

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

April 11, 2024

The following meetings have been scheduled for TUESDAY, APRIL 16, 2024

6:15 PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, APRIL 16, 2024 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 03/29/2024

- 1) Legal Notice – Local Waterfront Revitalization Plan & Comprehensive Plan Update
Public Engagement Session – Dir. Community Development**

PROOF OF PUBLICATION PUBLISHED 03/30/2024

- 1) Legal Notice – Request for Bids for the 2024 Weed Cut Contract – Building
Inspector**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|----------------------------------|----------|--|
| I. Mayor | - | Re: Receive and File the appointment of Scott Kuebler to the Historic Preservation Commission |
| III.1 Clerk-Treasurer | - | Re: Approval of the Amended Elected Officials Salaries proposed by the Common Council |
| III. 2 Clerk-Treasurer | - | Re: Approval to Amend the North Tonawanda City Code Chapter 62-B Salaries of Elected Officials proposed by the Common Council |
| V. Supt. Water/Wastewater | - | Re: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants |

VII. Accountant - Re: Payment of the Abstract of Claims Dated April 16, 2024

XXV. Monthly Reports

.1 Police Department .2 Clerk-Treasurer .3 Senior Citizen Center

XXXII.1 Community Development- Re: Approval to use the Council Chambers to have a second Public Hearing for the Community Development Block Grant Program

XXXII.2 Community Development- Re: Approval to use the Council Chambers for a Public Hearing for the Restore NY Communities Initiative Grant – Round 8

COMMUNICATIONS FROM OTHERS

**A.
Mary Jo Tamburlin - Re: Permission to be appointed as a Commissioner of Deeds for North Tonawanda**

**B.
Dominique Morin - Re: Permission to be appointed as a Commissioner of Deeds for North Tonawanda**

**C.
NT National Little League - Re: Permission to have their Annual Opening Day Parade, Saturday, May 11th, 2024**

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

APR 16 2024

RECEIVED
CITY CLERK'S OFFICE
2024 APR 3 AM 10:05
NORTH TONAWANDA NY

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

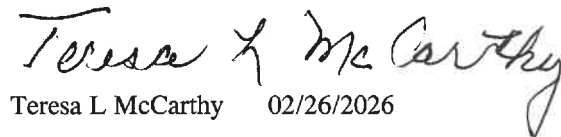
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 330901 was printed and published in said paper on the following dates:

03/29/2024


Principal Clerk

Subscribed and sworn to before me this
4.1.24


Teresa L McCarthy 02/26/2026

Notary Public Expiration Date

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

Legal Notice
City of North Tonawanda
Local Waterfront Revitalization Plan & Comprehensive Plan Update
Public Engagement Session

Notice is hereby given that the City of North Tonawanda will hold a public engagement session to discuss the City's Local Waterfront Revitalization Plan (LWRP) and Comprehensive Plan Update. The City of North Tonawanda has received funding through the New York State Department of State Local Waterfront Revitalization Program and Smart Growth Comprehensive Planning grant to make updates to its existing Local Waterfront Revitalization Plan and Comprehensive Plan.

The public engagement session is open to the public and will be held on Thursday April 11th at 5:30 pm - 8:30 pm, at the Carnegie Arts Center, located at 240 Goundry Street North Tonawanda, NY 14120. This meeting will also be held virtually via Zoom and can be found by visiting:

Meeting URL:
<https://cscos.zoom.us/j/94502481649>
 Call in Information 888-475-4499
 Meeting ID 945 0248 1649

Accommodations for disabled and non-English speaking residents will be made available upon advance request to the City of North Tonawanda Community Development Office at 716-695-8580 or in writing to, Director, Community Development Office, 500 Wheatfield Street, North Tonawanda, NY 14120.

N#330901 3/29/2024

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

APR 16 2024

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

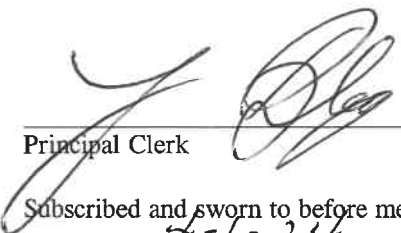
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 330702 was printed and published in said paper on the following dates:

03/30/2024

2024 APR 3 AM 10:05
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE


Principal Clerk

Subscribed and sworn to before me this

4-1-24


Teresa L. McCarthy

02/26/2026

Notary Public

Expiration Date

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

117 Bids

117 Bids

The City of North Tonawanda, Code Enforcement Department is requesting quotes from licensed and insured Landscape Contractors for grass, weed, and brush cutting, as well as nuisance clean up on private property.

Bid packets can be obtained by calling 716- 695-8595 or emailing the Building Office at buildingoffice@northtonawanda.org. All bids are due by April 19th, 2024.
N#330702 3/30/2024

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

MARCH 27, 2024

Honorable Mayor and Common Council
City Hall/ 216 Payne Avenue
North Tonawanda NY 14120

Re: Increase in Elected Officials Salary's

Dear Honorable Body,

Please consider this as a formal request to review and increase the salaries of the City Clerk, City Treasurer, Mayor, and Common Council's Salary. As you are aware the Salaries for these elected positions have not been addressed since 2009, for Clerk/Treasurer and 2003 for both the Common Council and The Mayor. .

Should your Honorable Body concur with the increases below, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B as outlined in the letter that follows. Salary increases would take effect January 1, 2025. The amount of increase to the 2025 Budget would be \$41,000.00 for the increases proposed.

City Clerk: Salary increases from **\$27,000.00 to \$32,500.00**

City Treasurer: Salary increases from **\$27,000.00 to \$32,500.00**

Mayor: Salary increases from **\$50,000.00 to \$65,000.00**

Council Members: Salary increases from **\$8000.00 to \$11,000.00**

Council President: Salary increases from **\$8500.00 to \$11,500.00**

An annual 2% increase will be added to all Elected Officials for the remainder of their term/terms. Starting salaries above will commence with newly Elected Officials, per the Election cycle.

Thank you for your consideration

Sincerely,



Donna L Braun

City Clerk/Treasurer

III.2
~~APR 02 2024~~
TABLED
III.1
APR 16 2024


City of North Tonawanda
 COMMON COUNCIL
 CITY HALL
 216 PAYNE AVENUE
 NORTH TONAWANDA, N.Y. 14120
 (716) 695-8555

APR 16 2024

Honorable Mayor and Common Council
 City Hall/ 216 Payne Avenue
 North Tonawanda NY 14120

Re: Increase in Elected Officials Salary's

Dear Honorable Body,

North Tonawanda salary structure for elected officials has not been adjusted and been competitive with our peer municipalities. We have reviewed the last three proposals from the Mayor (2022) and City Clerk Treasurer (2023 & 2024). Based on these recommendations, the following amended proposed table will be brought forth for a vote. This gets us to a final competitive salary structure and spreads it over five years to achieve the final salary for the positions listed below. This puts us in line with our peers but not above them.

Should your Honorable Body concur with the increases below, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B as outlined in the letter that follows. Salary increases would take effect January 1, 2025 thru January 1, 2029.

	Current	2025	2026	2027	2028	2029
Mayor	\$50,000.00	\$64,000.00	\$66,200.00	\$68,400.00	\$70,700.00	\$73,000.00
Clerk/Treasurer	\$54,000.00	\$62,000.00	\$63,750.00	\$65,500.00	\$67,500.00	\$69,500.00
Council Members	\$8,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Council President	\$8,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
City Attorney	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00

Sincerely,

Frank DiBernardo, Council President

Frank DiBernardo

RECEIVED
CITY CLERK'S OFFICE

2024 APR 10 PM 1:52
NORTH TONAWANDA NY

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

March 27, 2024

Honorable Mayor and Common Council
City Hall/ 216 Payne Avenue
North Tonawanda NY 14120

~~III, 3~~

~~APR 02 2024~~

~~TABLED~~

~~III, 2~~

~~APR 16 2024~~

Re: Amendment to North Tonawanda City Code Chapter 62-B

Dear Honorable Body,

Pursuant to Section 3.025 of the City Charter, the salaries of elected officials of the City are to be established by ordinances. I am requesting that the Common Council pass a resolution to amend Chapter 62-B of the City Code to reflect the following changes.

Article II: Salaries of Elected Officials

62-B-6: **Starting Salary of Elected Officials** in the City of North Tonawanda shall be as follows, effective January 1, 2025.

An annual 2% increase will be added to all Elected Officials for the remainder of their term/terms. Starting salaries below will commence with newly Elected Officials, per the Election cycle.

Mayor: (FT)	\$65,000.00
Clerk/Treasurer: (FT)	\$65,000.00
City Attorney: (FT)	\$75,000.00
Council President:	\$11,500.00
Council Member:	\$11,000.00

Sincerely,



Donna L Braun

City Clerk/Treasurer

City of North Tonawanda

COMMON COUNCIL
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N. Y. 14120
(716) 695-8555

APR 16 2024

Honorable Mayor and Common Council
City Hall/ 216 Payne Avenue
North Tonawanda NY 14120

Re: Amendment to North Tonawanda City Code Chapter 62-B

Dear Honorable Body,

Pursuant to Section 3.025 of the City Charter, the salaries of elected officials of the City are to be established by ordinances. I am requesting that the Common Council pass a resolution to amend Chapter 62-B of the City Code to reflect the following changes.

Article II: Salaries of Elected Officials

62-B-6: **Starting Salary of Elected Officials** in the City of North Tonawanda shall be as follows, effective January 1, 2025 thru January 1, 2029

	Current	2025	2026	2027	2028	2029
Mayor	\$50,000.00	\$64,000.00	\$66,200.00	\$68,400.00	\$70,700.00	\$73,000.00
Clerk/Treasurer	\$54,000.00	\$62,000.00	\$63,750.00	\$65,500.00	\$67,500.00	\$69,500.00
Council Members	\$8,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Council President	\$8,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
City Attorney	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00

Sincerely,

Frank DiBernardo, Council President

Frank DiBernardo

2024 APR 10 PM1:52
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

CITY OF NORTH TONAWANDA



I.

APR 16 2024

AUSTIN J. TYLEC

April 10, 2024

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Appointment to Historic Preservation Commission

Dear Honorable Body,

Please be advised that I am appointing Scott Kuebler, 220 Tremont Street, North Tonawanda, NY 14120 to the Historic Preservation Commission.

Scott Kuebler's term is effective immediately and will expire December 31, 2027.

Thank you for your attention to this matter.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec".

Austin Tylec
Mayor

RECEIVED
CITY CLERK'S OFFICE

2024 APR 10 AM 11:56
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
Phone: (716) 695-8560, ext. #6411
Fax: (716) 389-3351
E-mail: JKoepsell@northtonawanda.org

APR 16 2024

Jason W. Koepsell
Superintendent

April 8, 2024

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Bid for Chlorine Supply at the Water and Wastewater Treatment Plants

Honorable Body:

On April 2nd, 2024 bids were received and opened for Chlorine Supply services at the Water and Wastewater Treatment Plants.

Based upon the two bids that were received, I recommend that JCI Jones Chemical Inc, 100 Sunny Sol Blvd, Caledonia, NY 14423 be awarded the one (1) year contract at their bid price of \$1,825.00 / ton cylinder.

Please contact me if you have any question or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell,
Superintendent Water / Wastewater

2024 APR 8 AM 9:52
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

PROPOSAL FOR ONE TON CHLORINE CYLINDERS

I (We) the undersigned propose to furnish the North Tonawanda Water Treatment Plant AND North Tonawanda Wastewater Treatment Plant with a supply of one ton Chlorine cylinders, according to the attached specifications and in conformance with all bidding requirements contained therein.

The bid prices quoted herein including delivery to the North Tonawanda Water Treatment Plant and North Tonawanda Wastewater Treatment Plant are to be firm prices. **Scheduled deliveries of chlorine containers will be ordered with no minimum or maximum quantity.** Escalator clauses or other conditions will not be considered and will negate the bid.

