

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557


June 30, 2022

The following meetings have been scheduled for TUESDAY, JULY 5, 2022:

6:15PM Common Council Discussion

6:30PM Common Council Meeting in the Common Council Chambers

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Pecoraro**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JULY 5, 2022 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 6/18/2022

- 1) Legal Notice – Public Hearing -Nomination/Designation of Landmark or Historic District -Memorial Pool – City Clerk-Treasurer**

PROOF OF PUBLICATION PUBLISHED 6/23/2022

- 1) Legal Notice – Bid Proposals for the Deerwood Golf Course Pump Station Upgrades
City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|-----------------------------------|----------|--|
| IV. Engineer | - | Re: Approval of Balancing Change Order and Final Project Acceptance for Erie Avenue Mill and Repave Project 2021-05 |
| V.1 Supt. Water/Wastewater | - | Re: Lead and Copper Rule Revisions (LCRR) Compliance Roadmap Proposal for Engineering Services |
| V.2 Supt. Water/Wastewater | - | Re: Approval of Payment Applications for WTP CIP Phase 1 (EFC-Funding Disbursement) |

- V.3 Supt. Water/Wastewater - Re: Approval of Payment Applications for WTP Generator Project (EFC-Funding Disbursement)**
- VII. Accountant - Re: Payment of the Abstract of Claims Dated July 5, 2022**
- IX. Supt. Public Works - Re: Award of Contract for the 2022 Brush and Tree Grinding**
- X. Police Chief - Re: Appointment of Sean Campas as a Commissioner of Deeds for the City of North Tonawanda**
- XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their June meeting**
- XXXII. Dir. Community Development Re: Approval to apply for 2022 New York State Consolidated Funding Applications**

COMMUNICATIONS FROM OTHERS

- A.
Live Hose Co. No.4 - Re: Exemption Petition for 25 years of Service to Harold Banfield**
- B.
The American Legion - Re: Permission to conduct a "Fill the Helmet at the Market", September 24, 2022**


C.
Natalie Brown

- **Re: Permission to close Oliver Street, between
Schenck and Robinson Saturday, August
6, 2022 for the Annual Oliver Street Art
Festival**

D.
NT Historic Preservation

- **Re: Approval for the Designation of
Landmark or Historic District for
Memorial Pool**

Respectfully submitted,

A handwritten signature in black ink that reads "Donna L. Braun". The signature is written in a cursive style with a large initial 'D' and a long, sweeping tail on the 'n'.

Donna L. Braun
City Clerk-Treasurer



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

June 29, 2022

14
JUL 05 2022

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

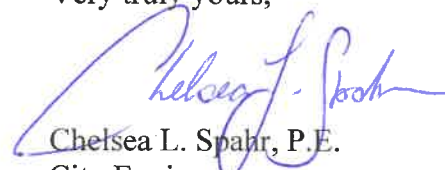
Re: Project 2021-05: Erie Avenue Mill and Repave Project
Approval of Balancing Change Order and Final Project Acceptance

Dear Honorable Body:

Approval of Change Order No. 1, the project balancing change order, and final acceptance of the Erie Avenue Mill and Repave Project is hereby requested. The change order is a deduct change order. Attached is the change order showing the balancing of unit price quantities and the remaining field change payment at the end of the project.

Accordingly, I respectfully request that the Common Council approve the deduct Change Order No. 1 for Erie Avenue Mill and Repave Project in the amount of \$24,964.60 with Amherst Paving, 330 Meyer Road, Amherst, New York 14226-1034; decreasing the contract amount from \$495,409.00; to the final contract amount of \$470,444.40; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,


Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Edward Zebulske, City Attorney
Mark Zellner, Superintendent DPW
Jeffery Zellner, City Accountant
Glen M. Willis, Amherst Paving

2022 JUN 30 10 56 AM
CITY OF NORTH TONAWANDA
RECEIVED
CITY ENGINEER'S OFFICE



City of North Tonawanda
Department of Engineering
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120-5493
 www.northtonawanda.org

Chelsea L. Spahr, P.E.
 City Engineer
 Phone: (716) 695-8565
 Fax: (716) 695-8568

CHANGE ORDER NO. 1

DATE: June 22, 2022

TO:
 Glen M. Willis
 Amherst Paving
 330 Meyer Road
 Amherst, NY 14226-1034

PROJECT NO: 2021-05 Erie Avenue Mill and Repave Project

ADDITION: _____

DEDUCTION: \$24,964.60

UNDER YOUR CONTRACT 9/7/2021 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

Deduction of Milling and Disposal =	\$4,236.80
Deduction of Diluted Tack Coat =	\$28.00
Deduction of Remaining Field Change Payment =	<u>\$20,699.80</u>
TOTAL =	<u>\$24,964.60</u>

The sum of \$24,964.60 is hereby **deducted** from the contract.

