

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557


April 11, 2025

The following meetings have been scheduled for TUESDAY, APRIL 15, 2025

6:15PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, APRIL 15, 2025, 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 3/25/2025

- 1.) Legal Notice- Proposals for the 2025 Sidewalk and Curb Replacement Contract –
City Engineer**

COMMUNICATIONS FROM CITY OFFICIALS

III. Clerk-Treasurer	Re: Approval of Rescue Fire Company’s 2025 Fundraising Schedule
VII.1 Accountant	Re: Payment of the Abstract of Claims Dated April 15, 2025
VII.2 Accountant	Re: Budgetary Transfer – To Upgrade Equipment for the Traffic Safety Department
VII.3 Accountant	Re: Approval of the 2025 Capital Improvement Plan Bond
V. Supt. Water/Wastewater	Re: Approval of the award of Contracts for Phase 2 WTP Generator Project
IX. Supt. Public Works	Re: Award of Contract for the 2025 Concrete Sidewalk and Curb Replacement, Project 2025-02
X. Police Chief	Re: Approval of a Resolution to allow the placement of FLOCK cameras in the City of North Tonawanda

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

APR 15 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

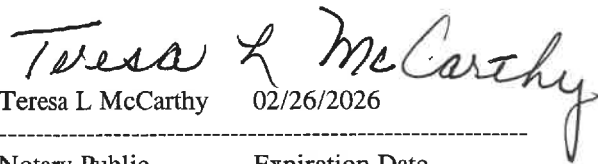
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 346242 was printed and published in said paper on the following dates:

03/25/2025


Principal Clerk

Subscribed and sworn to before me this
3.25.25


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

RECEIVED
CITY CLERK'S OFFICE
2025 MAR 31 AM 11:13
NORTH TONAWANDA NY

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the 2025 Concrete Sidewalk and Curb Replacement Contract as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 10:00 AM, Prevailing Time, Tuesday, April 8th, 2025, at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The project consists of the furnishing of all labor, materials and equipment necessary to replace damaged concrete sidewalks and curb throughout the City and the installation of ADA compliant sidewalk ramps. Also included is the installation of new sidewalk where no current sidewalk exists. All work under this contract shall be directed solely by the Superintendent of Public Works. This contract is for the 2025 calendar year.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, on or after Tuesday, March 25th, 2025, upon deposit of \$50.00 (2 - \$25.00 checks made payable to the City Treasurer of North Tonawanda) for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty (30) day period. Contract Documents must be obtained from the City for bidding on this project. Electronically obtained copies of the bid documents will not be accepted.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

An optional pre-bid meeting will be held at 11:00 AM prevailing time on Tuesday, April 1st, 2025, at the DPW Garage, 758 Erie Avenue in North Tonawanda. Attendance at the pre-bid meeting is recommended but is not mandatory.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, 2025-02 Concrete Sidewalk and Curb Replacement Contract.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna L. Braun
City Clerk/Treasurer
City of North Tonawanda

N#346242

3/25/2025

City of North Tonawanda


DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557


APR 15 2025

April 8, 2025

**Honorable Mayor & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120**

Re: Rescue Fire Company Fundraising 2025

Dear Honorable Body:

As you have been made aware by the North Tonawanda Fire Chief, and in accordance with the NYS Comptroller's Office; Rescue Fire Company has provided the City with a list of all fundraising activities for 2025.

In accordance with the regulations, I have reviewed the correspondence that I have received with the Fire Chief and have found it to be in order and in proper form.

I respectfully request that your Honorable Body vote in the affirmative to Rescue Fire Company No.5 permission to run their respective fundraisers for 2025.

I thank you in advance for your anticipated cooperation.

Sincerely,



**Donna L. Braun
City Clerk-Treasurer**

RECEIVED
CITY CLERK'S OFFICE

2025 APR 8 AM 11:18
NORTH TONAWANDA NY

Rescue Fire Company Inc., No. 5
1241 Strad Avenue
PO Box 505
North Tonawanda, NY 14120
Phone: (716) 695-3923

March 31, 2025

Donna L. Braun
City Clerk
216 Payne Avenue
North Tonawanda, NY 14120

RE: Rescue Fire Company Inc.:

Dear Ms. Braun:

Please consider this letter as the outline of fundraising by Rescue Fire Company Inc. for the year 2025.

