



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting May 16, 2022

### Minutes

Present: Kristin Derby, Andrew Klettke, Joe Fonzi, Erin Robinson, Jay Soemann, April Gampp,  
Excused: James Partsch

Meeting called to order 6:06pm.

New business

62 Webster Street – Informal discussion: window replacement

Owner intends to replace current wood double-hung windows with same size but a material and color change (almond to black). Commission discussed appropriate materials (fiberglass, metal clad, wood) and requested all cut sheets, product information, and location of changes with submission. Emphasis on no field changes once this application is approved. Owner inquired about façade repair and Drivit. Informed not an appropriate material for the District. AZAC/PVC, Fypon/Hardy Board/Cement board are appropriate alternatives. Owner was given blank Certificate of Appropriateness to fill out and return to the Building Inspector’s office with any additional product information.

240 Goundry Street – Restoration of front and rear exterior wooden doors

Wooden doors will be repaired, refinished with exterior grade finish on site to ensure longevity of historic materials. (Kristin Derby acting as signatory/presenter, recused from vote)

Motion to accept C of A as submitted.

1<sup>st</sup> Andrew Klettke    2<sup>nd</sup> Joe Fonzi

All in favor

  4   Aye      0   Nay

April minutes

Motion to accept February 2022 minutes as submitted.

1<sup>st</sup> Jay Soemann    2<sup>nd</sup> Andrew Klettke

All in favor

  6   Aye      0   Nay

Old business

46 Webster – Siding violation? Unpermitted and unapproved work appears to be happening

110 Webster Street – Patio construction, this was discussed but not approved. Minutes reflect as of Sep. 2019 an amended application was supposed to be submitted.

Open Discussion

City Code should be requested in printed, bound version from the City to have on hand during meetings. Request will be sent to the City Clerk.

Hubman Vault building temporary approval is expired. A letter was previously sent warning about this expiration.

No new applications have been received, warning letter responses should be reviewed.

Motion to adjourn 6:52 pm

1<sup>st</sup> Kristin Derby      2<sup>nd</sup> Jay Soemann  
All in favor  
    5   Aye        0   Nay

June 2022 meeting will be held at City Hall in the Conference Room on June 21, 6pm due to Juneteenth on June 20. If you are feeling unwell please ask Kristin for alternative call in arrangements.