

DONNA L. BRAUN
City Clerk-Treasurer
dbaun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

COMMON COUNCIL WORKSHOP AGENDA

February 10, 2023

The following meeting has been scheduled for **TUESDAY FEBRUARY 14, 2023:**

6:00 PM PUBLIC HEARING – For the Discontinuance of the Alley located between Main Street and Marion Street and the Alley located between 7th and 8th Avenue.

6:30 PM Peter Chenier

Re: Canal Fest 2023

6:45 PM Common Council

Re: General Discussion

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer



P.O. Box 1243
North Tonawanda, NY 14120

January 16 2023

Honorable President Dibernardo Council President
Honorable Mayor Austin Tylec
North Tonawanda City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear President Dibernardo

Attached is the request for the 40th Canal Fest of the Tonawanda's. As in years past I have included everything that I can think of so we can discuss and arrive as a solutions to be agreeable to all parties involved, I have requested use of Main Street for the rides understanding we may have tough decisions to make in order to make the event work for everyone involved. As you know putting on Canal Fest is a logistical nightmare and in order to be able to put on the event we need to get a basic agreement approved in order to get all the necessary permits in a timely fashion for the event, We the Board if directors understand that this is the basic request and details will be as in years past and the Ride portion will be needed to be worked out. But I ask for approvals with a memorandum stating the Campus area will need to be worked on based on what is agreed upon on the rides. The rest of the campus area should be a non-issue as it is the same as what has happened in years past. Canal fest is committed in discussing and working out the basic agreement asap so we can start the permitting process.

I want to thank you and the Common Council for your input and working on approval for the 40th event for 2023.

Canal Fest looks forward to another successful event for our membership and the Twin Cities. North Tonawanda has always contributed to this success and we hope to maintain our good working relationship for many years to come.

Respectfully,

Peter R Chenier, President

RECEIVED
CITY CLERK'S OFFICE

2023 JAN 30 AM 11:46
NORTH TONAWANDA NY

Canal Fest requests for the year 2023:

1. Canal Fest will be held July 16th **through July 23rd 2023.**
2. The use of Gateway Park on Sweeney St between Main Street and Webster St for the purpose of setting up tents by our members and for the use of entertainment. As in the past, the beer tent may go up as soon as **Thursday, July 13th** with all tents to be removed no later than the eve of **Monday, July 24** (canal side) and noon (building side).
3. Barricades to be placed for closing of the Renaissance Bridge by 5:00pm on **Friday, July 14th** and at other locations as necessary. Water connections at the Pavilion and other locations across Sweeney will be required at this time also.
4. **Tim Frank 4 Mile Run.** Sweeney Street between Main Street and approx Mayor's Park for the use of the 4 Mile Run coordinated by The Boy's and Girl's Club of the Tonawanda's on **Thursday, July 20th** with Sweeney closed off accordingly for a race tart 7:00pm. Starting point will be on Sweeney c/o Main Street. The race committee has told us they have already been in touch with the Police Dept.
5. **Parade.** Webster Street from Sweeney to Goundry St for the parade on **Tuesday, July 18th** with Webster Street being posted for vehicle removal by an agreed time before the parade. The city grandstand and viewing stand will also be required in front of the Riviera Theater.
6. **Car Cruise.** Webster Street from Sweeney to Goundry St, and Tremont from Webster to Main St at 4:00 pm on **Wednesday, July 19th** for the Twin Cities Car Cruise. "No parking after" signage to be placed accordingly to close the street after 4:00pm. The use of Gratwick Park as a pre-staging area.
7. **Diaper Derby.** Tremont Street between Webster and Main Streets for the use of the Diaper Derby on **Thursday, July 20st** with Tremont Street closed accordingly. Coordination of this event is handled by the DeGraff Hospital Volunteers and Phyllis Guenter. Rain location will be Salem Church in Tonawanda.
8. **Bike Night.** The Bike Cruise and Show on Webster St on **Friday, July 21st.** The stage will again be located on Webster (Riviera Theater area) with the direction of our site set-up committee. The band is scheduled to begin approx at 7:00pm and continue no later than 10:30pm. Usage of Webster Street from Sweeney to Goundry St, Tremont from Webster to Main St(only one side) **and Main St from Goundry to Tremont St to Sweeney St** at 4:00 pm on **Friday,**

July 21st^h for the Bike Cruise & Show. "No parking after" signage to be placed accordingly to close the street by 4:00pm.

9. **Craft Show.** Webster Street between Sweeney and Goundry for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd.**
10. **Craft Show.** Tremont Street between Webster and Main Streets for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd.**
11. **Craft Show.** Tremont Street between Webster and Manhattan Street for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd. This is a change from last year due to the truck routes on main street.**
12. The scheduling of manpower from the D.P.W., Water Department, Parks and Recreation, Fire Department and Police Department plus material and services that were supplied by these departments in previous years.
13. Nightly closing of Webster Street between Tremont and Sweeney as requested in the past.
Support from the Police Department with crowd control and also in keeping animals, bike riders, skate boarders, roller bladers, etc, out of the campus area for safety concerns.
Support from the Fire Department in manning our First Aid tent during the 8 days.
Support from the Water Department in the water hookup the off site ride staging area and equipment area for the amusements mobile living quarters to be coordinated by the Carrousel Society.
Support from the Parks and Recreation Department in daily cleanup and to supply us with the following; trash cans, garbage bags, bleachers for the parade and a reviewing stand for the parade judges. We are also requesting extra garbage containers for the Friday night Bike Cruise and Saturday/Sunday Craft Show.
Support from the Dive Rescue Team to provide manpower and equipment for all events that take place directly on the water.
14. Dock space for two 36' boat at the west end of the Gateway Pavilion.
15. Permission to place 6 restroom facilities between the sidewalk and curb along Webster St between Sweeney and Tremont. An alternate location will be utilized during the Craft Show. Also, the grease barrels typically located in the forbidden alley will probably be placed at the individual tents utilizing this service.
16. The use of the Renaissance Bridge for a low level fireworks display on **Sunday evening, July 23rd.** The fireworks display have been and will continue to be coordinated by the fire departments of both the City of North Tonawanda and City of Tonawanda in the lead role, the police departments of both cities, the fireworks display company, Canal Fest and other policing organizations that normally patrol this section of the Erie Canal. Baseline rules were established for the 2009 shoot and will continue to be the normal procedure with improvements and changes as required.
17. Note Hours for the event as in years past the hours of operation are 1200 Noon to 11:00 PM most tents are usually closed by 1000 PM . On the last weekend the Hours start at 8:00 AM and close at 11:00 PM
18. Use of Main Street from Sweeny Street to Goundry Street for the Ride and Game that where in the Manhattan Street Lot last year.

19. Concept Plans to be submitted to the City by the Carrousel Society and Ride operator by July 5th so details can be worked out between those 2 organizations. Hours of Operation will be Sunday 16th Noon to 1000 PM Monday Thru Thursday 500 PM till 1000PM Friday 5:00 PM till 1100 PM and Sat 1100AM till 11:00PM Closing Sunday Till 9:00 PM. We ask that Main Street be closed off to Traffic Starting Saturday July 15th and be closed until Monday July 24 to allow for safe set up and tear down by the ride operation for the event.
20. The Canal Fest of the Tonawanda agrees to reimburse the City for expenses to be negotiated at a work shop session. I am praying it will be at lasts years rate of \$30000.00.
21. Anything else I may have missed as was provided in previous years.

Thank you in advance
Peter R. Chenier, President
Canal Fest of the Tonawandas Inc