For the record we will do the following this year:

1. Continue the sale of pull tab tickets; city license is renewed;
2. Concentrate on hall rental to help stabilize utility expenses and long term improvements as the premises remains a site for emergency services in our community;
3. Continue our relationship with NTAA Inc. to improve/maintain the grounds and insurance costs, as attendance by youth continues to increase;
4. Chowder sales on a monthly basis except in summer months;
5. Canal Fest and Meat Raffle remain under discussion but no plans have been formalized at this time. If that were to change we would advise.

Thank you to your continued attention and support.

Very truly yours,



Laura A. Brick

Secretary

cc. North Tonawanda Fire Department
Attn: Chief Douglas Orłowski

RECEIVED
CITY CLERK'S OFFICE

2025 APR 8 AM 9:01
NORTH TONAWANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII.1

April 9th, 2025

APR 15 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated April 15th, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

RECEIVED
CITY CLERK'S OFFICE

2025 APR 10 AM 9:31
NORTH TONAWANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.2

APR 15 2025

4/9/2025

Honorable Austin J Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023, and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2025 appropriations, based on the request of the Department Head, copy attached.

<u>Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$61,500	001.3310.0480	001.3310.0100
	Traffic Safety - Operations	Traffic Safety - Personal services

Reason: Thanks to upgraded equipment and streamlined procedures, the need for summer help in FY 2025 has been eliminated. Redirecting those resources toward equipping our current staff with better tools will not only increase efficiency but also empower employees to deliver even stronger results year-round

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2025 APR 10 AM 10:36
NORTH TONAWANDA NY

Budgetary Transfer Request Form

Department: Traffic

4/10/2025

Dollar Amount	Appropriation Accounts and Documentation	(Decrease) Account	Account Description
\$61,500	Increase Account 001.3310.0480 - Traffic Safety - Operations Account Number	001.3310.0100 - Traffic Safety - Personal Services Account Number	Account Description

Explanation:

Thanks to upgraded equipment and streamlined procedures, the need for summer help in FY 2025 has been eliminated. Redirecting those resources toward equipping our current staff with better tools will not only increase efficiency but also empower employees to deliver even stronger results year-round

Please Check One			
X	Common Council Action	NO Common Council Action	Date
			4/10/2025
		Department Head Signature	Date

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only		
	Department of Accounting Audit	Common Council Meeting Date
2		4/15/2025

RECEIVED
CITY CLERK'S OFFICE

2025 APR 10 AM 10:36
NORTH TOWNSHANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII. 3

APR 15 2025

April 10th, 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with the City of North Tonawanda 2025 Capital Improvement Plan, please find a Bond Anticipated Note resolution in aggregate amount of \$ 11,237,348.27 from our Bond Counsel, Harris Beach, LLP.

Accordingly, please have this resolution adopted by at least a two-thirds vote of the body and have it published in the official newspaper of the City, together with the legal notice of estoppel.

This resolution is for the 2025 Various projects BAN.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2025 APR 11 PM 12:55
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

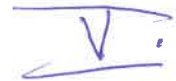
830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org



APR 15 2025

Jason W. Koepsell
Superintendent

April 9, 2025

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Contracts for Phase 2 WTP Generator Project

Honorable Body:

On March 11th, 2025, bids were opened and reviewed for the Water Treatment Plant Phase 2 Generator Project. STC Construction (\$340,000) and Goodwin Electric (\$760,000) were the low bids for general construction and electrical bids. It has been recommended by our engineering firm, Nussbaumer and Clarke and City staff to award the project to these two companies.

This project will update the electrical infrastructure into the Water Treatment Plant and connect it to the plant generator to ensure there is no loss of service in the event of a complete plant power failure. This project will be funded by the remaining WIIA grant received for the Phase 1 Generator Project and additional bonded money from the 2025 bond resolution.

Please contact me if you have any question or concerns regarding this service proposal. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell, Superintendent
Water / Wastewater

CITY CLERK'S OFFICE
RECEIVED

2025 APR 10 AM 9:31
NORTH TONAWANDA NY

CLIENT: City of North Tonawanda

BID TABULATION SHEET



NUSSBAUMER & CLARKE, INC.
ENGINEERS AND SURVEYORS

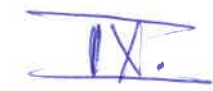
PROJECT: North Tonawanda Water Treatment Plant
Electrical Service Upgrade

BIDS OPENED: Tuesday, March 11, 2025

NUSSBAUMER PROJECT NO.: 1711-0024A

ITEM NUMBER	ITEM DESCRIPTION	ITEM QUANTITY	UNITS	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
ELECTRICAL CONSTRUCTION													
E1	Mobilization/Demobilization	1	LS										
E2	Electrical Improvements	1	LS	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00	\$590,000.00	\$590,000.00	\$10,000.00	\$10,000.00
E3	Electrical Construction Contingency	1	Allowance	\$678,000.00	\$678,000.00	\$668,000.00	\$668,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$310,000.00	\$310,000.00
E4	National Grid Allowance	1	Allowance	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$20,000.00	\$20,000.00
TOTAL BASE BID ELECTRICAL CONSTRUCTION													
\$873,000.00													
GENERAL CONSTRUCTION													
G1	Mobilization/Demobilization	1	LS										
G2	General Improvements	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$374,000.00	\$374,000.00	\$310,000.00	\$310,000.00
G3	General Construction Contingency	1	Allowance	\$374,000.00	\$374,000.00	\$374,000.00	\$374,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
TOTAL BASE BID GENERAL CONSTRUCTION													
\$414,000.00													
				American Contracting and Environmental Services 11075 Stanfield Court Merricksville, MD 21104		Ferguson Electric Construction 321 Elliott Street Buffalo, NY 14203		Frey Electric Construction Co. Inc. 100 Pearce Avenue Tonawanda, NY 14150		Goodwin Electric 201 S. Youngs Road Williamsville, NY 14221		STC Construction, Inc. 63 Zoar Valley Road PO Box 459 Springville, NY 14141-0459	

City of North Tonawanda, New York
DEPARTMENT OF PUBLIC WORKS
758 Erie Avenue, North Tonawanda, New York 14120
(716) 695-8585



APR 15 2025

April 8, 2025

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: 2025-02: 2025 Concrete Sidewalk and Curb Replacement Contract
Award of Contract**

Dear Honorable Body:

On April 8, 2025, seven (7) bids were received and opened by the City Clerk for the 2025 Concrete Sidewalk and Curb Replacement Contract. The results are as follows:

Total Base Bid:

1. Master's Edge Inc.	\$226,000.00
2. Premier Concrete	\$262,100.00
3. MD Concrete and Masonry Inc.	\$294,840.00
4. Millenium Construction Inc.	\$297,750.00
5. Malvestuto Construction Inc.	\$321,000.00
6. NickNats Landscaping	\$343,800.00
7. P&J Construction Co. Inc.	\$389,500.00

Total Base Bid + Alternate No. 1:

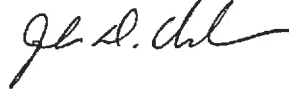
1. Master's Edge Inc.	\$245,000.00
2. Premier Concrete	\$288,700.00
3. Millenium Construction Inc.	\$320,550.00
4. MD Concrete and Masonry Inc.	\$322,846.00
5. Malvestuto Construction Inc.	\$349,500.00
6. NickNats Landscaping	\$376,100.00
7. P&J Construction Co. Inc.	\$418,000.00

2025 APR 8 PM 2:36
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

The Engineering Department and DPW have reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the 2025 Concrete Sidewalk and Curb Replacement Contract to Master's Edge Inc., 3409 Broadway Street, Cheektowaga, NY 14227, at their low Base Bid + Alternative No. 1 amount of \$245,000.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,



John Urban
Superintendent of Public Works

JU:cls

Cc: file
Edward Zebulske, City Attorney
Chelsea L. Spahr, P.E., City Engineer
Jeffery Zellner, City Accountant



DEPARTMENT OF POLICE

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, NY 14120-5491

TELEPHONE:
(716) 692-4111
FACSIMILE:
(716) 692-4321



April 9, 2025

APR 15 2025

Mayor Austin Tylec and
The North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

On behalf of the Niagara County Sheriff's Department and NTPD, I am requesting that the Common Council creates a municipal resolution required by the NYS DOT to allow the placement of FLOCK cameras in our city. This is an ongoing project over the last two years with a total of 67 cameras being installed at pre-determined locations throughout all of Niagara County.

The camera project is a critical step forward in keeping our community safe. Essentially, the cameras scan license plates of vehicles and check them against a database to locate stolen vehicles, wanted subjects, missing persons, etc. We receive an alert for that vehicle and attempt to locate it based on the notification. It is used for law enforcement purposes only as a crime reduction tool. The limited number of cameras installed in the county have already been vital in apprehending several suspects committing crimes in our community. These crimes include armed robbery, an RV theft ring, a jet-ski theft ring, and drug sales which caused an overdose death, to name a few.

Checking these cameras is often the first step taken by detectives when investigating crimes and will be an invaluable asset for the safety of our city. Thank you for your consideration.

Respectfully,

Keith Glass
Chief of Police
North Tonawanda Police Department

2025 APR 9 PM 1:44
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE





NORTH TONAWANDA FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216

XI.

APR 15 2025

April 1, 2025

Honorable Mayor Austin Tylec
Common Council Members
216 Payne Ave.
North Tonawanda, NY 14120

Honorable Body,

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof, I make the following appointment:

David Hlasnick has been appointed as a Firefighter in the North Tonawanda Fire Department and will be assigned badge #105.

Firefighter Hlasnick is a lateral transfer from the Olean Fire Department and has been approved by the Niagara County Civil Service Commission. A brief ceremony will be held in the Council Chambers on April 17, 2025, beginning at 10:00 am, and everyone is welcome to attend.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Douglas D. Orlowski".

Douglas D. Orlowski
Fire Chief

2025 APR 1 PM2:05
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

March 24, 2025

Donna Braun

City Clerk/ Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

XVIII.

APR 15 2025

The March meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: M. Meisenburg, J. Sikora, R. Frank, N. Ferguson, M. Nalbhone and R. Brennan. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. James Steele from 507 Tremont Street requested "No Parking Here to Corner" on the North side of the 500 block of Tremont Street where the new condos have been built. Each condo has its own driveway to satisfy each homeowner. James said it is extremely difficult to safely back out of his driveway while cars are parked in front of the condos. This section of Tremont is very narrow to begin with. The committee agreed to install no parking here to corner from the last condo to the corner of division street to help these homeowners safely leave their driveway.
2. The committee received a request for no parking signs on Ironton Street between 3rd and 2nd Avenue. The owner on the corner is frustrated with vehicles parking on the grass and he has difficulty mowing his lawn when they are parked. The committee reviewed this area for a few weeks and hasn't seen one car parked there. The committee denied the request but will continue to monitor that area.
3. Joe Lavey requested to change the school zone times from 7am – 9am and 2pm – 4pm. Member Frank did his own study on the school zones just to see the difference was if we changed from 20mph to 30mph. The maximum was saving 10 seconds and that was NTI Ruie Road. Frank also spoke to Lt. Herbert who stated the school administrators are against the change. The committee denied the request.
4. Joe Lavey also requested if we can remove the "No Turn on Red" sign at Wurlitzer and Erie. The committee denied the removal due to the proximity of the railroad tracks.

The next Traffic Safety Meeting will be held on 28th ,2025.

Travel safely!

Matthew R. Meisenburg

2025 MAR 31 AM 10:10
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



City of North Tonawanda
Building Department
216 Payne Ave.
North Tonawanda, NY 14120-5446

(716) 695-8595
Fax (716) 695-8544

XIX

Common Council
Mayor Tylec

April 3, 2025

APR 15 2025

Grass, weed and site services contractor approval.

A bid opening was held at 11:00am Wednesday, April 3, 2025 in the office of The City Clerk. There was a single bid submitted for the 2025 season. The bidder is,


Tolsma Services LLC.
470 Frankhauser Road
Williamsville NY. 14221

Tolsma Services has performed this work the last two years and the 2025 bid was offered at the same cost as 2024.

I respectfully ask the Common Council to approve Tolsma Services as our grass/weeds and site services contractor for 2025.

Thank you for your attention in this matter.

Respectfully,


Robert C. DePaolo
City of North Tonawanda
Building Inspector

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CITY CLERK'S OFFICE

2025 APR 3 PM 12:56
NORTH TONAWANDA NY

RECEIVED
 CITY CLERK'S OFFICE
 2025 APR 1 AM 10:43
 NORTH TONAWANDA NY

XXV

APR 15 2025

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	28	280.00
		Sub-Total:		\$280.00
A1603	Misc. Fees	Birth Certificates	65	650.00
		Death Certificates	108	1,080.00
		Deaths Recorded	11	0.00
		Free Death Certificates	1	0.00
		Geneology Birth	1	22.00
		Sub-Total:		\$1,752.00
A2110	Planning & Zoning Fees	Board of Appeals App.	2	100.00
		Terrace Park. Permit	11	55.00
		Sub-Total:		\$155.00
A2501	Minor Sales	Solicitors Permit - Yearly	3	75.00
	Permit Fees	Pigeon Permit	1	10.00
		Sub-Total:		\$85.00
A2505	Marriage License Fee	Marriage License Fee	5	87.50
		Sub-Total:		\$87.50
A2506	Conservation	Conservation	8	12.82
		Sub-Total:		\$12.82
A2540	Racing & Wagering Fees	Bingo Proceeds	5	490.62
		Sub-Total:		\$490.62
A2542	Dog Licensing	Female, Spayed	85	765.00
		Female, Unspayed	4	68.00
		Male, Neutered	78	702.00
		Male, Unneutered	14	238.00
		Replacement Tags	4	12.00
		Sub-Total:		\$1,785.00
AGEE	Trust & Agency	Tax Agreement	11	11,654.00
		Sub-Total:		\$11,654.00
BKRP	Trust & Agency	Bankruptcy pymts	2	2,009.63
		Sub-Total:		\$2,009.63
BLUE	Trust & Agency	Health Insurance	11	4,516.26
		Sub-Total:		\$4,516.26
BOAT	Clerical Misc	Rec-Boat Launch Permit	2	91.00
		Sub-Total:		\$91.00
COMM	Clerical Misc	Commissions	2	125.30
		Sub-Total:		\$125.30
COMP	Clerical Misc	Workmans Comp	3	7,785.30
		Sub-Total:		\$7,785.30
CTPF	Clerical Misc	Bankruptcy Interest	2	312.21
		Sub-Total:		\$312.21

Account#	Account Description	Fee Description	Qty	Local Share
FOOD	Trust & Agency	Market Food Stamps	1	2,202.00
		Sub-Total:		\$2,202.00
FRES	Clerical Misc	Fire Rescue Billing	9	2,025.00
		Sub-Total:		\$2,025.00
GASD	Clerical Misc	DPW-Gasoline Reimb	3	21,630.28
		Sub-Total:		\$21,630.28
GLFP	Clerical Misc	Golf Charges	4	14,518.00
		Sub-Total:		\$14,518.00
GLFR	Clerical Misc	Golf Concessions	3	1,505.73
		Sub-Total:		\$1,505.73
GLFT	Clerical Misc	Golf Sales Tax	3	105.26
		Sub-Total:		\$105.26
GMSC	Clerical Misc	General Misc.	4	11,959.82
		Sub-Total:		\$11,959.82
GRPM	Clerical Misc	Engineer - Grading Permit	2	240.00
		Sub-Total:		\$240.00
LEAS	Clerical Misc	Lease Agreements	1	9,000.00
		Sub-Total:		\$9,000.00
MRKT	Clerical Misc	NT Market	69	28,240.00
		Sub-Total:		\$28,240.00
PKTK	Clerical Misc	Parking Tickets	16	3,620.00
		Sub-Total:		\$3,620.00
PKTKW	Clerical Misc	Parking Tickets-Web	16	4,330.00
		Sub-Total:		\$4,330.00
RECH	Clerical Misc	Recreation Dept.Revenue	3	2,034.00
		Sub-Total:		\$2,034.00
RECY	Clerical Misc.	Recycling/Garbage Tote	1	65.00
		Sub-Total:		\$65.00
ROAD	Clerical Misc	Engineering-Road Cut	2	300.00
		Sub-Total:		\$300.00
SELC	Sewer	Sewer Cell Tower	2	14,739.70
		Sub-Total:		\$14,739.70
SRAP	Clerical Misc	DPW-Sale of Scrap	4	1,212.00
		Sub-Total:		\$1,212.00
SUTL	Sewer	Sewer Utilities	1	19,500.35
		Sub-Total:		\$19,500.35
TAMS	Trust & Agency	Marketing Fee	43	2,110.00
		Sub-Total:		\$2,110.00

