

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

April 12, 2018

STUDENT GOVERNMENT DAY

The following meetings have been scheduled for TUESDAY, APRIL 17, 2018:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, APRIL 17, 2018 6:30PM

TODAY IS STUDENT GOVERNMENT DAY

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 3/9/18, 3/16/18 & 3/23/18

- 1) Legal Notice – Bid Request for Landscape Contractors for grass, weed and brush cutting– Building Inspectors Office

PROOF OF PUBLICATION PUBLISHED 3/28 & 4/4/18

- 1) Legal Notice – For the Collection of the 2018 City Taxes – City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|------------------------------|---|---|
| II.1 Attorney | - | Re: Increase in City Attorney's Salary |
| II.2 Attorney | - | Re: Amendment to North Tonawanda City Code Chapter 62B- Salaries of Elected City Officials |
| III.1 Clerk-Treasurer | - | Re: Removal of 340 Bryant Street from the Appropriate In Rem foreclosure proceeding |
| III.2 Clerk-Treasurer | - | Re: Permission to close Bennett Street Sunday, May 20, 2018 for a Block Party |

- V. Supt. Water/Wastewater** - **Re: Professional Engineering Services for Water Treatment Plant Adjustable Speed Drive Replacement**

- VII. Accountant** - **Re: Payment of the Abstract of Claims Dated April 17, 2018**

- X. Police Chief** - **Re: Reappointment of Michelle Day as a Commissioner of Deeds for the City of North Tonawanda**

- XIX. Building Inspector** - **Re: Award of Bid for the 2018 Weed Cutting Contract for North Tonawanda**

- XXV. Monthly Reports**
 - .1 Clerk-Treasurer**
 - .2 Senior Citizen Center**

COMMUNICATIONS FROM OTHERS

- A.**
Natalie Brown - **Re: Permission to close Oliver Street from Robinson to Schenck on Saturday, August 4, 2018 for the Oliver Street Art Festival**

- B.**
NT National Little League - **Re: Permission to have their annual opening day parade, Saturday, May 19, 2018**

- C.**
Kyle Nickerson - **Re: Permission for Scout Troop 184 to have a camp out in Pinewoods Park on Friday April 20th to Saturday April 21, 2018**

- D.**
OLC Church - **Re: Permission to have their Feast Day Celebration Sunday, August 26, 2018**

E.
**Latin American Motorcycle
Association**

- **Re: Permission to waive the Park fee at
Veterans Park to have a family event on
Saturday, August 25, 2018**

F.
Karl Heilemann

- **Re: Permission to close the Thompson Street
(Durkee) Bridge on Saturday May 5, 2018
from 10AM to 11AM for practice runs for
the "Soap Box Derby for Youth and
Mentors"**

G.
Peter Chenier

- **Re: Permission to hold the Annual Canal Fest
Sunday July 15th to Sunday July 22, 2018**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel R. Quinn", with a long horizontal flourish extending to the right.

**Daniel R. Quinn
City Clerk-Treasurer**

THE BUFFALO NEWS

-Ad Proof-

The pages that follow show proofs of your ad scheduled to run on the dates indicated below.

APR 17 2018

Ad proof

Proof is for text only.
Graphics will not show here.

The City of North Tonawanda, Code Enforcement Department is requesting quotes from Licensed and insured Landscape Contractors for grass, weed and brush cutting, as well as nuisance clean up on private property.

Bid packets can be obtained by calling 695-8596. All bids are due by April 4th, 2018.

- AFFIDAVIT - State of New York, County of Erie,ss

Dana Kehm of the City of Buffalo, New York, being duly sworn, deposes and says that he/she is Principal Clerk of THE BUFFALO NEWS INC., Publisher of THE BUFFALO NEWS, a newspaper published in said city, that the notice for City of North Tonawanda was published in said newspaper. It was inserted 1 times, the first insertion being on 3/23/2018 and the last insertion being on 3/23/2018

Dana Kehm

Sworn to me this 29th day of March 2018 Dates Ad Ran:

Barbara Anne Juzwiak
Notary Public, Erie County, New York

Affidavit also applies to SECTIONS 102(A) AND 206 OF THE LIMITED LIABILITY COMPANY LAW. PLLC and LLC notices run for six successive weeks.

BARBARA ANNE JUZWIAK
Notary Public, State of New York
Appointed in Niagara County
My Commission Expires 6/30/2018

RECEIVED
CITY CLERK'S OFFICE

2018 APR 3 AM 11:12
NORTH TONAWANDA NY

APR 17 2018

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 222996 was printed and published in said paper on the following dates:

03/28/2018 04/04/2018

Janet M. Slipko

Principal Clerk

Subscribed and sworn to before me this
4-4-18

Teresa L. McCarthy
Teresa L McCarthy 02/26/2022

Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

RECEIVED
CITY CLERK'S OFFICE

2018 APR 9 AM 10:28
NORTH TONAWANDA NY

LEGAL NOTICE

**TREASURER'S
NOTICE**

for the collection of
CITY 2018 TAXES

CITY OF NORTH TONAWANDA, NY 14120-5496

Last Day of Payment Without Additions **May 4, 2018, 4:30 P.M.**
From May 5, to May 31, inclusive, 2%
From June 1, to June 29, inclusive, 4%
From July 1, to July 31, inclusive, 6%

After July 31 such addition of 7% and also interest at the rate of 12% per annum from the 1st day of August, 2018, will be charged as required by the City Charter.

NOTICE is hereby given that the TAX ROLLS for the CITY TAX for the year 2018, has been delivered to and left with the City Clerk-Treasurer of the City of North Tonawanda, New York, for the collection of City Taxes for the said year 2018, and that the City Clerk-Treasurer will be ready to receive such City Taxes in his office in the City Hall of said City of North Tonawanda, New York, on the 2nd day of April, 2018, from eight thirty A.M. to four thirty P.M. Mondays through Fridays (closed Saturdays), excepting legal holidays, and that any person paying their taxes within said period of thirty days may do so without an additional fee.

AND notice is hereby given that for the period from May 5 to May 31, inclusive, a fee of 2% will be charged; that for the period from June 1 to June 29, inclusive a fee of 4% will be charged; that for the period from July 1 to July 31, inclusive a fee of 6% will be charged and that from and after August 1, 2018 there will be charged on all unpaid City Taxes of the City of North Tonawanda, New York in addition of said 7% interest at the rate of 12% per annum from the said 1st day of August, 2018.

ALL persons, when paying taxes, whose names are not on the assessment roll, are requested to give the number of lot and block, name of street, and the name of the person, company, corporation, or association to whom the property is assessed.

Tax Rate per \$1,000.00 of Assessed Valuation: \$13.292720

Publish: March 28 and April 4, 2018

Daniel R. Quinn
City Clerk-Treasurer

#N222996

3/28, 4/4/2018

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

APR 17 2018

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

April 10, 2018

Honorable Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

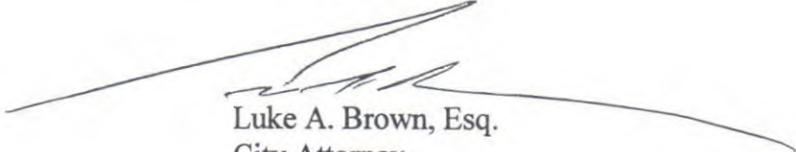
Re: Increase in City Attorney's Salary

Dear Honorable Body:

Please consider this my formal request to review and increase the salary for the City Attorney Salary from \$59,123 to \$80,000 effective January 1, 2019. As you are aware, the City Attorney's salary has not increased since 2003 and this increase would be consistent with the Consumer Price Index inflation calculation from 2003 to the present.

Should Your Honorable Body concur, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B as outlined in the letter that follows. If you have any questions, or need any additional information, please do not hesitate to contact me.

Sincerely,



Luke A. Brown, Esq.
City Attorney

CC: City Clerk/Treasurer

RECEIVED
CITY CLERK'S OFFICE

2018 APR 11 AM 8:57
NORTH TONAWANDA NY

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

11.2
APR 17 2018

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

April 10, 2018

Honorable Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE

Re: Amendment to North Tonawanda City Code Chapter 62B

2018 APR 11 AM 8:57
NORTH TONAWANDA NY

Dear Honorable Body:

Pursuant to Section 3.025 of the City Charter, the salaries of elected officials of the city are to be established by ordinance. Currently, the City is in violation of said Section as no such ordinance has been passed. As such, I am requesting that the Common Council pass a resolution to amend Chapter 62-B of the City Code as follows:

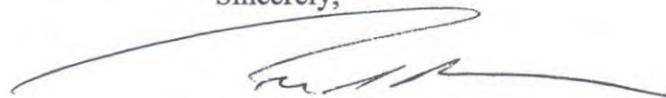
Article II: Salaries of Elected City Officials

62B-6: Salaries of elected officials of the City of North Tonawanda shall be as follows, effective January 1, 2019, or such other date as specified below:

Mayor:	\$50,000
City Clerk-Treasurer:	\$54,000
City Attorney:	\$80,000
Council President:	\$8,500
Council Members:	\$8,000 each

Should Your Honorable Body concur, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B per the above. This resolution should be passed effective January 1, 2019. If you have any questions, or need any additional information, please do not hesitate to contact me.

Sincerely,



Luke A. Brown, Esq.
City Attorney

CC: City Clerk/Treasurer

111:1

APR 17 2018

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

April 2, 2018

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE

Dear Honorable Mayor and Common Council:

2018 APR 2 PM 1:17
NORTH TONAWANDA NY

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.71-1-43 340 Bryant Street Gregory Guarino

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Daniel R. Quinn
City Treasurer

cc: Luke Brown, City Attorney

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.2

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

APR 17 2018

April 11, 2018

**Honorable Mayor
Common Council
216 Payne Ave – City Hall**

Re: Block Party

Dear Common Council

On behalf of Cynthia Chilerg, I am requesting the closure of Bennett Street between Payne Ave and Bryant Street for a surprise block birthday party on May 20th 2018.

Regards



**Daniel R. Quinn
City Clerk - Treasurer**

RECEIVED
CITY CLERK'S OFFICE
2018 APR 11 AM 10:51
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS
830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
PHONE: (716) 695 – 8560, ext. #6411
FAX: (716) 695 – 8563
e-mail: billdavignon@northtonawanda.org

V.

APR 17 2018

William M. Davignon
Superintendent

April 11, 2018

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Professional Engineering Services for Water Treatment Plant Adjustable Speed Drive Replacement.

Honorable Body:

On April 10, 2018 Nussbaumer & Clarke Engineering presented a proposal to replace the Adjustable Speed Drives (a.k.a. – variable speed drives “VFD’s”) on the pumps at the Water Treatment Plant.

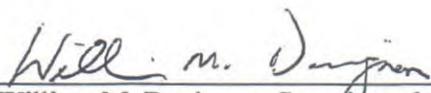
The current VFD’s are at the end of their useful life expectancy. The new VFD’s will be incorporated into the new electrical equipment already being planned for the Backup Generator project. This proposal ensures that our Water Treatment Plant pumps will operate at optimum efficiency and lower our electrical operating costs.

Attached is the proposal for your review and approval. Nussbaumer & Clarke’s fee for this work is \$25,000.

Final approval of this agreement is contingent upon review by the City Attorney.

Thank you for your time and consideration of my request.

Sincerely,



William M. Davignon, Superintendent

RECEIVED
CITY CLERK'S OFFICE
2018 APR 12 AM 8:40
NORTH TONAWANDA NY

March 21, 2018
Revised April 4, 2018



Mr. Bill Davignon
Superintendent
North Tonawanda Water Works Dept.
830 River Road
North Tonawanda, NY 14120

Re: North Tonawanda Water Pumping Station
Professional Engineering Services for Adjustable Speed Drive Replacement
File No. 17P1-0024-0.4

Dear Mr. Davignon:

Per your request, Nussbaumer & Clarke, Inc. (Nussbaumer) is pleased to provide this proposal regarding detailed design and construction documents for replacement of the High-Service and Low-Service pump adjustable speed drives (aka VFD's) at the Water Treatment Pumping Station. This work will be in addition to the ongoing work regarding the standby generator replacement and main electrical equipment improvements. The intent will be a single compiled set of plans and specifications for bidding and construction consisting of new incoming electrical switchgear, three-source automatic transfer switch, standby diesel generator, motor control center / main power distribution equipment, and VFD's.

The VFD's will replace existing aging equipment and be incorporated into the new electrical equipment lineup. In addition, all VFD's will include full speed bypass starters and harmonic filters. The work will consist of four (4) High-Service Pump VFD's with sizes ranging from 150-350 horsepower; and three (3) Low-Service Pump VFD's with sizes ranging from 50-60 horsepower. New wiring will be included between the electrical distribution equipment, the VFD, and the pump motors. The previous total construction cost was estimated at \$1.2M. The additional VFD work will increase the project total construction cost by approximately \$500k, thereby resulting in a revised estimate of approximately \$1.7M.

DESIGN AND BIDDING SCOPE OF WORK:

- Field measurements to supplement data collected during previous designs/studies.
- Electrical equipment floor plans showing layout of all proposed VFD's.
- Electrical conduit and wire plans showing routing of all power and control circuits.
- Electrical control schematics.
- Written technical specifications and updated contract specifications for bidding.

Mr. Bill Davignon
Superintendent
North Tonawanda Water Works Dept.
April 4, 2018



CONSTRUCTION ADMINISTRATION SCOPE OF WORK (TENTATIVE):

- Respond to contractor questions, RFI's, issues, etc.
- Review submittals and shop drawings.
- Provide assistance during startup and commissioning.
- Perform final inspection to confirm installation is per design documents.

CONSTRUCTION OBSERVATION SCOPE OF WORK (TENTATIVE):

- Resident field construction observer as needed during construction activities to document daily contractor activities and act as Owner's representative for day-to-day project coordination.
- Review and verify contractor payment requests for work completed.

RECORD DRAWINGS (TENTATIVE):

- Provide Record Drawings in AutoCAD of all completed work and furnish one plotted paper copy set and one CD/DVD of the AutoCAD drawings to the City.

FEE:

Nussbaumer proposes to complete the Scope of Work for a Fee as follows:

Design and Bidding	<u>\$ 25,000.00</u>	Lump Sum
Total	\$ 25,000.00	

Construction Administration, Construction Observation, and Record Drawings are not included in this proposal, but can be provided in the future upon your request.

Costs shall be billed monthly based on the engineer's estimate of work performed, as determined by Nussbaumer. Amounts billed are due and payable upon receipt of the invoice.

Mr. Bill Davignon
Superintendent
North Tonawanda Water Works Dept.
April 4, 2018



Nussbaumer appreciates the opportunity to submit this proposal and looks forward to again working with the City on this project. Please contact me at your convenience with any questions you may have. Upon acceptance of our proposal, please sign both the original and the enclosed copy where indicated below and return the copy to our office. The original is for your file. This will then serve as our Agreement and Notice to Proceed.

We are prepared to begin work immediately on this project upon receipt of Notice to Proceed.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Michael T. Marino, P.E.
Chief Executive Officer

Michael A. Chirico, P.E., CEMCP
Corporate Associate – Electrical Power Systems

MAC/m

c: Dale Marshall, P.E.
Chelsea Spahr, P.E.
File

Accepted by: **City of North Tonawanda**

Signature: _____ Title: _____

Printed Name: _____ Date: _____

VII.

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

APR 17 2018

April 10, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated April 17, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE

2018 APR 10 PM 12:21
NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

X
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

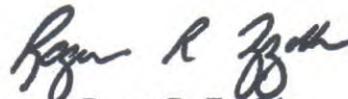
APR 17 2018

4/02/2018

Honorable Arthur G. Papas
And Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body;

Would you please re-appoint Michelle A. Day, 290 DiMatteo Dr., North
Tonawanda, NY 14120, as Commissioner of Deeds for the City of North Tonawanda
beginning May 4, 2018 and ending May 3, 2020.


Roger R. Zgolak
Chief of Police

RECEIVED
CITY CLERK'S OFFICE

2018 APR 3 AM 9:27
NORTH TONAWANDA NY

XIX.

APR 17 2018

Memo

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8568

To: Mayor and Common Council

Date: April 10, 2018

From: Cosimo R. Capozzi
Building Inspector

Re: Weed cutting contract

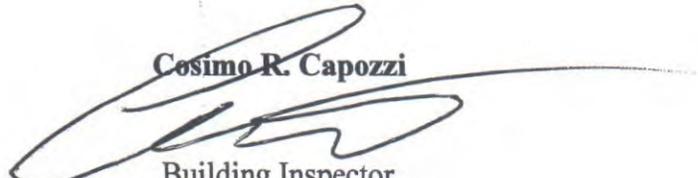
Attached please find copies of the only two proposals received by this department for brush, weed cutting and clean up of private property for the 2018 season.

We sent out ten requests for bids to local landscaping contractors, and advertised request for bids in the Buffalo News. We received a total of two bids, copies included.

After opening said bids in the presence of the City clerk and a review of same, I recommend that the 2018 weed contract be awarded to the lowest responsible bidder, Complete Lawn Care & Fencing Inc. 378 Witmer Rd. North Tonawanda. This is the same company we used for 2017 and are satisfied with their performance.

If you have any questions or need additional information, please let me know.

CC: Mayor
Council
File

Cosimo R. Capozzi

Building Inspector

RECEIVED
CITY CLERK'S OFFICE
2018 APR 10 AM 9:31
NORTH TONAWANDA NY

~~XXXV~~
APR 17 2018

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	21	210.00
		Sub-Total:		\$210.00
A1550	Minor Sales	Public Pound Fee	2	20.00
		Sub-Total:		\$20.00
A1603	Misc. Fees	Birth Certificates	58	570.00
		Death Certificates	95	950.00
		Deaths Recorded	7	0.00
		Free Birth Certificates	2	0.00
		Geneology Death	2	77.00
		Sub-Total:		\$1,597.00
A1980	Minor Sales	City Market	45	14,275.00
		Sub-Total:		\$14,275.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Site Plan Approval	1	100.00
		Terrace Park. Permit	2	10.00
		Sub-Total:		\$160.00
A2501	Minor Sales	Solicitors Permit - Yearly	6	150.00
	Permit Fees	Chicken Permits	1	25.00
		Sub-Total:		\$175.00
A2505	Marriage License Fee	Marriage License Fee	8	140.00
		Sub-Total:		\$140.00
A2506	Conservation	Conservation	5	4.98
		Sub-Total:		\$4.98
A2540	Racing & Wagering Fees	Bingo Proceeds	6	70.25
		Sub-Total:		\$70.25
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	92	552.00
		Female, Unspayed	6	72.00
		Male, Neutered	82	492.00
		Male, Unneutered	10	120.00
		Replacement Tags	2	6.00
		Sub-Total:		\$1,242.00
A2610	Minor Sales	Parking Tickets	32	10,275.00
		Sub-Total:		\$10,275.00

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 CITY CLERK'S OFFICE
 2018 APR 2 AM 10:31
 NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$28,169.23
Amount paid to:	New York State Department of Health			180.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			223.00
Amount paid to:	NYS Environmental Conservation			85.02
Total State, County & Local Revenues:		\$28,657.25	Total Non-Local Revenues: \$488.02	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

4/1/18

 Date

City of North Tonawanda

XXV.1

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

APR 17 2018
Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

4/11/2018

RECEIVED
CITY CLERK'S OFFICE

2018 APR 11 PM4:08
NORTH TONAWANDA NY

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of March 2018.

General Fund

Balance Fwd - Checking	903,978.11
Balance Fwd - Money Market	1,301,563.66
Receipts for the month	1,606,696.08
Warrants Drawn	(3,573,181.81)
	<u>\$239,056.04</u>

Sewer Fund

Balance Fwd - Checking	377,545.00
Balance Fwd - Money Market	1,098,177.07
Receipts for the month	466,307.90
Warrants Drawn	(577,210.45)
	<u>\$1,364,819.52</u>

Water Fund

Balance Fwd - Checking	638,205.05
Balance Fwd - Money Market	2,730,507.18
Receipts for the month	332,374.64
Warrants Drawn	(300,593.75)
	<u>\$3,400,493.12</u>

Trust & Agency Fund

Balance Fwd - Checking	526,341.44
Receipts for the month	68,745.49
Warrants Drawn	(342,675.36)
	<u>\$252,411.57</u>

Capital Construction Fund

Balance Fwd - Checking	930,843.88
Balance Fwd - Money Market	1,462,896.90
Receipts for the month	392.83
Warrants Drawn	(667,215.29)
	<u>\$1,726,918.32</u>

Community Development Fund

Balance Fwd - Checking	40,971.41
Receipts for the month	40,073.00
Warrants Drawn	(40,000.00)
	<hr/>
	\$41,044.41

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	235,677.00
Warrants Drawn	(235,677.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	1,468.70
Receipts for the month	0.16
Warrants Drawn	0.00
	<hr/>
	\$1,468.86

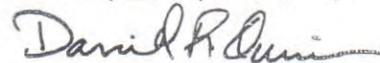
Home Rehabilitation Fund

Balance Fwd	41,084.06
Receipts for the month	0.00
Warrants Drawn	(73.00)
	<hr/>
	\$41,011.06

Section 108 Fund

Balance Fwd	123,122.83
Receipts for the month	0.00
Warrants Drawn	(103,966.85)
	<hr/>
	\$19,155.98

Respectfully submitted,



Daniel R. Quinn
City Clerk - Treasurer

CITY OF NORTH TONAWANDA
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120
716-695-8582

XXV, 2

APR 17 2018

April 3, 2018

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of March 2018.

Senior Center's Total Monthly Attendance 1,221

Recreation/Social Programs: Bingo, St. Patrick's, General Membership Meetings, Club 99, club events, newsletter, games, & pool room.

Unduplicated: 334

Duplicated: 254

Educational Programs: Technology Corner, Speakers Series & Information/Referral

Unduplicated: 27

Duplicated: 24

Service Programs: Grocery Shopping, Food Pantry, Nutrition, Income Tax Program, Food Stamp Program and Attorney Services.

Unduplicated: 393

Duplicated: 189

Sincerely,

Pamela A. Hogan

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2018 APR 3 AM 11:38
NORTH TONAWANDA NY

CFD-A



APR 17 2018

March 28, 2018

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

Dear Common Council Members,

My name is Natalie Brown. I own and manage the Project 308 Gallery located at 308 Oliver Street in North Tonawanda. I am requesting Oliver Street to be closed from Robinson St. to Schenck Street on **Saturday, August 4, 2018 from 9am -5pm** for the 5th Annual Oliver Street Art Festival. I am excited to bring the art festival to the neighborhood for its fifth year!

Although the main goal of the festival is to celebrate the arts and to support local artists, I also make an effort to support other community members. Over the past few years, I have collaborated with several local organizations to make the event a success, including the Oliver Street Merchants Association, of which I am a member, Western NY Book Arts Center and the West Side Bazaar. I work with my neighboring businesses to ensure that the festival is accepted in the community. Wattengal Funeral Home (across the street from the gallery) allows the participating artists and attendees to park in their lot. Academy Auction (next door to the gallery) sponsored a rock climbing wall last year.

The 2018 festival will feature over 50 local artists and live music all day. We will have a kids' tent where children can create a craft for free. I will work to form new relationships with local organizations and businesses and continue to strengthen the partnerships I already have. Allowing me to close the street to host the festival is the first step towards a successful and fun event for the community. Please feel free to contact me with questions at the number below. Thank you for your time and consideration.

Sincerely,

Natalie Brown
Project 308 Gallery
308 Oliver Street
North Tonawanda, NY 14120
716-523-0068
Nataliebrown628@gmail.com

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2018 MAR 28 PM2:03
NORTH TONAWANDA NY



North Tonawanda National Little League, Inc.

POST OFFICE BOX 510 • NORTH TONAWANDA, NEW YORK 14120-0510 • (716) 692-4598 • WWW.NTNLL.ORG

APR 17 2018

April 6, 2018

North Tonawanda Common Council
City Hall
216 Payne Ave
N. Tonawanda, N.Y. 14120

Re: Parade Permit

Dear Honorable Body:

The North Tonawanda National Little League is planning hold its Opening day activities on Saturday May 19, 2018. The primary kick-off activity is the annual Little League parade.

We request your assistance in obtaining approval of the necessary parade permit.

The parade will form at 9:30 a.m. at the former Lowery Middle School on Payne avenue and follow a route going south on Payne Avenue turning east on Wheatfield Street to our baseball complex at Wheatfield Street and Stephen Sikora Drive.

Members of the common council are invited to participate in the parade and ceremonies. Individual invitations to council members will also be mailed.

Please contact me at 289-8492, if you have questions regarding the activities outlined above.

Sincerely,

Richard E Dentinger
President

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2018 APR 6 PM 1:14
NORTH TONAWANDA NY

CFO - C

North Tonawanda Common Council
216 Payne Ave.
North Tonawanda NY, 14120

APR 17 2018

4/10/2017

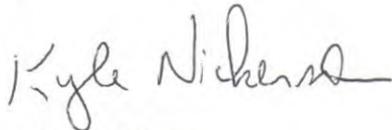
Dear Hon. Body,

As you are aware, permission was previously granted to Boy Scout Troop 184 to hold the Polaris District's Spring Camporee at Pine Woods Park the weekend of May 18 - May 20, 2018.

I am writing to seek permission from the common council for our Scout Troop to conduct an overnight campout to allow us to plan the Camporee. The overnight date will be Friday, April 20 - Saturday, April 21, 2018. On Saturday, April 21, members of our troop participating in the overnight plan to take a break to go to Mayor's Park to help out with the canal cleanup. We will then return to Pine Woods Park and break camp early Saturday evening.

If you have any questions, please do not hesitate to contact me at (716) 430-9554, or through e-mail at kylekan612@gmail.com. I look forward to hearing from you soon.

Sincerely,



Kyle Nickerson

Senior Patrol Leader, Troop 184

324 Wheatfield St., North Tonawanda NY

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2018 APR 10 PM 12:11
NORTH TONAWANDA NY



Our Lady of Czestochowa

64 Center Ave. • North Tonawanda • N.Y. 14120

(716) 693-3822 • Fax: 693-3882

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2018 APR 10 PM 12:16
NORTH TONAWANDA NY

CFO-D

APR 17 2018

April 10, 2018

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120
Via electronic Delivery Only

**RE: August 26, 2018; Our Lady of Czestochowa Feast Day Celebration
Request for Approval of 5K Run and 1 Mile Fun Walk**

Dear Sir or Madam:

Please allow this letter to serve as the formal request from Our Lady of Czestochowa Parish to the City of North Tonawanda Common Council for approval of a 5K Run and 1 Mile Fun Walk on Sunday, August 26, 2018.

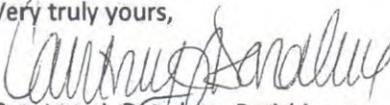
Briefly and similar to last year, the Parish is hosting a celebration in honor of the Feast Day of Our Lady of Czestochowa. The Church is proposing a 5K Run and 1 Mile Fun Walk as some of the many activities that will be held that day. Below is the information the Church has for the proposed 5K Run and 1 Mile Fun Walk:

WHEN: August 26, 2018
TIME: Approximately 11:00 a.m.
WHERE: Between Center Avenue and 5th Avenue on Oliver starting
Same Course as Last Year (Certified)
DISTANCE: 5K Run; 1 Mile Walk

Please advise whether you require any additional information for the initial approval. Additionally, please advise whether you would like a representative at the Common Council Meeting to discuss the above and if so the date of the same.

Thank you for your time and we look forward to hearing from the North Tonawanda Common Council regarding the approval of the OLC 5K Run and 1 Mile Fun Walk.

Very truly yours,


Courtney J. Donahue, Parishioner
courtneyjdonahue@gmail.com
(716) 622-6609

CFO - E

APR 17 2018

To the City Council of North Tonawanda,

Thank you for taking the time to review our request to have a gathering in Veteran's Park on Saturday, August 25, 2018. Our organization is called LAMA, Latin American Motorcycle Association, and we are a community service based, international motorcycle group. LAMA is a worldwide motorcycle group founded in 1977 in Chicago, IL. We currently have 129 chapters in the United States and over 80 more throughout the world. We are bikers from all walks of life who enjoy riding and assisting many local charities.

Our particular chapter has been featured many times in the local media for the outreach work we do here in the community. We have participated in all types of service projects from serving food during the holidays to adopting families and helping them to meet their daily needs. We fund raise for those in need, including a large event to benefit those affected by the recent hurricane in Puerto Rico and the earthquake in Mexico to providing warm clothes and school supplies for under privileged children.

This will be a family friendly event consisting of live music, DJs, a bike show and car show with trophies, face painting, superheroes, a kid's talent show, raffles, 50/50 drawings, and item auctions. Our goal is to have fun while doing good for others. We are donating a portion of the proceeds to the Westside Community Service Center at 161 Vermont Street, Buffalo, NY 14213. We will be helping the seniors with activity equipment and helping to construct a new food pantry. We will also be providing much needed gym equipment for the kids. So that our donations can be stretched as far as possible, we humbly request that your council consider becoming one of our event sponsors by waving the reservation fee for the park.

On behalf of our organization, thank you again for your time. We look forward to hearing your decision on our event request.

Sincerely,
Nicole Marzinek, Treasurer

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2018 APR 11 AM 8:53
NORTH TONAWANDA NY

CFO-F

Art Pappas

From: mrheileman@aol.com
Sent: Saturday, March 24, 2018 12:46 PM
To: Art Pappas; Ashlee Rydzewski
Subject: Soap Box Derby for Youth & Mentors

APR 17 2018

Dear Honorable Mayor Pappas,

The Nor-Ton Red Jacket Club, Inc. is extremely excited about working together with Youth Mentoring Services of Niagara County on a unique new program - "Soap Box Derby for Youth and Mentors".

This program is for youth, ages 9 – 18. Along with an adult mentor, the children will assemble and race a soapbox derby car. The youth sit in the car and race down a sloped street in organized races. The cars are not motorized, but move by gravity. There is a mechanical steering and braking system. All racers must wear a helmet that is provided.

We have secured enough funding to provide 3 Super Stock Cars, which would allow 3 youth to race this coming year. There is no cost to the participants, other than their own transportation for car assembly and racing.

The assembly of the cars will take place in April at our new program activity barn, located at Donald F. Miller Park, 1601 Sweeney Street, North Tonawanda. We will be ready to begin practice racing in early May, when the winter weather allows. We would like one of our practice races, with just our own 3 cars, in the City of North Tonawanda.

We are requesting the date of Saturday, May 5, 2018, 10:00 am - 11:00 am, and as a back up rain date Saturday May 12, 2018, 10:00 am - 11:00 am., for use of the Thompson Street (Durkee) Bridge, beginning at the top of the bridge, running west down Taylor Drive and ending at Michigan Street, to do the practice runs with the 3 cars. Traffic would not need to be shut down, but we would like to request that the Auxiliary Police stop traffic at each end of the bridge, for a few minutes, as the soap box cars take a run down the bridge hill. Once the soap box cars have gotten to the bottom of the hill, traffic can be allowed through. We will take a few runs down the hill over the course of about one hour.

This is racing, with only some who will win the race, but we hope all the youth and mentors will have the adventure of a lifetime. There will be tremendous value in spending time together, assembling, traveling and racing. We hope our youth and mentors value the opportunity to develop respect, trust, pride & sportsmanship.

When each racer has advanced as far as they can in sanctioned races, the cars will be reclaimed, taken apart, and reused again with other children the following year.

We look forward to this great new adventure! If you have any questions, please contact me. Thank you for considering our request.

Sincerely,

Karl Heilemann

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2018 APR 11 AM 8:58
NORTH TONAWANDA NY

CFO-G

APR 17 2018



April 10th, 2018

Honorable Mayor Arthur G. Pappas
North Tonawanda City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Pappas,

Canal Fest of the Tonawandas Inc is requesting permission from the City of North Tonawanda to hold the 36th annual festival from Sunday, July 15 – Sunday, July 22, 2018. We are seeking permission to use certain city facilities and streets including manpower from certain city departments. Included with this letter are our requests for the year 2018.

Canal Fest looks forward to another successful event for our membership and the Twin Cities. North Tonawanda has always contributed to this success and we hope to maintain our good working relationship for many years to come.

Thank you for your time and consideration of our requests.

Respectfully,

Peter R Chenier, President
Canal Fest of the Tonawandas Inc
716-695-3655

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2018 APR 11 AM 9:15
NORTH TONAWANDA NY

Canal Fest requests for the year 2018:

1. Canal Fest will be held July 15th through July 22th 2018.
2. The use of Gateway Park on Sweeney St between Main Street and Webster St for the purpose of setting up tents by our members and for the use of entertainment. As in the past, the beer tent may go up as soon as **Thursday, July 12th** with all tents to be removed no later than the eve of **Monday, July 23th** (canal side) and noon (building side).
3. Barricades to be placed for closing of the Renaissance Bridge by 5:00pm on **Friday, July 13th** and at other locations as necessary. Water connections at the Pavilion and other locations across Sweeney will be required at this time also.
4. **Tim Frank 4 Mile Run.** Sweeney Street between Main Street and approx Mayor's Park for the use of the 4 Mile Run coordinated by The Boy's and Girl's Club of the Tonawandas on **Thursday, July 19th** with Sweeney closed off accordingly for a race start 7:00pm. Starting point will be on Sweeney c/o Main Street. The race committee has told us they have already been in touch with the Police Dept.
5. **Parade.** Webster Street from Sweeney to Goundry St for the parade on **Tuesday, July 19th** with Webster Street being posted for vehicle removal by an agreed time before the parade. The city grandstand and viewing stand will also be required in front of the Riviera Theater.
6. **Car Cruise.** Webster Street from Sweeney to Goundry St, and Tremont from Webster to Main St at 4:00 pm on **Wednesday, July 18th** for the Twin Cities Car Cruise. "No parking after" signage to be placed accordingly to close the street after 4:00pm. The use of Gratwick Park as a pre-staging area.
7. **Diaper Derby.** Tremont Street between Webster and Main Streets for the use of the Diaper Derby on **Thursday, July 19th** with Tremont Street closed accordingly. Coordination of this event is handled by the DeGraff Hospital Volunteers and Phyllis Guenter. Rain location will be Salem Church in Tonawanda.
8. **ANTIQUE FIRE TRUCK MUSTER.** – Webster St between Sweeney and Tremont for the use of the parking antique fire apparatus on **Sunday, July 15th** from noon-6pm. "No Parking After" signage to be placed accordingly to close that part of the street after 4:00pm.(because of the size it takes longer to park these vehicles than it does cars) We will know by July 1 if this block will be needed. If not, I will inform the Mayor's office to cancel this request. The City of Tonawanda will also be used for the initial parking.
9. **Bike Night.** The Bike Cruise and Show on Webster St on **Friday, July 20th**. The stage will again be located on Webster (Riviera Theater area) with the direction of our site set-up committee. The band is scheduled to begin approx at 7:00pm and continue no later than 10:30pm. Usage of Webster Street from Sweeney to Goundry St, Tremont from Webster to Main St(only one side) **and Main St from Goundry to Tremont St to Sweeney St** at 4:00 pm on **Friday, July 20th** for the Bike Cruise & Show. "No parking after" signage to be placed accordingly to close the street by 4:00pm.
10. **Craft Show.** Webster Street between Sweeney and Goundry for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 21st and 22nd**.
11. **Craft Show.** Tremont Street between Webster and Main Streets for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 21st and 22nd**.

12. **Craft Show.** Tremont Street between Webster and Manhattan Street for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 21st and 22nd.** **This is a change from last year due to the truck routes on main street.**
13. The scheduling of manpower from the D.P.W., Water Department, Parks and Recreation, Fire Department and Police Department plus material and services that were supplied by these departments in previous years.
14. Nightly closing of Webster Street between Tremont and Sweeney as requested in the past.
Support from the Police Department with crowd control and also in keeping animals, bike riders, skate boarders, roller bladers, etc, out of the campus area for safety concerns.
Support from the Fire Department in manning our First Aid tent during the 8 days.
Support from the Water Department in the water hookup at the Fire Training Tower the amusements mobile living quarters to be coordinated by the Carrousel Society.
Support from the Parks and Recreation Department in daily cleanup and to supply us with the following; trash cans, garbage bags, bleachers for the parade and a reviewing stand for the parade judges. We are also requesting extra garbage containers for the Friday night Bike Cruise and Saturday/Sunday Craft Show.
Support from the Dive Rescue Team to provide manpower and equipment for all events that take place directly on the water.
15. Dock space for two 36' boat at the west end of the Gateway Pavilion.
16. Permission to place 6 restroom facilities between the sidewalk and curb along Webster St between Sweeney and Tremont. An alternate location will be utilized during the Craft Show. Also, the grease barrels typically located in the forbidden alley will probably be placed at the individual tents utilizing this service.
17. The use of the Renaissance Bridge for a low level fireworks display on **Sunday evening, July 22nd.** The fireworks display have been and will continue to be coordinated by the fire departments of both the City of North Tonawanda and City of Tonawanda in the lead role, the police departments of both cities, the fireworks display company, Canal Fest and other policing organizations that normally patrol this section of the Erie Canal. Baseline rules were established for the 2009 shoot and will continue to be the normal procedure with improvements and changes as required.
18. Anything else I may have missed as was provided in previous years.

Thank you in advance
Peter R. Chenier, President
Canal Fest of the Tonawandas Inc