

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**August 14, 2025**

**The following meetings have been scheduled for TUESDAY, AUGUST 19, 2025**

**6:15 PM Common Council Meeting Discussion**

**6:30 PM Common Council Meeting**

**Respectfully submitted,**



**Donna L. Braun  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranca**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE: Agenda for Regular Session TUESDAY, AUGUST 19, 2025, 6:30 PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED 7/22/2025**

- 1) Legal Notice – Public Hearing for Local Law #3 of 2025 to override the Tax Levy Limit established in the General Municipal Law Section 3-c – City Clerk-Treasurer**

**PROOF OF PUBLICATION PUBLISHED 8/8/2025**

- 1) Legal Notice – Estoppel Notice for the Construction and Reconstruction of Improvements to the City's Community Center – City Clerk-Treasurer**

**COMMUNICATIONS FROM CITY OFFICIALS**

<b>II. Attorney</b>	<b>Re: Approval of Proposed Sale of City Real Property - 78 &amp; 98 Bridge Street</b>
<b>IV. Engineer</b>	<b>Re: Award of Contract for the 2025-03 City Parks Paving Improvements Project</b>
<b>VII.1 Accountant</b>	<b>Re: Payment of the Abstract of Claims Dated August 19, 2025</b>
<b>VII.2 Accountant</b>	<b>Re: Approval of Local Law #3 of 2025 to Override the Tax Levy Limit</b>
<b>X.1 Police Chief</b>	<b>Re: Approval to Amend City Code Vehicle and Traffic Section 96-53 Parking in Shopping Centers</b>

**X.2 Police Chief**

**Re: Approval of the reappointment of Yanni Malamas as a Commissioner of Deeds for the City of North Tonawanda**

**X.3 Police Chief**

**Re: Approval to Amend City Code Vehicle and Traffic §96-14.2 - §96-14.5 Parking of Unregistered/Uninspected Vehicles**

**XXV. Monthly Reports**

**.1 Clerk-Treasurer**

**.2 Senior Citizen Center**

**XXXII. Dir. Community Development**

**Re: Approval for a required Public Hearing for the Community Development Block Grant Program**

**COMMUNICATIONS FROM OTHERS**

**A.**

**Tina Balling**

**Re: Permission to close Ganson Street for a Halloween/ Fall Fest Party, Saturday, October 11<sup>th</sup>**

**Respectfully submitted,**



**Donna L. Braun  
City Clerk-Treasurer**

STATE OF NEW YORK

NIAGARA COUNTY, } SS, \_\_\_\_\_

AUG 19 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

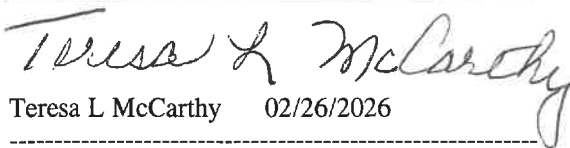
A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 351909  
was printed and published in said paper on the following dates:

08/02/2025

  
Principal Clerk

Subscribed and sworn to before me this

8.2.25

  
Teresa L McCarthy 02/26/2026

Notary Public

Expiration Date

Please take notice that the Mayor and Common Council of the City of North Tonawanda will hold a public hearing on Tuesday August 12th, 2025, at 6:15 in the Common Council Chambers, City Hall, 216 Payne Avenue, North Tonawanda, New York 14120. The purpose of said hearing will be to accept comments on proposed Local Law No. 3 of the year 2025 entitled "A Local Law of the City of North Tonawanda, New York to override the Tax Levy Limit established in the General Municipal Law Section 3-c." A copy of the proposed Local Law No. 3 of the year 2025 is available and may be inspected on the City Hall website, [www.northtonawanda.org](http://www.northtonawanda.org).  
N#351909 8/2/2025

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

RECEIVED  
CITY CLERK'S OFFICE

2025 AUG 6 PM 1:51  
NORTH TONAWANDA NY

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

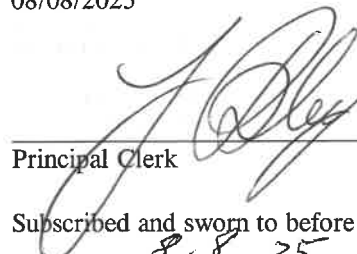
AUG 19 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

