

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

November 2, 2023

The following meetings have been scheduled for MONDAY, NOVEMBER 6, 2023:

6:15PM Common Council Meeting Discussion

6:30PM Common Council Meeting in Common Council Chambers

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session MONDAY NOVEMBER 6, 2023 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/4/2023

- 1) Legal Notice – Public Hearing for the City of North Tonawanda 2024 Budgets – City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|---------------------------------------|---|--|
| I. Mayor | - | Re: Approval of the ASFCME Memorandum of Agreement (MOA) |
| II. Attorney | - | Re: Proposed Agreement between the City of North Tonawanda and the City School Board of North Tonawanda, for the collection of the School Taxes |
| V.1 Supt. Water/Wastewater | - | Re: Approval of the Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements. |
| V.2 Supt. Water/Wastewater | - | Re: Approval of Proposal for the City of North Tonawanda Automatic Meter Reading Solution |
| VII. Accountant | - | Re: Payment of the Abstract of Claims Dated November 6, 2023 |
| XVII. Traffic Safety Committee | - | Re: Various Traffic Safety Recommendations from their October meeting |

XXV. Monthly Reports

.1 Police Department .2 Senior Citizen Center .3 Clerk-Treasurer

**XXXII. Dir. Community Development Re: Permission to hold a public hearing for the
Community Development Block Grant
Program, November 28, 2023 in the
Council Chambers**

COMMUNICATIONS FROM OTHERS

**A.
Tonawanda's United Veteran's - Re: Permission to close the Renaissance
Bridge, Council Saturday, November 11,
2023 for their Veterans Day Ceremony**

**B.
NT Neighborhood Watch - Re: Permission to host a "Community Holiday
Caroling Party" at Gateway Harbor,
Sunday, December 3, 2023**

**C.
Anita Groh - Re: Permission to be reappointed as a
Commissioner of Deeds for the City of
North Tonawanda**

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

NIAGARA GAZETTE
LOCKPORT UNION-SUN & JOURNAL
473 THIRD STREET
NIAGARA FALLS NY 14301
(716)282-2311ext

NOV 06 2023

ORDER CONFIRMATION (CONTINUED)

Salesperson: LEANN BELFIELD

Printed at 09/26/23 12:38 by lbelf

Acct #: 80356

Ad #: 323329

Status: New WHOLD WHO

LEGAL NOTICE
CITY OF NORTH TONAWANDA
2024 BUDGETS
General Fund
Water Fund
Sewer Fund

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Common Council in the Common Council Chambers at City Hall, 216 Payne Avenue, North Tonawanda, NY at 6:15P.M. on Tuesday, October 24th, 2023, to review the 2024 Preliminary Budgets. Citizens attending the hearing have a right to provide written or oral comments and ask questions concerning the budgets.

A copy of the entire Preliminary Budget and message will be on file at the City Clerk-Treasurer's Office and City Web site www.northtonawanda.org to be inspected by any interested citizen from 8:30A.M. until 4:30P.M., commencing on October 4th, 2023.

The 2024 Budget Adoption will be held Tuesday, November 14th, 2023, at 6:00P.M. before the Common Council Workshop, in the Common Council Chambers.

Donna L Braun, City Clerk-Treasurer
Jeffrey Zellner, City Accountant
N#323329

10/4/2023

CITY OF NORTH TONAWANDA

I.

Office of the Mayor

NOV 06 2023

AUSTIN J. TYLEC

October 25, 2023

North Tonawanda Common Council
216 Payne Ave (City Hall)
North Tonawanda, NY 14120

RE: AFSCME Memorandum of Agreement (MOA)

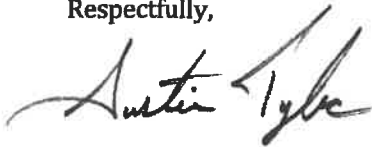
Common Council,

Earlier this year the Fire Department Mechanic left permanently for other employment, leaving the position vacant. In an effort to save the city money (approximately \$120,000), I have left the position vacant for the time being. However, this vacancy has ignited debate on which Union (CSEA or AFCME) should maintain fire vehicles and to provide equitable compensation. The two CSEA Mechanics (Group 12) that can work on Fire Department vehicles are currently paid at a higher rate than AFSCME Mechanics. Upon further discussions with the AFSCME Union, CSEA Union, Attorneys, DPW Superintendent, and Fire Chief, I am proposing a temporary pay increase (until January 1, 2024) for our AFSME Mechanics at an additional \$2.70/hr for maintenance of our Fire Department's Heavy equipment vehicles. This would create equitable pay between our CSEA and AFSCME Mechanics, while CSEA would still be responsible for maintenance of Fire Departments Light vehicles. Attached is a list of Heavy and Light Vehicles in our Fire Department for reference. The cost savings through the end of the year would be approximately \$10,500. If this agreement were to continue through 2024, the annual savings would be approximately \$80,000.

I am requesting the Common Council approve an MOA between The City of North Tonawanda and AFSCME for our DPW Auto Mechanics (7 total) to be paid at the same rate per hour (\$2.70/hr increase) until January 1, 2024. This would provide the Fire Department with the necessary assistance of their Heavy equipment vehicles while a fire mechanic position remains vacant. It is also understood that any auto mechanic in any union will be required to assist in any vehicle maintenance when necessary, and within their abilities.

This agreement will save the City money by not having to hire outside assistance for Fire vehicle repairs when CSEA Mechanics are unavailable, and it is a fair way to compensate our DPW Mechanics for their continued assistance of First-Responder vehicles.

Respectfully,



Austin Tylec
Mayor

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2023 OCT 26 AM 8:23
NORTH TONAWANDA NY

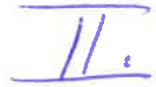
Fire Department Vehicle List

Light Vehicles – Fire Department

Heavy Vehicles – Fire Department

Vehicle	Make/Model	Year	VIN #	Plate #	Filter
Car 10	Chevrolet Tahoe	2022	1GNSKLED8NR231271	BF 5736	
Rescue 1	Ford F550 Light Rescue	2018	1FD0X5HT0JEB40931		7151
Truck 1	Sutphen Aerial Platform	2008	1S9A3JLE781003077		1971
Engine 4	Sutphen Pumper	2015	1S9A1BND0G1003016		1748XD
Engine 6	Rosenbauer Pumper	2019	54F2BA518KWM12518		1748XD
Engine 7	Ferrara Pumper	2002	44KET42862WZ19880		7746XD
Reserve Engine 1	Pierce Pumper	2000	4P1CT02U0YA000342		1799
Reserve Engine 2	Ferrara Pumper	1993	BR268		1749
Reserve Rescue 1	Ford Light Rescue	2007	1FDAF56R78EA08810		
Car 1	Chevrolet Tahoe	2018	1GNSKFKC5JR294805	BA 5578	
Car 2	Chevrolet Impala	2010	2G1WA5EK6A1258083	AH 1851	
Car 5	Chevrolet Suburban	2010	1GNZKLEG2AR265595	AH 1846	
Car 9	Ford F250	2019	1FTBF2B6XKED31095	AH1850	
Car 11	Chevrolet Suburban	2008	3GNGK26K48G135493	BE 4084	
Car 12	Chevrolet Tahoe	2015	1GNSK3EC9FR538263	AV 5518	
Car 13	Chevrolet Tahoe	2018	1GNSKFEC8JR303881	BA 5577	
Car 14	Ford Excursion	2005	1FMSU41P65ED44065	AH 1855	
Car 15	Chevrolet Suburban	1999	1GNGK26R1XJ523016	AH 1848	
Car 55	Ford Transit 250	2020	1FTBR1X88LKA35264	BD 1196	
Mule	Kawasaki Mule Pro-MX	2019	RGSW643A5KB141003		
Marine 1	Avon Inflatable Boat	1994			
Rehab EMO	Ambulance	1991	1GBKP37N5M3300682		
C8 / M1	chevy 2500HD	2008	1GCHK29K78E209375		
Marine 2	Inmar 2021				
Marine 2 Trailer	Pacific trailer	2021	40R1A1JEXMA034299	BF 3278	

City of North Tonawanda



EDWARD A. ZEBULSKE, III
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER
ASSISTANT CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

NOV 06 2023

October 25, 2023

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120


RE: Proposed Agreement Between the City of North Tonawanda, New York, and the Board of Education of the City School District of the City of North Tonawanda, New York, for School Tax Collection

Dear Honorable Body:

Attached, for your consideration, is the proposed Agreement between the City of North Tonawanda and the Board of Education of the City School District of the City of North Tonawanda for school tax collection. The term of the Agreement is three (3) years, beginning September 1, 2023, through August 31, 2026.

After review, should your Honorable Body concur, please pass a resolution approving the above-referenced Agreement, subject to any further review by the City Attorney.

Very truly yours,


Edward A. Zebulske, III
City Attorney

EAZ/lk
Att.

cc: Donna L Braun, City Clerk-Treasurer

RECEIVED
CITY CLERK'S OFFICE

2023 OCT 25 PM 12:50
NORTH TONAWANDA NY

AGREEMENT BETWEEN
THE CITY OF NORTH TONAWANDA, NEW YORK
AND THE CITY SCHOOL DISTRICT OF THE
CITY OF NORTH TONAWANDA, NEW YORK

This Agreement made this _____ day of _____, 2023 by and between the City of North Tonawanda, a Municipal Corporation of the State of New York, and the BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF NORTH TONAWANDA, NEW YORK, as now constituted.

WITNESSETH:

WHEREAS, it is intentions of the parties to avoid duplication in the tax collection system of the parties hereto, and thereby to facilitate and economize the levy, spreading and collection of school taxes within the jurisdiction of the Board of Education.

NOW THEREFORE, in consideration of sum hereinafter and determined and is set forth herein, to be paid by the BOARD OF EDUCATION to the CITY OF NORTH TONAWANDA is as follows:

The City of North Tonawanda agrees to spread, collect and enforce the tax levied by the Board of Education throughout the City of North Tonawanda, and to spread and collect school taxes in that part of the School District through its authorized tax spreading and collection agencies or officials, for a period of three years, commencing with September 1, 2023 and ending on August 31, 2026.

The City of North Tonawanda, New York covenants and agrees that it will perform all services necessary for the collection and said taxes as required and directed by the statuses relating thereto.

It is further covenanted and agreed that the City of North Tonawanda, for and in consideration of the payments to the City for postage costs to mail tax bills and paid receipts directly associated with tax collection, shall through its authorized tax collector and assessor perform and furnish all services in connection with spreading and collecting, including such services as providing envelopes, stamps for mailing tax bills, all printing and postage for tax notices as are necessary and in addition thereto, render the following services in making collection of said taxes:

(1) In compliance with New York State Real Property Law §1324, upon receipt of the warrant for the collection of school tax, the collector must immediately cause to be published in a public newspaper having general publication in the city school district, a notice stating that the collector has received the warrant and will receive all such taxes as may be voluntarily paid to him/her within one month from the publication of notice. The date of expiration of the warrant must also appear in the notice so published. Such notice must be published at least twice and such other times as the Board of Education may direct.

(2) The School District Tax Collector must mail statements in the same manner as provided by statute for city collecting officers. If required by a resolution of the School District, the School District Tax Collector must enclose a summary of the adopted budget plan and an explanation of the computation of the tax rate. See New York State Real Property Law §1324.

(3) Pursuant to New York State Law §2506(1), the School District Tax Collector shall turn over to the City School District Treasurer all monies collected by him/her within five days of the date of their receipt.

(4) The School District Tax Collector shall make and deliver to the School District a statement of unpaid taxes, subscribed and affirmed by the Collector as true under the penalties of perjury, containing a description of the real property upon which taxes remain unpaid. The School District and the School District Tax Collector may agree to have the School Tax Roll remain in the temporary custody of such collecting officer until all taxes listed therein have been collected. If so agreed, the School District Tax Collector shall furnish an accurate statement, subscribed and affirmed by the Collector as true under penalties of perjury, of the total amount received in payment of such taxes, together with an itemized statement of all uncollected taxes. See New York State Real Property Law §1332(2).

(5) All notices, receipts and statements given by the municipal agency or official must include a statement that the municipal agency or official is acting as collector of school taxes by virtue of an agreement between the municipality and the School District, enter into for the sole purpose of eliminating the expense of duplicate tax collection agencies within the municipality.

(6) Pursuant to New York State Real Property Law §§924-a(1)(2) and 1326(3) the amount of interest to be added on all taxes received after the interest free period and all delinquent taxes shall be 1/12 of the rate of interest as determined by subdivision 2 or 2a of §924-a of the Real Property Tax Law rounded to the nearest one hundredth of a percentage point. Such interest shall be added to each month of fraction thereof until such taxes are paid. This paragraph shall remain in effect during the term on this agreement unless otherwise altered by

state, local law, or special law; provided however that the rate of interest shall in no event be less than twelve percent (12%) annum.

