





**COMMUNICATIONS FROM CITY OFFICIALS**

I. Mayor

July 17, 2023

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

**Re: Revision to Driveway Ordinance**

Dear Honorable Body,

My office and the building department have received numerous complaints in regard to our current driveway code restricting residents from effectively maintaining their property. After review with Rob DePaolo, I would like to propose the following ordinance revision to allow for an existing driveway to be replaced and/or repaired.

§103-14 Off-Street parking.

B. Special regulation applying to accessory off-street parking, used-car lots and gasoline stations.

(f) Driveway Design.

[2] ~~No driveway shall be placed or constructed as to exceed the opening width of the parcel's garage door by more than two feet, but in no event shall the width of said driveway exceed 20 feet.~~ Any existing concrete or asphalt driveway and/or apron may be replaced or repaired with no increase in size, subject to approval by our Building Department.

Thank you for your consideration of this matter.

Respectfully,  
Austin Tylec  
Mayor

**MOVED by Alderman DiBernardo      SECONDED by Alderman Marranta**  
That the Common Council at a regular session meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 PM on August 1<sup>st</sup>, 2023 approves the amendment to City Code Zoning Section 103-14 Off-Street Parking to read as follows:

§103-14 Off-Street parking.

B. Special regulation applying to accessory off-street parking, used-car lots and gasoline stations.

(f) Driveway Design.

[2] Any existing concrete or asphalt driveway and/or apron may be replaced or repaired with no increase in size, subject to approval by our Building Department.

Ayes: Alderman Schmigel, Loncar, Marranta, DiBernardo  
Nays: None  
CARRIED.

(4)  
(0)



**VII. Accountant**

July 27, 2023

Honorable Austin J. Tylec, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated August 1<sup>st</sup>, 2023, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,  
Jeffrey R. Zellner  
City Accountant

**MOVED** by Alderman Schmigel      **SECONDED** by Alderman DiBernardo  
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated August 1<sup>st</sup>, 2023, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$323,235.56
02	Water Fund	\$17,210.96
04	Sewer Fund	\$51,726.65
06	Capital Project Fund	\$193,432.08
07	Trust & Agency Fund	\$27,340.76
00	Final Total	<u>\$612,946.01</u>

Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo (4)  
Nays: None (0)  
**CARRIED.**

**IX. Supt. Public Works**

July 21, 2023

Austin J. Tylec, Mayor  
And Common Council Members  
City Hall / 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Project 2023-04 Main Street Mill and Overlay

Dear Honorable Body:

On July 18<sup>th</sup>, 2023 five (5) formal and one (1) informal bids were received and opened by the City Clerk for the Main Street Mill and Overlay Project. The results are as follows:

**Total Base Bid:**

1.	D & H Paving, LLC	\$134,573.40
2.	Scott Lawn Yard, Inc.	\$136,075.00
3.	Buffalo Asphalt Milling Corp. (Informal)	\$148,900.00
4.	Milherst Construction	\$166,220.29
5.	Occhino Corp.	\$215,887.50



## 6. Amherst Paving

\$216,486.00

The Engineering Department has reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the Main Street Mill and Overlay Project Contract to D & H Paving, LLC, 485 Kennedy Road, Cheektowaga, NY 14227, at their low Base Bid of \$134,573.40; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,  
Mark Zellner  
Supt. Public Works

MOVED by Alderman DiBernardo      SECONDED by Alderman Marranca  
That the Common Council hereby awards the Main Street Mill and Overlay Project 2023-04 Contract to D & H Paving, LLC, 485 Kennedy Road, Cheektowaga, NY 14227, at their low Base Bid of \$134,573.40; and authorizes the Mayor to sign said contract.

Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo (4)

Nays: None (0)

CARRIED.

## XVII. Traffic Safety

July 17, 2023

Donna Braun  
City Clerk-Treasurer  
216 Payne Avenue  
North Tonawanda, NY 14120

## Traffic Safety Minutes:

The July 2023 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1700 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Meisenburg, M. Lemke, D. Grinnell, A. DiBernardo, R. Brennan, N. Ferguson. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Kris and David Wolf requested that there be "No Parking" signs placed on Pinewoods Drive. This request is due to there not being enough room for children to ride bicycles or for a fire apparatus to get through when vehicles are parked on both sides of the street. The committee checked this request and found that there are already "No Parking" signs on the park side of Schenck Street. The committee requests to place "No Parking" signs on the park side of Pinewoods Drive. This will make it safer for the children around the park and easier for emergency vehicles to use the streets around the park.
2. Carol Priesler requested "Pedestrians Have the Right of Way" signs at the intersection of Payne Avenue and Meadow Drive. There used to be a sign which is no longer there. Member Meisenburg will install a new sign.
3. Kathy Carr (Matt's Music) requested that the crosswalk lines be repainted in front of her business. Member Meisenburg repainted the lines for Carr.
4. Jennifer Greene requested that removable speed bumps be placed on 12<sup>th</sup> Avenue by the park. The committee does not believe that there is enough vehicle traffic to justify the city spending money on removable speed bumps.
5. Joyce Santiago from the Mayor's Office received a request for a stop sign at Sweeney Street and Spruce Street. The committee has monitored Sweeney Street numerous times in the past and does not believe there should be a stop sign placed



at a T-intersection. NTPD will continue to do traffic enforcement on Sweeney Street and will use the speed sign to keep track of the speeds.

6. Don Kozlowski requested that the timing on the signal at Niagara Falls Blvd. and Walmart be changed. Kozlowski was advised to contact the New York State DOT as they oversee that signal.
7. Member Lemke received a request to remove the "Half Hour Parking" signs in front of 66 Rumbold Avenue. This was a business which is no longer there. Member Meisenburg will remove the signs.
8. Member Ferguson requested that "Authorized Vehicles Only" signs be placed at the entrances of Pinewoods Park. These signs were once installed there and have possibly been removed. Member Meisenburg will install new signs.
9. Member Brennon received a request for "Children at Play" signs on Stenzil Street between Oliver Street and Riverview Avenue. These signs are designated for schools, playgrounds, parks, and daycares.

The next Traffic Safety Committee meeting will be held on August 21, 2023 at 1800 hours.

Travel safely,  
Robert J. Frank

**MOVED** by Alderman Marranca      **SECONDED** by Alderman Loncar  
That the Common Council hereby approves of Traffic Safety recommendation #1 and receives and files the Traffic Safety minutes from their July meeting.

Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo (4)

Nays: None (0)

**CARRIED.**

## XXV. Monthly Reports

### .1 Police Department

**MOVED** by Alderman Marranca      **SECONDED** by Alderman Schimgel  
That the Common Council hereby receives and files the aforementioned Monthly Report.

Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo (4)

Nays: None (0)

**CARRIED.**

## COMUNICATIONS FROM OTHERS

A.  
NT History Museum

July 21, 2023

Honorable Mayor Tylec  
And Common Council Members  
City Hall / 216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body,

In 2022 the Council granted the North Tonawanda History Museum permission to use the Sweeney Cemetery for educational tours and fund raising.



The tours were very successful, being attended by over 110 people, drawing many from outlying areas. At that time, many people asked to sign up for next year's tour. The History Museum has also been asked about more cemetery tours this year from people that did not attend that of last year.

I am asking for your approval to once again use the cemetery for the same purposes as last year. The dates are Friday, October 27 and Saturday October 28, 2023. As last year these efforts would be assisted by the Oliver Street Merchants Association and in conjunction with the Herschell Carousel Museum's Tours of the same dates.

Best regards,  
Howard Roeske  
Executive Director

**MOVED by Alderman Loncar**                      **SECONDED by Alderman Schmigel**  
**That the Common Council hereby grants permission for the NT History Museum to hold their Sweeney Street Cemetery Tours on October 27<sup>th</sup> and 28<sup>th</sup>.**  
**Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo**                      **(4)**  
**Nays: None**    **(0)**  
**CARRIED.**

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**B.**  
**The American Legion**

July 15, 2023

Mayor Austin Tylec  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Mayor Tylec

As you know the long history of Tonawanda's Post 264 and its work, dedication, and community partnership. We would like to have our "Annual Fill the Helmet at the Market" on Saturday, September 16<sup>th</sup> from 8-1, at the corner of Payne/Robinson Street.

Thank you for supporting our veterans.

Dennis J. Smilinich  
Chairman of Board

**MOVED by Alderman Marranca**                      **SECONDED by Alderman Schmigel**  
**That the Common Council hereby grants permission for The American Legion Post 264 to have their "Annual Fill the Helmet at the Market" on Saturday, September 16<sup>th</sup> from 8-1, at the corner of Payne/Robinson Street.**  
**Ayes: Alderman Schmigel, Loncar, Marranca, DiBernardo**                      **(4)**  
**Nays: None**    **(0)**  
**CARRIED.**

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**AUDIENCE PARTICIPATION**

**Eric Zadzilka, 927 Fairmont** – Asked when Envision was brought on and was there an RFP for them, also asked where were the minutes from the Financial Committee meetings.

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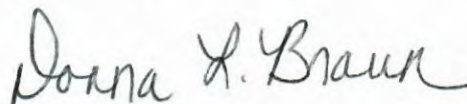
**ADJOURNMENT**

**MOVED** by Alderman Schmigel                      **SECONDED** by Alderman Loncar  
That this regular session of the Common Council be and hereby is adjourned.  
**CARRIED.**

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**Time of Adjournment: 7:11 P.M.**

Respectfully submitted,



**Donna L. Braun**  
City Clerk-Treasurer