Contract Length:	One (1) Year
QUANTITY:	One Year's Supply – 240 one ton cylinders more or less
DESCRIPTION:	One ton Chlorine cylinders
UNIT PRICE:	\$ 1,825/TON
TOTAL PRICE:	\$ 438,000

Total bid amount in words for one (1) year contract:

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573



APR 16 2024

April 9, 2024

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated April 16th, 2024, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,



JEFFREY ZELLNER
CITY ACCOUNTANT

2024 APR 10 AM 9:14
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXV.1

APR 16 2024

April 03, 2024

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of FEBRUARY 2024.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranca

KTG/as

2024 APR 8 AM 11:26
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF FEBRUARY 2024</p>

CRIMINAL

Complaints received and investigated	70
Complaints cleared by arrest or exceptional clearance	57
Complaints ruled unfounded	1
Number of males arrested	18
under 18:	0
over 18:	18
Number of females arrested	3
under 18:	0
over 18:	3
Arrests for other authorities	1
Failure to Appear/Violation of Probation Warrant Arrests	21
Above complaints cleared by J.A.B.	8
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	651
DWI arrests	6
Parking tags issued	339

MISCELLANEOUS

Miscellaneous service	2,554
Incident reports	98
Vehicle accidents	33
Vehicle accidents (fatal)	0
Vehicle stops	581
Police escorts	1
Prisoner meals	113
Mug shots taken	37
Fingerprints taken	37
Persons missing and located	2
Automobiles stolen	0
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$225.00
Photocopy fees	\$31.00
Fingerprint fees	\$0.00
Fines collected	\$71,009.00
Value of property damaged	\$17,483.50
Value of property stolen	\$11,355.06
Value of property recovered	\$3,761.08

Respectfully submitted,



Keith T. Glass
 Chief of Police

KTG/as

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF FEBRUARY 2024
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

TYPE OF OFFENSE	Received	<u>COMPLAINTS</u> Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	15	11	1
ARSON	0	0	
BURGLARY	1	1	
COERCION	0	0	
CRIMINAL MISCHIEF	10	4	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	5	5	
DRUG OFFENSES	2	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	21	21	
FORGERY	0	0	
FRAUD (ID THEFT)	1	0	
LARCENY	11	3	
LEAVING THE SCENE	3	0	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	0	0	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		1	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		10	
TOTALS	70	57	1
# OF ABOVE COMPLAINTS CLEARED BY JAB		8	
# CLEARED BY JAB FROM PREV MONTHS		0	

TRAFFIC INFRACTIONS:	
SPEEDING	220
REDLIGHT VIOLATION	16
STOP SIGN VIOLATION	23
NO REGISTRATION	31
NO LICENSE	34
FAULTY EQUIPMENT	75
NO INSPECTION	54
FAILED TO YIELD RIGHT OF WAY	4
SEAT BEAT VIOLATION	3
NO INSURANCE	5
LICENSE PLATE VIOLATION	7
IMPROPER TURN	12
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	3
FAILED TO KEEP RIGHT	4
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	5
UNSAFE BACKING	2
MISCELLANEOUS	56
TOTAL	<u>556</u>

TRAFFIC MISDEMEANORS:	
DWI	10
OPERATING WHLE REGIS. SUSPENDED/REVOKED	12
AGGRAVATED UNLICENSED OPER 3RD	33
AGGRAVATED UNLICENSED OPER 2ND	11
RECKLESS DRIVING	2
LEAVING SCENE INJURY ACCIDENT	1
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	2
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	21
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	1
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
TOTAL	<u>93</u>

TRAFFIC FELONIES:	
AGGRAVATED UNLICENSED OPERATION 1ST	2
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	0
TOTAL	<u>2</u>

FINES (CITY IMPOSED):	
TRAFFIC	\$59,399.00
PENAL LAW	\$0.00
CITY ORDINANCE	\$25.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$11,585.00</u>
TOTAL	<u>\$71,009.00</u>

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

XXV.2

RECEIVED
CITY CLERK'S OFFICE

2024 APR 3 PM 1:57
NORTH TONAWANDA NY

4/6/2024

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement **APR 16 2024**
for the month of March 2024.