Account#	Account Description	Fee Description	Qty	Local Share
TARP	Trust & Agency	Recreation Programs (91)	3	22,291.00
		Sub-Total:		\$22,291.00
TFEE	Treas Fee Copies	Lien Fees	4	868.50
		Return Check Charge	2	50.00
		Tax Search & Copies	7	708.00
		Sub-Total:		\$1,626.50
TIRE	Clerical Misc	Tire Disposal	1	240.00
		Sub-Total:		\$240.00
TYTH	Trust & Agency	Rec Youth Board (97)	4	1,202.05
		Sub-Total:		\$1,202.05
UTIL	Clerical Misc	Utilities Tax on Gross Income	12	81,365.49
		Sub-Total:		\$81,365.49
WTMS	Water	Water Miscellaneous	1	168.30
		Sub-Total:		\$168.30

Total Local Shares Remitted: \$277,372.12

Amount paid to: New York State Department of Health _____ 112.50
 Amount paid to: NYS Ag. & Markets for spay/neuter program _____ 217.00
 Amount paid to: NYS Environmental Conservation _____ 219.18

Total State, County & Local Revenues: \$277,920.80

Total Non-Local Revenues: \$548.68

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Doana L. Braun

City Clerk-Treasurer

Date

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

XXV.1

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

4/4/2025

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

2025 APR 7 AM 11:18
NORTH TONAWANDA NY

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of March 2025.

General Fund

Balance Fwd - Checking	2,110,387.59
Balance Fwd - Money Market	539,066.73
Investments	1,000,000.00
Receipts for the month	1,253,547.37
Warrants Drawn	(3,970,902.11)
	<u>\$932,099.58</u>

Sewer Fund

Balance Fwd - Checking	745,689.11
Balance Fwd - Money Market	43,497.68
Investments	0.00
Receipts for the month	522,719.25
Warrants Drawn	(448,061.42)
	<u>\$863,844.62</u>

Water Fund

Balance Fwd - Checking	1,424,690.14
Balance Fwd - Money Market	261,475.33
Investments	0.00
Receipts for the month	284,002.49
Warrants Drawn	(349,124.13)
	<u>\$1,621,043.83</u>

Trust & Agency Fund

Balance Fwd - Checking	550,882.13
Receipts for the month	63,166.66
Warrants Drawn	(51,198.68)
	<u>\$562,850.11</u>

Capital Construction Fund

Balance Fwd - Checking	3,584,661.12
Balance Fwd - Money Market	268,921.59
Investments	0.00
Receipts for the month	71,764.37
Warrants Drawn	(367,832.17)
	<hr/>
	\$3,557,514.91

Community Development Fund

Balance Fwd - Checking	505,927.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$505,927.56

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	326,118.00
Warrants Drawn	(326,118.00)
	<hr/>
	\$0.00


Housing Rehabilitation Fund

Balance Fwd	12,241.21
Receipts for the month	5.19
Warrants Drawn	0.00
	<hr/>
	\$12,246.40

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,


Donna L. Braun
City Clerk-Treasurer

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520



April 1, 2025

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

XXV. 2

APR 15 2025

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of March 2025

Total: 1,304

Unduplicated: 393

Duplicated: 911

Please note: We also sponsor a "Little Free Food Pantry" and a "Little Library" both of these are available to the public 24/7.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2025 APR 4 PM 1:55
NORTH TONAWANDA NY



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120

Telephone: (716) 695-8580

April 9th, 2025

~~XXXX11.~~

APR 15 2025

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

The City of North Tonawanda is seeking \$500,000 through the Northern Boarder Regional Commission Catalyst Program to support its Sewer Collection and Water Distribution Capital Improvement Plan development.

The project scope includes condition assessments of the water and sewer infrastructure to develop an asset inventory for each system. Computerized hydraulic models will also be created to understand existing and future operating conditions. The sewer model will help define improvements to eliminate sanitary sewer overflows that discharge untreated sewage directly into nearby creeks and the Niagara River and to eliminate sewage back-ups into individual residences. The water model will help identify projects to improve fire flow in areas of the city that do not have adequate fire protection. The results of the modeling effort will lead to the development of a 20-year capital improvement program for the water and sanitary sewer systems.

