

**THE HONORABLE BODY  
Council Chambers  
Municipal Building  
North Tonawanda, New York 14120  
Tuesday, March 5, 2024  
6:30 P.M.**

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**REGULAR SESSION CALLED TO ORDER BY PRESIDENT DIBERNARDO**

**PLEDGE OF ALLEGIANCE**

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**ROLL CALL**

**Present: President DiBernardo  
Alderman Schmigel, Lavey, Loncar, Marranca**

**Absent: None**

**Also Present: Mayor Austin J. Tylec  
City Attorney Edward Zebulske III**

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**AUDIENCE PARTICIPATION**

**Darlene Bolsover, 1377 Sweeney St. – Asked about #4 on the Traffic Safety minutes and what is being done about the situation on Sisson Dr.**

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**APPROVAL OF THE MINUTES OF THE REGULAR SESSION FEBRUARY 20, 2024**

**MOVED by Alderman Marranca                      SECONDED by Alderman Loncar  
That the minutes of the regular session held February 20, 2024 be approved as circulated and filed in the Office of the City Clerk.**

**Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo                      (5)**

**Nays: None                      (0)**

**CARRIED.**

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**PROOF OF PUBLICATION PUBLISHED 02/17/2024**

- 1) Legal Notice – Request for Bids for Water/Wastewater Treatment Plant Chemicals – Supt. Water/Wastewater**

**PROOF OF PUBLICATION PUBLISHED 02/21/2024**

- 1) Legal Notice – Request for Bids for the 2024 Concrete Sidewalk and Curb Replacement Contract – City Engineer**

**MOVED by Alderman Schmigel                      SECONDED by Alderman Lavey  
That the Common Council hereby receives and files the aforementioned Proof of Publications.**

**Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo                      (5)**

**Nays: None                      (0)**

**CARRIED.**

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**COMMUNICATIONS FROM CITY OFFICIALS**



**II. Attorney**

February 29, 2024

Hon. Mayor and Common Council  
 City Hall, 216 Payne Avenue  
 North Tonawanda, NY 14120

**Re: Proposed Lease of a Portion of 500 Wheatfield Street (the Keller Building)  
 To the Niagara County Public Defender's Office, Effective April 1, 2024**

Dear Honorable Body:

As you may know, the Niagara County Public Defender's office has requested your consideration for them to lease a portion of 500 Wheatfield Street (the Keller Building) as expanded office space in North Tonawanda. The lease would begin on April 1, 2024, and the monthly rental would be \$1,000 per month. The lease would be an addition to the current agreement in place with the Department of Motor Vehicles, which runs through 2024.

Should your Honorable Body concur, please pass a resolution to allow the lease of a portion of 500 Wheatfield Street (the Keller Building) to the Niagara County Public Defender's office, effective April 1, 2024, subject to review by the City Attorney. Should you have any questions, please do not hesitate to contact me.

Very truly yours,  
 Edward A. Zebulske III  
 City Attorney

**MOVED by Alderman Marranca      SECONDED by Alderman Loncar**  
**That the Common Council hereby approves leasing a portion of 500 Wheatfield Street (the Keller Building) to the Niagara County Public Defender's office, for a monthly rental fee of \$1,000 per month, effective April 1, 2024.**

**Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo      (5)**

**Nays: None      (0)**

**CARRIED.**

**VII. Accountant**

February 29, 2024

Honorable Austin J. Tylec, Mayor  
 and Common Council  
 City Hall, 216 Payne Avenue  
 North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated March 5<sup>th</sup>, 2024 and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,  
 Jeffrey R. Zellner  
 City Accountant



**MOVED by Alderman**

**SECONDED by Alderman**

**That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated March 5<sup>th</sup>, 2024, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:**

01	General Fund	\$447,729.23
02	Water Fund	\$47,133.69
04	Sewer Fund	\$54,580.36
06	Capital Project Fund	\$72,244.17
07	Trust & Agency Fund	<u>\$7,796.16</u>
00	Final Total	<u>\$629,483.61</u>

**Ayes: Alderman Schmigel, Marranta, Loncar, Lavey, DiBernardo**

**(5)**

**Nays: None**

**(0)**

**CARRIED.**

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**XIV. Youth, Recreation, Parks & Seniors**

**February 23, 2024**

**Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120**

**Dear Honorable Body,**

**The Parks and Recreation Office, Community Development Office, and City Engineer's Office have been working to submit a grant application to the Land and Water Conservation Fund (LWCF) Outdoor Recreation Legacy Partnership Program (ORLPP) for revitalization of the Memorial Pool complex.**

**The National Park Service (NPS) has announced the availability of \$224 million through the LWCF ORLPP program. This federal, nation-wide program enables urban communities to create new outdoor recreation spaces, reinvigorate existing parks, and form connections between people and the outdoors in economically underserved communities.**

**The grant application process includes submission to the New York State Office of Parks, Recreation, and Historic Preservation (NYSOPRHP), which is due on March 11<sup>th</sup>, 2024. Highest scoring applications will then be sponsored by the NYSOPRHP and the project will be selected to prepare a full application to the NPS for final review and funding determination. The Federal application submission is due April 20<sup>th</sup>, 2024.**

**The LWCF ORLPP program will provide 50% of the total eligible project cost, up to \$15,000,000, with a minimum 50% non-federal share match requirement. The non-federal share match can be sourced from NYS grants, city funds and sponsorships. The concept cost estimate for this project is approximately \$8.16 Million. Through this upcoming grant application, we believe the City could be eligible for up to \$4.08 Million in LWCF ORLPP program funds.**

**At this time we would like to request to this Honorable Council to authorize the City submit a grant application to the LWCF ORLPP program and commit to the required minimum match.**

**Thank you for your time and consideration.**

**Sincerely,  
Alex Domaradzki  
Dir. Youth, Recreation, Parks & Seniors**















Sincerely,  
Albert A. Baker

**MOVED** by Alderman Marranca      **SECONDED** by Alderman Loncar  
That the Common Council hereby approves Albert A. Baker, 61 Keil St., North  
Tonawanda, NY to be a Commission of Deeds for the City of North Tonawanda effective  
March 6, 2024, and expiring March 5, 2026.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

**CARRIED.**

D.  
Katherine Alexander

February 27, 2024

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

I, Katherine Alexander, 1575 Master Street, North Tonawanda, NY 14120, am requesting  
to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,  
Katherine Alexander

**MOVED** by Alderman Lavey      **SECONDED** by Alderman Marranca  
That the Common Council hereby approves Katherine Alexander, 1575 Master St., North  
Tonawanda, NY to be a Commission of Deeds for the City of North Tonawanda effective  
March 6, 2024, and expiring March 5, 2026.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

**CARRIED.**

E.  
William Sweeney

February 26, 2024

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

I, William Sweeney, 221 East Avenue, North Tonawanda, NY 14120, am requesting to be  
appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,  
William Sweeney

**MOVED** by Alderman Schmigel      **SECONDED** by Alderman Lavey  
That the Common Council hereby approves William Sweeney, 221 East Avenue North  
Tonawanda, NY to be a Commission of Deeds for the City of North Tonawanda effective  
March 6, 2024, and expiring March 5, 2026.

Ayes: Alderman Schmigel, Marranca, Loncar, Lavey, DiBernardo (5)

Nays: None (0)

**CARRIED.**

**AUDIENCE PARTICIPATION**

**Eric Zadzilka, 927 Fairmont Ave.** – Had questions of the outstanding water bill from the School District.

**Darlene Bolsover, 1377 Sweeney Street** – Wanted the update on the Bike Path and questions on the reassessment for the city.

**Lauren Schulze, Oliver Street Merchants** – Mentioned that the History Museum is having an event called “Save the Michaels of the World”.

**Kurt Klepp, 1295 Erie Avenue** – Was asking about different addresses in the city that need to be cleaned up and what the progress was.

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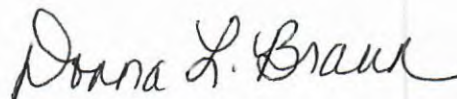
**ADJOURNMENT**

**MOVED** by Alderman Schmigel      **SECONDED** by Alderman Marranta  
**That this regular session of the Common Council be and hereby is adjourned.**  
**CARRIED.**

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**Time of Adjournment: 7:17 P.M.**

Respectfully submitted,



**Donna L. Braun**  
**City Clerk-Treasurer**