

PROOF OF PUBLICATION PUBLISHED 03/29/2024

- 1) Legal Notice – Local Waterfront Revitalization Plan & Comprehensive Plan Update
Public Engagement Session – Dir. Community Development

PROOF OF PUBLICATION PUBLISHED 03/30/2024

- 1) Legal Notice – Request for Bids for the 2024 Weed Cut Contract – Building
Inspector

MOVED by Alderman Marranca **SECONDED** by Alderman Lavey
That the Common Council hereby receives and files the aforementioned Proof of
Publications.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

COMMUNICATIONS FROM CITY OFFICIALS

I. Mayor

April 10, 2024

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Appointment to Historic Preservation Commission

Dear Honorable Body,

Please be advised that I am appointing Scott Kuebler, 220 Tremont Street, North
Tonawanda, NY 14120 to the Historic Preservation Commission.

Scott Kuebler’s term is effective immediately and will expire December 31, 2027.

Thank you for your attention to this matter.

Respectfully,
Autin Tylec
Mayor

MOVED by Alderman Lavey **SECONDED** by Alderman Schmigel
That the Common Council hereby receives and files the appointment of Scott Kuebler, 220
Tremont Street to the Historic Preservation Commission, effective April 17, 2024 and
expiring December 31, 2027.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

III.1 Clerk-Treasurer

March 27, 2024

Honorable Mayor and Common Council
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Increase in Elected Officials Salaries

Dear Honorable Body,

Please consider this as a formal request to review and increase the salaries of the City Clerk, City Treasurer, Mayor, and Common Council's Salary. As you are aware the Salaries for these elected positions have not been addressed since 2009, for Clerk/Treasurer and 2003 for both the Common Council and The Mayor.

Should your Honorable Body concur with the increases below, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B as outlined in the letter that follows. Salary increases would take effect January 1, 2025. The amount of increase to the 2025 Budget would be \$41,000.00 for the increases proposed.

City Clerk: Salary increases from \$27,000 to \$32,500

City Treasurer: Salary increases from \$27,000 to \$32,500

Mayor: Salary increases from \$50,000 to \$65,000

Council Members: Salary increases from \$8,000 to \$11,000

Council President: Salary increases from \$8,500 to \$11,500

An annual 2% increase will be added to all Elected Officials for the remainder of their term/terms. Starting salaries above will commence with newly Elected Officials, per the Election cycle.

Thank you for your consideration.

Sincerely,
 Donna L. Braun
 City Clerk-Treasurer

*****AMENDMENT SUBMITTED BY THE COMMON COUNCIL*****

April 10, 2024

Honorable Mayor and Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Increase in Elected Officials Salaries

Dear Honorable Body,

North Tonawanda salary structure for elected officials has not been adjusted and been competitive with our peer municipalities. We have reviewed the last three proposals from the Mayor (2022) and City Clerk-Treasurer (2023&2024). Based on these recommendations, the following amended proposed table will be brought forth for a vote. This gets us to a final competitive salary structure and spreads it over five years to achieve the final salary for the positions listed below. This puts us in line with our peers but not above them.

Should your Honorable Body concur with the increases below, please pass a resolution to amend the North Tonawanda City Code, Chapter 62B as outlined in the letter that follows. Salary increases would take effect January 1, 2025, thru January 1, 2029.

	Current	2025	2026	2027	2028	2029
Mayor	\$50,000.00	\$64,000.00	\$66,200.00	\$68,000.00	\$70,700.00	\$73,000.00

*****AMENDMENT SUBMITTED BY THE COMMON COUNCIL*****

April 10, 2024

Honorable Mayor and Common Council
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Amendment to North Tonawanda City Code Chapter 62-B

Dear Honorable Body,

Pursuant to Section 3.025 of the City Charter, the salaries of elected officials of the City are to be established by ordinances. I am requesting that the Common Council pass a resolution to amend Chapter 62-B of the City Code to reflect the following changes.

Article II: Salaries of Elected Officials

62-B-6: Starting Salary of Elected Officials in the City of North Tonawanda shall be as follows, effective January 1, 2025 thru January 1, 2029

	Current	2025	2026	2027	2028	2029
Mayor	\$50,000.00	\$64,000.00	\$66,200.00	\$68,000.00	\$70,700.00	\$73,000.00
Clerk/Treasurer	\$54,000.00	\$62,000.00	\$63,750.00	\$65,500.00	\$67,500.00	\$69,500.00
Council Members	\$8,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
President	\$8,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
City Attorney	\$75,000.00	\$75,00.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00

Sincerely,
Frank DiBernardo, Council President

MOVED by Alderman Lavey **SECONDED** by Alderman Schmigel
That the Common Council at a regular session meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 PM on April 16th, 2024, approved the amendment to Article II Section 62-B-6 Salaries of Elected Officials and it reads as follows:

Article II: Salaries of Elected Officials

62-B-6: Starting Salary of Elected Officials in the City of North Tonawanda shall be as follows, effective January 1, 2025 thru January 1, 2029

	Current	2025	2026	2027	2028	2029
Mayor	\$50,000.00	\$64,000.00	\$66,200.00	\$68,000.00	\$70,700.00	\$73,000.00
Clerk/Treasurer	\$54,000.00	\$62,000.00	\$63,750.00	\$65,500.00	\$67,500.00	\$69,500.00
Council Members	\$8,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
President	\$8,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
City Attorney	\$75,000.00	\$75,00.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00

Ayes: Alderman Schmigel, Lavey, DiBernardo (3)
Nays: Alderman Loncar, Marranca (2)
CARRIED.

V. Supt. Water/Wastewater

April 8, 2024

Honorable Mayor Austin Tylec
 And Common Council
 216 Payne Avenue / City Hall
 North Tonawanda, NY 14120

**Re: Award of Bid for Chlorine Supply at the Water and
 Wastewater Treatment Plants**

Honorable Body:

On April 2nd, 2024 bids were received and opened for Chlorine Supply services at the Water and Wastewater Treatment Plants.

Based upon the two bids that were received, I recommend that JCI Jones Chemical Inc, 100 Sunny Sol Blvd., Caledonia, NY 14423 be awarded the one (1) year contract at their bid price of \$1,825.00 / ton cylinder.

Please contact me if you have any questions or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Very truly yours,
 Jason W. Koepsell
 Supt. Water/Wastewater

MOVED by Alderman DiBernardo SECONDED by Alderman Marranca
That the Common Council hereby approves the award of the bid for Chlorine Supply for the Water and Wastewater Treatment Plants to JCI Jones Chemical Inc, 100 Sunny Sol Blvd., Caledonia, NY 14423 for a one (1) year contract at their bid price of \$1,825.00 / ton cylinder.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo

(5)

Nays: None

(0)

CARRIED.

VII. Accountant

April 9, 2024

Honorable Austin J. Tylec, Mayor
 and Common Council
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated April 16th, 2024 and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,
 Jeffrey R. Zellner
 City Accountant

MOVED by Alderman Marranca **SECONDED** by Alderman Loncar
 That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated April 16th, 2024, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$453,379.69
02	Water Fund	\$34,915.60
04	Sewer Fund	\$103,843.86
06	Capital Project Fund	\$71,676.08
07	Trust & Agency Fund	\$5,080.13
00	Final Total	<u>\$668,895.36</u>

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)
 Nays: None (0)
CARRIED.

XXV. Monthly Reports

.1 Police Department .2 Clerk-Treasurer .3 Senior Citizen Center

MOVED by Alderman Marranca **SECONDED** by Alderman Lavey
 That the Common Council hereby receives and files the aforementioned Monthly Reports.
 Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)
 Nays: None (0)
CARRIED.

XXXII.1 Community Development

April 10, 2024

Honorable Mayor and Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

**Re: Community Development Block Grant Program – Request for Required
 Second Public Hearing**

Dear Honorable Body:

As per Community Development Block Group (CDBG) regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) Microenterprise program to be held on May 14th, 2024 at 6:00pm in the Common Council chambers immediately preceding the regularly scheduled Common Council workshop.

Thank you for your time and consideration.

Kindest regards,
 Laura Wilson
 Dir. Community Development

MOVED by Alderman Schmigel **SECONDED** by Alderman Lavey
 That the Common Council hereby grants approval for Community Development to hold a public hearing in the Common Council chambers on May 14th, 2024 at 6:00pm, for the Community Development Block Grant (CDBG) Microenterprise program.
 Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)
 Nays: None (0)

CARRIED.

XXXII.2 Community Development

April 10, 2024

Honorable Mayor and Common Council
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Restore NY Communities Initiative – Round 8

Dear Honorable Body:

Empire State Development recently announced the Restore NY Communities Initiative grant with the purpose of *“providing municipalities with financial assistance for revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures.”*

Municipalities may apply for up to \$2 Million and eligible projects must *“demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties.”* Successful applications should demonstrate as many of the following as possible: project feasibility, project readiness, location within an urban downtown, location within a Brownfield Opportunity Area, consistent with community redevelopment plan, ability to induce commercial investment, and clearly identified need.

Given the criteria noted above, with a particular emphasis from Empire State Development on project feasibility and project readiness, the Department of Community Development believes that the 235 River Road mixed-use development project, led by 235 River Road LLC/Alpine Construction would make a strong application. The funding would be used to assist with demolition of existing structures on the site and associated site work to transform the site into a four story market-rate apartment building with 40 apartments and a four story/one story building with 32 apartment, 9,400 SF of first floor commercial space, clubhouse/resident amenity space, 166 parking spots, landscaping, lighting and utility connections.

The Department of Community Development will be publishing a required property assessment list for public review and is requesting authorization to conduct a public hearing on Tuesday, May 14th at 6:15 PM in the City Council Chambers to gain public feedback and input regarding the grant application, which is due on May 22nd, 2024.

Sincerely,
Laura Wilson
Dir. Community Development

MOVED by Alderman Schmigel SECONDED by Alderman Marranca
That the Common Council hereby grants approval for Community Development to hold a public hearing in the Common Council chambers on May 14th, 2024 at 6:15pm, for the Restore NY Communities Initiative grant for 235 River Road.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

COMMUNICATIONS FROM OTHERS

A.
Mary Jo Tamberlin

February 26, 2024

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, NY 14120

I, Mary Jo Tamberlin, 226 Falconer Street, North Tonawanda, NY 14120 am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,
Mary Jo Tamberlin

MOVED by Alderman Lavey SECONDED by Alderman Loncar
That the Common Council hereby approves Mary Jo Tamberlin, 226 Falconer Street, North Tonawanda, NY to be a Commissioner of Deeds for the City of North Tonawanda effective April 17, 2024, and expiring April 16, 2026.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

B.
Dominique Morin

April 2, 2024

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear North Tonawanda City Clerk,

I am requesting to become a Commissioner of Deeds in the town of North Tonawanda for the purpose of my job. I work for Kaleida Health at the DeGraff Skilled Nursing Facility and will need to be able to stamp authorizations for Medicaid signed by residents who are admitted to our facility.

Thank you,
Dominique Morin

MOVED by Alderman Lavey SECONDED by Alderman Schmigel
That the Common Council hereby approves Dominique Morin, 109 Mafalda Drive, Buffalo, NY 14215 to be a Commissioner of Deeds for the City of North Tonawanda effective April 17, 2024, and expiring April 16, 2026.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

C.
NT National Little League

April 9, 2024

Donna Braun
City Clerk-Treasurer
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Parade Permit

Dear Ms. Braun:

The North Tonawanda National Little League is requesting your assistance in obtaining Common Council approval for our annual opening day parade on May 11, 2024, and obtaining the necessary parade permit.

You are also invited to participate in the opening day parade and ceremonies for the 2024 Baseball-Softball season, which marks 72 years of service to the community.

The parade will form at 9:00am at the former Lowry Middle School on Payne Avenue. The parade will start at 9:15 following a route going south on Payne Avenue east on Wheatfield Street to our baseball complex at Wheatfield Street and Stephen Sikora Drive.

We invite the members of the Common Council, the Mayor, and the City Clerk to participate in the parade and the opening day ceremonies.

Please contact Rick Dentinger at 716-289-9482, if you have questions regarding the activities outlined above.

We look forward to seeing you on opening day.

Sincerely,
Richard E. Dentinger
Treasurer

MOVED by Alderman Loncar **SECONDED** by Alderman Lavey
That the Common Council hereby grants a parade permit to the NT National Little League for their Opening Day Parade, Saturday, May 11th, 2024, and also directs the Police Department to assist in regard to the parade route.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

LATE COMMUNICATION

MOVED by Alderman Schmigel **SECONDED** by Alderman Lavey
To bring the following communication to the floor.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

CARRIED.

#1. Mayor

April 12, 2024

North Tonawanda Common Council
216 Payne Ave / City Hall
North Tonawanda, NY 14120

Re: Settlement Agreement with North Tonawanda City Schools for Water Bill

Dear Honorable Body,

Based on a recent discussion at an executive session between the Common Council, Mayor, and City Attorney the North Tonawanda School District and City of North Tonawanda