<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$495,409.00	1		\$ 24,964.60	\$ 470,444.40

ACCEPTED BY *Glen M. Willis*
 (Contractor)

DATE 6-29-22

RECOMMENDED BY *Chelsea L. Spahr*

DATE 6/29/22

APPROVED BY _____
 (Owner)

DATE _____

COMMON COUNCIL RESOLUTION DATE _____



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

V. I.

JUL 05 2022

Jason W. Koepsell
Superintendent

June 29, 2022

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Lead and Copper Rule Revisions (LCRR) Compliance Roadmap Proposal for Engineering Services

Honorable Body:

On June 29, 2022, after meeting with Daniel Seider, we received the following Lead and Copper Rule Revisions (LCRR) compliance road map and engineering report proposal from Arcadis Engineering. Once these services are completed, the City of North Tonawanda will be able to apply for grant funding and state funded loans to perform required lead service inventory and replacements as required by USEPA.

Based upon the performance and experience of Arcadis Engineering, I recommend that Arcadis Engineering, be awarded these professional services to perform the scope of work described on a lump sum basis with a not to exceed fee of \$54,600. This service will be paid with bonded money incorporated in the 2022 bond for water distribution.

Please contact me if you have any question or concerns regarding this service proposal. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell, Superintendent
Water / Wastewater

2022 JUN 30 AM 5:27
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

Chelsea L. Spahr, PE
City Engineer
216 Payne Avenue
North Tonawanda, NY 14120

Arcadis of New York, Inc.
50 Fountain Plaza
Suite 600
Buffalo
New York 14202
Phone: 716 667 0900
Fax: 716 842 2612
www.arcadis.com

Date: June 29, 2022
Subject: Lead and Copper Rule Revisions (LCRR) Compliance Roadmap
Proposal for Engineering Services

Dear Ms. Spahr,

On December 16, 2021, the United States Environmental Protection Agency (USEPA) published the final Lead and Copper Rule Revisions (LCRR), which include significant revisions to the existing Lead and Copper Rule (LCR) to better protect children and families from the risks of lead exposure. These revisions have a strong potential to impact all community water systems, especially those containing lead service lines (LSLs). Understanding these changes and how they may impact your system is the first step towards aligning with the LCRR. As such, we are pleased to offer this proposal for an initial compliance assessment and development of an LCRR compliance road map. This proposal also includes preparation of a New York State Drinking Water State Revolving Fund (DWSRF) Intended Use Plan (IUP) Project Listing Form and Engineering Report.

SCOPE OF WORK

Our proposed Scope of Work for this initial compliance assessment, development of an LCRR compliance road map, and Engineering Report is organized into four phases as follows:

Phase 1 – Project Initiation

Arcadis will hold a kickoff meeting (virtual and in person) with City staff and our team to introduce project team, confirm project goals, review project schedule, and communications plan. In advance of the meeting, we will provide a Request for Information that will contain the following items, at a minimum:

- Five years of most recent water quality data
- Current corrosion control treatment (CCT) strategy and any past studies
- All available Lead and Copper Rule (LCR) data including current tap sampling plan (i.e., sites / tiers), results, and sequential or fifth-liter data (if available), and any water quality parameter (WQP) monitoring locations, ranges, and results
- Existing service line inventory data including condition and accuracy of inventory source materials (i.e., main/meter replacement programs, tap cards, etc.)
- GIS data (if available) including distribution main pipe inventory with attribute data (i.e., main material, age, diameter)
- Current public outreach/notification materials to support lead and/or LCR education program

Chelsea L. Spahr, PE
City Engineer
June 29, 2022

- Current distribution system replacement and renewal program (Capital Improvement Plan), if available
- School and/or childcare facility monitoring including locations, results, and any remedial actions taken

The goal of the project initiation is to collect as much available information as possible and understand what, if any, data gaps exist.

Phase 1 Deliverables

- Develop/Submit Request for Information
- Kick-Off Workshop Presentation (PDF)

Phase 2 – Desktop Compliance Assessment

Using the information provided in Phase 1, Arcadis will review and develop a compliance assessment for the various elements of the LCRR. This assessment will include:

- Review historical water quality & treatment operations – In addition to the data review, we will also conduct interviews with operators and staff to understand CCT practices, reasons for any data outliers and challenges with the current LCR strategy.
- Review existing distribution system inventory, lead service line (LSL) inventory & document available data sources – Based on discussions with City staff, there are known areas of the City that have LSLs on the publicly owned and privately owned portion of the service line. However, the City does not have a historical documentation that fully identifies these locations. The City has been replacing lead on the utility-owned portion (up to the curb stop) as part of ongoing main replacements and documenting materials as replacements are completed. In addition, the New York State GIS Clearinghouse contains home build year data for the City that is updated annually. This dataset will be leveraged as part of this task to compare home build year statistics with LSL replacement history.
- Review existing LCR tap sampling pool and data & WQP monitoring locations and data – We will review all previous LCR data from 1992 through the present if available in addition to recent sampling site locations, tiers and information on field verification. Arcadis will interview City staff to understand how current sampling locations were determined and we will provide recommendations on adjustments needed for LCRR compliance. Arcadis will also provide a protocol and recommendations for conducting profile/fifth-liter sampling (it is assumed this will be completed by City staff; however, if desired, Arcadis could provide support for an additional fee). Discussion will also review WQP targets, sampling locations and data.
- Review existing public outreach & notification materials – Arcadis will also review the City's existing public notification materials (door hangers, letters, etc.) to assess updates needed for LCRR compliance.