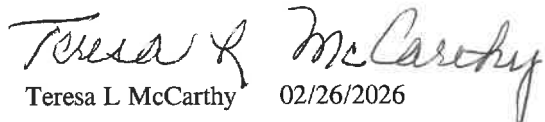
A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 352287  
was printed and published in said paper on the following dates:

08/08/2025

  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this

8.8.25

  
Teresa L. McCarthy 02/26/2026

Notary Public

Expiration Date

TERESA L. MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

RECEIVED  
CITY CLERK'S OFFICE

2025 AUG 13 AM 9:16  
NORTH TONAWANDA NY

#### **ESTOPPEL NOTICE**

The resolution, a summary of which is published herewith, has been adopted by the Common Council of the City of North Tonawanda on August 5, 2025, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the City of North Tonawanda, Niagara County, New York is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Donna Braun, City Clerk-Treasurer  
City of North Tonawanda

#### **SUMMARY OF BOND RESOLUTION**

Set forth below is a summary of said resolution adopted by the Common Council of the City of North Tonawanda on August 5, 2025.

1. The resolution is entitled "BOND RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF NORTH TONAWANDA, NIAGARA COUNTY, NEW YORK (THE "CITY") AUTHORIZING THE ISSUANCE OF \$15,000,000 IN SERIAL BONDS OF THE CITY TO FINANCE THE CONSTRUCTION AND RECONSTRUCTION OF IMPROVEMENTS TO THE CITY'S COMMUNITY CENTER"
2. Object or Purpose: finance the construction and reconstruction of improvements to the community center in and for the City of North Tonawanda, including all ancillary, incidental and related equipment, machinery, apparatus, costs and expenses thereof.
3. Period of Probable Usefulness: 25 years.
4. Amount of Debt Obligations Authorized: \$15,000,000.

The resolution summarized herein shall be available for public inspection during normal business hours at the offices of the City Clerk-Treasurer, City of North Tonawanda, City Hall, 216 Payne Avenue, North Tonawanda, New York 14120

N#352287

8/8/2025

# City of North Tonawanda

EDWARD A. ZEBULSKE, III  
CITY ATTORNEY

NICHOLAS B. ROBINSON  
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER  
ASSISTANT CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592



August 11, 2025

**AUG 19 2025**

Hon. Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

RE: Proposed Sale of City Real Property – 78 & 98 Bridge Street

Dear Honorable Body:

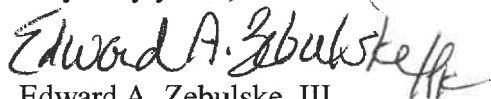
Below, for your consideration, is a resolution regarding the proposed sale of city real property at 78 and 98 Bridge Street, North Tonawanda, New York, for future development as Bridge Street Landing, LLC.

**WHEREAS, THE City of North Tonawanda has entered into an Agreement to sell 78 and 98 Bridge Street in the City of North Tonawanda, New York, to VisoneCo Site Development, LLC, of 9829 Main Street, Clarence, New York 14031, with the property to be titled to Bridge Street Landing, LLC.**

**NOW THEREFORE BE IT RESOLVED, that the Mayor is hereby authorized to execute the deed and any other documents related to said sale.**

Should your Honorable Body concur, please authorize the Mayor to execute the sale documents between the City of North Tonawanda and VisoneCo Site Development, LLC, 9829 Main Street, Clarence, New York 14031, subject to any further review by the City Attorney.

Very truly yours,



Edward A. Zebulske, III  
City Attorney

EAZ/lk  
Att.

