

PLEDGE OF ALLEGIANCE

**Also Present: Mayor Austin J Tylec
Asst. City Attorney Mario Gregori**

AUDIENCE PARTICIPATION – None

CARRIED.

CARRIED.

may furnish and install new City-approved meter with no charge by the City. Upon installation, meter must be inspected by the City Water Department.

§98-11 Installation of Meters:

(c) Domestic Meters

The City of North Tonawanda will provide, and the Water Department will furnish (1) **“1 domestic meter up to and including a size of 5/8 by 3/4 to a property at no cost to the homeowner/property owner. If additional 5/8 by 3/4 meters are needed for the property, the property owner will be required to pay the current meter price and installation rate for each new and/or replacement meter. Once payment and installation is complete, the City of North Tonawanda will take owner ship of all 3/4 inch domestic meters once installed.”**

§98-11 (4) (added provision)

(4) if a meter is frozen, and needs to be replaced, the property owner will be charged the current cost and rate of a new meter and labor as provided on the City of North Tonawanda website.

§98-14 Penalties for Offenses:

1. Any person, firm or corporation violating any provisions of this chapter, to include tampering with the meter, shall be fined not less than \$250 nor more than \$1,000 for each offense. **Further, if any monetary credit exists at the time a meter is found to have been tampered with, that existing credit shall be null and void.** The Building Inspector and Code Enforcement officer shall be responsible for enforcing compliance with this chapter.

If your Honorable body concurs, please pass the appropriate resolutions for the City of North Tonawanda to allow these additions to our North Tonawanda City Code, subject to further review by the City Attorney.

Very truly yours,
Mario J. Gregori, Esq.
Asst. City Attorney

MOVED by Alderman DiBernardo SECONDED by Alderman Loncar
That the Common Council hereby tabled the aforementioned request to change the language in §98-11 (4)
Ayes: Alderman DiBernardo, Marranca, Loncar, Lavey (4)
Nays: None (0)
CARRIED.

VII. Accountant

June 26, 2025

**Honorable Austin J. Tylec, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda NY 14120**

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated July 1st, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman DiBernardo SECONDED by Alderman Marranca
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated July 1st, 2025, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$360,172.80
02	Water Fund	\$34,368.18
04	Sewer Fund	\$21,248.80
06	Capital Project Fund	\$845,130.41
07	Trust & Agency Fund	<u>\$37,272.46</u>
00	Final Total	<u>\$1,298,192.65</u>

Ayes: Alderman DiBernardo, Marranca, Loncar, Lavey (4)
Nays: None (0)
CARRIED.

XVII. Traffic Safety

June 16, 2025

Donna Braun
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The June meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: M. Meisenburg, R. Frank, N. Ferguson, M. Nalbone, N. Phelps and R. Brennan. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Request from Jenny Cress to install stop signs on Ohio at Ardmore. Ohio street is directly connected to Niagara Falls Blvd. As people transition to Ohio street they are still at a high rate of speed. With Ohio school involved and the increase of families the committee agreed with the request
2. Member Meisenburg requested the removal of the stop signs on Evans at Bryant St. The Committee agreed with the request.
3. Member Meisenburg requested the removal of the stop signs on Hewitt at Barrally St. The committee agreed with the request.
4. Request from Amanda Hockwater to remove the “No Parking” signs in front of Rescue Fire Hall. The building is no longer an active fire hall. The little league sports are still active with a concession stand making concern for safety, injury or fire. If we were to remove the “No Parking” signs an EM vehicle wouldn’t be able to get down the street which is a huge safety issue. The committee denied the request.
5. The contractor Elderlee completed the quote for the guard rail along the curve on Payne Ave. from Fredericka to Daniel drive. The city agreed to move forward, and we should see the installation soon.

The next Traffic Safety meeting will be held on July 21st, 2025.

Travel safety!
Matthew R. Meisenburg

MOVED by Alderman DiBernardo SECONDED by Alderman Loncar
That the Common Council hereby approves Traffic Safety recommendation #1, #2, #3 and
receives and files the June Traffic Safety minutes.

Ayes: Alderman DiBernardo, Marranca, Loncar, Lavey	(4)
Nays: None	(0)

CARRIED.

XXXII. Dir. Community Development

June 27, 2025

**Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120
Re: City of North Tonawanda Zoning Code Update-Consultant Services**

Dear Honorable Body:

The City was awarded grant funding through the NYSDOS Smart Growth Planning Program for a total of \$135,000 to complete a City-Wide Zoning Code update, which will assist in the implementation of the Comprehensive Plan update.

To complete this work, the city has issued a Request for Proposals (RFP) to procure the services of a professional planning firm. This firm's responsibilities will include public engagement, a local regulations assessment and recommendations report, proposed local regulations (update to the existing zoning code), SEQRA and Final GEIS development, and assistance with the local adoption process.

A request for proposals was issued in April 2025 and the City received five (5) proposals from professional firms. A review committee was convened with representation from City Engineering, Community Development, the Mayor's Office, Building Inspector's Office and a representative from Architectural Resources to review and score the proposals, and provide a recommendation to the Council.

Upon review, the committee is recommending the City select C&S Engineers to perform the zoning code update. The review committee felt the team assembled by C&S Engineers demonstrated the experience, expertise, and capacity to complete this project for the City.

I am hereby requesting this honorable body consider selecting C&S Engineers to complete the City of North Tonawanda Zoning Code Update and authorize the Mayor to sign a contract with C&S pending review and approval City Attorney for the proposed not to exceed fee of \$150,000.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

**Very truly yours,
Laura Wilson
Dir. Community Development**

MOVED by Alderman DiBernardo SECONDED by Alderman Marranca
That the Common Council hereby approves C&S Engineers to perform the Zoning Code
update for the City of North Tonawanda and directs the Mayor to sign said contract not to
exceed \$150,000.

Ayes: Alderman DiBernardo, Marranca, Loncar, Lavey	(4)
Nays: None	(0)

CARRIED.

07-01-2025

The Live Hose Volunteer Fire Company No.4 Inc., respectfully request 50-year exemption be granted to the following member.

James Walters Joined Line Hose – March 3, 1975

Sincerely,
David Maziarz
President

MOVED by Alderman DiBernardo **SECONDED** by Alderman Lavey
That the Common Council hereby grants an Exemption Petition to James Walter for 50-years of service as a Volunteer Firefighter with the City of North Tonawanda Fire Department.

Ayes: Alderman DiBernardo, Marranca, Loncar, Lavey (4)

Nays: None (0)

CARRIED.

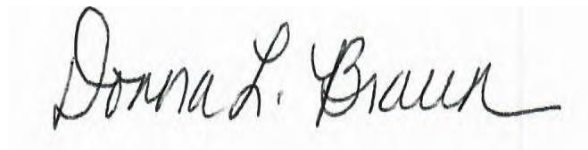
AUDIENCE PARTICIPATION - None

ADJOURNMENT

MOVED by Alderman DiBernardo **SECONDED** by Alderman Marranca
That this regular session of the Common Council be and hereby is adjourned.
CARRIED.

Time of Adjournment: 6:45 P.M

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer