings)
- Water Fund (Checking/Savings)
- Chemlink (transfer account only)
- Golf Course Account - Charges
- Rental Assistance HUD Fund
- Trust & Agency Fund
- Community Development Fund
- Community Development Block Grant Fund
- Community Development Imprest Account
- Municipal Payroll Fund
- Flex Plan
- Health Reimb
- Housing Rehab
- HOME Re-Habilitation
- Municipal Clearing Account
- Payroll
- Section 108 Fund
- Capital Construction Fund (Checking/Savings)

Bank of America, North Tonawanda Office:

- Belmont - Rental Assistance (transfer account only)

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.2 Clerk-Treasurer

December 18, 2018

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please pass the necessary resolution for the year 2019, authorizing the City Clerk-Treasurer to invest City of North Tonawanda monies in either, Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield per the City of North Tonawanda Cash Management and Investment Policies and Procedures, which are to be followed by the City Clerk-Treasurer, when said investments are made.

Thank you for your cooperation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Berube SECONDED by Alderman Braun
 That the Common Council hereby authorizes the City-Clerk Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield for year 2019.
 Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.3 Clerk-Treasurer

December 18, 2018

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

It is likely that various funds will be in need of monies to meet payroll and voucher payments throughout the year 2019.

Please authorize the City Clerk-Treasurer to make temporary loans whenever necessary from various City funds, until revenues are received and these loans are repaid.

Thank you for your cooperation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Braun SECONDED by Alderman Pecoraro
 That the Common Council hereby authorizes the City-Clerk Treasurer to make temporary loans whenever necessary from various City funds, until revenues are received and these loans are repaid for year 2019.

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.4 Clerk-Treasurer

December 13, 2018

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

As of this date, I have counted the petty cash and receipts for all authorized Departments and found them to be correct.

Please authorize each Department to submit petty cash slips and vouchers to the City Accountant for payment.

Also, please authorize each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ WWTP	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

MOVED by Alderman Pecoraro SECONDED by Alderman Braun
 That the Common Council hereby authorizes each Department to submit petty cash slips and vouchers to the City Accountant and also authorizes each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ WWTP	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.5 Clerk-Treasurer

December 18, 2019

Honorable Mayor & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

I respectfully request that your Honorable Body designate the *Niagara Gazette* as the official newspaper for the City of North Tonawanda.

The above mentioned publication is used for a variety of legal notices during the course of the year. The designation of this newspaper allows for publication of said notices based on the best price for the City of North Tonawanda.

If your Honorable Body should concur, I respectfully request that you vote in the affirmative for this official designation.

Respectfully,
Daniel R. Quinn
City Clerk-Treasurer

MOVED by Alderman Tylec **SECONDED** by Alderman Berube
That the Common Council hereby designates the *Niagara Gazette* as the official newspaper
for the City of North Tonawanda for 2019.
Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

ADJOURNMENT

MOVED by Alderman Pecoraro **SECONDED** by Alderman Zadzilka
That this reorganizational session of the Common Council be and hereby is adjourned.
CARRIED.

Time of adjournment: 6:42 P.M.

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer