

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Pecoraro**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, MARCH 15, 2022 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

****PROCLAMATION TO CELEBRATE AMERICORPS WEEK****

PROOF OF PUBLICATION PUBLISHED 2/12/2022

- 1) Legal Notice – Local Planning Committee to discuss the City’s Downtown revitalization Initiative – Dir. Community Development

PROOF OF PUBLICATION PUBLISHED 2/15/2022

- 1) Legal Notice – Request for Bids for Water and Wastewater Treatment Chemicals – City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED 2/16/2022

- 1) Legal Notice – Request for Proposals for Interested Parties Seeking to License 50 feet of Seasonal Dock Space for Commercial use along the Sweeney Canal Docks – Dir. Youth, Recreation, Parks & Seniors

PROOF OF PUBLICATION PUBLISHED 2/18/2022

- 1) Legal Notice – Public Hearing to discuss submission of an Application for Funding to provide Financing to assist in the expansion project by Dockside Bar & Grill – Dir. of Community Development
- 2) Legal Notice – Public Hearing to discuss submission of an Application for Funding for the 2022 Community Development Block Grant Microenterprise program to assist various businesses – Dir. Community Development

PROOF OF PUBLICATION PUBLISHED 3/2/2022

- 1) Legal Notice – The Estoppel Notice for the Summary of Bond Resolution for the 2022 Capital Improvements – City Accountant

COMMUNICATIONS FROM CITY OFFICIALS

- #1. Frank DiBernardo** - Re: Amendment to City Code Chapter 65 Section 65-8 B.b., to remove the background check for Mobile Food Trucks
- I.1 Mayor** - Re: Appointment of Joseph Aiello to the Plumbing Board
- I.2 Mayor** - Re: Appointment of Keith Glass as Chief of Police for the City of North Tonawanda
- IV. Engineer** - Re: Approval of Project 2018-13: ESD Smart Growth Funds Downtown Placemaking Project and final project acceptance
- VII. Accountant** - Re: Payment of the Abstract of Claims Dated March 15, 2022
- X. Police Chief** - Re: Permission to waive the residency for the Police Matron
- XIV. Dir. Youth, Recreation, Parks & Seniors** - Re: Award of Proposal from WNY Donut BBQ LLC, for Lease of 50ft of Commercial Dock Space
- XVII. Traffic Safety** - Re: Various Traffic Safety Recommendations from their February meeting
- XXV. Monthly Reports**
- .1 Clerk-Treasurer .2 Police Department .3 Senior Citizen Center**

COMMUNICATIONS FROM OTHERS

- A.**
Project Pride of North Tonawanda - Re: Permission to hold two fundraisers, Saturday, July 30, 2022 and Sunday, August 28, 2022, at the City Market Lot
- B.**
Oliver Street Merchants - Re: Permission to use Heritage Park, July 18, 2022 for the Pride Festival / Flag Raising
- C.**
Daniel Bacon, Jr. - Re: Permission for Dom Polski to hang a banner between 2nd and 3rd Avenue, March 16-23, 2022
- D.**
WNY PRISM's Boat Steward Program - Re: Approval to conduct their Boat Steward Program at the Botanical Gardens boat launch, Gratwick Riverside Park boat launch and Gratwick Riverside Marina

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

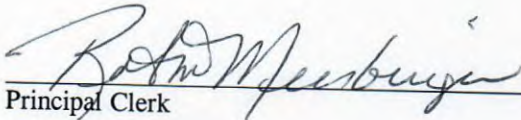
MAR 15 2022

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

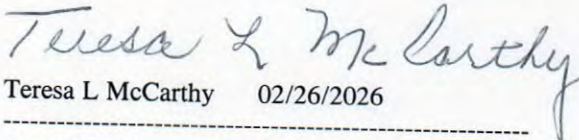
A newspaper published in the County and State aforesaid, and that the annexed printed legal # 295906 was printed and published in said paper on the following dates:

02/12/2022


Principal Clerk

Subscribed and sworn to before me this

2-16-22


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

No. 01MC49162698

RECEIVED
CITY CLERK'S OFFICE

2022 FEB 22 PM 12:22
NORTH TONAWANDA NY

**City of North Tonawanda
Downtown Revitalization Initiative (DRI)
Local Planning Committee**

Notice is hereby given that the City of North Tonawanda will hold a Local Planning Committee meeting to discuss the City's Downtown Revitalization Initiative. Through Round 5 of the DRI, the City of North Tonawanda was awarded \$10 Million from the Western New York Regional Economic Development Council to assist in the implementation of various downtown and waterfront revitalization projects.

The Local Planning Committee meeting is open to the public and will be held on Tuesday, February 22nd at 3:00 PM at the North Tonawanda Public Library located at 505 Meadow Drive North Tonawanda, NY 14120. This meeting will also be held virtually via Zoom and can be found by visiting: <https://cscos.zoom.us/j/94949139081?pwd=ZTBaNHFpRmNoQUNUS2JjVF3TVZaQT09>

Accommodations for disabled and non-English speaking residents will be made available upon advance request to the City of North Tonawanda Community Development Office at 716-695-8580 or in writing to, Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, NY 14120.

N#295906

2/12/2022

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

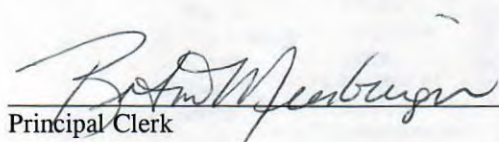
MAR 15 2022

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 295958
was printed and published in said paper on the following dates:

02/15/2022

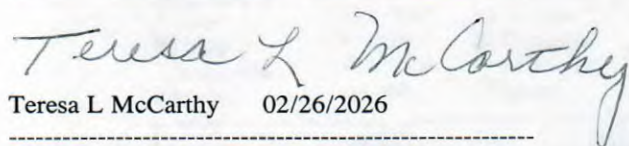


Principal Clerk

RECEIVED
CITY CLERK'S OFFICE

Subscribed and sworn to before me this
2-16-22

2022 FEB 22 PM 12:23
NORTH TONAWANDA NY



Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

No. 01MC4962698

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
WATER AND WASTEWATER TREATMENT PLANTS
REQUEST FOR BIDS FOR
WATER AND WASTEWATER TREATMENT CHEMICALS

SEALED PROPOSALS for the City of North Tonawanda Water and Wastewater Treatment Chemicals, as called for by the Contract, in accordance with specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 AM, Prevailing Time, Wednesday, March 2nd, 2022, at which time they will be publicly opened.

Detailed specifications are on file and are available for inspection during the usual business hours at the administrative offices of the Wastewater Treatment Plant, 830 River Road, North Tonawanda, New York 14120.

The specifications and proposals may be obtained on request from the Superintendent of Water/Waste water at no charge.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Vendor's name and title of the bid. Bids for contracts shall be designated as, Water and Wastewater Treatment Chemicals.

All bids are subject to delivery and must state when delivery can be made as stated herein. All deliveries will be started by 7AM and completed no later than 3PM unless emergency authorization is approved. Delivery employee must follow all plant safety protocols onsite.

The City of North Tonawanda reserves the right to accept this bid by items, or as a whole, or to reject any or all bids or waive informalities.

Payment for each shipment will be made upon receipt of merchandise that meets above specifications and upon return of bidder's invoice together with properly executed City purchase order/voucher.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna L. Braun
City Clerk/Treasurer
City of North Tonawanda

N#295958

2/15/2022

MAR 15 2022

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

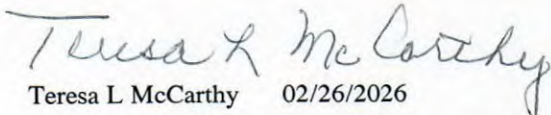
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 295956
was printed and published in said paper on the following dates:

02/16/2022


Principal Clerk

Subscribed and sworn to before me this
2-21-22


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

No. 01MC4962698

Legal Notice
Request for Proposals

Sealed proposals will be received by the City of North Tonawanda in the clerks office, 216 Payne Avenue, North Tonawanda, NY 14120, until March 4, 2022 at 4:00pm (EST) for interested parties seeking to license 50 feet of seasonal dock space for commercial use along the Sweeney Canal Docks.

The Request for Proposals (RFP) shall be available in the following formats: hard copy (paper) and electronic email (Adobe Acrobat *.PDF format) upon request by contacting Donna Braun at (716)-695-8555 or email to: dbraun@northtonawanda.org. Each proposal shall contain the full name and address of each person or company submitting the proposal. Proposals shall be delivered NO LATER THAN MARCH 4, 2022, at 4:00pm (EST) to:

Alex Domaradzki
Parks & Recreation Director
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

All questions shall be submitted in writing and shall be emailed to alex@northtonawanda.org.

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of North Tonawanda reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.

N#295956

2/16/2022

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

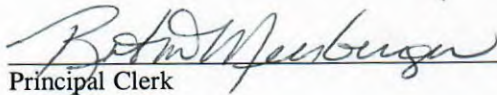
MAR 15 2022

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NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 296129
was printed and published in said paper on the following dates:

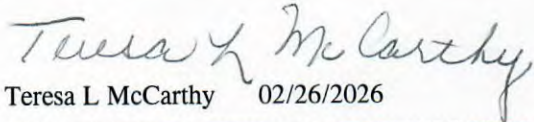
02/18/2022



Principal Clerk

Subscribed and sworn to before me this

2-21-22



Teresa L McCarthy 02/26/2026

Notary Public Expiration Date

No. 01 MC 4962698

LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF NORTH TONAWANDA
OFFICE OF COMMUNITY RENEWAL
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM

A public hearing will be held on March 1st, 2022 at 6:00 PM in the Common Council chambers located at City Hall, 216 Payne Avenue, North Tonawanda, New York 14120 to discuss the City's economic development programs, and the potential submission of an application for funding to the New York State Office of Community Renewal's program year 2022 Community Development Block Grant Economic Development program to provide financing to assist in the expansion project by Dockside Bar & Grill in the City of North Tonawanda. More detailed information regarding the project will be presented at the hearing. Accommodations for disabled and non-English speaking residents will be made available upon advance request. Residents who cannot attend the hearing are welcome to express their ideas by calling the Community Development Office at 716-695-8580 or in writing to Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, NY 14120. N#296129 2/18/2022

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

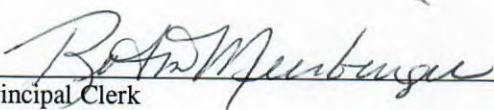
MAR 15 2022

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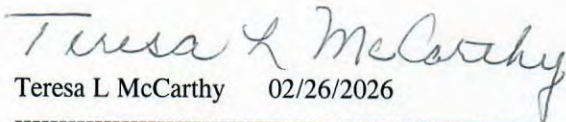
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 296130
was printed and published in said paper on the following dates:

02/18/2022


Principal Clerk

Subscribed and sworn to before me this
2-21-22


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

No. 01MC 4962698

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
CITY OF NORTH TONAWANDA
OFFICE OF COMMUNITY RENEWAL
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM**

A public hearing will be held on March 1st, 2022 at 6:15 PM in the Common Council chambers located at City Hall, 216 Payne Avenue, North Tonawanda, New York 14120 to discuss the City's economic development programs, and the potential submission of an application for funding in the amount of \$300,000 to the New York State Office of Community Renewal's program year 2022 Community Development Block Grant Microenterprise program to provide financing to assist various businesses throughout North Tonawanda.

More detailed information regarding the project will be presented at the hearing. Accommodations for disabled and non-English speaking residents will be made available upon advance request. Residents who cannot attend the hearing are welcome to express their ideas by calling the Community Development Office at 716-695-8580 or in writing to Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, NY 14120.
N#296130 2/18/2022

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

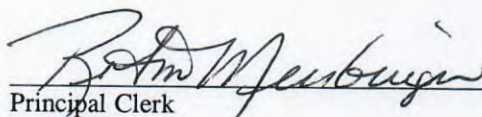
MAR 15 2022

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NIAGARA GAZETTE

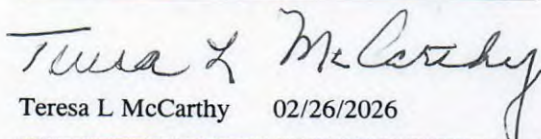
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 296406
was printed and published in said paper on the following dates:

03/02/2022


Principal Clerk

Subscribed and sworn to before me this

3-7-22


Teresa L. McCarthy 02/26/2026

Notary Public

Expiration Date

2022 MAR 9 AM 9:39
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2026

the resolution, a summary of which is published herewith, has been adopted by the Common Council of the City of North Tonawanda on March 1, 2022, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the City of North Tonawanda, Niagara County, New York is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

Donna Braun, City Clerk-Treasurer
City of North Tonawanda

SUMMARY OF BOND RESOLUTION

Set forth below is a summary of said resolution adopted by the Common Council of the City of North Tonawanda on March 1, 2022.

1. The resolution is entitled "BOND RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF NORTH TONAWANDA, NIAGARA COUNTY, NEW YORK (THE "CITY") AUTHORIZING THE ISSUANCE OF \$9,194,375 IN SERIAL BONDS OF THE CITY TO FINANCE VARIOUS PUBLIC IMPROVEMENTS".

2. The resolution authorized serial bonds of the City for the following respective specific objects or purposes, including all the respective principal amounts, and the respective periods of probable usefulness ("PPU"), as indicated below:

(1) Bonds in the principal amount of \$257,375 to finance certain park improvements in and for the City, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 15 years;

(2) Bonds in the principal amount of \$34,000 to finance certain parking improvements in and for the City, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 15 years;

(3) Bonds in the principal amount of \$250,000 to finance a capital improvement plan to aid in determining future improvements to the City's water distribution system, including preliminary and incidental costs related thereto; PPU of 40 years;

(4) Bonds in the principal amount of \$250,000 to finance capital improvement plan to aid in determining future improvements to the City's sanitary and storm sewer infrastructure, including any preliminary and incidental costs related thereto; PPU of 40 years;

(5) Bonds in the principal amount of \$610,000 to finance the acquisition of traffic signal systems in and for the City, including any preliminary and incidental costs related thereto; PPU of 20 years;

(6) Bonds in the principal amount of \$3,150,000 to finance the acquisition, construction and reconstruction of water improvements in and for the City, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 40 years;

(7) Bonds in the principal amount of \$22,000 to finance the acquisition and installation of a GIS communication system (Phase I) for the City, including any preliminary and incidental costs related thereto; PPU of 10 years;

(8) Bonds in the principal amount of \$1,676,000 to finance the acquisition, construction and reconstruction of sewer improvements in and for the City, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 40 years;

(9) Bonds in the principal amount of \$200,000 to finance maintaining hazardous trees throughout the City, including any preliminary and incidental costs related thereto; PPU of 5 years;

(10) Bonds in the principal amount of \$1,395,000 to finance the acquisition of machinery and apparatus for construction and maintenance for the City, including any preliminary and incidental costs related thereto; PPU of 15 years;

(11) Bonds in the principal amount of \$700,000 to finance improvements to the Deerwood Golf Course, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 15 years;

(12) Bonds in the principal amount of \$150,000 to finance certain waterway improvements in and for the City, including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 30 years; and

(13) Bonds in the principal amount of \$500,000 to finance the replacement of the City's Memorial Pool (Phase I), including any applicable equipment, machinery, apparatus, land or rights-in-land necessary therefor and any preliminary and incidental costs related thereto; PPU of 15 years.

3. Aggregate amount of Debt Obligations Authorized: up to \$9,194,375.

The resolution summarized herein shall be available for public inspection during normal business hours at the offices of the City Clerk-Treasurer, City of North Tonawanda, City Hall, 216 Payne Avenue, North Tonawanda, New York 14120.

N#296406

3/2/2022

MAR 15 2022

March 10, 2022

Dear Honorable Body,

Per my previous discussions I would like to add to the council agenda an amendment to local policy to remove the requirement of background checks for mobile food vendors. The below is our current code.

Chapter 65 Peddlers, Canvassers, Solicitors and Mobile Food Vending

§ 65-8 Fees for licenses.

wares, merchandise or personal property of any nature whatsoever, or for services to be furnished or performed or for collecting advance payments on such sales.

- (2) The Mayor shall issue to each licensee at the time of delivery of his license a license plate for each vehicle to be used. License plates shall be attached to the vehicle used by the licensee. Every licensee, while exercising his license, shall carry the license with him and shall exhibit the same upon demand.
- (3) The Mayor, whenever it shall appear to his satisfaction that an applicant for a license is unable to obtain other employment because of a physical disability or because of age, may issue a license to such person at a fee of \$5.

B. Fees: mobile food vendor.

- (1) Yearly license:
[Amended 3-1-2016]
 - (a) All vendors shall pay an application fee of \$100 per year for each food truck.
 - (b) For each employee of the food truck who shall be working within the City, the vendor must pay \$15 per employee for a background check.

Section 65-8.B.b is what I would like to remove. All other including ability to revoke for cause would remain. I have included in the discussion all stakeholders, legal, police and fire in previous weeks with no issues raised. With the review and approval from the City Attorney's Office.

Thank you for this consideration.

2nd Ward Alderman

Frank DiBernardo

CC: Austin Tylec, Mayor
Common Council
Donna Braun, City Clerk Treasurer
Ed Zebulske, City Attorney

2022 MAR 10 AM 11:29
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



MAR 15 2022

AUSTIN J. TYLEC

February 28, 2022

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

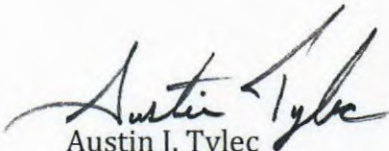
Re: Appointment to Plumbing Board - Joseph Aiello

Dear Honorable Body,

Please be advised that I am appointing Joseph Aiello, 380 Elmwood Avenue, North Tonawanda, NY 14120 to the Plumbing Board effective immediately. His term will expire December 31, 2022 finishing the term vacated by Frank Grandinetti.

Thank you for your attention to this matter.

Respectfully,


Austin J. Tylec
Mayor

RECEIVED
CITY CLERK'S OFFICE

2022 FEB 28 AM 11:41
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA

I-2

Office of the Mayor

MAR 15 2022

AUSTIN J. TYLEC

March 8, 2022

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

RE: Appointment of Police Chief

Dear Honorable Body:

Please be advised that I am provisionally appointing Keith Glass, 1051 Remington Dr, North Tonawanda, NY 14120, as Chief of Police, effective March 18, 2022, pending results of the required Civil Service exam to be scheduled. His starting pay will be \$120,323 Step 3 of the existing OPEIU salary schedule.

I believe Lieutenant Glass is extremely qualified for the position and will provide the best leadership for our residents and the Police Department.

Respectfully,



Austin Tylec
Mayor

RECEIVED
CITY CLERK'S OFFICE

2022 MAR 9 AM 8:06
NORTH TONAWANDA NY



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

March 10, 2022

CL
MAR 15 2022

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2018-13: ESD Smart Growth Funds Downtown North Tonawanda
Placemaking Project Final Project Acceptance**

Dear Honorable Body:

Final acceptance of the ESD Smart Growth Funds Downtown North Tonawanda Placemaking Project is hereby requested.

Accordingly, I respectfully request that the Common Council accept this project as complete and approve the release of retainage final payment of \$68,952.34 with 4th Generation Construction Inc., 5650 Simmons Avenue, Niagara Falls, NY 14304; with the final contract amount being \$1,379,046.83, subject to review by the City Attorney.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Edward Zebulske, City Attorney
Mark Zellner, Superintendent DPW
Laura Wilson, Director of Community Development
Jeffery Zellner, City Accountant
Joy Kuebler, JKLA
Camil Pachucki, 4th Generation

RECEIVED
CITY CLERK'S OFFICE

2022 MAR 10 AM 11:56
NORTH TONAWANDA NY

VII:

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

MAR 15 2022

March 11th, 2022

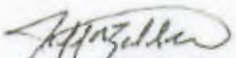
Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated March 15th, 2022, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

RECEIVED
CITY CLERK'S OFFICE

2022 MAR 11 AM 9:48
NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491



TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

March 8, 2022

MAR 15 2022

Honorable Mayor Austin Tylec &
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

I am requesting that the common council approve a request to allow me to hire a police matron that lives outside of the city. We currently have a vacancy that we have been unable to fill for lack of interest. We have been advertising for the position for the last several weeks with no one applying.

I am requesting that Stephanie Tully, 177 Orchard Dr., Town of Tonawanda, NY, be granted a residency waiver and be approved to be hired as a police matron effective immediately.

Stephanie is currently an auxiliary police officer for our department as has successfully completed a background check.

There is no additional cost to the city as the position is already in the budget.

Please consider this request as it relates to section 73B-4 below.

§ 73B-4 **Waiver of requirements.**

A. In the event that the City determines that it is in the best interest to do so, the provisions of § **73B-3** may be waived with respect to either an incumbent or a prospective employee of a particular title in accordance with the following standards:

(1) Lack of qualified applicants. The requirement of residency may be waived in those instances and circumstances where the employer has difficulty hiring or promoting the most qualified person because of its residency requirement.

(2) Necessity for nonresidence. The requirement of residency may be waived in those instances where it is determined that residency is not in the best interest of the municipality as, for example, the responsibilities of an employee for the City might be best fulfilled by permitting residency to be located outside of the geographical boundaries of the municipality.

(3) Necessity because of illness of a family member. The requirement of residency may be waived in those instances and circumstances where the employee must take care of an immediate family member who has a serious illness or is disabled and resides outside of the geographical boundaries of the municipality.

B. Said application may be granted only by a majority vote (three votes) of the entire Common Council.

Respectfully submitted,

Thomas E. Krantz
Chief of Police

RECEIVED
CITY CLERK'S OFFICE
2022 MAR 8 AM 10:28
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



March 10, 2022

The Honorable Mayor Tylec and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Tylec and Common Council,

After issuing an RFP to solicit proposals for the commercial lease of 50ft of dock space to continue to promote our downtown corridor and attract people to our wonderful city; we are prepared to award WNY Donut BBQ LLC the space based on their attached proposal.

As outlined in the RFP the 50 foot of dock space will be located at the eastern end of the harbor adjacent to the Niagara River Cruises commercial dock space. My suggestion is that the design specifications for attachment method of their floating docks be submitted and reviewed by our City Engineer. We would also need to see approval from the NYS Canal Corp Authority prior to any installation and approval. Our department will work with the City Attorney's office to write up the lease agreement.

If you find this proposal acceptable, I ask that you approve the proposal under the conditions that WNY Donut BBQ LLC meets all the above-mentioned requirements including approval of design specifications for dock attachment, along with written approval and permitting from the NYS Canal Corp Authority. Initial approval of their proposal will allow WNY Donut BBQ LLC to begin the permitting process with NYS Canal Corporation.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

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2022 MAR 10 PM 9:34
NORTH TONAWANDA NY

WNY DONUT BBQ, LLC
6320 SOUTH TRANSIT RD
LOCKPORT, NY 14094
TAX-ID NUMBER: 86-3652082
P:716.860.7475
P:716.777.1537
F:716.210.3001

REQUEST FOR PROPOSAL

- WE ARE LOOKING TO LEASE 50 FEET OF LINEAR DOCK SPACE AT THE EASTERN END OF THE SWEENEY CANAL DOCKS ADJACENT TO NIAGARA RIVER CRUISES COMMERCIAL DOCK SPACE.
- HOURS OF OPERATION: MONDAY-SUNDAY 11-8PM
- EMPLOYEES: 2 PLUS OUR FAMILY MEMBERS HELPING OUT OCCASIONALLY (4)
- WE WILL BE CHARGING 299.00 TO RENT THE BOAT OUT FOR 2 HOURS
- CUSTOMERS WILL BE ALLOWED TO BRING THEIR OWN FOOD TO GRILL AND CAN ORDER FOOD OFF OUR WEBSITE. WE HAVE A LICENSED FACILITY THAT IS INSPECTED TO BE ABLE TO PROVIDE FOOD TO OUR CUSTOMERS.
- WE WILL BE RENTING OUT 4 DONUT BBQ BOATS THAT WILL HOLD 6 PEOPLE COMFORTABLY.
- EACH BOAT IS 8.2'X 8.2'
- EACH BOAT COMES WITH NAVIGATIONAL LIGHTING, ONE COAST GUARD SAFETY KIT, ONE UMBRELLA, 6 LIFE JACKETS AND ONE LIFEBOUY.
- THE GRILL ON THE BOAT IS 16" IN DIAMETER AND IS OPERATED BY A 5LB PROPANE TANK.
- THE BOATS GO A MAX OF 3MPH
- EACH BOAT HAS 4 BATTERIES AND FULLY CHARGED WILL LAST 6 HOURS.
- WE ARE CURRENTLY WORKING WITH A LOCAL COMPANY TO CONSTRUCT AN ADA RAMP. A DESIGN WILL BE PROVIDED TO COUNCIL ONCE COMPLETED.
- THE FLOATING DOCKS WILL BE AFFIXED TO THE CLEATS ATTACHED TO THE CEMENT DOCK.
- EACH BOAT WILL BE STORED IN THE FLOATING DOCKS. SEE PICTURE OPTION "B"
- EACH FLOATING DOCK PIECE IS 50X50X40CM WHICH IS 20 INCHES. WE WILL NEED ABOUT 50' IN LENGTH AND 8.5' IN WIDTH
- THE BOATS AND DOCKS ARE MADE OUT OF LLDPE MATERIAL. LINEAR LOW DENSITY POLYETHYLENE AND LAST A MINIMUM OF 10 YEARS. LLDPE IS A BLENDED FORM OF LDPE WHERE THE FILM HAS MUCH MORE FLEXIBILITY, TENSILE STRENGTH AND MORE COMFORTABILITY. IT IS MORE PLIABLE AND SOFTER. LLDPE IS USED FOR POND LINERS OR BLENDED INTO OTHER FILMS TO GIVE THEM MORE FLEXIBILITY AND EXTRA STRENGTH.
- WE WILL HAVE GPS TRACKERS IN EACH BOAT TO KNOW THEIR EXACT LOCATION AND WILL ALSO PROVIDE A MAP/PHAMPLET OF WHERE EACH BOAT IS/ISN'T ALLOWED TO GO.
- BEFORE LAUNCH, WE WILL PROVIDE A SAFETY BRIEFING AND A REVIEW OF ALL OUR POLICIES.
- WE WILL HAVE WAIVERS IN PLACE FOR CUSTOMERS TO SIGN SO THEY UNDERSTAND OUR RULES AND POLICIES. IN EXAMPLE: A VALID DRIVERS LICENSE FOR THE CAPTIN, NO FISHING OFF THE BOAT, NO JUMPING OFF THE BOAT, EAT AND DRINK RESPONSIBLY.
- WE WOULD LIKE TO PURCHASE A RUBBERMAID PORTABLE SHED 7'X 7' TO WORK OUT OF, CHECK CUSTOMERS IN AND SO FORTH. WE WOULD LIKE TO SET THAT UP CLOSE TO OUR BOATS.
- INSURANCE WILL BE PROVIDED UPON REQUEST.
- BRADLEY BRUNETTO HAS OWNED AND OPERATED BRUNETTO AUTOMOTIVE, INC DBA BRADLEY'S AUTOPLACE FOR 17 YEARS. BRADLEY WAS ALSO A MEMBER OF THE BUFFALO LAUNCH CLUB FOR 2 YEARS AND HAS BEEN BOATING FOR 30 YEARS. DEAN KEMPF HAS OWNED AND OPERATED WNY SELECT HOME INSPECTIONS FOR 3 YEARS. DEAN HAS ALSO BEEN A BOATING ADVOCATE HIS WHOLE LIFE.
- I WOULD TO THANK THE COUNCIL FOR THEIR TIME AND CONSIDERATION TO OUR PROPOASL.

BRADLEY BRUNETTO-PRESIDENT
DEAN KEMPF-PRESIDENT

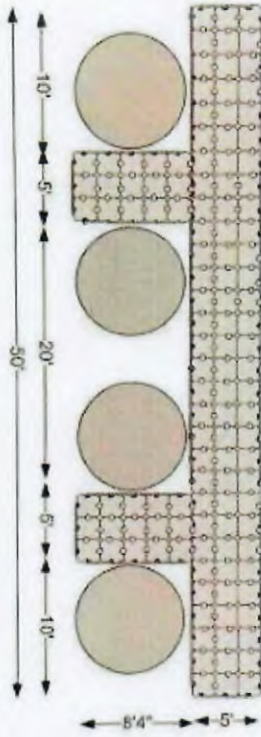


The Toughest And Most Stable Floating Docks In The Industry!

Made In The USA

Option B

- Full Float
- Strengthening Bar
- Connecting Pin
- Nylon Bolt



Strengthening/Bumper Bars Stiffen The Dock and Protect Boats

GULFSTREAMDOCKS.COM

866 999-3625

City designated commercial dock space



XVII

February 28, 2022

MAR 15 2022

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE
2022 MAR 1 PM 1:33
NORTH TONAWANDA NY

Traffic Safety Minutes:

The February 2022 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Meisenburg, M. Lemke, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1.) The Traffic Safety Committee received a letter from the parents at Matt's Music requesting a blinking light and Auxiliary Police Officers at their crosswalk. Unfortunately, neither of these options are viable which was explained in the January minutes. Member Frank attended a Common Council workshop to advise them of the concerns and changes that have been made over the past couple of years. Frank has also talked to the owner of Matt's Music, Kathy Carr, to give her options for signs and grants moving forward. The committee will continue to work with Carr and city officials on different options for the crosswalk.

2.) Ken Gerbasi of Oakwood Terrace requested that the stop sign be put back up at Maple Terrace. Member Frank, NTPD traffic and patrol officers monitored Oakwood Terrace and kept track of the times of day, number of vehicles, direction, and speeds of vehicles. Each vehicle was documented and is available upon request. The findings for Oakwood Terrace don't support putting the stop sign back up. The lone accident on Oakwood Terrace was in the middle of the night and had other extenuating circumstances. Below is some of the data taken.

- Daytime (3 different days) 66 total vehicles (4 vehicles over 30MPH)
Average Speed of 24.0 MPH High Speed of 32 MPH
- Nighttime (3 different nights) 190 total vehicles (25 vehicles over 30MPH)
Average speed of 24.7 MPH High Speed of 38 MPH

3.) Thalia Mercado-Spencer of 1 Center Avenue requested an Autism sign in front of her residence for her son. Spencer attached a notification from the Department of Health. The committee requests permission from the Common Council to have an Autism sign installed.


4.) Emily Seymour requested that signs be posted for opposite side parking in front of the Rainbow Roller Rink. The request is to make it easier for driver visibility. There are currently "No

Parking” signs in front of the Roller Rink and across the street for this same reason. Member Frank will advise patrols to watch for vehicles parking in these spots.

5.) In January, Councilman Loncar had a request to take down the light at Payne Avenue and Christiana Street. The committee monitored the intersection and is requesting council approval to take down the stop light at the intersection and have stop signs placed on both sides of Christiana Street. Member Meisenburg would have extra signage placed with the stop signs to advise drivers that the stop signs are new, and that traffic no longer stops on Payne Avenue. There would also be “No Parking” signs put up at the corners to help with visibility. This intersection will be monitored by the committee after the transformation to check on the flow of traffic.

Meeting Adjourned at 1915 hours

Travel safely, Robert J. Frank



MAR 15 2022

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	7	70.00
		Sub-Total:		\$70.00
A1550	Minor Sales	Public Pound Fee	2	50.00
		Sub-Total:		\$50.00
A1603	Misc. Fees	Birth Certificates	38	380.00
		Death Certificates	119	1,190.00
		Deaths Recorded	18	0.00
		Geneology Birth	2	22.00
		Sub-Total:		\$1,592.00
A1980	Minor Sales	City Market	16	9,075.00
		Sub-Total:		\$9,075.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Sub-Total:		\$50.00
A2501	Snowplow Permit	Snowplow Permit	1	25.00
		Sub-Total:		\$25.00
A2505	Marriage License Fee	Marriage License Fee	8	140.00
		Sub-Total:		\$140.00
A2506	Conservation	Conservation	5	9.16
		Sub-Total:		\$9.16
A2540	Racing & Wagering Fees	Bingo Proceeds	2	65.65
		Sub-Total:		\$65.65
A2541	Racing & Wagering Fees	Bell Jar License	1	10.00
		Sub-Total:		\$10.00
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	90	810.00
		Female, Unspayed	3	51.00
		Male, Neutered	62	558.00
		Male, Unneutered	5	85.00
		Replacement Tags	1	3.00
		Sub-Total:		\$1,507.00
A2610	Minor Sales	Parking Tickets	37	10,760.00
		Sub-Total:		\$10,760.00

2022 MAR 1 4:57
NORTH TONAWANDA NY

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Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$23,353.81
Amount paid to:	New York State Comptroller's Office			15.00
Amount paid to:	New York State Department of Health			180.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			176.00
Amount paid to:	NYS Environmental Conservation			460.84
Total State, County & Local Revenues:		\$24,185.65	Total Non-Local Revenues:	\$831.84

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Braun

City Clerk-Treasurer

3/1/22

Date

City of North Tonawanda

XXV.1

MAR 15 2022

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

3/9/2022

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CITY CLERK'S OFFICE

2022 MAR 9 AM 10:18
NORTH TONAWANDA NY

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of February 2022.

General Fund

Balance Fwd - Checking	1,387,753.18
Balance Fwd - Money Market	6,225.93
Investments	0.00
Receipts for the month	3,646,054.47
Warrants Drawn	(2,945,664.66)
	<u>\$2,094,368.92</u>

Sewer Fund

Balance Fwd - Checking	325,249.87
Balance Fwd - Money Market	8,858.87
Investments	0.00
Receipts for the month	341,789.10
Warrants Drawn	(300,570.86)
	<u>\$375,326.98</u>

Water Fund

Balance Fwd - Checking	1,325,333.21
Balance Fwd - Money Market	1,239,067.60
Investments	0.00
Receipts for the month	225,650.79
Warrants Drawn	(170,980.58)
	<u>\$2,619,071.02</u>

Trust & Agency Fund

Balance Fwd - Checking	229,992.36
Receipts for the month	72,653.69
Warrants Drawn	(50,284.00)
	<u>\$252,362.05</u>

Capital Construction Fund

Balance Fwd - Checking	1,175,206.89
Balance Fwd - Money Market	11,673.43
Receipts for the month	0.38
Warrants Drawn	0.00
	<hr/>
	\$1,186,880.70

Community Development Fund

Balance Fwd - Checking	1,149,915.87
Receipts for the month	0.00
Warrants Drawn	(6,400.00)
	<hr/>
	\$1,143,515.87

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	281,212.00
Warrants Drawn	(281,212.00)
	<hr/>
	\$0.00

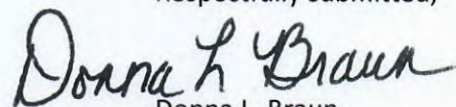
Housing Rehabilitation Fund

Balance Fwd	1,476.12
Receipts for the month	11,826.10
Warrants Drawn	0.00
	<hr/>
	\$13,302.22

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV.2
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1
MAR 15 2022

March 2, 2022

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&R Report for the month of January 2022.

Respectfully submitted,

Thomas E. Krantz
Chief of Police

cc: Robert Pecoraro
cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.

TEK/sd

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2022 MAR 2 PM 1:19
NORTH TONAWANDA NY

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF JANUARY 2022</p>
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	5	3	
ALL OTHER OFFENSES	3	1	
ARSON	1	0	
BURGLARY	0	0	
COERCION	0	0	
CRIMINAL MISCHIEF	4	0	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	8	2	
DRUG OFFENSES	6	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	31	31	
FORGERY	3	0	
FRAUD (ID THEFT)	3	0	
LARCENY	9	1	
LEAVING THE SCENE	4	0	
MURDER	0	0	
RAPE	1	0	
ROBBERY	0	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	3	2	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		4	
TOTALS	82	44	
# OF ABOVE COMPLAINTS CLEARED BY JAB		13	
# CLEARED BY JAB FROM PREV MONTHS		2	

V & T REPORT FOR THE MONTH OF JANUARY 2022
--

TRAFFIC INFRACTIONS:

SPEEDING	218
REDLIGHT VIOLATION	25
STOP SIGN VIOLATION	18
NO REGISTRATION	21
NO LICENSE	16
FAULTY EQUIPMENT	29
NO INSPECTION	66
FAILED TO YIELD RIGHT OF WAY	1
SEAT BELT VIOLATION	2
NO INSURANCE	8
LICENSE PLATE VIOLATION	4
IMPROPER TURN	7
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	0
FAILED TO KEEP RIGHT	3
LEAVING SCENE OF INCIDENT	0
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	8
UNSAFE BACKING	0
MISCELLANEOUS	<u>25</u>
TOTAL	<u>452</u>

TRAFFIC MISDEMEANORS:

DWI	25
OPERATING VEHICLE REGIS. SUSPENDED/REVOKED	11
AGGRAVATED UNLICENSED OPER 3RD	13
AGGRAVATED UNLICENSED OPER 2ND	11
RECKLESS DRIVING	0
LEAVING SCENE INJURY ACCIDENT	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	1
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	0
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	<u>2</u>
TOTAL	<u>63</u>

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	1
AGGRAVATED DWI/CHILD IN VEHICLE	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	2
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	<u>0</u>
TOTAL	<u>3</u>

FINES (CITY IMPOSED):

TRAFFIC	\$67,440.00
PENAL LAW	\$0.00
CITY ORDINANCE	\$0.00
BAIL FORFEITURE	\$0.00
PARKING TAGS	\$11,740.00
TOTAL	\$79,180.00

MUG SHOTS: 26

PARKING TAGS: 473

MEAL TICKETS: 53

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF JANUARY 2022

CRIMINAL

Complaints received and investigated	82
Complaints cleared by arrest or exceptional clearance	44
Complaints ruled unfounded	0
Number of males arrested	0
under 18:	0
over 18:	7
Number of females arrested	0
under 18:	0
over 18:	6
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	31
Above complaints cleared by J.A.B.	13
Complaints cleared by J.A.B. from previous months	2

TRAFFIC

Traffic summonses issued	518
DWI arrests	15
Parking tags issued	473

MISCELLANEOUS

Miscellaneous service	2,201
Incident reports	94
Vehicle accidents	47
Vehicle accidents (fatal)	2
Vehicle stops	646
Police escorts	0
Prisoner meals	53
Mug shots taken	26
Fingerprints taken	26
Persons missing and located	1
Automobiles stolen	2
Automobiles recovered	2
Automobiles recovered for other authorities	0
Record check fees	\$90.00
Photocopy fees	\$8.50
Fingerprint fees	\$0.00
Fines collected	\$79,180.00
Value of property damaged	\$6,100.00
Value of property stolen	\$77,222.64
Value of property recovered	\$56,010.00

Respectfully submitted,



Thomas E. Krantz
Chief of Police

TEK/sd

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



XXV. 3
MAR 15 2022

www.ntparksrec.com

March 4, 2022

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of February 2022. The Senior Center has returned to normal business hours and programming.

Senior Center's Total Monthly Services 1,858

Unduplicated 744

Duplicated 1,114

Please note: We also sponsor a "Little Free Food Pantry" and a "Little Library" both of these are available to the public 24/7 and is not included in this monthly count.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2022 MAR 4 AM 10:51
NORTH TONAWANDA NY

CFO-A.

MAR 15 2022

PROJECT PRIDE OF



NORTH TONAWANDA

February 25, 2022

Mrs. Donna Braun
City Clerk
City of North Tonawanda
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mrs. Braun,

We are requesting permission from the city council to hold two fundraising events on the campus of the North Tonawanda City Market located at 365 Payne Avenue.

Saturday, July 30, 2022

NT City Market Hoedown featuring square and line dancing

6:30 pm – 10:30 pm

Fee - \$20.00 per person or \$150 per square (8 guests)

Entertainment: live music and recorded song with live square dance caller

Food & Beverage: Guests will be able to purchase food, beverage, beer and wine from licensed vendors. All vendors will meet the state and local licensing & insurance requirements.

Guests will have the option to bring their own snacks and refreshments. Coolers and outside alcoholic beverages will not be permitted

Sunday, August 28, 2022

2nd Annual Farm to Table Dinner Artisans Block Party

5:00 pm and 10:00 pm

Fee \$85.00 per person

Entertainment: The campus for the event will include plein air painters, musicians, including covered and tented area that will host the Farm to Table dinner seating for up to 250 guests. A portion of the proceeds from the "Farm to Table Artisans Block Party" will be donated to Project Pride & the Carnegie Art Center.

Food & Beverage: Catered & Sponsored by Webster's Bistro & Bar

Project Pride will work directly with the market clerk and the city clerk's office on all final logistics for the event with a full communication of details and specific activities related to each event.

Thank you in advance for your consideration and approval of our request.

Sincerely,

Barbara B. Hughes
President, Project Pride
cell.716.462.3825
bhughes@webstersnt.com

2022 FEB 25 PM 12:34
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

February 28th, 2022

CFO-B

MAR 15 2022

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RE: Heritage Park Oliver Street Merchants Association Pride Festival/ Flag Raising

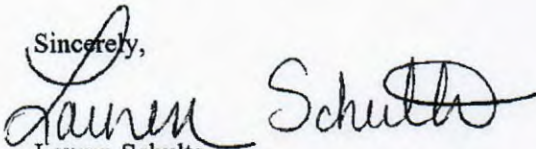
Dear Honorable Body:

The Oliver Street Merchants Association is seeking permission to utilize Heritage Park (166 Oliver Street) from Oliver to Vandervoort Street on Saturday, June 18th from 9-6pm. We successfully held this Festival last year and the park was meticulously cleaned up before and after the event. We are hoping to host 50 vendors, as well as have local business/food vendors/entertainers at this event. We had several different local community groups participate last year such as the NT Rec center, the Vintage Fire truck, NT Peacemakers to name a few. This was a great opportunity to show the community that we are diverse and this is a safe place for all of our residents. Perhaps one of the most significant things that happened, besides the couple thousand people that attended, was the Pride community that thanked us in tears for doing this as they never thought in a million years, they would see this in North Tonawanda.

As a kick off to the festival we would like to raise a flag at the approach of the park (at the gate), where last year one of the horse poles was turned into a flag pole. The flag will only fly during the event and be taken down that evening. In addition, we will need the city to provide extra trash cans to be spread throughout the park, as well as the stage for our DJ to play for the entertainment we have lined up this year. We are hoping to have a small portion of Vandervoort Street closed so people can safely cross the street to get to the vendors on the other side of the road.

Last year this event raised OSMA's bank account \$4,000 for us to funnel back into the street, but the most notable accomplishment was we were able to hire a lawyer to official make us a 501c3 which allows us to go after grant funding. I look forward to speaking with you and answering any questions that you may have.

Sincerely,


Lauren Schulte

Oliver Street Merchant Association President

2022 MAR 1 AM 8:20
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



CFD-C.

MAR 15 2022

3/9/2022

Banner Request

Dear Mayor & Common Council Members,

My name is Daniel Bacon, Jr; I own Custom Life of WNY, Inc where I print apparel, stickers, banners, just to name a few. One of my clients is Dom Polski located at 576 Oliver St, North Tonawanda, NY 14120. They would like to have a banner made and hung across the street in front of, or close to them, between 2nd Ave and 3rd Ave from March 16, 2022 until March 23, 2022.

Thank you for your time and consideration,

Daniel Bacon, Jr.

Daniel Bacon, Jr.
716-431-0222
Custom Life of WNY, Inc

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Nicole Smeenk
Program Manager



MAR 15 2022

Letter of Intent for WNY PRISM's Boat Steward Program:

The Boat Stewards perform voluntary boat inspections to remove visible aquatic plants and animals from all types of watercraft. Removal of aquatic plants and animals will help to prevent the transport and spread of aquatic invasive species. Stewards will also be responsible for public education and distribution of educational materials. The stewards will work Thursday - Sunday's and Holidays from Memorial Day weekend to Labor Day. They work four 10-hour days from 7:00am-5:30pm beginning Memorial Day weekend through Labor Day weekend. The stewards work remotely and will be visited periodically by Lead Stewards who are their direct supervisors. I coordinate the program full-time and two seasonal Lead Stewards help supervise our 16 seasonal Boat Stewards.

We are requesting to station boat stewards at the following City of North Tonawanda locations: the North Tonawanda Botanical Gardens boat launch, the Gratwick Riverside Park boat launch, and the Gratwick Riverside Marina.

The stewards set up a small foldable table which they keep education and outreach materials on and a lawn chair. They spend most of their time walking throughout the Park interacting with boaters, giving a brief survey, looking for aquatic invasive species and educating the general public. 2022 will be the 4th year of operation for this program.

This program is funded through contracts with the NYS DEC. These contracts give us the funds to run the program, but we remain a local non-for-profit organization housed within SUNY Buffalo State's Research Foundation.

Regards,

Nicole Smeenk
Smeenknm@buffalostate.edu
716-878-3492
www.wnyprism.org

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