



City of North Tonawanda

Historic Preservation Commission

City Hall
216 Payne Ave.
North Tonawanda, NY 14120

Regular Meeting March 20, 2023
Held on Tuesday due to observation of Presidents Day

Minutes

Present: Kristin Derby, Erin Robinson, Joe Fonzi, Dennis Garland
April Gampp, Jay Soemann
Excused: Andrew Klettke

Meeting called to order 6:06pm.

New Business

CBCA – Clinton Brown, Guest

Background provided on CBACA, consultant selected for the Bennett Kit Home Reconnaissance survey. CBCA is statewide leader in preservation activity. The SHPO kick off meeting revealed a changing guidance from the State which expands the scope of the project to completion. The current agreed upon contract and scope will be completed but the additional steps will need to be funded. The narrative may shift to include other Kit homes in order to include properties that may not be identifiable as Bennetts. (“Bennett and Other Kit Homes in North Tonawanda”) The Preserve New York grant is an opportunity for this funding as the 20% match is covered through the CLG funds. Alternative funding could be a community buy in with homeowner donations, this was done for the Elmwood District as homeowners saw it as an investment for the tax credit that could help them with larger projects.

Letter to homeowners has been drafted, a where to look and what to look for guide is being developed to send as well. It would be helpful to reassure with endorsements from people who have the experience of going through the Historic Tax Credit program. In order to preserve privacy, HPC should contact Fran Stern and ask to reach out to anyone in the Sweeney Estate who has completed the process/if they would like to contact HPC with their testimonial.

A public meeting should be scheduled as soon as possible. Clinton can present to the Council and answer any questions. The HPC can advertise this in the normal channels as well as the Mayor’s newsletter.

Regular Meeting

Motion to accept February minutes

1st Joe Fonzi 2nd Erin Robinson

All in favor

 6 Aye 0 Nay

Old Business

CLG

Website purchase is being finalized, LCDC is discussing with the City Accountant. Payment options to be confirmed with website hosting, see if PO is available.

PBN Commission training is tentatively scheduled for a virtual session April 11. This will be recorded.

Memorial Pool NR Application returned with notes from SHPO representative. Edits forthcoming

SHPO Audit almost complete, missing resume sheets from Erin Robinson, Dennis Garland, Andy Klettke, Jay Soemann

Open Discussion

New signage observed in downtown district, no response from warning letters sent 12/22. Documentation and flagging to the Building Inspector's office forthcoming.

Motion to adjourn 7:20pm

1st Kristin Derby 2nd April Gampp

All in favor

 6 Aye 0 Nay