Included in this project will be a focus on inventorying lead service lines (LSLs) to individual properties and development of an LSL replacement plan that will comply with proposed EPA Lead and Copper Rule Revisions (LCRR) and Lead and Copper Rule Improvements (LCRI) including mechanisms for prioritizing the removal of LSLs in disadvantaged areas of the city.

The City of North Tonawanda submitted a pre-application to the Northern Boarder Regional Commission Catalyst program in March 2025, and has been invited to apply. I kindly request your authorization for the attached Municipal Resolution, and for the Mayor to sign and submit a grant application for approximately \$500,000 to the Northern Boarder Regional Commission Catalyst Program, which is due on April 18th, 2025

Sincerely,

Laura Wilson
Director of Community Development

2025 APR 9 AM 9:50
NORTH TONAWANDA NY

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Certified Resolution

City of North Tonawanda

A Resolution authorizing that Austin Tylec who is the Mayor of the City of North Tonawanda is empowered to act on behalf of the City of North Tonawanda as the Authorized Official.

Resolved by the City of North Tonawanda Common Council of **the City of North Tonawanda** as follows:

WHEREAS, ~~City Charter~~, requires the City Council to designate the source of any money appropriated after **the** budget is adopted; and

WHEREAS, the City of North Tonawanda has been awarded \$500,000 for the 2025 Northern Boarder Regional Catalyst Program to support the City's Sewer Collection and Water Distribution Capital Improvement Plan development.

NOW THEREFORE, the Mayor of the City of North Tonawanda, is hereby authorized, on behalf of the City of North Tonawanda to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

Signature of Individual authorized to act on behalf of City

Passed and approved this ____ day of _____, 20__.



LIVE HOSE CO. NO. 4

CFO. A.

71 VANDERVOORT STREET
NORTH TONAWANDA, NEW YORK 14120
Est. July 18, 1887



April 7, 2025

*Honorable Mayor & Common Council
C/O City Clerk Treasurer
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120*

*Re: 50 Year – Live Hose Vol. Co. #4
Volunteer Firefighter Exemption*

Dear: Honorable Mayor & Common Council

*The Live Hose Volunteer Fire Company No. 4, Inc., respectfully request 50-year exemption
be granted to the following member:*

David C Maziarz Joined Live Hose Vol. Fire Co. – April 7, 1975

*Sincerely,
Live Hose Vol. Co. No. 4*

*David C. Maziarz
President*

NORTH TONAWANDA NY
2025 APR 7 PM 12:20

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CITY CLERK'S OFFICE

Sweeney Hose Company, Inc. No. 7

130 Years of Dedication and Service

1894-2024

P.O. Box 30 • 499 Zimmerman Street

• 716-694-0777

• North Tonawanda, New York 14120-0030



CFO. B.

North Tonawanda City Hall
Attn: NT Common Council
CC: NTFD Chief Orłowski
216 Payne Ave.
North Tonawanda, NY 14120

April 10, 2025

APR 15 2025

Dear Honorable Council,

The Sweeney Hose Company #7 has added the following new members to our active firefighting roster:

Jonathan Hacker

Please update accordingly the official roster kept with the City of North Tonawanda records.

Sincerely,

Daniel D. Schmidt
Sweeney Hose Company #7 Secretary

2025 APR 11 AM 9:51
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

CFO. C.

Tonawanda's United Veteran's Council

APR 15 2025

April 11, 2025

North Tonawanda Council

On May 26, 2025, Tonawanda's United Veteran's Council will hold our Memorial Day ceremony at 12pm on the Renaissance Bridge. We are asking that the bridge be closed to traffic on the North Tonawanda side at 1130 am and reopen to traffic at 1230pm. The same request was sent to the Tonawanda Council. All city officials are invited to our service. Coffee and Doughnuts will be served after the service at the VVA Chapter 77 museum on Main St.

Thank you.

In Service to Veterans,

Paul Pietrowski

Paul Pietrowski

President

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CITY CLERK'S OFFICE

2025 APR 11 AM 11:30
NORTH TONAWANDA NY