

**CITY PLANNING COMMISSION**

**Regular Session**

**North Tonawanda, New York 14120**

**Monday, February 5, 2018**

**6:02P.M.**

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**REGULAR SESSION CALLED TO ORDER BY CHAIRMAN KENYON**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Present:** Chairman Kenyon  
Commissioners Heilemann, Jaccarino, Carney, Brennan, Grinnell

**Absent:** Commissioner Kiedrowski, Building Inspector Capozzi

**Also Present:** Assistant City Attorney Nick Robinson

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**APPROVAL OF THE MINUTES OF THE MEETING DECEMBER 4, 2017**

**MOVED** by Commissioner Jaccarino **SECONDED** by Commissioner Grinnell  
That the minutes of the meeting held December 4, 2017 be approved as circulated and filed  
in the Office of the City Clerk-Treasurer.  
**CARRIED.**

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**NEW BUSINESS**

**1. Steven Toth**  
382 Homestead Drive  
North Tonawanda, NY 14120

**Re: Site Plan review to erect a 34' x 45'**  
office space on corner vacant lot  
located at 358 Ward Road.

Clark Patterson Lee  
26 Mississippi Street, Suite 300  
Buffalo, NY 14203

**MOVED** by Commissioner Jaccarino **SECONDED** by Commissioner Carney  
That the Planning Commission hereby makes no decision on the SEQR and tables the  
aforementioned request for landscaping plans also plans will be sent out to the Niagara  
County Planning Board for their non-binding recommendation.

**Ayes:** Heilemann, Jaccarino, Carney, Brennan, Grinnell, Kenyon (6)

**Nays:** None (0)

**CARRIED.**

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**2. Kathleen Carr**  
937 Oliver Street  
North Tonawanda, NY 14120

**Re: Site Plan review to expand Matt's Music**  
building on empty side yard located at  
937 Oliver Street.

Ashwood Architectural, PC  
908 Niagara Falls Blvd.  
North Tonawanda, NY 14120

**MOVED** by Commissioner Jaccarino **SECONDED** by Commissioner Carney  
That the Planning Commission hereby makes no decision on the SEQR and tables the  
aforementioned request, applicant was not present.

**Ayes:** Heilemann, Jaccarino, Carney, Brennan, Grinnell, Kenyon (6)

**Nays:** None (0)

**CARRIED.**

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## LATE COMMUNICATION

**MOVED** by Commissioner Carney      **SECONDED** by Commissioner Brennan  
To bring the following communication to the floor

**Ayes:** Heilemann, Jaccarino, Carney, Brennan, Grinnell, Kenyon      (6)  
**Nays:** None      (0)  
**CARRIED.**

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#1

**Michael Zimmerman**  
**Executive Director**  
**Lumber City Development Corporation**  
**500 Wheatfield Street**  
**North Tonawanda, NY 14120**

**Re: Permission from the Planning Board to**  
**let Empire State Development take the**  
**lead agency for the North Tonawanda**  
**Smart Growth Project**

**MOVED** by Commissioner Carney      **SECONDED** by Commissioner Grinnell  
That the Planning Commission grants approval for Empire State Development to  
take lead agency status for SEQR for the North Tonawanda Smart Growth Project.

**Ayes:** Heilemann, Jaccarino, Carney, Brennan, Grinnell, Kenyon      (6)  
**Nays:** None      (0)  
**CARRIED.**

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### ADJOURNMENT

**MOVED** by Commissioner Jaccarino      **SECONDED** by Commissioner Carney  
That this regular session of the City Planning Commission be and hereby is adjourned.  
**CARRIED.**

**Time of Adjournment: 6:16 P.M.**

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**Next Meeting: Monday, March 5, 2018 6:00 P.M.**

Respectfully submitted,



**Daniel R. Quinn**  
**City Clerk-Treasurer**