2025 AUG 11 PM 1:31  
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



**City of North Tonawanda**  
**Department of Engineering**  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
[www.northtonawanda.org](http://www.northtonawanda.org)

**Chelsea L. Spahr, P.E.**  
*City Engineer*  
Phone: (716) 695-8565  
Fax: (716) 695-8568

August 14, 2025

**AUG 19 2025**

Honorable Austin J. Tylec, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, New York 14120

**Re: 2025-03: City Parks Paving Improvements Project  
Award of Contract**

Dear Honorable Body:

On August 12, 2025, six (6) bids were received and opened by the City Clerk for the City Parks Paving Improvements Project. The results are as follows:

**Base Bid:**

1. D&H Paving LLC	\$147,201.60
2. Anastasi Trucking and Paving Co.	\$166,314.70
3. Louis Del Prince & Sons, Inc.	\$191,700.00
4. J&D's Seal Tech Corp.	\$203,374.59*
5. Milherst Construction, Inc.	\$221,210.00
6. Thomann Asphalt Paving Corp.	\$223,850.00

**Add Alternate No. 1:**

1. D&H Paving LLC	\$12,000.00
2. Anastasi Trucking and Paving Co.	\$2,765.00
3. Louis Del Prince & Sons, Inc.	\$2,700.00
4. J&D's Seal Tech Corp.	\$4,800.00*
5. Milherst Construction, Inc.	\$12,000.00
6. Thomann Asphalt Paving Corp.	\$5,825.00

**Add Alternate No. 2:**

1. D&H Paving LLC	\$18,200.00
2. Anastasi Trucking and Paving Co.	\$14,612.00
3. Louis Del Prince & Sons, Inc.	\$24,700.00
4. J&D's Seal Tech Corp.	\$10,296.00
5. Milherst Construction, Inc.	\$23,400.00
6. Thomann Asphalt Paving Corp.	\$18,720.00

2025 AUG 14 AM 10:19  
NORTH TONAWANDA NY

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Add Alternate No. 3:

1. D&H Paving LLC	\$93,608.80
2. Anastasi Trucking and Paving Co.	\$73,510.00
3. Louis Del Prince & Sons, Inc.	\$61,700.00
4. J&D's Seal Tech Corp.	\$35,000.00
5. Milherst Construction, Inc.	\$85,000.00
6. Thomann Asphalt Paving Corp.	\$61,000.00

Total Bid (Base + Alt 1 + Alt 2 + Alt 3):

1. J&D's Seal Tech Corp.	\$253,470.59*
2. Anastasi Trucking and Paving Co.	\$257,201.70
3. D&H Paving LLC	\$271,010.40
4. Louis Del Prince & Sons, Inc.	\$280,800.00
5. Thomann Asphalt Paving Corp.	\$309,395.00
6. Milherst Construction, Inc.	\$341,610.00

It was determined by the Engineering Department, Department of Public Works and the Parks Department to award the Base Bid + Add Alternate 1 + Add Alternate 2 based on the project budget.

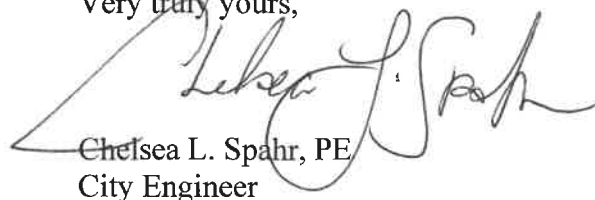
Total Bid (Base + Alt 1 + Alt 2):

<b>1. D&amp;H Paving LLC</b>	<b>\$177,401.60</b>
2. Anastasi Trucking and Paving Co.	\$183,691.70
3. J&D's Seal Tech Corp.	\$218,470.59*
4. Louis Del Prince & Sons, Inc.	\$219,100.00
5. Thomann Asphalt Paving Corp.	\$248,395.00
6. Milherst Construction, Inc.	\$256,610.00

There were mathematical errors found in the J&D's Seal Tech Corp. bid, an asterisk indicates that the total was corrected based on the unit prices they presented in their bid.

The Engineering Department has reviewed the bid results and is recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the City Parks Paving Improvements Project to D&H Paving LLC, 485 Kennedy Road, Cheektowaga, NY 14227, at their low Base Bid + Add Alternate 1 + Add Alternate 2 amount of **\$177,401.60**; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

  
Chelsea L. Spahr, PE  
City Engineer

CLS:tjs

Cc: file  
Edward Zebulski, City Attorney  
John Urban, Superintendent of Public Works  
Alex Domaradzki, Director of Parks and Recreation  
Jeffery Zellner, City Accountant

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.1

August 14, 2025

AUG 19 2025

Honorable Austin J. Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated August 19<sup>th</sup>, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

2025 AUG 14 AM 11:22  
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

XII.2

August 14<sup>th</sup>, 2025

AUG 19 2025

**A LOCAL LAW TO ALLOW THE CITY OF NORTH TONWANDA, NEW YORK TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-C**

**WHEREAS**, on August 12th, 2025, a public hearing was held at 6:15pm in the council chambers, 216 Payne Avenue, North Tonawanda, New York.

**WHEREAS**, General Municipal Law section 3-c requires the Common Council to obtain sixty percent approval to adopt Local law #3 of 2025.

**WHEREAS**, that a Local Law to override the Tax Levy Limit for the City of North Tonawanda to be voted on, as follows:

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2025 AUG 14 PM 12:50  
NORTH TONAWANDA NY

## **LOCAL LAW No. 3 of 2025**

### **A LOCAL LAW OF THE CITY OF NORTH TONAWANDA, NEW YORK TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-C**

Be it enacted by the City Council of the City of North Tonawanda in the county of Niagara, as follows:

#### **Section 1. Legislative intent**

It is the intent of the Local Law to override the limit on the amount of real property taxes that may be levied by the City of North Tonawanda, County of Niagara, State of New York pursuant to General Municipal Law 3-c, and to allow City of North Tonawanda to adopt a budget for (a) City purposes and (b) any other special or improvement district governed by the Common Council for the Fiscal Year 2026 that requires a real property tax levy in excess of the "tax levy limit" as defined by the General Municipal Law 3-c.

#### **Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law 3-c, which expressly authorizes the Common Council to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Common Council.

#### **Section 3. Tax Levy Limit Override**

The Common Council of the City of North Tonawanda is hereby authorized to adopt a budget for the fiscal year 2026 that requires a real property tax levy in excess of the limit specified in General Municipal Law 3-c.

#### **Section 4. Severability**

If any clause, sentence, paragraph, subdivision or part of the Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the Local Law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

#### **Section 5. Effective date.**

This local law shall take effect immediately upon filing with Secretary of State.

PLEASE TAKE NOTICE THE EXTENT THAT THIS LOCAL LAW MAY CONFLICT WITH APPLICABLE PORTIONS OF THE GENERAL CITY LAW OF THE STATE OF NEW YORK, IT IS STATED INTENTION OF THE CITY TO EXERCISE ITS AUTHORITY TO SUPERSEDE AND AMEND, AS GRANTED UNDER THE MUNICIPAL HOME RULE LAW OF THE STATE OF NEW YORK, SECTION 10. THE CITY HEREBY PROVIDES NOTICE THAT IT IS EXERCISING ITS AUTHORITY TO SUPERSEDE AND AMEND PURSANT TO MUNICIPAL HOME RULE LAW OF THE STATE OF NEW YORK SECTION 22. 5



# DEPARTMENT OF POLICE

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, NY 14120-5491

TELEPHONE:  
(716) 692-4111  
FACSIMILE:  
(716) 692-4321

August 4, 2025

Mayor Austin Tylec and  
The North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

**AUG 19 2025**

Dear Honorable Body,

There should be an amendment to § 96-53(C) of our city code, as it was not updated to reflect the new fine amounts for parking in a handicapped spot without a placard. The amended fine amounts should read:

**§ 96-53 Parking in shopping centers.**

**C. Penalties for offenses.**

The violation of § **96-53** of this ordinance shall constitute a traffic infraction, and every person convicted of a traffic infraction for a violation of this ordinance shall be punishable by a fine of not more than \$100 or by imprisonment for not more than 15 days, or by both such fine and imprisonment. For a second such conviction within 18 months thereafter, such persons shall be punished by a fine of not more than \$150 or by imprisonment for not more than 45 days, or by both such fine and imprisonment; upon a third or subsequent conviction within 18 months after the first conviction, such person shall be punished by a fine of not more than \$250 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.

The current amounts are shown below:

**§ 96-53 Parking in shopping centers.**

**C. Penalties for offenses.**

The violation of § **96-53** of this ordinance shall constitute a traffic infraction, and every person convicted of a traffic infraction for a violation of this ordinance shall be punishable by a fine of not more than **\$50** or by imprisonment for not more than 15 days, or by both such fine and imprisonment. For a second such conviction within 18 months thereafter, such persons shall be punished by a fine of not more than **\$100** or by imprisonment for not more than 45 days, or by both such fine and imprisonment; upon a third or subsequent conviction within 18 months after the first conviction, such person shall be punished by a fine of not more than \$250 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.