(7) All taxes remaining unpaid after the return of the warrant by the collector bear interest in the above rates. Upon return of the warrant by the collector, this officer must render to the Board of Education an account of the taxes remaining due, containing a description of all the real property inside the city, upon which the taxes are unpaid according to the tax list and must make an affidavit that the taxes listed on this account remain unpaid and that, after diligent efforts, he/she has been unable to collect the same.

(8) Upon receiving the statement from the School District Tax Collector, the School District shall compare the statement with the original School Tax Roll, and if found to be correct, they shall add to such statement their certificate to the effect that they have compared it with the original School Tax Roll and it was found to be correct. Within twenty (20) days after the receipt of any account, the Board of Education must transmit the statement and certificate to the City Tax Enforcement Officer (officer charged by law with enforcing the collection of delinquent city taxes). See New York State Real Property Law §1332(3).

(9) A City School Tax Roll and Warrant are to be filed in the Office of the Clerk of the City School District within twenty (20) days after their return by the collecting officer, unless they have been retained by the Tax Enforcement Officer pursuant to Agreement, in which event the School District Tax Collector's statement of the total amount received in payment of taxes, together with an itemized statement of all uncollected taxes, is to be filed. Whenever all taxes shown on a School Tax Roll have been fully paid the Roll is to be placed in the custody of the Clerk of the School District. A copy of the School Tax Roll must be permanently retained as a public record. See New York State Real Property Law §1332(4).

(10) The City Tax Enforcement Officer shall proceed to enforce collection of such unpaid taxes as were levied upon real estate within the boundaries of the City in the same manner and at the same time as though such unpaid taxes were city taxes, with five percent (5%) of the amount of the principal and interest added thereto. The City Tax Enforcement Officer shall pay over to the Treasurer of the School District at least once each month all monies realized from such collection of unpaid taxes, including interest, and it is further agreed that the City Tax Enforcement Officer shall be paid the agreed sum of fifteen thousand dollars (**\$15,000**) specified in Attachment A for such collection in lieu of New York State Real Property Law §1332(5).

(11) If the City bid in any property or tax lien at any sale of property or such tax lien on account of such unpaid taxes, the appropriate City Officer must pay to the Treasurer of the School District, to the account of the School District, the amount of unpaid taxes, including interest and penalties for which such properties or tax lien were sold after deducting therefrom five percent (5%) of the principal amount of such unpaid taxes. See New York State Real Property Law §1332(5).

The City further covenants and agrees that annually it will conduct the tax sale of unpaid taxes on property in the same manner and at the same approximate time and level as has been the past practice and custom in the City, without a lapse or break in the unpaid tax collection schedule. Any delinquent school taxes shall be paid according to the same schedule that currently exists during the term of this agreement.

Where the Board of Education has appointed a city officer as the City School District Treasurer, such Treasurer may not commingle school funds with city funds, pursuant to New York State Education Law §2523.

IN WITNESS WHEREOF, the parties have caused their corporate seals to be hereunto affixed, and these presents to be signed by their duly-authorized officers, the day and year first above written.

CITY OF NORTH TONAWANDA

By: _____
Austin J. Tylec, Mayor

STATE OF NEW YORK)
COUNTY OF NIAGARA) ss.:
CITY OF NORTH TONAWANDA)

On this ____ day of _____, 2023, before me personally came Arthur Pappas, to me personally known, who being by me duly sworn, did depose and say that he is the Mayor of the City of North Tonawanda, New York, the corporation described in and which executed the above instrument; that he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Common Council of the City of North Tonawanda, New York, and that he signed his name thereto by like order.

Notary Public

BOARD OF EDUCATION OF THE
CITY SCHOOL DISTRICT OF THE CITY
OF NORTH TONAWANDA, NEW YORK

By: _____
Matthew Kennedy, President

STATE OF NEW YORK)
COUNTY OF NIAGARA) ss.:
CITY OF NORTH TONAWANDA)

On this _____ day of _____, 2023, before me personally came Matthew Kennedy, to me personally known, who being by me duly sworn, did depose and say that he resides in the City of North Tonawanda, New York; that he is the President of the Board of Education of the City of North Tonawanda School District, the corporation described in and which executed the above instrument; that he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Common Council of the City of North Tonawanda, New York, and that he signed his name thereto by like order.

Notary Public

ATTACHMENT A

School Tax Collection Budget of Expenditures
2023-2024 thru 2025-2026 School Years

Supplies and Materials Costs:

Postage to mail tax bills	\$5,000
Postage to send back paid receipts	\$3,000
Cost of envelopes	\$400
Legal ads	\$200

Total postage and supplies \$ 8,600

Labor Costs (including benefits):

Acct Clerk salary 100 Hours @ \$24.00 = \$2,400
Prepare bills for mailing and processing throughout the year

22 days @ \$200 day = \$2,200
Daily rate of office salary charges per day to collect on time payments
(4 hours/day)

18 days @ \$100 day = \$1,800
Daily rate of office salary charges per day to collect late payments
(2 hours/day)

Total labor hours \$ 6,400

Total estimated costs for supplies/materials and salaries with benefits in the 60-day period before any interest is collected by the city and for the continued processing for the 14 months before returning the rolls to the Board of Education.

Final Grand Total \$ 15,000



CITY OF NORTH TONAWANDA WATER WORKS

V. 1

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

NOV 06 2023

Jason W. Koepsell
Superintendent

October 25, 2023

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements

Honorable Body:

On October 25, 2023, after review of multiple proposals, we have decided to move forward with the WWTP piping improvement design proposal from Arcadis Engineering. Once these services are completed, the City of North Tonawanda can move towards construction. All costs are eligible to use the American Rescue Plan money set aside for the repair/replacement of piping at the wastewater treatment plant by the NYDEC.

Based upon the performance and experience of Arcadis Engineering, I recommend that Arcadis Engineering, be awarded these professional services to perform the scope of work described on a lump sum basis not to exceed \$329,900.00. This service will be paid with bonded money incorporated in the 2023 bond for wastewater treatment.