Phase 2 Deliverables

- Sampling protocol for profile/fifth-liter lead tap sampling

Chelsea L. Spahr, PE
City Engineer
June 29, 2022

Phase 3 – Assessment Workshop and LCRR Compliance Road Map

The results of the compliance assessment will be presented to the City in a Workshop (virtual and in person) and PowerPoint deliverable. This will also include a compliance road map that identifies potential compliance challenges (i.e., potential risk of exceeding the new lead trigger level of 10 ppb), identify recommended next steps, proposed budget allocations and project schedule. A key focal area of the road map will be identification of early action items to support the City's efforts in positioning for LSLR grant and loan funds/programs (DWSRF Incentive Programs as well as Federal/State Stimulus and Infrastructure Acts), inventory development, additional sampling/analysis to refine LCRR compliance assessment and any recommended desktop, bench or pilot studies that could support a refined CCT strategy.

Phase 3 Deliverables

- LCRR Compliance Road Map
- Workshop Presentation (PDF)

Phase 4 – DWSRF Application and Engineering Report

Arcadis will prepare a DWSRF application for submission to the New York State Environmental Facilities Corporation (NYSEFC) by August 31, 2022. This will enable the City to be placed on the IUP Annual List with an opportunity to receive financial support in the 2022/2023 funding cycle for LCRR compliant programs such as inventory development, public education and outreach, and bench or pilot studies for CCT. The Engineering Report will be developed in accordance with the Engineering Report Outline for New York State Drinking Water Infrastructure Projects.

Phase 4 Deliverables

- DWSRF IUP Project Listing Form
- Engineering Report

SCHEDULE

Arcadis proposes to perform all work within approximately 4 months of the notice to proceed. The DWSRF Application, including Engineering Report will be submitted by August 31, 2022. Timely receipt of data in the RFI will be critical to maintaining project schedule.

Chelsea L. Spahr, PE
City Engineer
June 29, 2022

Proposed Fee

Arcadis proposes to perform the Scope of Work described above on a lump sum basis with a not to exceed fee of \$54,600.

Should you have any questions regarding this proposal, please do not hesitate to contact me at 716.667.6670. We look forward to supporting the City on this important topic.

Sincerely,
Arcadis of New York, Inc.



Daniel J. Seider, PE
Associate Vice President

Email: daniel.seider@arcadis.com
Direct Line: 716.667.6670
Mobile: 716.807.7064

Copies
Jason Koepsell

This proposal and its contents shall not be duplicated, used or disclosed — in whole or in part — for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to Arcadis as a result of — or in connection with — the submission of this proposal, Arcadis and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use or disclose the data contained in this proposal only to the extent provided in the resulting contract.



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Cell: (716) 946-7560

Email: jkoepsell@northtonawanda.org

V.2

JUL 05 2022

Jason W. Koepsell
Superintendent

June 29, 2022

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave.- City Hall
North Tonawanda, NY 14120

**RE: Approval of Payment Applications for WTP CIP Phase 1
(EFC- Funding Disbursement)**

Honorable Body,

I respectfully request that you approve the following Pay Application for work performed under the WTP CIP Phase 1 Contract. Arcadis Engineering and I have reviewed and approve this work.

Arcadis Engineering Services

\$56,787.12

The city does not have to issue purchase orders for payment at this time. This work is being funded through a NY State WIA Grant and NY State Environmental Finance Center (EFC) loan.

With your approval Rotella Grant Management will submit this request to the EFC on the city's behalf. The EFC will then send us the funds to pay these contractors. Thank you for your time and consideration of my request.

Sincerely,

Jason W. Koepsell

2022 JUN 30 AM 11:08
NORTH TONAWANDA NY

Jason W. Koepsell, Superintendent

c.c (via email)
Bernie Rotella, Rotella Grant Management
Jeff Zellner, City Accountant
Donna Braun, City Clerk/ Treasurer
Chelsea Sparh, City Engineer

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CITY CLERK'S OFFICE



V.3

CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

JUL 05 2022

Phone: (716) 695-8560, ext. #6411

Cell: (716) 946-7560

Email: jkoepsell@northtonawanda.org

Jason W. Koepsell
Superintendent

June 29, 2022

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave.- City Hall
North Tonawanda, NY 14120

**RE: Approval of Payment Applications for WTP Generator Project
(EFC- Funding Disbursement)**

Honorable Body,

I respectfully request that you approve the following Pay Application for work performed under the WTP Generator Project Contract. Nussbaumer and Clarke and I have reviewed and approve this work.

Nussbaumer & Clarke Engineering Services

\$9,825.21

The city does not have to issue purchase orders for payment at this time. This work is being funded through a NY State WIA Grant and NY State Environmental Finance Center (EFC) loan.

With your approval Rotella Grant Management will submit this request to the EFC on the city's behalf. The EFC will then send us the funds to pay these contractors. Thank you for your time and consideration of my request.

Sincerely,

2022 JUN 30 AM 11:08
NORTH TONAWANDA NY

Jason W. Koepsell

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CITY CLERK'S OFFICE

Jason W. Koepsell, Superintendent

c.c (via email)
Bernie Rotella, Rotella Grant Management
Jeff Zellner, City Accountant
Donna Braun, City Clerk/ Treasurer
Chelsea Sparh, City Engineer

2022 JUN 30 AM 11:08
NORTH TONAWANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

June 30, 2022

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated July 5th, 2022, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

2022 JUN 30 AM 11:54
NORTH TONAWANDA NY

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IX

June 27, 2022

JUL 05 2022

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: 2022 Brush and Tree Grinding
Award of Contract**

Dear Honorable Body:

On June 14, 2022, four (4) bids were received and opened by the City Clerk for the 2022 Brush and Tree Grinding Contract. The results are as follows:

Total Base Bid:

- | | |
|------------------------------------|--------------|
| 1. Villani's Lawn & Landscape, LLC | \$54,200.00 |
| 2. Zoladz Construction Co., Inc. | \$72,000.00 |
| 3. Geiter Done of WNY, Inc. | \$96,100.00 |
| 4. Brush Cutters LLC | \$210,000.00 |

Total Add Alternate 1:

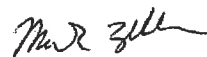
- | | |
|------------------------------------|--------------|
| 1. Villani's Lawn & Landscape, LLC | \$20,800.00 |
| 2. Zoladz Construction Co., Inc. | \$33,000.00 |
| 3. Geiter Done of WNY, Inc. | \$205,300.00 |
| 4. Brush Cutters LLC | No Bid |

Total Add Alternate 2:

- | | |
|------------------------------------|--------------|
| 1. Zoladz Construction Co., Inc. | \$62,000.00 |
| 2. Villani's Lawn & Landscape, LLC | \$110,000.00 |
| 3. Geiter Done of WNY, Inc. | \$213,300.00 |
| 4. Brush Cutters LLC | No Bid |

The Engineering Department and DPW have reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the 2022 Brush and Tree Grinding Contract to Villani's Lawn and Landscape, LLC, 6405 Packard Road, Niagara Falls, NY 14304, at their low Base Bid and Add Alternate 1 amount of \$75,000.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,



Mark Zellner
Superintendent of Public Works

MZ:tjs

Cc: file
Edward Zebulske, City Attorney
Chelsea L. Spahr, P.E., City Engineer
Jeffery Zellner, City Accountant

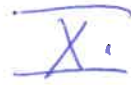
2022 JUN 28 AM 9:41
NORTH TONAWANDA NY

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Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491



TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

JUL 05 2022

June 27, 2022

Honorable Austin J. Tylec, Mayor
And Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body :

Would you please appoint Sean A. Campas, 1094 Thomas Fox Drive E, North Tonawanda, NY 14120 as Commissioner of Deeds for the City of North Tonawanda.

Respectfully,

Keith T. Glass

Chief of Police

2022 JUN 28 10:25
CITY OF NORTH TONAWANDA

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XVII.

JUL 05 2022

June 20, 2022

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

The June 2022 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Lemke, M. Anastasi, A. DiBernardo, D. Grinnell, R. Brennon. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1.) David Messana of 1106 Bowen Drive East requested that the new "No Parking" signs on Bowen Drive East be taken down. The committee looked into the request and believed the signs help with the safety and traffic flow of the curve. There is still more than enough parking in the area. The committee has received positive feedback regarding the signs. The request is denied.
- 2.) Laura Siuda requested "Warning" signs on Goundry Street at Payne Avenue regarding traffic not stopping on Payne Avenue. These signs already in place.
- 3.) Lisa Brotz of 103 Rumbold Avenue requested "No Parking" signs at Spruce Street and Rumbold Avenue due to the inability to see oncoming traffic when you come to the stop sign. The committee look at this intersection and agree that the "No Parking" signs would help. The committee recommends the "No Parking" signs.
- 4.) Lisa Brown of 601 Williams Street requested "Autistic Child in Area" signs on Williams at Brundage Avenue and Williams at Willow Avenue. The committee spoke with Brown and recommends these signs.
- 5.) Barb Oliveri requested "No Parking" signs at the entrance/exit to the Scarfone Apartments located at 33 Spruce Street to help with visibility when pulling out of the parking lot. The committee checked on this request and agree with Oliveri. The committee recommends the "No Parking" signs.

Meeting Adjourned at 1930 hours

Travel safely, Robert J. Frank

2022 JUN 23 PM 12:57
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

~~XXXX~~

JUL 05 2022

June 22nd, 2022

Honorable Mayor and Common Council
North Tonawanda City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: 2022 New York State Consolidated Funding Applications

Dear Honorable Body:

As you may be aware, the twelfth round of state-wide economic development funding through the New York State Regional Economic Development Councils has been announced. \$375 Million is available through a pool of over 8 State agencies. In previous rounds, North Tonawanda submitted 25 applications and secured over \$3 million. This year's application deadline is July 29th, 2022.

In consultation with various City departments and Mayor Tylec, we have identified five potentially viable projects. These projects were selected based on a number of factors including project feasibility, project need, funding availability, and project readiness.

1.) Comprehensive Plan Update

The City of North Tonawanda is looking to complete an update to its existing Comprehensive Plan, which has not been updated since 2008. A Comprehensive Plan is one of the central land use planning tools for local governments in New York State. The Comprehensive Plan articulates the community's vision and goals for land use and economic development.

Through the NYS Department of State Smart Growth Community Planning & Zoning grant program, the City of North Tonawanda will be able to prepare and adopt a new city-wide comprehensive plan. By preparing the Comprehensive Plan based upon Smart Growth principles, the City and community stakeholders will have the opportunity to evaluate local resources, develop goals, and develop a comprehensive strategy for the best and most efficient use of resources and guide future development of the city. The plan will address a variety of issues including but not limited to: zoning, physical development, economic development, transportation patterns, natural and build environment inventories, affordable housing, and demographic trends.

SECRET
CITY CLERK'S OFFICE
2022 JUN 22 10:45
NORTH TONAWANDA NY

The maximum award for this program is \$100,000. Based off of a cost estimate from a professional consulting firm, we estimate the total budget for this project is approximately \$151,000. The Smart Growth Comprehensive Planning program will provide up to 90% of the project funding with the city required to provide the remaining 10% match.

Budget Breakdown:

NYS Department of State:	\$100,000
Local Match:	\$51,000 (\$10,000 In-Kind/\$41,000 Cash)
Total Project Cost:	\$151,000

2.) Memorial Pool- Pre-Planning Development & Design

The City of North Tonawanda is seeking funding through the Office of Parks, Recreation & Historic Preservation (OPRHP) Environmental Protection Fund for Parks, Preservation and Heritage (EPF) to assist with design and engineering costs for redevelopment of the Memorial Pool facility. EPF funds can be used for the acquisition, planning, development, and improvement of parks, historic properties, and heritage areas located within New York State.

For planning & design projects, the maximum award is \$500,000, with a 50% match requirement. Based off cost estimates received from professional engineering firms, the estimated total project cost is \$500,000.

Budget Breakdown:

NYS EPF:	\$250,000
Local Match:	\$250,000 (\$225,000 Cash / \$25,000 In-Kind)
Total Project Cost:	\$500,000

3. Local Waterfront Revitalization Plan (LWRP) Update

The City of North Tonawanda is looking to update its Local Waterfront Revitalization Plan (LWRP), which has not been updated since 1988. The LWRP plan provides a long-term land and water use plan and identifies legal techniques and policies for implementation. The LWRP plan guides future development along the waterfront and includes general regulations such as: Assuring that new waterfront development is well designed, provides public access, brings land use regulations into better conformity while protecting natural areas, and reducing the impact on our environment and waterways. Once in place, the updated LWRP may be utilized to better compete for waterfront development projects and

should be reviewed and reaffirmed by the City of North Tonawanda Common Council at least once every five years.

The minimum award for the LWRP update is \$50,000, with a 25% local match requirement. Possibility for a reduced 15% match based on the City's potential Environmental Justice Area considerations by grant reviewers. Based off cost estimates received from a professional planning and engineering firm, the estimated total project cost is \$130,000.

Budget Breakdown:

NYS LWRP Program: \$97,500

Local Match: (25%): \$32,500 (\$10,000 In-Kind/ \$22,500 Cash)

Total Project Cost: \$130,000

4. Gateway Harbor Wifi & Harbor Master Facility Technology Improvements

The City of North Tonawanda is seeking to install Wifi at Gateway Harbor and an interactive kiosk in the Visitor's Center and Harbor Master Facility. These projects will assist in serving overnight boaters and visitors and have been identified as potential Downtown Revitalization Initiative (DRI) projects as well as the Erie Canalway Recreation Hub pilot program. Similar kiosks have been installed at the Niagara Falls Visitor's Center and Canalside. These kiosks can assist visitors with obtaining information on a variety of local attractions, bicycle trail routes, and kayak routes.

Through the NYS Canalway Grant Program, communities along NYS canals are eligible for up to \$150,000 for canal related projects, with a 50% local match requirement. The City of North Tonawanda has obtained cost estimates from Centerpointe Communications and Full Circle Studios.

Budget Breakdown:

WIFI: \$20,000

Interactive Kiosk: \$30,000

Total: \$50,000

NYS Canals: \$25,000

City Match: \$25,000 (\$20,000 Cash/ \$5,000 In-Kind)

5. City of North Tonawanda Wastewater- Green Infrastructure Grant Program (GIGP)

The City of North Tonawanda Wastewater Treatment Plant is seeking funding to replace the stormwater pumps, storm pump drives, and pump check valves at the Wastewater Treatment Plant that are over 49

years old, vastly inefficient and routinely failing, and lack the required check valves to necessary prevent overflows from back flowing though the pump once the pump is shut down which, when occurs, essentially turns the pumps into a turbine causing significant issues with the electrical system for the storm pumps and discharges untreated stormwater into the Niagara River. The proposed improvements and upgrades are critical components of the NT WWTP CIP Phase 2 *high importance phase*, will drastically improve operating and maintenance costs, and reduce energy consumption by up to 25% without incurring additional fees and/or rate increases to end users.

Through the NYS Environmental Facilities Corporation and the Green Innovation Grant Program (GIGP – Energy Efficiency), up to 75% of eligible project costs (not to exceed \$3 million) is available for an energy efficiency project in a municipality that meets the MHI criteria, or that serves, protects, or benefits an environmental justice area.

Eligible *Energy Efficient Replacement* projects must achieve at least a 25% reduction in energy consumption through the replacement of equipment with energy efficient equipment. These projects must compare the energy used by the existing system or unit process to the proposed project. The energy used by the existing system should be based on name plate data when the system was first installed, recognizing that the old system is currently operating at a lower overall efficiency than at the time of installation. New Publicly-owned treatment works projects or capacity expansion projects should be designed to maximize energy efficiency and should select high efficiency premium motors and equipment where cost effective.

Eligible projects must meet or exceed requirements identified in USEPA Green Project Reserve guidance (published in 2012)

Budget Breakdown (*best case scenario*):

2021 Costs attached

GIGP Program (75%): \$2,140,464

Local Match: (25%): \$713,488

Total Project Cost: \$2,853,952

At this time, we are respectfully requesting this Honorable Council authorize applications for grant funding to the above listed grant sources including:

- \$151,000 to the Smart Growth Comprehensive Planning Program
 - Use Capital Bond Funds: \$150,000 (City Bond) - \$41,000 (City Match) = \$109,000
- \$250,000 to the EPF PARKS program
 - Use Capital Bond Funds: \$500,000 (City Bond) - \$250,000 (City Match)
- \$130,000 to the NYS Department of State LWRP program
 - Use Capital Bond Funds: \$109,000 (City Bond) - \$32,500 (City Match) = \$76,500
- \$25,000 to the NYS Canalway Grants
 - Need to allocate \$25,000 in the 2023 budget for City Match

- \$2,140,464 to the NYS Department of Environmental Conservation GIGP program
 - Use \$5m NYS DEC (NYS Assembly) Award/Grant to cover \$713,488 (City Match)

Based on the above cost estimates, the total local match requirement from the City will include approximately \$1,071,988 in both cash and in-kind services, much of which is either covered by the City Capital Bond or NYS Funding.

Thank you for your consideration. Please let me know if you have any questions or require any additional information.

Thank you,

A handwritten signature in cursive script that reads "Laura Wilson".

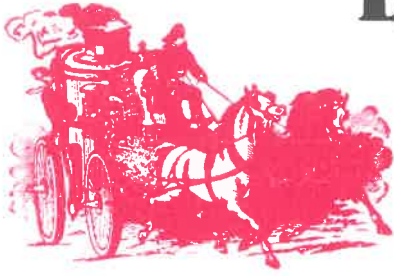
Laura Wilson
Director

CFO: A

LIVE HOSE CO. NO. 4

71 VANDERVOORT STREET
NORTH TONAWANDA, NEW YORK 14120
Est. July 18, 1887

JUL 05 2022



June 17, 2022

Honorable Mayor & Common Council
C/O City Clerk Treasurer
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Re: Volunteer Firefighter Exemption

Dear Mayor & Council

The Live Hose Volunteer Fire Company No. 4, Inc., respectfully request 25-year exemption be granted to Harold Banfield, Mr. Banfield joined the company on December 7, 1991.

Sincerely,
Live Hose Vol. Co. No. 4

David C. Maziarz
President

RECEIVED
CITY CLERK'S OFFICE
2022 JUN 17 AM 9:43
NORTH TONAWANDA NY

THE
AMERICAN
LEGION



CFO. B

THE JUL 05 2022
TONAWANDAS' POST
NO. 264, INC.
TONAWANDA, N.Y.

P.O. BOX 66, TONAWANDA, N.Y. 14151-0066

Mayor Austin Tylec
216 Payne Ave
North Tonawanda NY 14120

Dear Mayor Tylec

Tonawanda's' Post 264 American Legion, would like to request permission to conduct our annual "FILL THE HELMET AT THE MARKET" on Sept 24, 2022 from 9am-1pm. We will conduct our annual fundraisers on Payne/Robinson and Market Street. This will be our 4th year and all funds will go to Children & Youth, Veterans support and Suicide Prevention.

As you know our post average age is 42 years old, we are a Post of the Tonawanda's and of Niagara County

If you have any questions, please contact me Daniel Misner at (716) 946-1172. Any help would be greatly appreciated.

Thank You


Daniel Misner

Commander

1411 Payne Ave NT 14120, Daniel.r.misner.mil@mail.mil

RECEIVED
CITY CLERK'S OFFICE

2022 JUN 27 PM 1:49
NORTH TONAWANDA NY

CFO-C

Lori Swartz

From: Natalie Brown <nataliebrown628@gmail.com>
Sent: Tuesday, June 28, 2022 6:46 PM
To: Donna Braun; Lori Swartz
Subject: Letter to NT Council: Please add to agenda THANK YOU!

JUL 05 2022

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

Please add this request to the next Council meeting Agenda:

June 28, 2022

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

Dear Common Council Members,

My name is Natalie Brown. I own and manage the Project 308 Gallery located at 308 Oliver Street in North Tonawanda. I am requesting Oliver Street to be closed from Robinson St. to Schenck Street (one block) on **Saturday, August 6, 2020 from 9am -5pm** for the 7th Annual Oliver Street Art Festival. I am excited to bring the art festival to the neighborhood for its seventh year!

As we've done in the past, I'd like to showcase the work of over 80 artist vendors while attendees enjoy live music all day, food trucks and activities for kids. As I've done in the past, I plan to reach out to local community groups to showcase like the Oliver Street Merchants Association, the Old Chapel Antique Store and more. The community not only expects the festival each year, but they also enjoy how the festival livens up the neighborhood for a day. I can gain signatures from my neighbors, if that is a requirement.

Allowing me to close the street to host the festival is the first step towards a successful and fun event for the community. Please feel free to contact me with questions at the number below. Thank you for your time and consideration.

Sincerely,

Natalie Brown
Project 308 Gallery
308 Oliver Street
North Tonawanda, NY 14120
716-523-0068
Nataliebrown628@gmail.com

2022 JUN 25 AM 8:43
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

CFO-D.



City of North Tonawanda

JUL 05 2022

Historic Preservation Commission

**City Hall
216 Payne Ave.
North Tonawanda, NY 14120**

It is the recommendation of the North Tonawanda Historic Preservation Commission that the Payne Avenue Memorial Pool be designated as a Local Landmark due to meeting all criteria in Chapter 51C-3 of the City Code as well as National Register eligibility.

Memorial Pool represents a mid-to-late career example of Wesley Bintz's work as well as an example of his style choices evolving to meet the preferences and popular aesthetics of the time. As a Bintz pool overall, Memorial Pool is significant as an example of the work of a master, in this case, a master swimming pool designer.

Awarding Local Landmark status will allow design review for any plans, whether the structure continues as a pool or is adapted for a new function, to ensure this iconic structure within North Tonawanda continues to be identifiable and tells the story of World War II veterans, families who helped construct the pool, and the community that enjoys it.

RECEIVED
CITY CLERK'S OFFICE

2022 JUN 30 AM 11:53
NORTH TONAWANDA NY

If applicant does not own the property, identify owner's name, address and telephone:

City of North Tonawanda

216 Payne Ave, North Tonawanda, NY 14120

If applicant is different from owner,
does the owner concur in this application?

X

Yes

No

If applicant is different from owner, is there a
relationship between applicant and owner?

X

Yes

No

If yes, explain:

The HPC members are appointed by and report to the
Mayor's office.

If applicant is different from owner, explain applicant's interest in the property:

The North Tonawanda Historic Preservation Commission is
tasked with identifying, promoting, and preserving historic

places in the City. Memorial Pool is a significant type of architecture.

Is applicant or owner related to any official or employee of the City of North Tonawanda or the
North Tonawanda Historic Preservation Commission?

X

Yes

No

If yes, explain: The signatory for ownership is the Mayor. The applicant is the North
Tonawanda Historic Preservation Commission

PROPERTY INFORMATION

Property Address: 848 Payne Avenue
North Tonawanda, NY 14120

Name of Property (if applicable): Memorial Pool

Tax Map ID No.: _____

Zoning Classification: Recreation

Parcel Size: _____

Present Use of Property: Swimming Pool

Historic Use of Property: Swimming Pool

Designation Sought (check one): Landmark Historic District

Year of Construction: 1948

Original architect (if known): Wesley Bintz

Original builder (if known): Joseph M. Wrazin

Original and subsequent owners of the property, including dates of ownership (if known):

City of North Tonawanda

Describe the architectural style of the property:

Bintz style pool

Describe primary building materials:

Foundation: Reinforced concrete Roof: Open
Walls: Brick/Concrete Other: _____

How does the property in its present condition materially differ from the property as originally constructed? Describe material alterations or additions to the property subsequent to its original construction (include dates if known). Attach photographs of alterations if available:

Alterations include: art moderne entrance facade removed and replaced by brick

during ADA upgrades, glass block window replacing original windows

Describe the present condition of the property:

The Pool retains high character and has continued as a swimming pool

in limited use although there are minor leaks, cracking of the concrete decking, and a worn liner.