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CITY CLERK'S OFFICE  
NORTH TONAWANDA NY  
2025 AUG 4 PM 2:14

Keith Glass  
Chief of Police  
North Tonawanda Police Department



Department of Police  
CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

X.2

AUG 19 2025

August 11, 2025

Honorable Austin J. Tylec, Mayor  
And Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

Would you please reappoint Yanni N. Malamas as Commissioner of Deeds for the City of North Tonawanda, effective from August 24, 2025 and ending on August 23, 2027.

Respectfully,

A handwritten signature in black ink, appearing to read "K. Glass", is written below the word "Respectfully,".

Keith T. Glass  
Chief of Police

2025 AUG 11 AM 8:59  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE



# DEPARTMENT OF POLICE

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, NY 14120-5491

**TELEPHONE:**

(716) 692-4111

**FACSIMILE:**

(716) 692-4321

August 4, 2025

**AUG 19 2025**

Mayor Austin Tylec and  
The North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body,

I have drafted an addition to our city codes regarding enforcement of unregistered motor vehicles on public roadways and property. Currently, when officers come upon a vehicle parked on a public roadway, we are unable to enforce the violation because the Vehicle and Traffic Law states that the vehicle must be "in operation." We also have no city code to address this violation. Captain Bush researched other municipalities and found that they have written this violation into their city ordinances.

I believe this to be a worthwhile addition to our city codes, as it will allow officers to properly enforce this violation when they come upon it. I have submitted this to our City Attorney who reviewed it and approved it. Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "K. Glass".

Keith Glass  
Chief of Police  
North Tonawanda Police Department

2025 AUG 4 PM 2:06  
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

PART 6  
**Parking of Unregistered/Uninspected Vehicles**  
**[Adopted \*-\*-2025]**

**§96-14.2. Restrictions stated.**

Vehicles must be properly registered. No person shall operate, drive or park a motor vehicle bearing a New York license plate or plates upon any of the streets, highways or public places of this City unless it is properly registered in accordance with the Vehicle and Traffic Laws of New York State.

**§96-14.3. Restrictions stated.**

No person shall operate, drive or park a motor vehicle upon any of the streets, highways or public places of this City unless a certificate or certificates of inspection, as required by New York State Vehicle and Traffic Law, is or are displayed upon the vehicle or affixed to the registration certificate for the vehicle.

**§96-14.4. Removal of vehicles.**

The police may remove any vehicle operated, driven, or parked in violation of §96-14.2 above, may store the same, and the owner or operator of said vehicle shall be liable for the payment of reasonable charges for such removal and storage, in addition to any penalty imposed under §96-14.2 hereafter.

**§96-14.5. Violation and penalties.**

Any person, firm or corporation who violates the provisions of this ordinance shall, upon conviction thereof, be subject to a fine not to exceed \$50 for a first offense, and not to exceed \$100 for a second or subsequent offense, all of which were committed within a period of 18 months.

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2025 AUG 4 PM2:06  
NORTH TONAWANDA NY



XXV.1

AUG 19 2025

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	22	220.00
<b>Sub-Total:</b>				<b>\$220.00</b>
A1603	Misc. Fees	Birth Certificates	60	600.00
		Death Certificates	86	860.00
		Deaths Recorded	14	0.00
<b>Sub-Total:</b>				<b>\$1,460.00</b>
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Site Plan Approval	1	100.00
<b>Sub-Total:</b>				<b>\$150.00</b>
A2410	Minor Sales	Boathouse 2025	8	8,746.00
<b>Sub-Total:</b>				<b>\$8,746.00</b>
A2501	Permit Fees	Chicken Permits	8	200.00
<b>Sub-Total:</b>				<b>\$200.00</b>
A2505	Marriage License Fee	Marriage License Fee	20	350.00
<b>Sub-Total:</b>				<b>\$350.00</b>
A2506	Conservation	Conservation	16	27.89
<b>Sub-Total:</b>				<b>\$27.89</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	3	90.22
<b>Sub-Total:</b>				<b>\$90.22</b>
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	89	801.00
		Female, Unspayed	7	119.00
		Male, Neutered	74	666.00
		Male, Unneutered	7	119.00
		Replacement Tags	3	9.00
<b>Sub-Total:</b>				<b>\$1,714.00</b>
AGEE	Trust & Agency	Tax Agreement	14	8,529.00
<b>Sub-Total:</b>				<b>\$8,529.00</b>
BKRP	Trust & Agency	Bankruptcy pymts	3	1,202.18
<b>Sub-Total:</b>				<b>\$1,202.18</b>
BLDG	Clerical Misc	Building Permits	1	19,045.00
<b>Sub-Total:</b>				<b>\$19,045.00</b>
BLUE	Trust & Agency	Health Insurance	29	10,976.12
<b>Sub-Total:</b>				<b>\$10,976.12</b>
BOAT	Clerical Misc	Rec-Boat Launch Permit	4	460.00
<b>Sub-Total:</b>				<b>\$460.00</b>
CCPL	Clerical Misc	Plumbing Lic Renew	1	150.00
<b>Sub-Total:</b>				<b>\$150.00</b>
COMM	Clerical Misc	Commissions	1	338.30

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$338.30</b>
COMP	Clerical Misc	Workmans Comp	1	3,785.14
			<b>Sub-Total:</b>	<b>\$3,785.14</b>
CONT	Clerical Misc	Clerk-Contractor Lic Fee	1	3,500.00
			<b>Sub-Total:</b>	<b>\$3,500.00</b>
CTPF	Clerical Misc	Bankruptcy Interest	3	941.87
			<b>Sub-Total:</b>	<b>\$941.87</b>
DARE	Trust & Agency	NTPD Donations (90)	1	25.00
			<b>Sub-Total:</b>	<b>\$25.00</b>
FINE	Clerical Misc	City Court Monthly Report	1	55,158.00
			<b>Sub-Total:</b>	<b>\$55,158.00</b>
FIRE	Trust & Agency	Fire Donations (94)	1	8,000.00
			<b>Sub-Total:</b>	<b>\$8,000.00</b>
FOOD	Trust & Agency	Market Food Stamps	1	7,884.00
			<b>Sub-Total:</b>	<b>\$7,884.00</b>
FRES	Clerical Misc	Fire Rescue Billing	6	1,275.00
			<b>Sub-Total:</b>	<b>\$1,275.00</b>
GASD	Clerical Misc	DPW-Gasoline Reimb	3	15,037.57
			<b>Sub-Total:</b>	<b>\$15,037.57</b>
GATE	Clerical Misc	Gateway Dock Fees	4	4,530.00
			<b>Sub-Total:</b>	<b>\$4,530.00</b>
GLFP	Clerical Misc	Golf Charges	4	5,036.00
			<b>Sub-Total:</b>	<b>\$5,036.00</b>
GMSC	Clerical Misc	General Misc.	3	504,290.82
			<b>Sub-Total:</b>	<b>\$504,290.82</b>
GRPM	Clerical Misc	Engineer - Grading Permit	2	240.00
			<b>Sub-Total:</b>	<b>\$240.00</b>
LEAS	Clerical Misc	Lease Agreements	1	900.00
			<b>Sub-Total:</b>	<b>\$900.00</b>
LIEU	Clerical Misc	In Lieu of Tax Payments	3	10,679.41
			<b>Sub-Total:</b>	<b>\$10,679.41</b>
MARK	Trust & Agency	Marketing Fee	7	1,825.00
			<b>Sub-Total:</b>	<b>\$1,825.00</b>
MRKT	Clerical Misc	NT Market	16	5,105.00
			<b>Sub-Total:</b>	<b>\$5,105.00</b>
MRNA	Clerical Misc	Marina	1	3,917.23
			<b>Sub-Total:</b>	<b>\$3,917.23</b>
NTPD	Clerical Misc	Police Monthly Report	1	534.00