General Fund

Balance Fwd - Checking	1,258,543.18
Balance Fwd - Money Market	1,615,362.03
Investments	0.00
Receipts for the month	1,381,853.55
Warrants Drawn	(3,115,791.24)
	<hr/>
	\$1,139,967.52

Sewer Fund

Balance Fwd - Checking	179,200.48
Balance Fwd - Money Market	19,032.83
Investments	0.00
Receipts for the month	508,925.56
Warrants Drawn	(585,263.02)
	<hr/>
	\$121,895.85

Water Fund

Balance Fwd - Checking	873,671.38
Balance Fwd - Money Market	1,253,703.68
Investments	0.00
Receipts for the month	338,749.57
Warrants Drawn	(298,021.34)
	<hr/>
	\$2,168,103.29

Trust & Agency Fund

Balance Fwd - Checking	450,449.02
Receipts for the month	85,493.00
Warrants Drawn	(75,242.98)
	<hr/>
	\$460,699.04

Capital Construction Fund

Balance Fwd - Checking	502,578.78
Balance Fwd - Money Market	10,175,231.45
Investments	0.00
Receipts for the month	321,492.13
Warrants Drawn	(321,214.84)
	<hr/>
	\$10,678,087.52

Community Development Fund

Balance Fwd - Checking	16,436.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$16,436.56

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	317,938.00
Warrants Drawn	(317,938.00)
	<hr/>
	\$0.00

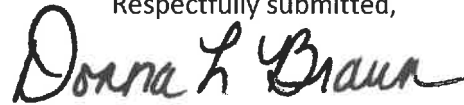
Housing Rehabilitation Fund

Balance Fwd	1,483.94
Receipts for the month	0.63
Warrants Drawn	0.00
	<hr/>
	\$1,484.57

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer

XXV.2

APR 16 2024

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	2	3,000.00
			Sub-Total:	\$3,000.00
A1255	Minor Sales	Certified Copies - Marriage	13	130.00
		Ward Maps	1	1.00
			Sub-Total:	\$131.00
A1603	Misc. Fees	Birth Certificates	36	360.00
		Death Certificates	107	1,070.00
		Deaths Recorded	14	0.00
		Genealogy Death	1	22.00
			Sub-Total:	\$1,452.00
A1980	Minor Sales	City Market	82	31,075.00
			Sub-Total:	\$31,075.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
			Sub-Total:	\$50.00
A2501	Minor Sales	Solicitors Permit - Yearly	1	25.00
	Permit Fees	Food Truck	2	200.00
			Sub-Total:	\$225.00
A2505	Marriage License Fee	Marriage License Fee	5	87.50
			Sub-Total:	\$87.50
A2506	Conservation	Conservation	9	18.89
			Sub-Total:	\$18.89
A2540	Racing & Wagering Fees	Bingo Proceeds	5	253.40
			Sub-Total:	\$253.40
A2541	Racing & Wagering Fees	Bell Jar License	1	10.00
			Sub-Total:	\$10.00
A2542	Dog Licensing	Female, Spayed	74	666.00
		Female, Unspayed	3	51.00
		Male, Neutered	62	558.00
		Male, Unneutered	6	102.00
		Replacement Tags	2	6.00
			Sub-Total:	\$1,383.00
A2610	Minor Sales	Parking Tickets	27	5,360.00
			Sub-Total:	\$5,360.00

RECEIVED
 CITY CLERK'S OFFICE
 2024 APR 4 AM 9:30
 NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$43,045.79
Amount paid to:	New York State Comptroller's Office			15.00
Amount paid to:	New York State Department of Health			112.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			163.00
Amount paid to:	NYS Environmental Conservation			751.11
Total State, County & Local Revenues:		\$44,087.40	Total Non-Local Revenues:	\$1,041.61

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Braun 4/2/24
City Clerk-Treasurer Date

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520



April 3, 2024

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

~~XXV.3~~
APR 16 2024

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of March 2024

Total: 1,206

Unduplicated: 374

Duplicated: 1,064

Please note: We also sponsor a "Little Free Food Pantry" and a "Little Library" both of these are available to the public 24/7. We also collect for Mario's Pet Ministry.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

2024 APR 4 PM 12:05
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE
RECEIVED
CITY CLERK'S OFFICE



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120

Telephone: (716) 695-8580

XXXII. 1

APR 16 2024

April 10th, 2024

Honorable Mayor and City Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Community Development Block Grant Program- Request for Required Second Public Hearing

Dear Honorable Body,

As per Community Development Block Group (CDBG) regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) Microenterprise program to be held on **May 14th, 2024 at 6:00pm** in the Common Council chambers immediately preceding the regularly scheduled Common Council workshop.

Thank you for your time and consideration.

Kindest regards,

Laura Wilson
Director

2024 APR 9 AM 10:08
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120

~~XXXXII~~.2

April 10th, 2024

Telephone: (716) 695-8580

APR 16 2024

Honorable Mayor and Common Council
North Tonawanda City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Restore NY Communities Initiative- Round 8

Dear Honorable Body:

Empire State Development recently announced the Restore NY Communities Initiative grant with the purpose of *“providing municipalities with financial assistance for revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures.”*

Municipalities may apply for up to \$2 Million and eligible projects must *“demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties.”* Successful applications should demonstrate as many of the following as possible: project feasibility, project readiness, location within an urban downtown, location within a Brownfield Opportunity Area, consistent with community redevelopment plan, ability to induce commercial investment, and clearly identified need.

Given the criteria noted above, with a particular emphasis from Empire State Development on project feasibility and project readiness, the Department of Community Development believes that the 235 River Road mixed-use development project, led by 235 River Road LLC/Alpine Construction would make a strong application. The funding would be used to assist with demolition of existing structures on the site and associated site work to transform the site into a four story market-rate apartment building with 40 apartments and a four story/one story building with 32 apartments, 9,400 SF of first floor commercial space, clubhouse/resident amenity space, 166 parking spots, landscaping, lighting and utility connections.

The Department of Community Development will be publishing a required property assessment list for public review and is requesting authorization to conduct a public hearing on **Tuesday, May 14th at 6:15 PM in the City Council Chambers** to gain public feedback and input regarding the grant application, which is due on May 22nd, 2024.

Sincerely,

Laura Wilson

Laura Wilson
Director of Community Development

RECEIVED
CITY CLERK'S OFFICE

2024 APR 9 AM 10:08
NORTH TONAWANDA NY

CFO. A

APR 16 2024

Date 2/26/24

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,

Mary Jo Tamburini

Name: MARY JO Tamburini

Address: 226 Falconer ST

NO TONAWANDA N.Y

Phone: 716 523-8250

RECEIVED
CITY CLERK'S OFFICE

2024 APR 8 AM 10:14
NORTH TONAWANDA NY



CFO B.

4/2/2024

APR 16 2024

Dear North Tonawanda City Clerk,

I am requesting to become a Commissioner of Deeds in the town of North Tonawanda for the purpose of my job. I work for Kaleida Health at the Degraff Skilled Nursing Facility and will need to be able to stamp authorizations for Medicaid signed by residents who are admitted to our facility.

Thank you,

A handwritten signature in black ink, appearing to read "Dominique Morin".

Dominique Morin BSN, RN

DeGraff SNF/LTC

Transition Placement Coach

dmorin@kaleidahealth.org

716-263-3206

2024 APR 8 AM 9:31
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

CFO. C.

North Tonawanda National Little League

P O Box 510

North Tonawanda, New York 14120-0510

(716) 692-4598

APR 16 2024

April 9, 2024

Donna Braun
City Clerk-Treasurer
City Hall
216 Payne Ave
N. Tonawanda, N.Y. 14120

Re: Parade Permit

Dear Ms. Braun:

The North Tonawanda National Little League is requesting your assistance in obtaining Common Council approval for our annual opening day parade on May 11, 2024, and obtaining the necessary parade permit.

You are also invited to participate in the opening day parade and ceremonies for the 2024 Baseball-Softball season, which marks *72 years* of service to the community.


The parade will form at 9:00 a.m. at the former Lowery Middle School on Payne Avenue. The parade will start at 9:15 following a route going south on Payne Avenue turning east on Wheatfield Street to our baseball complex at Wheatfield Street and Stephen Sikora drive.

We invite the members of the Common Council, the Mayor, and the City Clerk to participate in the parade and the opening day ceremonies.

Please contact Rick Dentinger at 716-289-8492, if you have questions regarding the activities outlined above.

We look forward to seeing you on opening day.

Sincerely,


Richard E Dentinger
Treasurer

2024 APR 9 PM 1:35
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE