



the City Engineer's office, the City Accountant's office, Community Development, Water/Wastewater, and the Mayor's office to review the proposals and provide a recommendation to the Council.

Upon review, the committee is recommending the City select C&S Companies to perform the services detailed in the RFP. The review committee felt the team assembled by C&S Companies demonstrated the experience, expertise, and capacity to provide these services for the City.

I am hereby requesting this honorable body consider selecting C&S companies for the On-Call Grant Writing and Engineering Services contract and authorize the Mayor to sign a contract with C&S companies, pending review and approval by the City Attorney, for the proposed, not to exceed, fee of \$50,000.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,  
Travis J. Sikora, E.I.T.  
Asst. City Engineer

**MOVED** by Alderman Lavey                      **SECONDED** by Alderman Marranta  
That the Common Council hereby approves the RFP from C&S Companies for the On-Call Grant Writing and Engineering Services for the City of North Tonawanda at the proposed fee not to exceed \$50,000, and directs the Mayor to sign said contract.

Ayes: Alderman Lavey, Marranta, DiBernardo (3)

Nays: None (0)

**CARRIED.**

V. Supt. Water/Wastewater

March 16, 2023

Honorable Mayor Austin Tylec  
And Common Council  
216 Payne Avenue / City Hall  
North Tonawanda, NY 14120

**Re: Approval of Work Clothing contract for Water/Wastewater Mechanics**

**Honorable Body:**

I respectfully request that you approve the attached contract for work clothing provided to water/wastewater mechanics. With your approval Unifirst will be providing these services to our facilities for the next 60 months at a price of \$126.95/week, saving us considerable money from our previous services.

Sincerely,  
Jason W. Koepsell  
Supt. Water/Wastewater

**MOVED** by Alderman Lavey                      **SECONDED** by Alderman Marranta  
That the Common Council hereby approves the attached contract with Unifirst for work clothing for the water/wastewater mechanics for 60 months at a price of \$126.95/week.

Ayes: Alderman Lavey, Marranta, DiBernardo (3)

Nays: None (0)

**CARRIED.**

## VII. Accountant

March 16, 2023

Honorable Austin J. Tylec, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated March 21<sup>st</sup>, 2023, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,  
Jeffrey R. Zellner  
City Accountant

MOVED by Alderman Marranca      SECONDED by Alderman Lavey  
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated March 21<sup>st</sup>, 2023, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$373,541.99
02	Water Fund	\$28,184.64
04	Sewer Fund	\$13,976.92
06	Capital Project Fund	\$120,487.79
07	Trust & Agency Fund	\$16,598.35
00	Final Total	<u>\$552,789.69</u>

Ayes: Alderman Lavey, Marranca, DiBernardo (3)  
Nays: None (0)  
CARRIED.

## XIV. Dir. Youth, Recreation, Parks &amp; Seniors

March 14, 2023

The Honorable Mayor Tylec  
And Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

After soliciting requests for proposals for the design of Payne Park Aquatic Facility the following were the bid/proposal results:

## BID/PROPOSAL RESULTS

1. Brandstetter Carroll Inc (BCI)...\$492,800.00 (with \$4,000.00 in potential additional services)
2. No other bid/proposals submitted.

The proposal includes all necessary tasks in design and construction administration phases of the process (including but not limited to schematic design, preliminary renderings, public meetings, site survey, geotechnical report, SEQR, SHPO submissions, cost estimates, final renderings, bidding administration, construction documents and site visits).



wayfinding sign to identify public access to the waterfront. This will provide a critical connection to the extension of the Erie Canalway Bicycle Path project, which intersects with the parking lot entrance on Sweeney Street.

This project meets the goals of the Niagara River Greenway Plan, as well as the City's revitalization goals for the waterfront as it will increase public access, increase connectivity, boost visitation, and maintain the ecological integrity of our waterfront. Additionally, this project will leverage past NTBGO efforts including the living shoreline project and the recently rebuilt boat launch project.

I am kindly requesting that the North Tonawanda Common Council authorize the North Tonawanda Botanical Garden Organization to submit a funding request to the Niagara River Greenway Commission.

If you have any questions, please do not hesitate to contact me at 716-695-8580.

Sincerely,  
 Laura K. Wilson  
 Dir. Community Development

**MOVED** by Alderman Lavey                      **SECONDED** by Alderman Marranta  
 That the Common Council at a regular session meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 PM on March 21<sup>st</sup>, 2023 approved a resolution for the North Tonawanda Botanical Garden Organization to submit a funding request to the Niagara Greenway Commission and it reads as follows:

**WHEREAS**, the Niagara River Greenway Commission is accepting funding applications for their open round of 2023 funding, with the purpose of providing organizations with financial assistance for waterfront revitalization projects; and

**WHEREAS**, the North Tonawanda Botanical Garden Organization is seeking to apply for a \$95,000 Niagara River Greenway application to assist with hiring professional engineering services for the Botanical Garden Entrance and Boat Launch Access Project; and

**WHEREAS**, the funding application meets the goals of the City's waterfront revitalization plans as well as the NTBGO Master Plan; and

**WHEREAS**, upon project completion, the NTBGO and City of North Tonawanda will guarantee the completion and maintenance of the project.

**NOW, THEREFORE, BE IT RESOLVED**, that the North Tonawanda Common Council fully supports the North Tonawanda Botanical Garden Organization in putting forth a \$95,000 funding application to the Niagara River Greenway Commission and that the project is consistent with the City's waterfront revitalization plans, that the proposed funding request is appropriate for the project, and that the project facilitates both effective and efficient use of public resources to promote waterfront accessibility and the preservation of community resources.

**BE IT FURTHER RESOLVED**, that the North Tonawanda Common Council hereby authorizes the North Tonawanda Botanical Garden Organization to sign and submit a grant application request in an amount of \$95,000 to the Niagara River Greenway Commission.

**Ayes: Alderman Lavey, Marranta, DiBernardo**

**(3)**

**Nays: None**

**(0)**

**CARRIED.**



Dear Mrs. Braun,

We are requesting permission from the city council to hold a fund raising event on the campus of the North Tonawanda City Market located at 365 Payne Avenue supporting the Inter-Church Food Pantry – Food Distribution Center and the Carnegie Art Center.

Sunday, August 13, 2023

**3<sup>rd</sup> Annual Farm to Table Dinner Artisans Block Party**

**5:00 pm – 10:00 pm**

**Fee \$85.00 per person**

**Entertainment:** The campus for the event will include plein air painters, musicians, including covered and tented area that will host the Farm to Table dinner seating for up to 250 guests. A portion of the proceeds from the “Farm to Table Artisans Block Party” will be donated to the North Tonawanda Inter-Church Food Pantry – Food Distribution Center and the Carnegie Art Center.

**Food & Beverage:** Catered & Sponsored by Webster’s Bistro & Bar

I will work directly with the market clerk and the city clerk’s office on all final logistics for the event with a full communication of details and specific activities related to the event. Thank you in advance for your consideration and approval of our request.

Sincerely,  
Barbara Hughes

**MOVED by Alderman Lavey**

**SECONDED by Alderman Marranca**

That the Common Council hereby grants permission to Webster’s Bistro to hold their “Farm to Table Artisans Block Party” fund raising event at the North Tonawanda City Market lot located at 365 Payne Avenue, Sunday, August 13<sup>th</sup> from 5 PM to 10 PM, and directs the DPW and Police Department to help with said event.

**Ayes: Alderman Lavey, Marranca, DiBernardo**

**(3)**

**Nays: None**

**(0)**

**CARRIED.**

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**C.**

**Timothy Osborn**

**March 6, 2023**

**Honorable Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: Commissioner of Deeds**

**Dear Honorable Body:**

I, Timothy Osborn, residing at 377 Roncroff Drive, North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Respectfully submitted,  
Timothy Osborn

**MOVED by Alderman Lavey**

**SECONDED by Alderman Marranca**

That the Common Council hereby grants approval for Timothy Osborn, 377 Roncroff Drive, North Tonawanda, NY 14120 to be appointed as Commissioner of Deeds for the City of North Tonawanda effective March 22, 2023 and expiring March 21, 2025.

**Ayes: Alderman Lavey, Marranca, DiBernardo**

**(3)**

**Nays: None**

**(0)**

**CARRIED.**

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**D.**  
**Mark Houghton**

**March 16, 2023**

**Honorable Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: Commissioner of Deeds**

**Dear Honorable Body:**

**I, Mark Houghton, residing at 3 Eighth Avenue, North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.**

**Respectfully submitted,  
Mark Houghton**

**MOVED by Alderman DiBernardo      SECONDED by Alderman Marrantca  
That the Common Council hereby grants approval for Mark Houghton, 3 Eighth Avenue,  
North Tonawanda, NY 14120 to be appointed as Commissioner of Deeds for the City of  
North Tonawanda effective March 22, 2023 and expiring March 21, 2025.**

**Ayes: Alderman Lavey, Marrantca, DiBernardo      (3)**

**Nays: None      (0)**

**CARRIED.**

**E.**  
**Greg Myers**

**March 15, 2023**

**Honorable Mayor  
And Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: Leave of Absence Request**

**Upon your approval on March 21, 2023, I will be moving to the position of Senior Water/Wastewater Mechanic. Therefore, I am requesting a leave of absence from my position as Water/Wastewater Mechanic until such time that my probationary period has expired, and I have become a permanent appointment as the Senior Water/Wastewater Mechanic.**

**Thank you for your time and consideration of my request.**

**Respectfully,  
Greg Myers**

**MOVED by Alderman Marrantca      SECONDED by Alderman Lavey  
That the Common Council hereby grants approval for Greg Myers to take a leave of  
absence from his position as Water/Wastewater Mechanic to except the position of Senior  
Water/Wastewater Mechanic.**

**Ayes: Alderman Lavey, Marrantca, DiBernardo      (3)**

**Nays: None      (0)**

**CARRIED.**



**AUDIENCE PARTICIPATION**

**Darlene Bolsover, 1337 Sweeney Street** – Asked for an update on Bitcoin/DigiHost has had some residents on Rumbold complaining about the noise. Wanted to know if the City had any Codes in place for a Home Owners Association referring to 1144 Sweeney Development.

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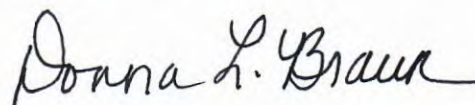
**ADJOURNMENT**

**MOVED** by Alderman Marranca      **SECONDED** by Alderman Lavey  
That this regular session of the Common Council be and hereby is adjourned.  
**CARRIED.**

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**Time of Adjournment: 6:55 P.M.**

Respectfully submitted,



**Donna L. Braun**  
City Clerk-Treasurer