

City of North Tonawanda

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OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

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COMMON COUNCIL WORKSHOP AGENDA

November 22, 2023

The following meeting has been scheduled for TUESDAY NOVEMBER 28, 2023

6:00 PM PUBLIC HEARING – Community Development Block Grant Program-

6:30 PM Jedson Green

Re: Report on Eagle Scout Project

6:45 PM Laura Wilson
Dir. Community Development

Re: NY State Community Renewal Block
Grant Funding

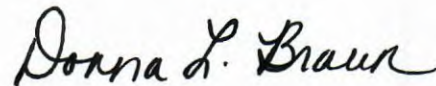
7:00 PM Alex Domaradzki
Dir. Youth, Recreation, Parks & Seniors
Michael Martin

Re: Deerwood Golf League New Reservation
System

7:15 PM Common Council

Re: General Discussion

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

November 22nd, 2023

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Request for authorization to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding

Dear Honorable Body;

The City of North Tonawanda Community Development Office is seeking to apply to the New York State Office of Community Renewal (OCR) for \$300,000 in Community Development Block Grant (CDBG) funds for a 2024 Microenterprise Assistance program.

The Microenterprise Assistance Program provides grants to local businesses with 5 or fewer employees. The maximum award is \$35,000 (per business) and will directly assist the business with the purchase of furniture, fixtures, equipment, inventory and working capital. If awarded, the program is available to any qualifying business located within the City of North Tonawanda, with a specific emphasis on supporting business growth in the Downtown and Oliver Street areas. The program does not require any matching funds from the City.

To meet the CDBG National Objective of assisting low-to-moderate income people, microenterprise businesses are required to create at minimum 1 FTE employment position that is either taken by, or made available to a low-to-moderate income person. This requirement can also be met if the business owner(s) is considered low-to-moderate income at time of application, based off income limits set forth by HUD.

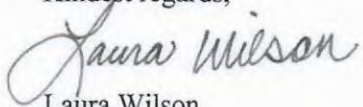
The applicant for this project would be the City of North Tonawanda, with grant administration performed by Lumber City Development Corporation (LCDC). The City and LCDC have successfully administered 7 microenterprise programs since 2010, supporting 54 local businesses and the creation of 77 new employment positions. It is estimated that the 2024 Microenterprise assistance program would assist 8 businesses and the creation of 20 new employment positions.

The attached resolution would authorize the City to submit a grant application not to exceed \$300,000; would authorize the Mayor, pending review by the City Attorney, to execute all documents with OCR related to the CDBG program; and would further designate the Mayor as Certifying Officer responsible for the federal environmental review process related to the project.

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NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE

I respectfully request this Honorable Body consider approving the attached resolution.

Kindest regards,

A handwritten signature in cursive script that reads "Laura Wilson".

Laura Wilson
Director of Community Development