Describe site and surroundings (e.g., outbuildings, landscaping, neighborhood):

Payne Park and the surrounding neighborhood reflect the Post War expansion of the City.

Are there any presently known threats to the property?

X

Yes

No

If yes, describe:

The Pool will be decommissioned which leaves an uncertain future for the structure.

Is the property associated with any personages of historic significance?

X

Yes

No

If yes, identify and explain:

Wesley Bintz was the architect and is significant as his design was patented and fiercely protected. The Pool is also associated with Robert J. H. Kiphuth, the Yale University and Olympic Swim Coach who dedicated the pool.

Describe the historic significance of the property (i.e., why it merits designation as a landmark or historic district). Indicate relevant sources of information. Attach additional sheets as needed:

See attached

CERTIFICATION

APPLICANT: I hereby certify that this application is accurate and complete to the best of my knowledge.

Applicant's Signature: Kristin Derloy Date: 4/18/22

OWNER: (if different from applicant, and if owner concurs in application): I have read and familiarized myself with this application and do hereby consent to its submission and processing.

Owner's Signature: Austin [Signature] Date: 4/29/22

NORTH TONAWANDA PAYNE AVE MEMORIAL POOL - 1948

HISTORY OF THE RESOURCE

The North Tonawanda Payne Avenue Memorial Pool represents a mid-to-late career example of Wesley Bintz's work, as well as an example of his style choices evolving to meet the preferences and popular aesthetics of the time. The style applied to the facade of the pool is definitively Post-World War II, and is a style the Bintz consistently uses between 1947 and at least 1950. By 1953, his design changes again to a Mid-Century Modern style. As a Bintz pool overall, the North Tonawanda Pool is significant as an example of the work of a master, in this case, a master swimming pool designer. The design of the pool is definitively Bintz - he protected his patent vigorously - and they are becoming ever more scarce, in New York and throughout the country. There are estimates of 100-170 Bintz Pools that were built throughout the country made by scholars, historians, and enthusiasts, but there is no national survey to confirm which are still extant. Newspaper articles suggest only about 12 of these pools are still standing in some form. The Pool was dedicated in August 1947 by Tonawanda-born Robert J. H. Kiphuth, the head coach of Yale University men's swim team. The Pool officially opened following completion of construction in the summer of 1948.

DESIGN

Wesley Bintz first received his patent paperwork approval in February 1926. While Bintz' designs varied, the vast majority of his pools has specific features: They were an ovoid shaped structure which allowed for an easy transition from the deep end to the shallow end. They also housed all of the operations and the locker rooms underneath the pool. Visitors would typically enter the pool area through a staircase past the locker rooms. The above ground structure contained the pool, locker rooms, mechanics within the ring of the pool its self. Bintz pools were suited for urban environments to accommodate different topographies and sizes. The design became popular saving time, money, and space. Advertisements were often geared towards Municipal leaders identifying these features. The North Tonawanda Memorial Pool is about the 5th generation of design of Wesley Bintz pool that was a drastic departure in style from his earlier pools which included the covered observation deck with vertical structure element. Of the six pools that were built using this style, North Tonawanda is the only pool of this particular Bintz style that is still open for swimming.

SIGNIFICANCE TO COMMUNITY

Drownings, racism, and lack of air conditioning contributed to the push for Municipal Swimming Pools across the country. Pools were seen as a way to regulate swimming lessons and alleviate community conflict at beaches, most notably after the events of the Summer of 1919. Specifically, the Tonawandas are a community surrounded by water where there has been constant public and municipal support for safe swimming facilities. Wesley Bintz came to the City Council meeting in September 1946 to testify about the design, costs, and project timelines.

The North Tonawanda Memorial Pool is a living memorial to the men and women who served in World War II. The dedication plaque from 1947 specifically acknowledges both genders, which is uncommon for the time period. The Pool featured floodlights allowing visitors to swim past sundown. The Pool was popular and well used from Day 1. Recreational swimming, races, sports carnivals, and amenities contributed to an average of over 1300 children using the facility daily during the swim season in the early 1950's. A State grant was awarded in 1985 for maintenance and accessibility upgrades. This is when the original Art Moderne façade was altered. The changes made were a response to the continued needs of the community. Population decreases, the increasing popularity of home pools, and advances in air conditioning have contributed to a declining daily use. However, there are still large groups of the community that the current pool serves with affordable admissions and swimming lessons. A recent public survey in February 2020 identified the public's support of having a public pool and recognition of the historic importance to the community. The structure is one of only a small number of iconic buildings in the city and located on a major thoroughfare visible to all

The preservation of this structure is important to architectural significance, it's original intention as a living memorial, the story of the post-war North Tonawanda community, and the greater conversation involving the Bintz Pools throughout the state and/or country.