Please contact me if you have any question or concerns regarding this service proposal. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell, Superintendent
Water / Wastewater

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2023 NOV 1 PM 2:16
NORTH TONAWANDA NY

05. Schedule and Fee

Project Schedule

Arcadis has reviewed the scope of work described in the Request for Proposals and we are confident that we can deliver the project in the timeframe desired by the City. The schedule on the following page assumes the following:

- Design phase services will be completed within 6.5 months of the Notice to Proceed.
- Bidding phase services include a total bid period of 2 months consisting of 2 weeks of pre-bid coordination, a month-long bidding window, and 2 weeks to evaluate bids and provide a Recommendation of Award.
- Construction phase services include one month for the execution of construction contracts, one month for contractor submittals, approximately 7 months of onsite construction work, and 1 month to complete the punch list.
- Part time RPR services will be provided throughout onsite construction activities as well during the punch list work, which aligns with the 8-month time frame indicated in the RFP.
- Record drawing services will be completed within 5 weeks of final completion given prompt submittal of red line drawings from the contractor.

Please refer to schedule on the following page for additional schedule details, including our proposed timeframes for the design and construction schedule as well as project meetings.

Fee Proposal

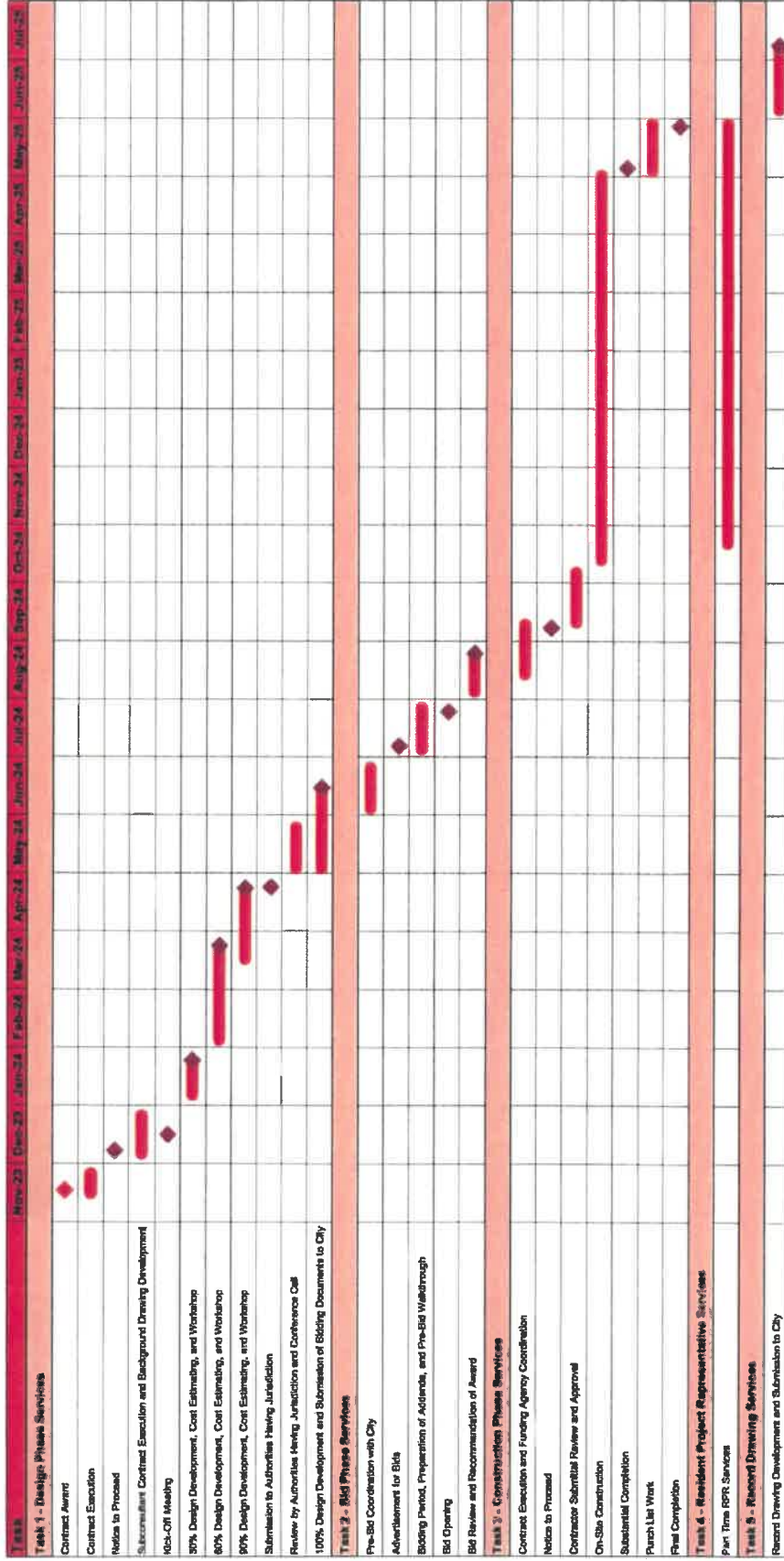
Arcadis is pleased to present our fee proposal for the Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements. Fees include subconsultants and 'other direct costs', such as mileage, field supplies, and equipment, for each task. The table below provides a detailed breakdown of our fees including person-hours and costs for each phase of the project. It is important to note that the RPR services assume 20 hours per week of onsite time for 8 months of construction to comply with the requirements of the RFP. Arcadis' CA fee also assumes biweekly construction meetings over the 8-month construction duration. Arcadis is willing to negotiate the final fee and associated structure with the City as desired and/or if the actual work or construction durations deviate from the listed assumptions.

Arcadis has prepared this fee based on the terms of previous contracts executed with the City. We are amenable to negotiating a contract modification so that we can begin work expeditiously.

Phase	Project Team Hours	Hourly Rate
Task 1 – Design Phase Services		
Arcadis Staff	895	\$120,040
Corrosion Probe, Inc.	110	\$25,900
Task 2 – Bid Phase Services		
Arcadis Staff	92	\$14,355
Corrosion Probe, Inc.	10	\$2,360
Task 3 – Construction Phase Services		
Arcadis Staff	557	\$80,025
Task 4 – Resident Project Representative Services		
JM Davidson Engineering, D.P.C.	700	\$81,500
Task 5 – Record Drawing Services		
Arcadis Staff	46	\$5,720
Total	2,410	\$329,900
Value Add Services – Coating Quality Assurance Inspections	8	\$3,480/day

05. SCHEDULE AND FEE

Project Schedule





CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

V.2

Jason W. Koepsell
Superintendent

October 25, 2023

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: City of North Tonawanda Automatic Meter Reading Solution

Honorable Body:

On October 25, 2023, after review of proposals, we have decided to move forward with the Kamstrup automatic meter reading system, provided by EJ Prescott. Once approved, North Tonawanda will adopt this metering system into our code, beginning with the replacement of commercial meters in the City.

Based upon the performance and experience of the Kamstrup automatic meter system, I recommend that EJ Prescott, be awarded these services to provide North Tonawanda with automatic meter reading equipment. The pricing sheet is attached per meter size.

Please contact me if you have any question or concerns regarding this service proposal. Thank you for your time and consideration of my request.

Very truly yours,

Jason W. Koepsell

Jason W. Koepsell, Superintendent
Water / Wastewater

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2023 NOV 1 PM 2:28
NORTH TONAWANDA NY

Pricing Format

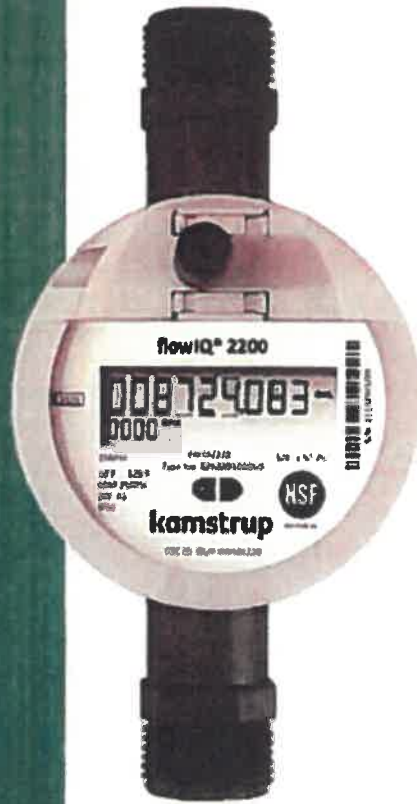
Item No.	Item	Estimated Quantity	Unit Price	Extended Price
WATER METERS w/INTEGRAL RADIO				
1	5/8"x3/4" Meter with integrated radio 5/8" x 1/2"	1	\$325	\$325
2	3/4" Meter with integrated radio 5/8" x 3/4"	11,106	\$325	\$3,609,450
3	1" Meter with integrated radio	409	\$567	\$231,903
4	1.5" Meter with integrated radio	43	\$1,146	\$49,278
5	2" Meter with integrated radio	159	\$1,475	\$234,525
6	3" Meter with integrated radio	13	\$2,510	\$32,630
7	4" Meter with integrated radio	10	\$3,600	\$36,000
8	6" Meter with integrated radio	2	\$3,995	\$7,990
9	8" Meter with integrated radio	2	\$5,865	\$11,730
			Total Meter Cost	\$4,213,831
METER READING SYSTEM EQUIPMENT				
10	Android Galaxy Tablet	2	\$199	\$398
11	Meter Reading System Software	1	\$25,000	\$25,000
12	Field Programmer Equipment	1	\$2,995	\$2,995
*	Wall mount P + Antennas	100	\$100	\$10,000
			Total Meter Reading System Equipment Cost	\$38,393
INFRASTRUCTURE INSTALLATION, SOFTWARE TRAINING, PROJECT MANAGEMENT				
		TBD by Proposer		
13	Billing interface	1	\$9500	\$9500
14	AMI Software Installation and Training	1	\$9995	\$9995
15	Collector installation		N/A	N/A
16	Project Management	100	\$125	\$12,500
			Total Installation & Training Cost	\$31,995
ANNUAL SERVICE CONTRACT				
17	AMI Annual Software Hosting (AMR)	1	\$12,500	\$12,500
18	Collector Service Agreement	1	N/A	N/A
19	Field Programmer/Handheld Service Agreement	1	\$500	\$500
20	Other	1		
			Total AMI Annual Operating Cost	\$13,000
DISTRIBUTION LEAK DETECTION				
21	Hardware		N/A	N/A
22	Annual Software Hosting	1	\$51,525	
23	Installation of Solution Hardware ~ Setup fee at time of installation		N/A	N/A
24	Software Training and Installation		N/A	N/A
25	Hardware Service Contract * Included in Hosting fee		N/A	N/A
			Total Distribution Leak Detection Cost	\$51,525
			Total Proposal Cost	\$4,297,219*

* Total cost does not include Leak Detection Hosting fee of \$51,525

Data Sheet

flowIQ® 2200

- Dual band radio
 - AMR (Walk-by/drive-by)
 - AMI (Fixed network)
- Ultrasonic measurement
- Sustainable measurement accuracy
- Temperature measurement
- IP68 Vacuum sealed construction
- Lead free and certified to NSF/ANSI 61
- Flow measurement in display
- Acoustic leak detection in service and distribution lines



Technical data

Electrical data

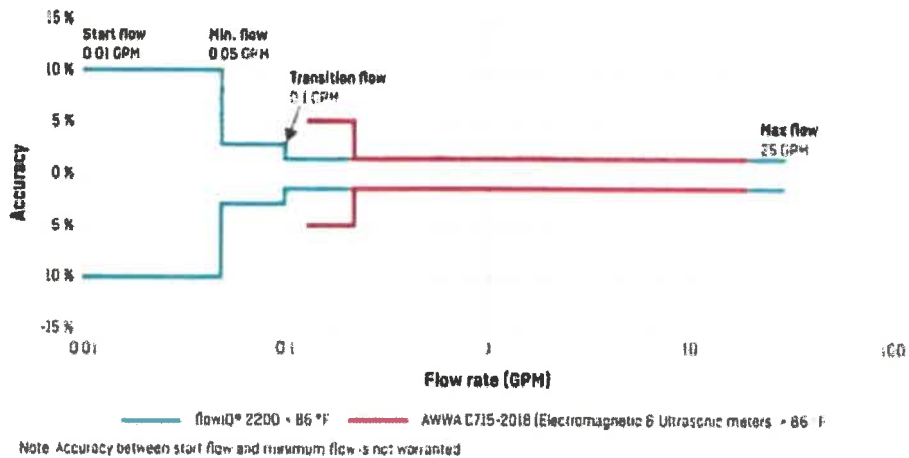
Battery D-Cell battery, 3 6V 17Ah The battery warranty does not apply at meter temperatures above $t_{BAT} > 95\text{ }^{\circ}\text{F}$

Mechanical data

Protection class	IP68-rated (waterproof/ submersible)	Water temperature	
Ambient/meter temperature		- flowIQ® 2200, composite	33 °F, 120 °F
- flowIQ® 2200, composite	35 °F, 130 °F	Storage temp empty sensor	-10 °F, 140 °F
		Maximum operating pressure	250 PSI (17 bar)

Accuracy

Accuracy limits for 5/8" meters



Approvals

Certified to NSF/ANSI 61
Complies to part 15 of the FCC rules
Complies with AWWA C715-18

Material

Wetted parts (composite model)

Meter housing and flow part	Polyphenylene sulfide (PPS) with fiberglass (40 %) reinforcement, PSU, extenders made from PA12
Reflectors	Stainless steel 316

Wetted parts (2-part body)

Flow part, threaded	Stainless Steel 316L
O-ring/gasket	EPDM
Measuring tube	PPS with fiberglass
Reflectors	Stainless steel

External meter parts

Top ring (sealing)	Polycarbonate (gray)
--------------------	----------------------

Data Sheet

flowIQ® 3200

- Dual band radio
 - AMR (Walk-by/drive-by)
 - AMI (Fixed network)
- Ultrasonic measurement
- Sustainable measurement accuracy
- IP68 Vacuum sealed construction
- Lead free and certified to NSF/ANSI 61
- Flow measurement in display



flowIQ® 3200

Technical data

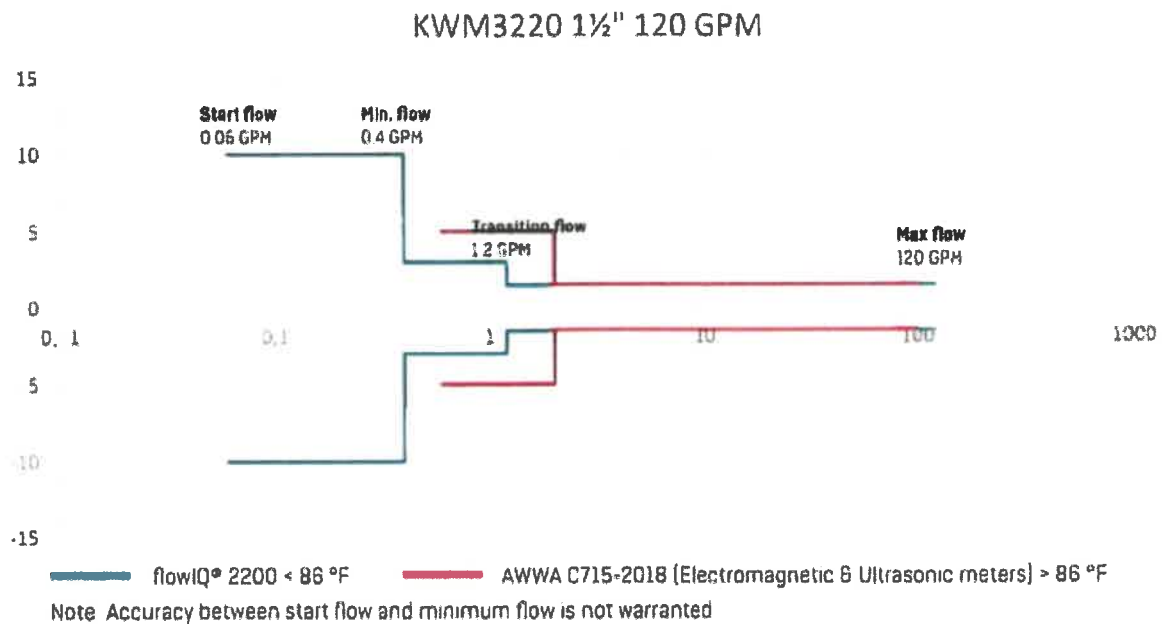
Electrical data

Battery D-cell battery, 3.6V, 17Ah. The battery warranty does not apply at meter temperatures above $t_{BAT} > 95\text{ }^{\circ}\text{F}$.

Mechanical data

Protection class IP68-rated (waterproof/submersible)
Maximum operating pressure Oval flange mounted, 300 PSI
Round flange mounted, 275 PSI
Ambient/meter temperature $35\text{ }^{\circ}\text{F}..130\text{ }^{\circ}\text{F}$
Water temperature $33\text{ }^{\circ}\text{F}..120\text{ }^{\circ}\text{F}$
Storage temp. empty sensor $-10\text{ }^{\circ}\text{F}..140\text{ }^{\circ}\text{F}$

Accuracy



Approvals

Certified to NSF/ANSI 61
Complies to part 15 of the FCC rules
Complies with AWWA C715-18

Data sheet

flowIQ® 4200

- Ultrasonic measurement
- Sustainable measurement accuracy
- Flow measurement in display
- Dual band radio
 - AMR (Walk-by/drive-by)
 - AMI (Fixed network)
- IP68 Vacuum sealed construction
- Lead free and certified to NSF/ANSI 61
- Replaceable battery
- Coated split flanges in cast iron



flowIQ® 4200

Technical data

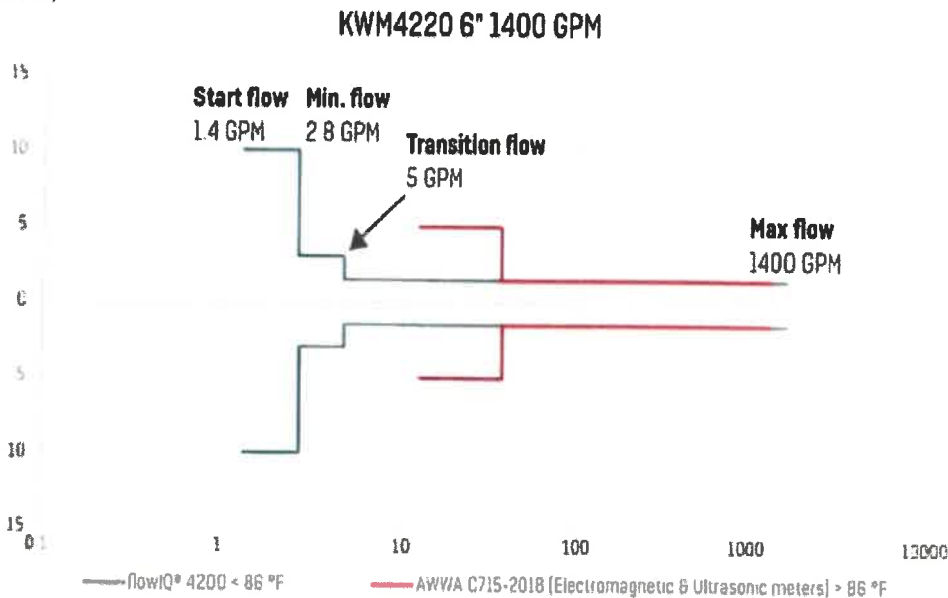
Electrical data

Battery 2x D-cell batteries, 3.6V The battery warranty does not apply at meter temperatures above $t_{BAT} > 95\text{ }^{\circ}\text{F}$.

Mechanical data

Protection class IP68-rated (waterproof/submersible)
Maximum operating pressure Round flange mounted 275 PSI
Ambient/meter temperature 35 °F, 130 °F
Water temperature 33 °F, 120 °F
Storage temp. empty sensor -10 °F, 140 °F
Upstream/Downstream UO/DO
Pipe Length Req UO/DO

Accuracy



Note: At flows between 'Start flow' and 'Maximum flow' measurement occurs – however the accuracy is only guaranteed in the range from minimum flow to maximum flow

Approvals

Certified to NSF/ANSI 61

Complies to part 15 of the FCC rules

Complies with AWWA C715-18 (except C708 or others if stated in the order confirmation)

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII

NOV 06 2023

November 1, 2023

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated November 6th, 2023, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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2023 NOV 1 AM 11:20
NORTH TONAWANDA NY

XVII.

DONNA

October 16, 2023

NOV 06 2023

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

The October 2023 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Lemke, A. DiBernardo, D. Grinnell, N. Ferguson. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1.) Jeffrey Swick requested that we look at changing the city ordinance so that motor homes can't park in the street for multiple days. Swick recommends a law that states: "No motor home or RV may be parked on any city owned street or city owned parking lot or city park for more than three days without written permission from the Mayor's office". The committee will forward this to the city attorney for review.
- 2.) Member Grinnell reported that the signage at the intersection of Nash Road and Walck Road needs to be changed. The Nash Road north bound lane has a merge sign that is confusing for drivers. Member Meisenburg will re examine the intersection to make sure the signs and pavement lines are properly marked.
- 3.) Member Grinnell requested that we change the three parking spots in front of the NTHS Alumni Center and make them designated for emergency vehicles only. Member Sikora will meet with Superintendent Woytila to discuss this further.
- 4.) Member Lemke requested that the tree branches be cut back at Wurlitzer Drive and Abington Place. The branches are blocking the stop sign. Member Meisenburg will take care of this.
- 5.) Gary Schaffer of Wurlitzer Drive submitted an email to Mayor Tylec and City Clerk Braun asking for more clarification regarding stop signs on Wurlitzer Drive. Mr. Schaffer requests stop signs every couple of months and once again and been informed of the data that has been gathered from the traffic studies, state accident data, speed sign computerized data and the traffic officer who monitors it frequently. Member Frank informed Mr. Schaffer of the dates and times of our monthly traffic safety meetings if he would like to attend and discuss this further.

2023 OCT 19 AM 11:48
NORTH TONAWANDA NY

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The next Traffic Safety Meeting will be held on November 20th, 2023.

Travel safely, Robert J. Frank



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV.1

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

NOV 06 2023

October 18, 2023

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of September 2023.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranta

KTG/as

2023 OCT 18 AM 11:08
NORTH TONAWANDA NY

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NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF SEPTEMBER 2023

CRIMINAL

Complaints received and investigated	89
Complaints cleared by arrest or exceptional clearance	49
Complaints ruled unfounded	0
Number of males arrested	0
under 18:	0
over 18:	23
Number of females arrested	6
under 18:	0
over 18:	6
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	17
Above complaints cleared by J.A.B.	10
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	1372
DWI arrests	17
Parking tags issued	104

MISCELLANEOUS

Miscellaneous service	2,529
Incident reports	119
Vehicle accidents	58
Vehicle accidents (fatal)	0
Vehicle stops	1086
Police escorts	1
Prisoner meals	98
Mug shots taken	48
Fingerprints taken	48
Persons missing and located	2
Automobiles stolen	2
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$195.00
Photocopy fees	\$57.00
Fingerprint fees	\$0.00
Fines collected	\$38,652.00
Value of property damaged	\$3,550.00
Value of property stolen	\$93,495.40
Value of property recovered	\$5,000.00

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF SEPTEMBER 2023</p>
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	0	0	
ALL OTHER OFFENSES	17	10	
ARSON	0	0	
BURGLARY	7	0	
COERCION	0	0	
CRIMINAL MISCHIEF	9	5	
CRIM POSS WEAPON	3	3	
DIS CON/HARASS	10	6	
DRUG OFFENSES	10	1	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	17	17	
FORGERY	0	0	
FRAUD (ID THEFT)	3	0	
LARCENY	19	5	
LEAVING THE SCENE	8	0	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	0	0	
STOLEN PROPERTY	1	1	
UNAUTH USE M/V	2	1	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		0	
TOTALS	106	49	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		10	
# CLEARED BY JAB FROM PREV MONTHS		0	

V & T REPORT FOR THE MONTH OF SEPTEMBER 2023
--

TRAFFIC INFRACTIONS:	
SPEEDING	565
REDLIGHT VIOLATION	55
STOP SIGN VIOLATION	155
NO REGISTRATION	20
NO LICENSE	34
FAULTY EQUIPMENT	69
NO INSPECTION	69
FAILED TO YIELD RIGHT OF WAY	9
SEAT BEAT VIOLATION	20
NO INSURANCE	17
LICENSE PLATE VIOLATION	8
IMPROPER TURN	8
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	5
FAILED TO KEEP RIGHT	3
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	8
UNSAFE BACKING	3
MISCELLANEOUS	<u>183</u>
TOTAL	<u>1233</u>

TRAFFIC MISDEMEANORS:	
DWI	28
OPERATING WHLE REGIS. SUSPENDED/REVOKED	26
AGGRAVATED UNLICENSED OPER 3RD	35
AGGRAVATED UNLICENSED OPER 2ND	13
RECKLESS DRIVING	0
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	3
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	30
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	0
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	<u>0</u>
TOTAL	<u>135</u>

TRAFFIC FELONIES:	
AGGRAVATED UNLICENSED OPERATION 1ST	4
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	<u>0</u>
TOTAL	<u>4</u>

FINES:	(CITY IMPOSED)		
		TRAFFIC	\$36,084.00
		PENAL LAW	\$0.00
		CITY ORDINANCE	\$50.00
		BAIL FORFEITURE	\$0.00
		PARKING TAGS	<u>\$2,518.00</u>
		TOTAL	\$38,652.00

MUG SHOTS: 48 PARKING TAGS: 104 MEAL TICKETS: 98

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



www.ntparksrec.com

October 31, 2023

NOV 06 2023

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of October 2023.

Senior Center's Total Monthly Services 1,031

Unduplicated 317

Duplicated 749

Please note: We also sponsor a "Little Free Food Pantry" and a "Little Library" both of these are available to the public 24/7.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2023 NOV 1 AM 10:09
NORTH TONAWANDA NY

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NOV 06 2023

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	1	275.00
			Sub-Total:	\$275.00
A1255	Minor Sales	Certified Copies - Marriage	19	190.00
			Sub-Total:	\$190.00
A1603	Misc. Fees	Birth Certificates	39	390.00
		Death Certificates	49	680.00
		Deaths Recorded	11	0.00
		Free Birth Certificates	1	0.00
			Sub-Total:	\$1,070.00
A1980	Minor Sales	City Market	2	310.00
			Sub-Total:	\$310.00
A2110	Planning & Zoning Fees	Board of Appeals App.	2	100.00
			Sub-Total:	\$100.00
A2410	Minor Sales	Boathouse 2023	1	988.00
			Sub-Total:	\$988.00
A2501	Permit Fees	Christmas Tree Permit	1	1.00
	Snowplow Permit	Snowplow Permit	5	185.00
			Sub-Total:	\$186.00
A2505	Marriage License Fee	Marriage License Fee	9	157.50
			Sub-Total:	\$157.50
A2506	Conservation	Conservation	15	62.69
			Sub-Total:	\$62.69
A2540	Racing & Wagering Fees	Bingo Proceeds	3	231.54
			Sub-Total:	\$231.54
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	79	711.00
		Female, Unspayed	3	51.00
		Male, Neutered	71	639.00
		Male, Unneutered	7	119.00
		Replacement Tags	1	3.00
			Sub-Total:	\$1,523.00
A2610	Minor Sales	Parking Tickets	31	3,280.00
			Sub-Total:	\$3,280.00

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NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$8,373.73
Amount paid to:	New York State Department of Health			202.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			180.00
Amount paid to:	NYS Environmental Conservation			1,501.31
Total State, County & Local Revenues:		\$10,257.54	Total Non-Local Revenues:	\$1,883.81

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


 Donna L. Braun
 City Clerk-Treasurer


 11/1/23
 Date



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII

NOV 06 2023

October 31st, 2023

Honorable Mayor and City Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Community Development Block Grant Program- Request for Required Public Hearing

Dear Honorable Body,

In consideration of a possible application to the New York State Office of Community Renewal Community Development Block Grant (CDBG) Economic Development program, per CDBG regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities and the potential application. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) microenterprise program to be held on **November 28th, 2023 at 6:00 PM** immediately preceding the scheduled Common Council Workshop session.

Thank you for your time and consideration.

Kindest regards,

Laura Wilson
Director, Community Development

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2023 OCT 31 PM 12:23
NORTH TONAWANDA NY

CFD. A.

Tonawanda's United Veteran's Council

NOV 06 2023

October 16,2023

North Tonawanda Council

On November 11, 2023 the Tonawanda's United Veteran's Council will hold our Veterans Day ceremony at 11am on the Renaissance Bridge. We are asking that the bridge be closed to traffic on the Tonawanda side at 1030 am and reopen to traffic at 1130am. The same request was sent to the Tonawanda Council. All city officials are invited to our service.

Thank you.

In Service to Veterans,

Paul Pietrowski

President

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2023 OCT 16 AM 10:40
NORTH TONAWANDA NY

CFO. B



NOV 06 2023

North Tonawanda Neighborhood Watch Inc.
439 Deerfield Dr.
North Tonawanda, NY 14120
(716) 909-5590
ntneighborhoodwatch@gmail.com

Mayor Austin Tylec and Common Council Members

City Hall

216 Payne Avenue

North Tonawanda, NY 14120

Dear Honorable Body

I hope this letter finds you well. On behalf of the North Tonawanda Neighborhood Watch, I am writing to formally request permission to host a community event in the city of North Tonawanda. We are excited to present the "Community Holiday Caroling Party" at Gateway Harbor, specifically the area in front of the pavilion on Sweeney St. We would like to hold this event on Sunday, December 3, from 5 PM to 7 PM.

The event is designed to bring our community together in a festive and joyful atmosphere, celebrating the holiday season. We have planned various activities and entertainment for attendees. These include an enchanting old-fashioned sing-along carol, musical performances by Matt's Music and a local band, and special appearances by Santa and the Grinch. In addition, Your New Life Ethereal Dreams Entertainment Inc. has donated the use of their igloo. The Coffee and Stone will provide sweet treats, coffee, and cocoa, while the Boys and Girls Club will serve popcorn. Additionally, TC Wheelers has generously donated pizza for the event. To add to the enchantment, we will distribute LED candles to the first hundred participants, creating a truly magical atmosphere. We also have other sponsors.

Moreover, this event will serve a charitable purpose. We are encouraging attendees to bring new, unwrapped toys for donation to the Rocking The Santa toy drive, a reputable 501(c)(3) non-profit organization. In addition, a portion of our event proceeds will be dedicated to supporting this admirable cause, furthering our commitment to the well-being of our community.

To make this event a success, we kindly request access to electricity and a couple of trash cans to ensure the cleanliness of the area during and after the event.

If you have any questions or concerns about our request, please do not hesitate to contact us. We are open to discussion and willing to cooperate in any way that ensures the event's success and maintains the high standards of our city.

Thank you for considering our proposal. We are eager to collaborate with the North Tonawanda Common Council to create a memorable and enjoyable event for our community. Your support would be greatly appreciated.

Warm regards,

Joseph Marranta

Chairman,

North Tonawanda Neighborhood Watch

716-909-5590

2023 NOV 2 AM 10:14
NORTH TONAWANDA NY

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CFO.C

NOV 06 2023



Kaleida Health

**DeGraff Rehabilitation &
Skilled Nursing Facility**

445 Tremont Street
North Tonawanda
New York 14120

Phone: (716) 690-2080
Fax: (716) 690-2118

To North Tonawanda City Court,

My name is Anita Groh. I currently hold a commissioner of deeds for North Tonawanda for my employer Kaleida Health. My certification will expire on 11/16/23 and I need to re-apply. Please consider this for approval.

Thank you,

Anita Groh

Anita Groh RN,BSN
DeGraff Skilled Nursing Admissions
P-716-690-2329
F-716-690-2096

*Anita Groh
36 Pineview Court
West Seneca, N.Y 14224*

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2023 NOV 2 PM 2:33
NORTH TONAWANDA NY