

## MEETING MINUTES FOR NORTH TONAWANDA CLIMATE SMART TASK FORCE

**Date:** Wednesday, July 12, 2023

**Attendees, In person @ City Hall:**

Members: Austin Tylec, Deb Gondek (via phone), Erin Robinson, Jack Kanack, Tim Pieper, Mike Tuzzo, Emily Root

Brian Conley (Senior Planner, University at Buffalo Regional Institute)

Meeting called to order at 5:05 pm

**AGENDA TOPICS:**

1) **Approval of June meeting minutes**

Jack motion to accept; Austin 2<sup>nd</sup>. Carried.

2) **Climate Resilience Community Survey**

- a. Recap of completed surveys: Right on track with responses, anticipating 150 in total since it will be open through the end of the month. Demographics- 1/3 of respondents are 65 and older.
- b. Ideas for reaching underserved segments. Brian shared a list of community organizations. Discussed putting a lawn sign at the library, little league fields, Gateway Harbor and bringing flyers to the Youth Center and DMV.
- c. Plan for in-depth review of survey results at next work group meeting on 7/26. Work group members should review survey data prior, come with recommendations on anything to dive into further and key findings for discussion.

3) **Preparation for Scenario Planning Session aka Community Resilience Workshop**

- a. Discussed attendees- Department heads, committee and board members, key decision makers.
- b. Limit to an hour, during the day so city employees can more easily attend (potentially August 17<sup>th</sup> or 24<sup>th</sup> at 10am). Austin will look at availability.
- c. Pre-read materials for participants. Share survey out with invitees prior to meeting so they're familiar, and opportunity to provide feedback after.
- d. Complete trial run at next CSC meeting, and gather input from committee members.

Meeting adjourned at 5:51. Motion by Emily, second by Austin.

**Next Meeting:** August 9, 5pm @ City Hall.