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$534.00</b>
PKTK	Clerical Misc	Parking Tickets	5	180.00
			<b>Sub-Total:</b>	<b>\$180.00</b>
PKTKW	Clerical Misc	Parking Tickets-Web	6	360.00
			<b>Sub-Total:</b>	<b>\$360.00</b>
PLPM	Clerical Misc	Plumbing Permits	1	6,230.00
			<b>Sub-Total:</b>	<b>\$6,230.00</b>
POL	Clerical Misc	Niagara County-Police	1	352.05
			<b>Sub-Total:</b>	<b>\$352.05</b>
RECH	Clerical Misc	Recreation Dept.Revenue	4	872.00
			<b>Sub-Total:</b>	<b>\$872.00</b>
RECY	Clerical Misc.	Recycling/Garbage Tote	1	65.00
			<b>Sub-Total:</b>	<b>\$65.00</b>
RENT	Clerical Misc	Bldg. Rental Lic fees	1	12,075.00
			<b>Sub-Total:</b>	<b>\$12,075.00</b>
ROAD	Clerical Misc	Engineering-Road Cut	5	900.00
			<b>Sub-Total:</b>	<b>\$900.00</b>
SELC	Sewer	Sewer Cell Tower Utilities	2	14,739.70
			<b>Sub-Total:</b>	<b>\$14,739.70</b>
SPIC	Clerical Misc	DPW-Special Garbage Pickup	1	625.00
			<b>Sub-Total:</b>	<b>\$625.00</b>
SRAP	Clerical Misc	DPW-Sale of Scrap	4	119.00
			<b>Sub-Total:</b>	<b>\$119.00</b>
SUTL	Sewer	Sewer Utilities	1	20,464.60
			<b>Sub-Total:</b>	<b>\$20,464.60</b>
TAMS	Trust & Agency	T&A Misc	2	1,500.00
			<b>Sub-Total:</b>	<b>\$1,500.00</b>
TARP	Trust & Agency	Recreation Programs (91)	1	646.00
			<b>Sub-Total:</b>	<b>\$646.00</b>
TFEE	Treas Fee Copies	Lien Fees	5	401.50
		Tax Search & Copies	10	1,353.50
			<b>Sub-Total:</b>	<b>\$1,755.00</b>
TIRE	Clerical Misc	Tire Disposal	1	1,450.00
			<b>Sub-Total:</b>	<b>\$1,450.00</b>
UBUR	Clerical Misc	State Aid	1	9,152.24
			<b>Sub-Total:</b>	<b>\$9,152.24</b>
UTIL	Clerical Misc	Utilities Tax on Gross Income	20	1,387.85
			<b>Sub-Total:</b>	<b>\$1,387.85</b>

**North Tonawanda City Clerk-Treasurer Monthly Report**  
**July 01, 2025 - July 31, 2025**

Account#	Account Description	Fee Description	Qty	Local Share
WTPP	Water	Water Tap/Water Use	1	175.00
			Sub-Total:	\$175.00
			Total Local Shares Remitted:	\$759,371.19
Amount paid to: New York State Department of Health				450.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				205.00
Amount paid to: NYS Environmental Conservation				477.11
Total State, County & Local Revenues:		\$760,503.30	Total Non-Local Revenues:	\$1,132.11

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

*Donna L. Braun*

City Clerk-Treasurer

*8/1/25*

Date

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

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2025 AUG 8 PM 1:58  
NORTH TONAWANDA NY

AUG 19 2025

8/8/2025

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of July 2025.

## General Fund

Balance Fwd - Checking	3,088,032.92
Balance Fwd - Money Market	3,029,560.43
Investments	0.00
Receipts for the month	3,034,877.73
Warrants Drawn	(3,370,071.23)
	<u>\$5,782,399.85</u>

## Sewer Fund

Balance Fwd - Checking	994,640.90
Balance Fwd - Money Market	46,646.79
Investments	0.00
Receipts for the month	83,094.08
Warrants Drawn	(337,374.76)
	<u>\$787,007.01</u>

## Water Fund

Balance Fwd - Checking	560,231.68
Balance Fwd - Money Market	964,420.94
Investments	0.00
Receipts for the month	56,381.79
Warrants Drawn	(313,595.96)
	<u>\$1,267,438.45</u>

## Trust & Agency Fund

Balance Fwd - Checking	631,489.20
Receipts for the month	60,083.41
Warrants Drawn	(97,796.83)
	<u>\$593,775.78</u>

