

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JANUARY 2, 2024 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

II. Attorney - Re: Appointment of Mario Gregori and Matthew Mosher as Assistant City Attorneys for the City of North Tonawanda

VII. Accountant - Re: Payment of the Abstract of Claims Dated January 2, 2024

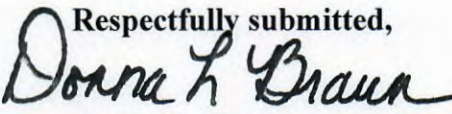
X. Police Chief - Re: Approval to lease two (2) 2023 Ford Explorer Police Interceptors, for the Police Department

XXV. Monthly Reports

.1 Police Department

COMMUNICATIONS FROM OTHERS

**A.
Team TNT Alumni & Friends - Re: Permission to have a 5K run, Saturday, July 27, 2024 on Sweeney Street**

Respectfully submitted,

Donna L. Braun
City Clerk-Treasurer

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

EDWARD A. ZEBULSKE, III
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

JAN 02 2024

December 21, 2023

Honorable Mayor and City Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Appointment of Assistant City Attorneys

Dear Honorable Body:

Per section 3.026 of the City Charter I am hereby requesting confirmation of my appointments of Matthew Mosher and Mario J. Gregori to the position of Assistant City Attorney at the Common Council Meeting on January 2, 2024.

As you know, Matthew has been handling all prosecutorial matters for the City as well as handling all civil matters kept in house. His advice and knowledge is a great asset to the office. Mario J. Gregori is a life-long North Tonawanda Resident with a private practice at 150 Payne Avenue. He is very eager give back to his hometown and to be part of the office. I feel he will be an asset and help fill the void left with Nick's departure.

Thank you for your consideration in this matter.

Very truly yours,

Edward A. Zebulske III
City Attorney

2023 DEC 21 AM 11:51
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII

JAN 02 2024

December 27th, 2023

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated January 2nd, 2024, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

2023 DEC 27 AM 11:43
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



Keith T. Glass
Chief of Police

**City of North Tonawanda
Police Department**
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Robert J. Frank
Captain of Training

December 27, 2023

The Honorable Mayor Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Tylec and Common Council,

Attached is the Leasing quote for two 2023 Ford Explorer Police Interceptors from Laurel Ford, 135 Ford Drive, Windber, PA 15963. The Police Department is requesting the authorization to lease these two patrol vehicles for \$23,753.23 a year for 4 years as they are much needed to keep our fleet up and running properly. I would also request the authority to be able to sign for these two vehicles upon receiving them.

Thank you for your anticipated cooperation in this matter.

A handwritten signature in blue ink, appearing to read "J. Muehlbauer".

Sincerely,

Lieutenant James P. Muehlbauer
Training/Support Division

RECEIVED
CITY CLERK'S OFFICE

2023 DEC 27 AM 10:00
NORTH TONAWANDA NY



Laurel Ford
 135 Ford Drive
 Windber, Pa 15963
 Chuck Jefferson
 (412) 558-0448
 Cjefferson@laurelautogroup.com

CHUCK JEFFERSON

Ref: North Tonawanda NY PD

11/26/2023

2023 Ford Interceptor SUV 4 Door AWD Police
 119.09" Wheelbase
 BLACK Exterior
 Cloth Buckets / Vynal Rear
 Black Interior
 Equip Group 500A.:
 3.3 L V-6 TIVCT (NON-HYBRID)
 10 Speed Automatic Transmission
 Cruise Control
 SYNC SYSTEM
 Cargo Dome Light
 Global Lock/Unlock
 50 state Emissions
 Courtesy Lamp Disabled
 LED Driver Spot Lamp
 Power Mirror/Heated
 Keyed Alike 1284X
 Grill wiring
 Noise suppression Strap
 Rear Dr Lock Inop
 RR View Cam in Mirror
 Flex fuel

25 VEHICLE ALREADY ON GROUND
 *No Tax w/ Tax Exempt Cert.
 *Ford K or Q FIN Code Required
 *Payment Due @ Receipt of Vehicle
 *PO Is required to secure vehicles

Vehicle Price @ per Vehicle

42975
x2
85950

11/29/23

Signature:

Date

Acquisition Notice: No vehicle shall be aquired, shipped or altered prior to sign off plus payment.

Re: 2023 FORD PUI QUOTE

Anthony Galante <Anthony.Galante@FNCB.COM>

Mon 11/27/2023 9:09 AM

To: Chuck Jefferson <chuck.jefferson@laurelautogroup.com>; James Muehlbauer <jmuehlbauer@ntpolice.com>

📎 2 attachments (1,008 KB)

Purchase Authorization Letter for Muni Deals.doc; FNCB Municipal App.pdf;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning. The requested quote would be as follows.

Price.	85,950.00
Term.	Annual payments
Payment	3 years annual payment. 30,642.21
Payment.	4 years annual payment. 23,753.23
Bank fee.	600.00
Rate.	6.9

First annual payment and bank fee is due upfront at signing. Attached is the application and sample approval letter we need for processing. Let me know if you have any questions and thank you for the opportunity.

Get [Outlook for iOS](#)



fncb.com/equipment

Anthony Galante

VP, Equipment Sales Officer
Exeter



412-260-4966



866-744-9327



Anthony.Galante@FNCB.COM

[Apply Now](#)

Our Mission:

To make your equipment financing experience simply better.

From: Chuck Jefferson <chuck.jefferson@laurelautogroup.com>

Sent: Sunday, November 26, 2023 5:48 PM

To: JMUEHLBAUER@NTPOLICE.COM <JMUEHLBAUER@NTPOLICE.COM>

Cc: Anthony Galante <Anthony.Galante@FNCB.COM>

Subject: 2023 FORD PUI QUOTE



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N. Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXV.

JAN 02 2024

December 20, 2023

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of November 2023.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranta

KTG/as

RECEIVED
CITY CLERK'S OFFICE

2023 DEC 21 AM 8:58
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF NOVEMBER 2023

CRIMINAL

Complaints received and investigated	68
Complaints cleared by arrest or exceptional clearance	28
Complaints ruled unfounded	0
Number of males arrested	14
under 18:	1
over 18:	14
Number of females arrested	9
under 18:	0
over 18:	9
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	16
Above complaints cleared by J.A.B.	6
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	977
DWI arrests	9
Parking tags issued	29

MISCELLANEOUS

Miscellaneous service	2,280
Incident reports	88
Vehicle accidents	61
Vehicle accidents (fatal)	0
Vehicle stops	772
Police escorts	0
Prisoner meals	83
Mug shots taken	37
Fingerprints taken	37
Persons missing and located	1
Automobiles stolen	0
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$105.00
Photocopy fees	\$6.00
Fingerprint fees	\$0.00
Fines collected	\$83,592.00
Value of property damaged	\$2,140.00
Value of property stolen	\$128,773.20
Value of property recovered	\$257.56

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF NOVEMBER 2023

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	0	0	
ALL OTHER OFFENSES	12	8	
ARSON	0	0	
BURGLARY	2	0	
COERCION	0	0	
CRIMINAL MISCHIEF	8	4	
CRIM POSS WEAPON	1	0	
DIS CON/HARASS	12	9	
DRUG OFFENSES	5	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	16	16	
FORGERY	0	0	
FRAUD (ID THEFT)	3	1	
LARCENY	10	3	
LEAVING THE SCENE	7	2	
MURDER	0	0	
RAPE	3	0	
ROBBERY	1	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	3	2	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		0	
TOTALS	84	45	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		6	
# CLEARED BY JAB FROM PREV MONTHS		0	

V & T REPORT FOR THE MONTH OF NOVEMBER 2023

TRAFFIC INFRACTIONS:

SPEEDING	370
REDLIGHT VIOLATION	47
STOP SIGN VIOLATION	182
NO REGISTRATION	17
NO LICENSE	34
FAULTY EQUIPMENT	41
NO INSPECTION	42
FAILED TO YIELD RIGHT OF WAY	4
SEAT BELT VIOLATION	15
NO INSURANCE	3
LICENSE PLATE VIOLATION	3
IMPROPER TURN	9
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	0
FAILED TO KEEP RIGHT	3
LEAVING SCENE OF INCIDENT	5
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	7
UNSAFE BACKING	2
MISCELLANEOUS	<u>113</u>
TOTAL	<u>897</u>

TRAFFIC MISDEMEANORS:

DWI	13
OPERATING WHILE REGIS. SUSPENDED/REVOKED	14
AGGRAVATED UNLICENSED OPER 3RD	26
AGGRAVATED UNLICENSED OPER 2ND	9
RECKLESS DRIVING	2
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	1
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	0
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	7
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	5
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	<u>0</u>
TOTAL	<u>77</u>

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	1
AGGRAVATED DWI/CHILD IN VEHICLE	2
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	<u>0</u>
TOTAL	<u>3</u>

FINES:

(CITY IMPOSED)

TRAFFIC	\$82,807.00
PENAL LAW	\$50.00
CITY ORDINANCE	\$25.00
BAIL FORFEITURE	\$0.00
PARKING TAGS	<u>\$710.00</u>
TOTAL	\$83,592.00

MUG SHOTS: 37

PARKING TAGS: 29

MEAL TICKETS: 83

CFO-A.

JAN 02 2024

North Tonawanda Common Council

Dear Council Members:

I am the President of Team TNT Alumni & Friends which is a group of volunteers that fund raise for the Boys & Girls Clubs of the North Towns Tonawanda and North Tonawanda units and Camp Spirit which is held in the summer at Donald F Miller Park on Sweeney Street.

We are looking to have a 5k run on Saturday, July 27, 2024 with start time of either 9:00 a.m. or 10:00 a.m. The start/finish line will be near the entrance of Camp Spirit with a post-race party held within the camp. We have secured the use of Donald F Miller Park for our event. The run will go down Sweeney and then back up to camp. We would need to block Sweeney from Robinson to just beyond Robert Drive for approximately 2.5 hours. We will have the exact spot of the turn-around once we certify the race course. We would like this to be an annual fund-raising event held on the last Saturday of July each year.

We need to get started as soon as possible on our planning, sponsorship mailings and advertising so our event can be successful. Due to the organization that we support being a non-profit, we do not want to spend money to certify the race course and on other initial requirements without knowing we would have the support of the City of North Tonawanda. Team TNT Alumni & Friends has operated the Tim Frank Memorial Canal Fest 4 Miler for the last 20 races and I have personally worked with the NTPD, NT DPW and the residents on Sweeney Street successfully over the years.

Since the post-race party is being held at Camp Spirit, we will have access to all the amenities at the site. Our COL does cover us at Camp Spirit and we would be able to provide your office with a copy when the event day approaches (we renew July 1) along with any other documentation you may require.

Thank you for your time reviewing the information I have provided for the event that we wish to hold. Please feel free to reach out to me with any questions or concerns. If my attendance is required at a meeting, please let me know and I will make the arrangements.

John Lineberger

716-909-4757

Jlineb824@gmail.com

2023 DEC 20 AM 10:05
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE