

THE HONORABLE BODY  
Council Chambers  
Municipal Building  
North Tonawanda, New York 14120  
Tuesday, January 2, 2018 – REORGANIZATIONAL MEETING  
6:30P.M.

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REORGANIZATIONAL MEETING CALLED TO ORDER BY ALDERMAN ZADZILKA

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Aldermen Zadzilka, Braun, Berube, Pecoraro, Tylec

Absent: None

Also Present: Mayor Arthur G. Pappas  
City Attorney Luke Brown

APPROVAL OF THE MINUTES OF THE LAST SESSION DECEMBER 19, 2017

MOVED by Alderman Zadzilka                      SECONDED by Alderman Braun  
That the minutes of the last regular session held December 19, 2017 be approved as circulated  
and filed in the Office of the City Clerk.  
CARRIED.

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#1

ADJOURNMENT

MOVED by Alderman Pecoraro                      SECONDED by Alderman Berube  
That this last session of 2017 be adjourned Sine Die.  
CARRIED.

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#2

DESIGNATION OF COMMON COUNCIL PRESIDENT

The City Clerk–Treasurer called for nominations for President of the Common Council.

Alderman Pecoraro placed the name of Alderman Zadzilka in nomination for President  
of the Common Council, seconded by Alderman Braun

There being no further nominations, it was

MOVED by Alderman Berube                      SECONDED by Alderman Pecoraro  
That Alderman Zadzilka is declared President of the Common Council for the year 2018  
Ayes: Alderman, Braun, Berube, Pecoraro, Tylec                      (4)  
Nays: None                      (0)  
Abstained: Alderman Zadzilka                      (1)  
CARRIED.

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#3

DESIGNATION OF COMMON COUNCIL MEETING NIGHTS

MOVED by Alderman Braun                      SECONDED by Alderman Tylec  
That the Common Council hereby establishes the first and third Tuesday of every month  
at 6:30P.M. as regular meeting nights.  
CARRIED.

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**COMMUNICATIONS FROM CITY OFFICIALS**

**III.1 Clerk-Treasurer**

December 14, 2017

**Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, NY 14120**

**Dear Honorable Mayor and Common Council:**

**The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:**

<b>M &amp; T Bank</b>	<b>Checking/Savings/Money Market/Cash Management</b>
<b>Bank of America</b>	<b>Investments</b>

**Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2018.**

**In the best interest of the City, with the current market situation, please grant me the authority to make any necessary modifications to the above referenced bank designations.**

**Thank you for your cooperation.**

**Respectfully,  
Daniel R. Quinn  
City Clerk-Treasurer**

**MOVED by Alderman Zadzilka                      SECONDED by Alderman Pecoraro  
That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2018, subject to review and recommendation of the City Auditors:**

**Manufacturers and Traders Trust Company, North Tonawanda Office:**

**General Fund (Checking/Savings)  
Water Fund (Checking/Savings)  
Chemlink (transfer account only)  
Golf Course Account - Charges  
Rental Assistance HUD Fund  
Trust & Agency Fund  
Community Development Fund  
Community Development Block Grant Fund  
Municipal Payroll Fund  
Flex Plan  
Health Reimb  
Housing Rehab  
HOME Re-Habilitation  
Municipal Clearing Account  
Payroll  
Section 108 Fund  
Capital Construction Fund (Checking/Savings)**

**Bank of America, North Tonawanda Office:**

**Belmont - Rental Assistance (transfer account only)**

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)  
 Nays: None (0)  
**CARRIED.**

### III.2 Clerk-Treasurer

December 14, 2017

Honorable Mayor and Common Council  
 216 Payne Avenue, City Hall  
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please pass the necessary resolution for the year 2018, authorizing the City Treasurer to invest City of North Tonawanda monies in either, Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield per the City of North Tonawanda Cash Management and Investment Policies and Procedures, which are to be followed by the City Clerk-Treasurer, when said investments are made.

Thank you for your cooperation.

Respectfully,  
 Daniel R. Quinn  
 City Clerk-Treasurer

**MOVED** by Alderman Braun                      **SECONDED** by Alderman Berube  
 That the Common Council hereby authorizes the City-Clerk Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield for year 2018.  
 Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)  
 Nays: None (0)  
**CARRIED.**

### III.3 Clerk-Treasurer

December 14, 2017

Honorable Mayor and Common Council  
 216 Payne Avenue, City Hall  
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

It is likely that various funds will be in need of monies to meet payroll and voucher payments throughout the year 2018.

Please authorize the City Clerk-Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.

Thank you for your cooperation.

Respectfully,  
 Daniel R. Quinn  
 City Clerk-Treasurer

**MOVED** by Alderman Zadzilka                      **SECONDED** by Alderman Pecoraro  
 That the Common Council hereby authorizes the City-Clerk Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid for year 2018.  
 Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka (5)

Nays: None  
CARRIED.

(0)

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III.4 Clerk-Treasurer

December 14, 2017

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please authorize each Department to submit petty cash slips and vouchers to the City Accountant for payment.

Also, please authorize each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ DPW	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

MOVED by Alderman Pecoraro

SECONDED by Alderman Zadzilka

That the Common Council hereby authorizes each Department to submit petty cash slips and vouchers to the City Accountant and also authorizes each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ DPW	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka

(5)

Nays: None

(0)

CARRIED.

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## III.5 Clerk-Treasurer

December 19, 2017

Honorable Mayor & Common Council  
 City Hall  
 216 Payne Avenue  
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

I respectfully request that your Honorable Body designate the *Niagara Gazette*, the *Buffalo News*, the *Niagara-Wheatfield / North Tonawanda Tribune* and *The Sun* as official newspapers of the City of North Tonawanda.

The above mentioned publications are used for a variety of legal notices during the course of the year. The designation of these newspapers allow for a fair and balanced use for publication of said notices based on the best price quoted for the City of North Tonawanda.

If your Honorable Body should concur, I respectfully request that you vote in the affirmative for this official designation.

Respectfully,  
 Daniel R. Quinn  
 City Clerk-Treasurer

MOVED by Alderman Zadzilka                      SECONDED by Alderman Berube  
 That the Common Council hereby designates the *Niagara Gazette*, the *Buffalo News*, the *Niagara-Wheatfield / North Tonawanda Tribune* and *The Sun* as the official newspapers of the City of North Tonawanda for 2018.

Ayes: Alderman Braun, Berube, Pecoraro, Tylec, Zadzilka

(5)

Nays: None

(0)

CARRIED.

ADJOURNMENT

MOVED by Alderman Berube                      SECONDED by Alderman Zadzilka  
 That this reorganizational session of the Common Council be and hereby is adjourned.  
 CARRIED.

Time of adjournment: 6:39 P.M.

Respectfully submitted,



Daniel R. Quinn  
 City Clerk-Treasurer