### Capital Construction Fund

Balance Fwd - Checking	2,993,710.26
Balance Fwd - Money Market	2,281,210.37
Investments	0.00
Receipts for the month	173,863.33
Warrants Drawn	(984,887.51)
	<hr/>
	\$4,463,896.45

### Community Development Fund

Balance Fwd - Checking	505,927.56
Receipts for the month	125,110.48
Warrants Drawn	(575,110.48)
	<hr/>
	\$55,927.56

### Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	331,084.00
Warrants Drawn	(331,084.00)
	<hr/>
	\$0.00

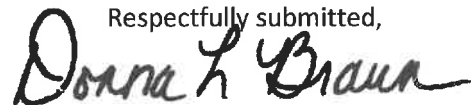
### Housing Rehabilitation Fund

Balance Fwd	12,261.68
Receipts for the month	5.20
Warrants Drawn	0.00
	<hr/>
	\$12,266.88

### Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun  
City Clerk-Treasurer


**NORTH TONAWANDA**  
**Dept. of Youth, Recreation, Parks & Seniors**

500 Wheatfield Street  
North Tonawanda, NY 14120  
Phone: (716) 695-8520



August 5, 2025

The Honorable Mayor Austin Tylec  
And Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

  
**AUG 19 2025**

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of July 2025

**Total: 1,238**

**Unduplicated: 312**

**Duplicated: 1,143**

Please note: We also sponsor a Little Free Food Pantry, Little Library and collect for Mario's Pet Sanctuary located in N. Tonawanda.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2025 AUG 6 AM 11:33  
NORTH TONAWANDA, NY



# *City of North Tonawanda*

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120

Telephone: (716) 695-8580

XXX/11.

**AUG 19 2025**

August 14<sup>th</sup>, 2025

Honorable Mayor and City Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Community Development Block Grant Program (CDBG)- Request for Required Public Hearing

Dear Honorable Body,

In consideration of a possible application to the New York State Office of Homes and Community Renewal Community Development Block Grant program, per CDBG regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities and the potential application. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant program to be held on Tuesday, September 9<sup>th</sup> at 6:00 PM in the Common Council chambers immediately preceding the regularly scheduled Common Council work session.

Thank you for your time and consideration.

Sincerely,

Laura Wilson  
Director

2025 AUG 13 AM 10:55  
NORTH TONAWANDA NY

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CFO. A.

BLOCK PARTY AND/OR STREET CLOSURE REQUEST

Required Identification

AUG 19 2025

Name of Organization (if applicable) Norman + Tina Balling  
Mailing Address 18 Ganson Street  
Phone (716) 628-2652  
Email normtina82882@gmail.com

Requests use of the following: road/street

18 Ganson Street → Vandervoort + Ganson Street

Supplies if needed road blocks

Other (describe)

Date(s): 10/11/25 Time(s): Start 12:00 ☐ AM ☒ PM: End 8:00 ☐ AM ☒ PM:

Please describe activity Halloween/Fall Fest Party

Will any Sound Systems be in Use for this Event? Yes ☒ No ☐

Are there going to be Portable Toilets? Yes ☐ No ☒ → We have a bathroom in our garage.

What company will be supplying them?

Have you Notified affected Residents and Businesses? Yes ☒ No ☐

If yes, What Comments (if any) have they had? They are fine with us doing this.

I Yina M. Balling residing at 18 Ganson Street North Tonawanda NY agree on behalf of the organizer/individual indicated below that all members and guests will observe the above regulations and that we, individually and as the organizer/individual, will assume full financial responsibility for any and all damages done to City of North Tonawanda property. We also agree that to indemnify the City of North Tonawanda against any loss, damage or expense of any kind, which said city may sustain or incur as a result of the attached approved Facilities/Streets use by our organization and we will further hold said city harmless for loss of any kind in connection therewith.

Yina M. Balling  
Name of Individual

Yina M. Balling  
Signature - Requesting Individual

8/11/2025  
Date

City Authorization

Date \_\_\_\_\_ Signature of The Mayor \_\_\_\_\_

Date \_\_\_\_\_ Signature of The Clerk/Treasurer \_\_\_\_\_

Insurance Certificate Required ☐ YES ☐ NO

Certificate Provided ☐ YES ☐ NO

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NORTH TONAWANDA NY