

Re: North Tonawanda Climate Resilience Plan Adoption

Dear Honorable Body,

The City of North Tonawanda's first Climate Resilience Plan represents an important milestone. The plan helps prepare our city for extreme weather and natural hazards, which are expected to occur with greater intensity and frequency in the future. It also demonstrates the ability of North Tonawanda residents, elected leaders, and stakeholders to develop a deep understanding of the issues and to work together to take action. The plan identifies ways we can collectively adapt to climate-related challenges and create stronger, more resilience infrastructure and services in North Tonawanda.

The adoption of the City's Climate Resilience Plan represents a commitment on the part of my office and the Common Council to ongoing efforts to address climate-related hazards in our city. This will include protecting natural assets, improving infrastructure and emergency preparedness, and prioritizing the safety and quality of life for all residents for decades to come.

The city will soon begin the process of updating our Comprehensive Plan to guide future land use decisions. The findings and recommended strategies of the Climate Resilience Plan will help shape the new Comprehensive Plan and future community investments.

Thank you for your consideration of this matter.

**Respectfully,
Austin Tylec
Mayor**

MOVED by Alderman DiBernardo SECONDED by Alderman Lavey
That the Common Council at a regular session meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 PM on November 21st, 2023 approved the North Tonawanda Climate Resilience Plan Adoption Resolution and it reads as follows:

NORTH TONAWANDA CLIMATE RESILIENCE PLAN ADOPTION RESOLUTION

WHEREAS, the City of North Tonawanda recognizes that climate change has the potential to increase future risks of natural hazards like flooding, extreme temperatures, and severe storms, which could endanger the City's residents, structures, economy, environment, and infrastructure; and

WHEREAS, there are further economic, environmental, and community benefits to implementing strategies to become resilient to potential future impacts of climate change; and

WHEREAS, the New York State Department of Environmental Conservation's (DEC)'s Climate Smart Communities framework outlines ways for communities to strategically adapt to the impacts of climate change for decades to come, including; using climate-smart materials management; implementing climate smart land use; enhancing community resilience to climate change, and engaging in an evolving process of climate action; and

WHEREAS, the City of North Tonawanda adopted the Climate Smart Community Pledge and formed a Climate Smart Task Force to coordinate actions and focus resources toward issues related to the above elements; and

WHEREAS, the City's Climate Smart Task Force has collaborated with the University at Buffalo Regional Institute to create a Climate Resilience Plan (the Plan) with key implementation strategies for climate resilience that were developed from stakeholder and community input; and

WHEREAS, the City of North Tonawanda has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

NOW, THEREFORE, BE IT RESOLVED, the City of North Tonawanda adopts the North Tonawanda Climate Resilience Plan and resolves to support the implementation of the strategies of the Plan;

1. Upgrading sewer systems to mitigate flooding;
2. Promoting green infrastructure on public and private property;
3. Enhancing emergency operations for extreme events;
4. Promoting sustainable development and protecting wetlands and natural spaces;
5. Bolstering climate awareness and household hazard preparedness;
6. Helping property owners upgrade structures to mitigate hazards; and
7. Acquiring additional funding to support climate resilience actions

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo

(5)

Nays: None

(0)

CARRIED.

I.2 Mayor

August 1, 2023

**North Tonawanda Common Council
216 Payne Avenue / City Hall
North Tonawanda, NY 14120**

Re: Updated Municipal Purchasing Policy

Dear Honorable Body:

To keep up with State and Federal guidelines, as well as daily flow within city departments, the Finance Advisory Committee met to review and update our current Municipal Purchasing Policy since it was last updated ten years ago.

Attached please find the committee's proposed updated Municipal Purchasing Policy that has been reviewed by our Clerk-Treasurer, City Accountant, and Attorneys Office.

It is important to update this policy regularly as circumstances change and to be sure the City is following the most current union guidelines; I ask that the Council please review and approve the attached updated policy.

We are also asking Clerk-Treasurer Donna Braun to administer copies for signatures from each Department Head.

Thank you for your consideration of this matter.

**Respectfully,
Austin Tylec
Mayor**

MOVED by Alderman Lavey

SECONDED by Alderman DiBernardo

That the Common Council hereby approves the attached Purchasing Policy with the following amendments to read as follows:

- **Page 5 – Procurements of professional services below \$35,000 with concurrence of the Mayor and Clerk-Treasurer**
- **Page 27 – REIMBURSEMENT – When authorization to attend a conference has been granted, no claim or expenses shall be audited, allowed or paid unless the travel voucher has been: (1) signed by the Mayor and Clerk-Treasurer**

Council directs the Finance Committee to submit an amended copy to the Clerk-Treasurer for signatures from each Department Head.

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo
 Nays: None
 CARRIED.

(5)
 (0)

III. Clerk-Treasurer

November 13, 2023

Honorable Mayor
 And Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: 2024 Agreement between the City of North Tonawanda and NiaCAP

Dear Mayor and Common Council:

I am asking that the Council approve this agreement between the City of North Tonawanda and Niagara Community Action Program for the amount of \$3,000 contingent upon City Attorneys approval. Once approved the Mayor will be able to sign the contract.

Niagara Community Action Program has provided emergency services to the needy and disadvantaged persons within Niagara County for many years and this amount will help them in providing these services.

Regards,
 Donna L. Braun
 City Clerk-Treasurer

MOVED by Alderman Lavey SECONDED by Alderman Schmigel
 That the Common Council hereby approves the enclosed 2024 Agreement between the City of North Tonawanda and NiaCAP in the amount of \$3,000, and directs the Mayor to sign said agreement.

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo
 Nays: None
 CARRIED.

(5)
 (0)

IV.1 Engineer

November 15, 2023

Austin Tylec, Mayor
 And Common Council Members
 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Live Hose Floor Repair Glynn Agreement Amendment No.1
 Additional Engineering Services

Honorable Body:

The Live Hose Floor Repair Project was developed to 100% in 2018. Due to funding considerations the project was placed on hold at that time. In that time, additional floor area has been compromised and needs repair. Additional design work will need to be done to incorporate this new floor area to be able to go out to bid. Additionally, we are asking for construction support from Glynn once construction has begun.

I therefore recommend that the Common Council authorize the Mayor to sign the enclosed agreement amendment No.1 for the additional engineering services with Glynn Group

MOVED by Alderman Schmigel

SECONDED by Alderman Lavey

That the Common Council hereby approves the Bush Meadows Subdivision, Phase I, and accepts dedication of the roadway pavement and curbs, storm sewer system, sanitary sewer system, and water main with appurtenances; Council also accepts the public drainage easements; contingent on the city receiving a deposit in the amount of \$5,000 in a form acceptable and approved by the City Attorney for the remaining punch list item work.

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo (5)

Nays: None (0)

CARRIED.

VII.1 Accountant

November 14, 2023

**Honorable Austin J. Tylec, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120**

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated November 21st, 2023, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman Lavey

SECONDED by Alderman Schmigel

That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated November 21st, 2023 and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$354,912.22
02	Water Fund	\$11,336.58
04	Sewer Fund	\$65,270.65
06	Capital Project Fund	\$83,485.05
07	Trust & Agency Fund	\$47.00
00	Final Total	<u>\$515,051.50</u>

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo (5)

Nays: None (0)

CARRIED.

VII.2 Accountant

November 16, 2023

**Honorable Austin J Tylec, Mayor
And Common Council Members
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120**

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2023 appropriations, based on the request of the Department Head, copy attached.

<u>Dollar Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$90,200	002.8340.0270 Water Distribution – Water Meters	002.8340.0100 Water Distribution - Personnel

Reason: Move funds from unhired laborers to purchase new software and new water meters.

Warm regards,
Jeffrey Zellner
City Accountant

MOVED by Alderman DiBernardo SECONDED by Alderman Lavey
That the Common Council hereby authorizes the City Accountant to make the following Budgetary Transfer of fiscal year 2023 appropriations, based on the request of the Department Head:

<u>Dollar Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$90,200	002.8340.0270 Water Distribution – Water Meters	002.8340.0100 Water Distribution - Personnel

Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo (5)
Nays: None (0)
CARRIED.

XXV. Monthly Reports

.1 Clerk-Treasurer

MOVED by Alderman Lavey SECONDED by Alderman Schmigel
That the Common Council hereby receives and files the aforementioned Monthly Report.
Ayes: Alderman Schmigel, Lavey, Loncar, Marranca, DiBernardo (5)
Nays: None (0)
CARRIED.

COMMUNICATIONS FROM OTHERS

A. Historic Preservation

November 6, 2023

Honorable Mayor Austin Tylec
And Common Council Members
216 Payne Avenue
North Tonawanda, NY 14120

Re: Sweeney Estate Local Historic District Designation

Historic places change all the time. We use preservation policies as a tool to navigate that change, so places can evolve while keeping what makes them meaningful. In order to help protect these assets and to align with NYS standards, the North Tonawanda Historic

