

# City of North Tonawanda

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**February 2, 2023**

The following meetings have been scheduled for **TUESDAY, FEBRUARY 7, 2023:**

**6:15PM Common Council Meeting discussion**

**\*\*\*SWEARING IN OF THE NEW ALDERMAN AT LARGE\*\*\***

**6:30PM Common Council Meeting in the Common Council Chambers**

**MAYOR TYLEC – STATE OF THE CITY ADDRESS**

Respectfully submitted,



**Donna L. Braun  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
Alderman Schmigel, DiBernardo, Lavey, Loncar**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE: Agenda for Regular Session TUESDAY, FEBRUARY 7, 2023 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

## **MAYOR TYLEC – STATE OF THE CITY ADDRESS**

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### **PROOF OF PUBLICATION PUBLISHED 11/29/22, 12/20/22 & 1/10/23**

- 1) Legal Notice – Notice of Foreclosure of Tax Liens by the City of North Tonawanda by Action In Rem - City Attorney and City Clerk-Treasurer
- 2) Legal Notice – Notice of Foreclosure of Tax Liens by the City of North Tonawanda by Action In Rem - City Attorney and City Clerk-Treasurer

### **PROOF OF PUBLICATION PUBLISHED 1/14/2023**

- 1) Legal Notice – Public Hearing – For the Re-Zoning of 460 Schenck Street (Vacant Parking Lot) – City Clerk-Treasurer

## **COMMUNICATIONS FROM CITY OFFICIALS**

- |                                   |   |   |
|-----------------------------------|---|---|
| <b><u>#1. Robert Pecoraro</u></b> | - | <b>Re: Approval of the Smoke-Free Media Municipal Resolution 2022-2023</b>  |
| <b>I.1 Mayor</b>                  | - | <b>Re: Mayoral Veto to Common Council's Cancellation of the Agreement with Bird Ride, Inc. for Stand-Up Electric Scooters</b>   |
| <b>I.2 Mayor</b>                  | - | <b>Re: Mayoral Veto of Proposed Amendment to Contract Agreement between AP Benefit Advisor, LLC, d/b/a Premier Consulting Associates, and City of North Tonawanda</b> |

- I.3 Mayor - Re: Approval of Resolution for the Hazardous Mitigation Plan**
  - I.4 Mayor - Re: Reappointment of Kristin Derby and Jay Soemann and the Appointment of Dennis Garland to the Historic Preservation Commission**
  - III. Clerk-Treasurer - Re: Approval of the Cash Statement of all Accounts for year end 2022**
  - VII.1 Accountant - Re: Payment of the Abstract of Claims Dated February 7, 2023**
  - VII.2 Accountant - Re: Budgetary Transfer – To cover the cost of the newly hired Assistant Attorney**
  - VIII. Assessor - Re: Approval of the Senior Low-Income and Disability Exemption Income Cap for Taxes**
  - IX. Supt. Public Works - Re: Award of Bid for the Recycling Processing Services to Modern Corporation for North Tonawanda**
  - XI. Fire Chief - Re: Appointment of Matthew Nalbone as a Firefighter for the North Tonawanda Fire Department**
  - XVII. Traffic Safety Committee - Re: Various Traffic Safety Recommendations from their January meeting**
  - XIX. Building Inspector - Re: Approval to Amend Chapter 25 Building Permits Section 3.2 Other Fees Related to Building Construction**
  - XXV. Monthly Reports**
    - .1 Police Department .2 Clerk-Treasurer**
  - XXVI. Semi-Annual Vacation & Sick Leave Report**
    - .1 Clerk-Treasurer .2 Department of Public Works**
-

**XXVII. Annual Reports**

**.1 Police Department**

**COMMUNICATIONS FROM OTHERS**

- A.**  
**Donna Braun** - **Re: Approval to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda**
- B.**  
**Robert Schmigel** - **Re: Approval to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda**
- C.**  
**Robert Pecoraro** - **Re: Approval to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda**
- D.**  
**Gratwick Hose Co. Inc.** - **Re: Exemption Petition for 50 Years of Service to James Rosebrock**

**Respectfully submitted,**



**Donna L. Braun**  
**City Clerk-Treasurer**

Advertising Invoice  
**THE BUFFALO NEWS**

THE HAMBURG SUN - WNY PENNSAVERS

P.O. Box 288, Tonawanda, NY 14151  
FED ID #: 27-1529305

**FEB 07 2023**

**- AFFIDAVIT -** State of New York, County of Erie, ss

Joseph Meyer of the City of Buffalo, New York, being duly sworn, deposes and says that he/she is Principal Clerk of THE BUFFALO NEWS INC., Publisher of THE BUFFALO NEWS, a newspaper published in said city, that the notice for North Tonawanda Clerks Office was published in said newspaper. It was inserted 3 times, the first insertion being on 11/29/2022 and the last insertion being on 1/10/2023

*Joseph Meyer*

Sworn to me this 12 day of Jan.

Dates Ad Ran:

Buffalo News (P1) 11/29/2022 Buffalo News (P1) 12/20/2022  
Buffalo News (P1) 01/10/2023

*Carrie B. Choboy*  
Notary Public, Erie County, New York

Carrie B. Choboy  
Notary Public, State of New York  
Reg. No. 01CH6432119  
Qualified in Erie County  
Commission Expires 4/26

Affidavit also applies to SECTIONS 102(A) AND 206 OF THE LIMITED LIABILITY COMPANY LAW.  
PLLC and LLC notices run for six successive weeks.

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 17 AM 10:45  
NORTH TONAWANDA NY

# THE BUFFALO NEWS

## -Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below.

Please confirm placement prior to deadline, by contacting your account rep at (716) 849-4068.

| Run Dates:                    |          |
|-------------------------------|----------|
| Buffalo News (P1)             | 11/29/22 |
| Buffalo News (P1)             | 12/20/22 |
| Buffalo News (P1)             | 01/10/23 |
| Web-BuffNews/Buffalo.com (P6) | 11/29/22 |
| Web-BuffNews/Buffalo.com (P6) | 12/20/22 |
| Web-BuffNews/Buffalo.com (P6) | 01/10/23 |

Ad proof

LEGAL NOTICE  
COUNTY CLERK  
NIAGARA COUNTY  
NOTICE OF FORECLOSURE OF TAX LIENS BY THE CITY OF NORTH TONAWANDA BY ACTION IN REAL PURSUANT TO TITLE XXV OF THE CHARTER OF NORTH TONAWANDA PLEASE TAKE NOTICE THAT on the 29th day of November, 2022, the City Clerk-Treasurer of the City of North Tonawanda, pursuant to law filed with the clerk of Niagara County, a list of parcels of real property affected by unpaid tax liens held and owned by such City of North Tonawanda which on such date had been unpaid for a period of at least two years after the date when the tax or other legal charge represented thereby became a lien. Such list contains as to each parcel:  
(a) A brief description of the property affected by such tax lien.  
(b) The name of the last known owner thereof as the same appears on the assessment roll of the said City of North Tonawanda for the last calendar year, or a statement that the owner is unknown if such be the case and  
(c) A statement of the amount of such tax including those which shall have been due for less than two years together with the date or dates from which, and the rate or rates at which interest and penalties shall be computed. All persons having or claiming to have an interest in the real property described in such list of delinquent taxes are hereby notified that the filing of such list of delinquent taxes constitutes the commencement by said City of North Tonawanda of an action in the County Court, Niagara County, to foreclose the tax liens therein described by foreclosure proceeding in rem and that such list constitutes a notice of pendency of action and a complaint by said City of North Tonawanda against each parcel of real property therein described to enforce the payment of such tax liens. Such action is brought against the real property only and is to foreclose the tax liens described in such list. No personal judgment will be entered herein for such taxes or other legal charges or any part thereof. This notice is directed to all persons having or claiming to have an interest in the real property described in such list of delinquent taxes and such persons are hereby notified that a duplicate of such list of delinquent taxes had been filed in the Office of the City Clerk-Treasurer of such City of North Tonawanda and will remain open for public inspection up to and including the 2nd day of March, 2023, which date is hereby fixed as the last day for redemption, AND TAKE FURTHER NOTICE that any person having or claiming to have an interest in any such real property and the legal right thereto may on or before said date redeem the same by paying to such City Clerk-Treasurer of the City of North Tonawanda the amount of all such unpaid tax liens thereon and in addition thereto all interest and penalties which are a lien against such real property, computed to and including the date of redemption. In the event that such taxes are paid by a person other than the record owner of such real property, the person so paying shall be entitled to have the tax liens affected thereby satisfied of record or to receive an assignment of such tax liens evidenced by a proper written instrument. Every person having any right, title, or interest in or lien upon any parcel of real property described in such list of delinquent taxes may serve a duly verified answer upon the Attorney for the City of North Tonawanda setting forth in detail the nature and amount of his interest and any defense or objection to the foreclosure. Such answer must be filed in the Office of the County Clerk and served upon the Attorney for the tax district foreclosing within twenty days after the date above mentioned as the last day for redemption. In the event of failure to redeem or answer by any person having the right to redeem or answer, such person shall be forever barred and foreclosed of all his right, title and interest and equity of redemption in and to the parcel described in such list of delinquent taxes and a judgment in foreclosure may be taken by default.  
North Tonawanda Attorney, Edward Zebulski, Esq. City Hall, 216 Payne Avenue, North Tonawanda, NY 14120

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

FEB 07 2023

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 309277 was printed and published in said paper on the following dates:

11/29/2022 12/20/2022 01/10/2023

Janet M. Slipko  
Principal Clerk

Subscribed and sworn to before me this  
1-10-23

Teresa L. McCarthy  
Teresa L. McCarthy      02/26/2026  
-----  
Notary Public              Expiration Date

RECEIVED  
CITY CLERK'S OFFICE  
2023 JAN 18 AM 11:22  
NORTH TONAWANDA NY

TERESA L. MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

LEGAL NOTICE

COUNTY COURT NIAGARA COUNTY

NOTICE OF FORECLOSURE OF TAX LIENS BY THE CITY OF NORTH TONAWANDA BY ACTION IN REM, PURSUANT TO TITLE XXV OF THE CHARTER OF NORTH TONAWANDA.

PLEASE TAKE NOTICE THAT on the 29th day of November, 2022, the City Clerk-Treasurer of the City of North Tonawanda, pursuant to law filed with the clerk of Niagara County, a list of parcels of real property affected by unpaid tax liens held and owned by such City of North Tonawanda which on such date had been unpaid for a period of at least two years after the date when the tax or other legal charge represented thereby became a lien. Such list contains as to each parcel:

- (a) A brief description of the property affected by such tax lien.
- (b) The name of the last known owner thereof as the same appears on the assessment roll of the said City of North Tonawanda for the last calendar year, or a statement that the owner is unknown if such be the case and
- (c) A statement of the amount of such tax lien upon such parcel including those which shall have been due for less than two years together with the date or dates from which, and the rate or rates at which interest and penalties shall be computed.

All persons having or claiming to have an interest in the real property described in such list of delinquent taxes are hereby notified that the filing of such list of delinquent taxes constitutes the commencement by said City of North Tonawanda of an action in the County Court, Niagara County, to foreclose the tax liens therein described by a foreclosure proceeding in rem and that such list constitutes a notice of pendency of action and a complaint by said City of North Tonawanda against each parcel of real property therein described to enforce the payment of such tax liens. Such action is brought against the real property only and is to foreclose the tax liens described in such list.

No personal judgment will be entered herein for such taxes or other legal charges or any part thereof.

This notice is directed to all persons having or claiming to have an interest in the real property described in such list of delinquent taxes and such persons are hereby notified that a duplicate of such list of delinquent taxes had been filed in the Office of the City Clerk-Treasurer of such City of North Tonawanda and will remain open for public inspection up to and including the 2nd day of March, 2023, which date is hereby fixed as the last day for redemption.

AND TAKE FURTHER NOTICE that any person having or claiming to have an interest in any such real property and the legal right thereto may on or before said date redeem the same by paying to such City Clerk-Treasurer of the City of North Tonawanda the amount of all such unpaid tax liens thereon and in addition thereto all interest and penalties which are a lien against such real property, computed to and including the date of redemption. In the event that such taxes are paid by a person other than the record owner of such real property, the person so paying shall be entitled to have the tax liens affected thereby satisfied of record or to receive an assignment of such tax liens evidenced by a proper written instrument.

Every person having any right, title, or interest in or lien upon any parcel of real property described in such list of delinquent taxes may serve a duly verified answer upon the Attorney for the City of North Tonawanda setting forth in detail the nature and amount of his interest and any defense or objection to the foreclosure. Such answer must be filed in the Office of the County Clerk and served upon the Attorney for the tax district foreclosing within twenty days after the date above mentioned as the last day for redemption. In the event of failure to redeem or answer by any person having the right to redeem or answer, such person shall be forever barred and foreclosed of all his right, title and interest and equity of redemption in and to the parcel described in such list of delinquent taxes and a judgment in foreclosure may be taken by default.

North Tonawanda Attorney  
Edward Zebulski, Esq.  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Donna L. Braun  
City Clerk-Treasurer

N#309277

11/29, 12/20/2022, 1/10/2023

DIRT NAME. 1/17/2023 12:24

PAGE: 1  
BILLING DELIVERY



STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

FEB 07 2023

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 310760 was printed and published in said paper on the following dates:

01/14/2023

2023 JAN 18 AM 11:22  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this  
1-17-23

*Teresa L. McCarthy*

Teresa L McCarthy      02/26/2026  
-----  
Notary Public              Expiration Date

**LEGAL NOTICE/PUBLIC HEARING  
CITY OF NORTH TONAWANDA**

Please take notice that the city of North Tonawanda Common Council will hold a public hearing on Tuesday, January 24th, 2023, at 6:00 pm in the Common Council Chambers, City Hall, 216 Payne Avenue, North Tonawanda New York 14120.

The purpose of said Public Hearing will be to consider the rezoning of said property.

Property located at 460 Schenck Street  
(Vacant Parking Lot)  
SBL # 182.72-3-20  
Re-zone consideration from a R-2 (Residential) property to a C-1 (Neighborhood Business)

Donna L Braun  
City Clerk/Treasurer  
N#310760

1/14/2023

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

#/.

# City of North Tonawanda

COMMON COUNCIL  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120  
(716) 695-8555

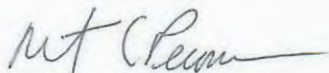
FEB 07 2023

January 23, 2023

Dear Common Council Members,

I am excited to present the attached Resolution for Smoke Free Media. In 2020, through a collaborated effort with the Community Health Alliance of North Tonawanda (CHANT) along with Reality Check of Erie and Niagara Counties, this honorable body passed a resolution banning smoking from North Tonawanda Parks. To go one step further, I am requesting the North Tonawanda Common Council adopt the attached resolution for Smoke Free Media for all the reasons outlined in the resolution.

Recommendation: The North Tonawanda Common Council adopt the Smoke Free Parks Resolution. Although I will no longer be an Alderman when you adopt the resolution, I will stay engage with both CHANT and Reality Check of Erie and Niagara Counties. As always, thank you for your service to our community.



Sincerely,  
Robert E. Pecoraro, Colonel, USAF (ret)  
North Tonawanda Alderman-at-Large

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 23 AM 10:06  
NORTH TONAWANDA NY

**North Tonawanda Common Council**

**Smoke-Free Media Municipal Resolution 2022-2023**

**WHEREAS**, a study released by the U.S. Food and Drug Administration (FDA) and the U.S. Centers for Disease Control and Prevention (CDC) found that 2.55 million U.S. middle and high school students reported current (past 30-day) e-cigarette use in 2022,<sup>1</sup> and

**WHEREAS**, nearly half (46%) of high schoolers who vape do so nearly daily,<sup>2</sup> putting them on a trajectory for a potential lifetime of nicotine addiction and at increased risk for addiction to other substances, and

**WHEREAS**, young people are 3x more likely to start vaping when exposed to commercial tobacco imagery in popular streaming and TV shows<sup>3</sup>, and

**WHEREAS**, onscreen commercial tobacco product use and imagery is directly contributing to the youth e-cigarette epidemic<sup>4</sup> and the entertainment industry should not be complicit with the commercial tobacco industry in helping addict a new generation of young people, and

**WHEREAS**, commercial tobacco remains rampant in the year's most popular shows, movies, and music videos,<sup>5</sup> fueling the ongoing youth e-cigarette epidemic, and

**WHEREAS**, commercial tobacco imagery appeared in 60% of 15-24 year-olds' top 15 new shows in 2020, exposing an estimated 27 million young people<sup>6</sup>,

**WHEREAS**, despite a prior pledge to limit tobacco depictions in its offerings, Netflix was the top offender based on its new 2020 season releases and popular binge-worthy shows<sup>7</sup>, and

**WHEREAS**, researchers say young people may be imitating the behavior of smoking with the more popular product among their generation<sup>8</sup>, and

**WHEREAS**, the pervasiveness of onscreen commercial tobacco imagery points to an overall problem with the normalization and glamorization of smoking and vaping in entertainment media and pop culture; and

**WHEREAS**, the entertainment industry should not be complicit with the tobacco industry in helping addict a new generation of young people to nicotine. Reality Check of New York urges the Attorney General of New York and the National Association of Attorneys General to address the issue, including:

- Calling on content creators to develop comprehensive anti-tobacco policies and share them with the public.
- Running successful anti-tobacco and anti-vaping ads before and during shows that feature tobacco imagery.
- Certifying that the film industry accepted no tobacco industry payoffs in exchange for including tobacco depictions in a show.
- Expanding education, outreach, and research efforts to inform the public, parents, directors, writers, and producers about the importance of keeping tobacco out of shows.
- Calling on content creators to eliminate smoking and vaping in all new youth-rated films or productions.

**NOW, THEREFORE BE IT RESOLVED**, that the Common Council of North Tonawanda, does hereby encourage the New York State Attorney General and the National Association of Attorneys General to take the steps outlined above to reduce the impact of commercial tobacco imagery on youth; and be it further

**RESOLVED**, that a copy of this resolution be given to Reality Check of Erie and Niagara Counties.

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<sup>1</sup> Cooper M, Park-Lee E, Ren C, Cornelius M, Jamal A, Cullen KA. *Notes from the Field: E-cigarette Use Among Middle and High School Students — United States, 2022*. MMWR Morb Mortal Wkly Rep 2022;71:1283–1285.

DOI: <http://dx.doi.org/10.15585/mmwr.mm7140a3>.

<sup>2</sup> Ibid.

<sup>3</sup> Bennett M, Hair EC, Liu M, et al. “Exposure to tobacco content in episodic programs and tobacco and E-cigarette initiation.” *Preventive Medicine* 2020;139:106169. As cited in Truth Initiative, *While you were streaming: Nicotine on Demand*, December 2021.

<sup>4</sup> *Preventing tobacco use among youth and young adults: a report of the Surgeon General*. Washington, D.C.: Dept. of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2012.

<sup>5</sup> Truth Initiative, *While you were streaming: Nicotine on Demand*, December 2021. Accessed January 11, 2023.

<sup>6</sup> Ibid.

<sup>7</sup> Ibid.

<sup>8</sup> Bennett M, Hair EC, Liu M, et al. “Exposure to tobacco content in episodic programs and tobacco and E-cigarette initiation.” *Preventive Medicine* 2020;139:106169. As cited in Truth Initiative, *While you were streaming: Nicotine on Demand*, December 2021.

FEB 07 2023

Office of the Mayor

AUSTIN J. TYLEC

January 13, 2023

Honorable Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

**RE: Mayoral Veto to Common Council's cancelation of the agreement with Bird Ride, Inc. for Stand-Up Electric Scooters.**

Dear Common Council,

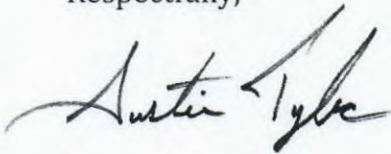
Pursuant to Sec. 2.023 of our City Charter, I wish to exercise my veto on the cancelation of the agreement with Bird Ride, Inc. for Stand-Up Electric Scooters.

Respectfully, I believe the pilot agreement with Bird Scooters is a positive initiative that has benefitted our community. In the few weeks Bird was here in the fall of 2022, there were over 2,000 rides to work, businesses, events, parks, and more. There were approximately 535 riders who were commuters, veterans, students, and even low-income participants who paid half the standard cost. In addition, this agreement with Bird takes liability off the City and the city does not manage any of the scooters, but the city still receives a revenue share (\$.20 per ride) projected at \$10,000+ a year.

This progressive initiative showed Western New York that North Tonawanda is moving forward with new ideas. Our agreement with Bird was intended as a one-year PILOT. My recommendation is to complete the one year before making a determination.

Thank you for your attention to this matter.

Respectfully,



Austin Tylec  
Mayor



FEB 07 2023

AUSTIN J. TYLEC

January 13, 2023

Honorable Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

**RE: Mayoral Veto of Proposed Amendment to Contract Agreement between AP Benefit Advisors, LLC, d/b/a Premier Consulting Associates, and City of North Tonawanda**

Dear Common Council,

Pursuant to Sec. 2.023 of our City Charter, I wish to exercise my veto on the Proposed Amendment to Contract Agreement between AP Benefit Advisors, LLC, d/b/a Premier Consulting Associates, and City of North Tonawanda for the following reasons.

According to the North Tonawanda Purchasing Policy I believe we are required to gather additional quotes for this professional service through an RFP process. Pursuant to section 5.0 NON-COMPETITIVE BIDDING REQUIREMENTS PROPOSALS AND QUOTATIONS of our Purchasing Policy, *"Goods and services which are not required by law to be procured by the City through competitive bidding will be procured in a manner so as to ensure the prudent and economical use of public monies in the best interests of the taxpayers. Alternative proposals or quotations will be secured by requests for proposals, written or verbal quotations or any other appropriate method of procurement, as set forth below."*

In addition, section 5.25 Professional Services: RFP of our policy states *"Documentation will include City RFP document, the names and addresses of at least three vendors RFPs were submitted to (if three are not available this must also be documented), and the written proposals/responses from vendors. As referenced in section 5.13.....5.13 Request for Proposals (RFP): In securing professional services (e.g. legal, engineering, consulting, accounting, or other, consultation) the City shall develop and issue a planned RFP document containing all relevant details and specifications of the services needed, including the method which will be used in selecting the provider(s). The RFP shall solicit written proposals from relevant professionals and the review process may include negotiations on a fair and equal basis with all respondents."*

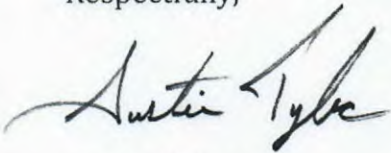
Under section 6.20, department heads will not be required to secure such alternative proposals or quotations for Emergencies where time (days vs. weeks) is a crucial factor, Procurements for which there is no possibility of competition (sole source items or OEM parts/service), Procurements of professional services, which, because of the specialized nature of the services, do not lend themselves to procurement through solicitation, or Procurements, under the \$1,000 threshold, where solicitation of competition would not be cost-effective.

However, these four exceptions would not exempt us from acquiring alternative proposals or quotations.

In conclusion, I am advising the council to follow our purchasing policy by gathering additional proposals. Assured Partners has assisted the city with numerous healthcare related tasks and although this consultant only cost us \$95,000 annually, this consultant manages approximately \$6,000,000+ of our healthcare related expenses, which makes our selection extremely important. We have time to properly procure additional proposals considering the contract with Assured Partners does not expire until April 2023. I appreciate the work Assured Partners has provided to the City and working with our City Attorney, but it is still our policy to give equal opportunity to all interested parties through a proper procurement process even if Assured Partners ultimately becomes our consultant after further review of all our options.

Thank you for your attention to this matter.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec". The signature is written in a cursive, flowing style.

Austin Tylec  
Mayor

CITY OF NORTH TONAWANDA

*Office of the Mayor*

AUSTIN J. TYLEC

D.3

FEB 07 2023

January 23, 2023

Honorable Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

**RE: Hazardous Mitigation Plan**

Dear Common Council,

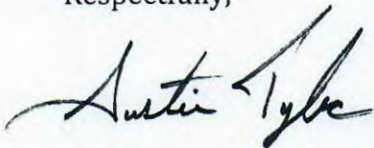
The Niagara County Department of Emergency Services, working with the public, local municipalities, and the University at Buffalo Regional Institute, completed an update of the Niagara County Hazard Mitigation Plan (HMP) in 2022. Every five years, Niagara County's Hazard Mitigation Plan (HMP) must be updated and approved by FEMA in order for the County and its towns, cities, and villages to be eligible for FEMA hazard mitigation grants, which would be critical in the event of a hazard. The Niagara County HMP was last updated in 2017.

The NYS Department of Homeland Security and Emergency Services (DHSES) recently completed their review of the plan and it is being submitted to FEMA for approval. Local municipalities are asked to formally adopt the plan to ensure that all local governments are eligible for hazard mitigation funds and are working together to mitigate hazards and address pressing concerns.

Please review and approve the attached resolution so we can continue to move forward with the application process.

Thank you for your attention to this matter.

Respectfully,



Austin Tylec  
Mayor

RECEIVED  
CITY CLERK'S OFFICE  
2023 JAN 23 PM 3:07  
NORTH TONAWANDA NY

City Hall, 216 Payne Avenue, North Tonawanda, NY 14120 · 716.695.8540  
[atylec@northtonawanda.org](mailto:atylec@northtonawanda.org)



**NIAGARA COUNTY 2022 HAZARD MITIGATION PLAN  
RESOLUTION**

WHEREAS, the City of North Tonawanda, with the assistance from Niagara County Department of Emergency Services, has gathered information and prepared the 2022 Niagara County Hazard Mitigation Plan; and

WHEREAS, the 2022 Niagara County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the City of North Tonawanda is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the City of North Tonawanda have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the City of North Tonawanda Common Council that the City of North Tonawanda, NY adopts the 2022 Niagara County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 7th day of February, 2023 at the meeting of the City of North Tonawanda Common Council.

---

Mayor Austin J. Tylec

---

City Clerk Donna Braun

CITY OF NORTH TONAWANDA



AUSTIN J. TYLEC

I:4

FEB 07 2023

January 24, 2023

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Re-appointments & Appointment to Historic Preservation Commission

Dear Honorable Body,

Please be advised I will be re-appointing the following individuals to the Historic Preservation Commission for the following terms:

1. **Kristin Derby**, 98 Niagara St, North Tonawanda NY 14120 for a term of (4) four years effective January 1, 2023 and expiring December 31, 2026.
2. **Jay Soemann**, 963 Sweeney St, North Tonawanda NY 14120 for a term of (4) four years effective January 1, 2023 and expiring December 31, 2026.

In addition, I will be appointing the following individual to the Historic Preservation Commission for the following term:

1. **Dennis Garland**, 238 Tremont St, North Tonawanda NY 14120 for a term of (4) four years effective January 1, 2023 and expiring December 31, 2026. This appointment is replacing James Partsch, Jr.

Thank you for your attention to this matter.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec".

Austin Tylec  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 24 AM 10:21  
NORTH TONAWANDA NY

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

111.

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**FEB 07 2023**

**January 24, 2023**

**Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, NY 14120**

**Dear Honorable Mayor and Common Council:**

**Attached you will find the Cash Statement of all accounts for the end of year 2022, to be received and filed.**

**Respectfully,**

*Donna L. Braun*

**Donna L. Braun  
City Clerk-Treasurer**

**RECEIVED  
CITY CLERK'S OFFICE**

**2023 JAN 24 PM12:13  
NORTH TONAWANDA NY**

City of North Tonawanda  
 North Tonawanda, New York 14120-5496  
 Cash Statement

|   | January 1, 2022  | 2022             | 2022             | December 31, 2022 | December 31, 2022 |
|---|------------------|------------------|------------------|-------------------|-------------------|
|   | Cash Balance     | Receipts         | Disbursements    | Cash Balance      | Net Balance       |
| General Fund                            | \$ 7,440,271.84  | \$ 45,381,703.19 | \$ 43,954,503.38 | \$ 8,867,471.65   | \$ 8,867,471.65   |
| General Fund Investments                | \$ -             | \$ 10,000,000.00 | \$ 10,000,000.00 | \$ -              | \$ -              |
| Sewer Fund                              | \$ 797,646.21    | \$ 4,818,746.79  | \$ 4,903,918.44  | \$ 712,474.56     | \$ 712,474.56     |
| Sewer Fund Investments                  | \$ -             | \$ -             | \$ -             | \$ -              | \$ -              |
| Water Fund                              | \$ 2,805,136.86  | \$ 3,918,046.13  | \$ 4,077,470.68  | \$ 2,645,712.31   | \$ 2,645,712.31   |
| Water Fund Investments                  | \$ -             | \$ -             | \$ -             | \$ -              | \$ -              |
| Capital Construction                    | \$ 893,725.00    | \$ 13,006,184.71 | \$ 5,578,209.49  | \$ 8,321,700.22   | \$ 8,321,700.22   |
| Capital Construction Investments        | \$ -             | \$ -             | \$ -             | \$ -              | \$ -              |
| Trust and Agency                        | \$ 346,076.78    | \$ 650,477.78    | \$ 739,376.57    | \$ 257,177.99     | \$ 257,177.99     |
| Rental Assistance - HUD/Gibbons/Belmont | \$ -             | \$ 3,343,790.00  | \$ 3,343,790.00  | \$ -              | \$ -              |
| Community Development                   | \$ 1,393,724.40  | \$ 1,304,085.80  | \$ 958,149.21    | \$ 1,739,660.99   | \$ 1,739,660.99   |
| Housing Rehabilitation                  | \$ 1,476.11      | \$ 11,826.86     | \$ 11,826.00     | \$ 1,476.97       | \$ 1,476.97       |
| HOME Rehabilitation                     | \$ 40,683.56     | \$ -             | \$ -             | \$ 40,683.56      | \$ 40,683.56      |
|   | \$ 13,718,740.76 | \$ 82,434,861.26 | \$ 73,567,243.77 | \$ 22,586,358.25  | \$ 22,586,358.25  |
| Donna L Braun-City Clerk-Treasurer      |                  |                  |                  |                   |                   |

RECEIVED  
 CITY CLERK'S OFFICE

2023 JAN 24 PM 12:06  
 NORTH TONAWANDA NY

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573



FEB 07 2023

February 2, 2023

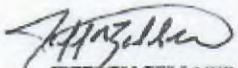
Honorable Austin J. Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated February 7th, 2023 and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2023 FEB 2 PM 12:21  
NORTH TONAWANDA NY

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

VII.2

FEB 07 2023

1/20/2023

Honorable Austin J Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2023 appropriations, based on the request of the Department Head, copy attached.

Dollar

Amount

Increase Account

Decrease Account

\$43,700

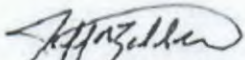
001.1420.0100

001.1930.0480

Law - Personal Services

Judgement and Claims - Operations

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 20 PM 4:14  
NORTH TONAWANDA NY

# Budgetary Transfer Request Form

Department: Accounting

1/20/2023

| Appropriation Accounts and Documentation                |   |
|---|---|
| Dollar Amount   | (Decrease) Account                                      |
| \$43,700  | 001.1420.0100 - Law - Personal Services                 |
|   | 001.1930.0480 - Judgement and Claims - Operation        |
|   | Account Number                      Account Description |
| <b>Explanation:</b>                                     |   |
| To cover the cost of the Newly Hired Assistant Attorney |   |
|   |   |
|   |   |

**Please Check One**

|                       |                          |
|-----------------------|--------------------------|
|                       |                          |
| Common Council Action | NO Common Council Action |

|                           |           |
|---------------------------|-----------|
|                           | Date      |
| Department Head Signature | 1/20/2023 |

**Budgetary Transfer Policy**

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if **all** of the following criteria is met:

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

**For Accounting Department Use Only**

|                                |                             |
|--------------------------------|-----------------------------|
|                                | Common Council Meeting Date |
| Department of Accounting Audit |                             |
| 1                              | 2/7/2023                    |

RECEIVED  
CITY CLERK'S OFFICE  
2023 JAN 20 PM4:14  
NORTH TONAWANDA NY



# City of North Tonawanda

## Department of Assessment

City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

(716) 695-8597

[barbarakle@northtonawanda.org](mailto:barbarakle@northtonawanda.org)

or [bklenke@northtonawanda.org](mailto:bklenke@northtonawanda.org)



VIII.

FEB 07 2023

Barbara W. Klenke  
City Assessor

1/26/2023

Common Council Meeting February 7th, 2023  
6:30 p.m. Common Council Chambers

North Tonawanda Common Council:

Niagara County has passed an increase to the income cap (\$33,700) for the Low-Income Senior Exemption (1967) and the Disability Exemption (1998) income cap to (\$34,600). North Tonawanda has an income cap (\$17,725) for the Low-Income Senior Exemption and an income cap (\$26,899.99) for the Disability Exemption.

I have included the statistical sheets with the Niagara County income cap changes for both exemptions as of January 17, 2023.

I would suggest that North Tonawanda match Niagara County's cap (\$33,700) for the Low-Income Senior Exemption or at least the County's previous income cap of (\$28,499.99).

I would suggest we increase the Disability Exemption to match the County cap (\$34,600).

The exemptions go into effect for the 2023 Assessment Roll. First tax bill of the assessment roll is the 2023 school (September). County tax bill will be February of 2024 and the City tax bill will be April of 2024. Homeowners would have to apply by March 1<sup>st</sup> of 2023 which is the Taxable Status Date.

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 27 AM 8:10  
NORTH TONAWANDA NY

Barbara W. Klenke  
City Assessor



# LOW INCOME SENIOR PROPERTY TAX EXEMPTION

## INCOME CAP SHEET

“Local Law No. 3 for the year 2016, and the same hereby is, **amended so as to increase the income levels for the real property tax exemption** for person sixty-five years of age or older from a base of \$21,000.00 – \$28,499.99 **to 26,200.00 – 33,700.00.**’ The Public Hearing for this amendment took place on January 17<sup>th</sup>, 2023.

**Qualifications:**

- **Age:** Must be at least 64 years old (turning 65). If you are married, only one of you must be of age.
- **Ownership Requirement:** This must be your legal residence and owner occupied.
- **-Income Based –** income must be below the income cap of \$33,700 to qualify

| <u>INCOME</u>             | <u>CITY</u> | <u>SCHOOL</u> | <u>COUNTY</u> (SEE BELOW) |
|---------------------------|-------------|---------------|---------------------------|
| <b>0 – 12,025</b>         | <b>50%</b>  | <b>50%</b>    |                           |
| <b>12,026 – 13,024.99</b> | <b>45%</b>  | <b>45%</b>    |                           |
| <b>13,025 – 14,024.99</b> | <b>40%</b>  | <b>40%</b>    |                           |
| <b>14,025 – 15,024.99</b> | <b>35%</b>  | <b>35%</b>    |                           |
| <b>15,025 – 15,924.99</b> | <b>30%</b>  | <b>30%</b>    |                           |
| <b>15,925 – 16,824.99</b> | <b>25%</b>  | <b>25%</b>    |                           |
| <b>16,825 – 17,725</b>    | <b>20%</b>  | <b>20%</b>    |                           |

| <u>INCOME</u>             | <u>COUNTY</u> |
|---------------------------|---------------|
| <b>17,726 – 26,200</b>    | <b>50%</b>    |
| <b>26,201 – 27,199.99</b> | <b>45%</b>    |
| <b>27,200 – 28,199.99</b> | <b>40%</b>    |
| <b>28,200 – 29,199.99</b> | <b>35%</b>    |
| <b>29,200 – 30,099.99</b> | <b>30%</b>    |
| <b>30,100 – 30,999.99</b> | <b>25%</b>    |
| <b>31,000 – 31,899.99</b> | <b>20%</b>    |
| <b>31,900 – 32,799.99</b> | <b>15%</b>    |
| <b>32,800 – 33,700</b>    | <b>10%</b>    |

**DISABILITY AND LIMITED INCOME**  
**PROPERTY TAX EXEMPTION**  
**INCOME CAP SHEET**

“Real property owned by one or more persons with disabilities, or real property owned by a husband, wife, or both, or siblings, at least one of whom has a disability, and whose income, as hereafter defined, is limited by reason of such disability, shall be exempt from taxation for County purposes to the extent as provided in the following schedule:” The Public Hearing to amend the income cap for Niagara County took place on January 17<sup>th</sup>, 2023.

**Qualifications:**

- For person with a disability who has a physical or mental impairment which substantially limits such person’s ability to engage in one or more major life activities, such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, working, and who is certified to receive:
  - Social Security Disability Insurance (SSDI)
  - Supplemental Social Security Income (SSI) benefits under the Federal S.S. Act.
  - Received a certificate from the state commission for the blind and visually handicapped that such person is legally blind

**\*An Award Letter from Social Security Administration or Railroad Retirement Board or certificate from the state is required. \***

| <b><u>INCOME</u></b>      | <b><u>CITY</u></b> | <b><u>INCOME</u></b>      | <b><u>COUNTY</u></b> |
|---------------------------|--------------------|---------------------------|----------------------|
| <b>0 – 18,500</b>         | <b>50%</b>         | <b>0 – 26,200</b>         | <b>50%</b>           |
| <b>18,501 – 19,499.99</b> | <b>45%</b>         | <b>26,200 – 27,199.99</b> | <b>45%</b>           |
| <b>19,500 – 20,499.99</b> | <b>40%</b>         | <b>27,200 – 28,199.99</b> | <b>40%</b>           |
| <b>20,500 – 21,499.99</b> | <b>35%</b>         | <b>28,200 – 29,199.99</b> | <b>35%</b>           |
| <b>21,500 – 22,399.99</b> | <b>30%</b>         | <b>29,200 – 30,099.99</b> | <b>30%</b>           |
| <b>22,400 – 23,299.99</b> | <b>25%</b>         | <b>30,100 – 30,999.99</b> | <b>25%</b>           |
| <b>23,300 – 24,199.99</b> | <b>20%</b>         | <b>31,000 – 31,899.99</b> | <b>20%</b>           |
| <b>24,200 – 25,099.99</b> | <b>15%</b>         | <b>31,900 – 32,799.99</b> | <b>15%</b>           |
| <b>25,100 – 25,999.99</b> | <b>10%</b>         | <b>32,800 – 33,699.99</b> | <b>10%</b>           |
| <b>26,000 – 26,899.99</b> | <b>5%</b>          | <b>33,700 – 34,600</b>    | <b>5%</b>            |

IX

City of North Tonawanda, New York  
**DEPARTMENT OF PUBLIC WORKS**  
758 Erie Avenue, North Tonawanda, New York 14120  
(716) 695-8585

FEB 07 2023

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY  
14120

February 2, 2023

RECEIVED  
CITY CLERK'S OFFICE

2023 FEB 2 AM 10:49  
NORTH TONAWANDA NY

Dear Honorable Body,

The Department of Public Works sent out for written quotations for Recycling Processing Services pursuant to City purchasing guidelines.

After consulting with Dawn Timm, the Director of the Division of Environmental/Solid Waste with the Niagara County Department of Public Works, it is my recommendation that the Common Council award the Recycling Disposal Service to Modern Corporation, who supplied the only bid at a fixed rate of \$99.54 per ton for a period of three (3) years.

To summarize, my recommendation for the City's Recycling Processing contact extends beyond the bid and takes into consideration the City's current operation, end markets, adaptability to program changes and current fiscal status.

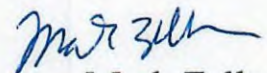
With the fleet condition and availability of labor, specifically after the efficiencies we have implemented in the last few years, I'm confident that the operations piece is adequate.

If the City can commit to increased education and outreach about acceptable recycling, and train staff to reject bins/carts that obviously violate and favors a stable annual rate; I would recommend the flat processing rate. At a starting rate of \$99.47, which is \$57.97 greater than the rate of disposal, residents can have an immediate and impactful influence on the total amount spent on recycling by "recycling right".

At 10% reduction per year the City would save \$11,000 annually (assuming the diverted volume went to trash).

Where the flat rate insulates against end use market volatility, the "Recycling Alternate" model takes into consideration the current monthly market value of commodities. If the City were willing to accept the monthly risk of market conditions, one that is primarily at the liberty of fiber value, this could be an option. I priced out the Recycling Alternate model over the last 48 months of market data and arrived at an average value of \$93.21/ton to process recyclables or \$741,471 over that timeframe. If a 10% reduction were achieved per my note above, the average rate is \$104.52/ton, but the sum of 48 months service would equal \$748,323. Therefore, if the market volatility continues in the manner it has for the last 4 years, I would lean toward committing to the flat value rate to insulate against market volatility and combine the effort with an enhanced effort to educate residents about what should go into the bin. We can and should continue to identify options on how to achieve source reduction and other alternates to avoid any management fees.

Sincerely,



Mark Zellner  
Superintendent Public Works

*MAZ/jms*  
*cc: File*

**Bid Option 1: 1/1/2023 – 12/31/2025**

|              |  |         |
|--------------|--|---------|
| Bid Option 1 | <b>Materials Processing Facility Fee</b> (price per ton based on truck scale weight delivered) | \$99.54 |
|--------------|--|---------|

**Bid Option 2: 1/1/2023 – 12/31/2025**

|              |   |          |
|--------------|---|----------|
| Bid Option 2 | <b>Materials Processing Facility Fee w/ Recycling Alternate</b> (price per ton based on truck scale weight delivered) | \$145.77 |
|--------------|---|----------|

Note: The City will determine the lowest bid by electing Bid Option 1 or Bid Option 2. The actual amount paid to the Contractor from the City will be calculated according to the following formula for each month:

= Tons of Materials delivered to facility \* Materials Processing Fee, OR if Option 2 is selected,

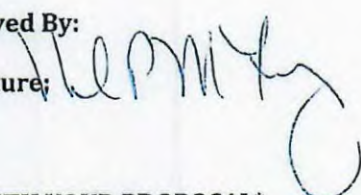
= Recycling Alternate Model Result

**FORM SHALL BE RETURNED WITH PROPOSAL**

Dated: 11/22/22

Received By:

Signature:



**\*THIS PAGE MUST BE SUBMITTED IN THE SEALED ENVELOPE WITH YOUR PROPOSAL\***

**FIRE DEPARTMENT**  
**CITY OF NORTH TONAWANDA**  
**NORTH TONAWANDA, NEW YORK 14120**

**FIRE HEADQUARTERS**  
**495 ZIMMERMAN ST.**  
**JOSEPH D. SIKORA**  
**CHIEF**  
**(716-693-2201)**

XI.

**FEB 07 2023**



January 30, 2023

Hon. Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

RE: Appointment of Firefighter

Dear Honorable Body:

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

Matthew Nalbome, 662 Treichler Street, North Tonawanda, is appointed as a Firefighter in the City of North Tonawanda Fire Department.

Recruit Nalbome will be given an Oath of Office in the Council Chambers on Monday, February 6<sup>th</sup>, at 1 PM. A full ceremony will be held after graduation from the State Fire Academy.

Sincerely,

A handwritten signature in black ink, appearing to read "J. D. Sikora".

Joseph D. Sikora  
Fire Chief

**RECEIVED**  
**CITY CLERK'S OFFICE**

**2023 JAN 30 PM2:27**  
**NORTH TONAWANDA NY**

January 16, 2023

Donna Braun

City Clerk/Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

The January 2023 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Lemke, A. DiBernardo, D. Grinnell, B. Brennan, N. Ferguson. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1.) Chief Glass requested that the dead end of Linwood Avenue be looked at for possible "No Parking" signs on one side of the street. The Chief states that when vehicles are parked on both sides of the street it makes it difficult to get emergency vehicles down the road. The committee will monitor Linwood Avenue.
- 2.) Member Brennan received a complaint from Don Martin via Mayor Tylec. Martin states that vehicles are going through the stop sign at Oliver Street at Stenzil Street. This intersection has been a problem in the past. Member Frank will have the traffic officer watch the intersection and have follow up data for the committee.
- 3.) Member DiBernardo received a complaint regarding the light at Oliver Street and Center Avenue. On weekends during church hours the light is supposed to be working to help the church patrons cross the street. The last couple of weeks the light has stayed on flash. Member Meisenburg checked on the light and found that the electric company has been doing work in the area and when they turn the power off it resets the light. The electric company informed Meisenburg that they will be done with their work next week. Meisenburg will reset the light to make sure it works properly in the future.
- 4.) Member Ferguson informed the committee that the turn signal doesn't work on Tremont Street at Webster Street. Member Meisenburg will fix the light.
- 5.) Committee members continued to monitor the traffic patterns at the intersection of Payne Avenue and Goundry Street. The flow of traffic has been getting better and there has not been an accident reported at this intersection in the last 5 months. The traffic officer will continue to monitor this intersection, and the speed sign will be utilized again starting this spring to collect data on the speeds of the vehicles.

RECEIVED  
CITY CLERK'S OFFICE

2023 JAN 19 AM 11:18  
NORTH TONAWANDA NY

XVII

FEB 07 2023

The next Traffic Safety Committee meeting will be held on February 27th, 2023, at 1800 hours.

Travel safely, Robert J. Frank





City of North Tonawanda  
Building Department  
216 Payne Ave.  
North Tonawanda, NY 14120-5446

XIX,  
FEB 07 2023

(716) 695-8595  
Fax (716) 695-8544

Donna Braun  
Treasurer

January 16, 2023

Good morning,

An inaccuracy in our published code was brought to my attention. This section was supposed to be updated with the building permit fee adjustment that was adopted on 10/3/2016.

The Code as presently written,

§ 25-3.2 Other fees related to building construction.

[Added 5-3-1994; amended 3-2-2005]

A.

Minimum permit fees shall be as follows:

(1)

Structural, such as buildings, additions, decks, in-ground pools and tanks: \$35.

(2)

Nonstructural, such as siding, reroof, vinyl replacement windows, and signs: \$20.

(3)

All permit fees will be based on contractor's quotes/contract prices, material receipt costs (doubled for inclusion of labor value) or on estimates as determined by the Building Inspector.

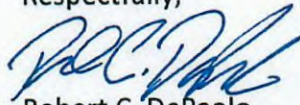
The Code with corrections,

§ 25-3.2 Other fees related to building construction.

All permit fees will be based on contractor's quotes/contract prices, material receipt costs (doubled for inclusion of labor value) or on estimates as determined by the Building Inspector.

Thank you for your attention in this matter.

Respectfully,

  
Robert C. DePaolo  
Building Inspector

2023 JAN 17 AM 10:45  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE



Department of Police  
CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

XXV. /

FEB 07 2023

January 12, 2023

Honorable Mayor Austin J. Tylec and  
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of December 2022.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "K. Glass".

Keith T. Glass  
Chief of Police

cc: Robert Pecoraro  
cc: Joe Loncar  
cc: Robert Schmigel  
cc: Frank DiBernardo  
cc: Joseph Lavey Jr.

KTG/as

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NORTH TONAWANDA NY

|  |
|--|
| NORTH TONAWANDA POLICE DEPARTMENT<br>SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF DECEMBER 2022 |
|--|

CRIMINAL

|  |    |
|--|----|
| Complaints received and investigated                     | 71 |
| Complaints cleared by arrest or exceptional clearance    | 36 |
| Complaints ruled unfounded                               | 0  |
| Number of males arrested                                 | 0  |
| under 18:  | 15 |
| over 18:   | 15 |
| Number of females arrested                               | 0  |
| under 18:  | 4  |
| over 18:   | 4  |
| Arrests for other authorities                            | 1  |
| Failure to Appear/Violation of Probation Warrant Arrests | 21 |
| Above complaints cleared by J.A.B.                       | 16 |
| Complaints cleared by J.A.B. from previous months        | 0  |

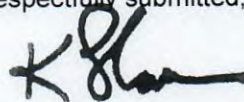
TRAFFIC

|                          |     |
|--------------------------|-----|
| Traffic summonses issued | 891 |
| DWI arrests              | 11  |
| Parking tags issued      | 250 |

MISCELLANEOUS

|   |              |
|---|--------------|
| Miscellaneous service                       | 2,241        |
| Incident reports                            | 119          |
| Vehicle accidents                           | 48           |
| Vehicle accidents (fatal)                   | 0            |
| Vehicle stops                               | 762          |
| Police escorts                              | 3            |
| Prisoner meals                              | 0            |
| Mug shots taken                             | 35           |
| Fingerprints taken                          | 35           |
| Persons missing and located                 | 1            |
| Automobiles stolen                          | 6            |
| Automobiles recovered                       | 5            |
| Automobiles recovered for other authorities | 1            |
| Record check fees                           | \$150.00     |
| Photocopy fees                              | \$4.00       |
| Fingerprint fees                            | \$0.00       |
| Fines collected                             | \$0.00       |
| Value of property damaged                   | \$5,120.00   |
| Value of property stolen                    | \$150,533.12 |
| Value of property recovered                 | \$114,934.44 |

Respectfully submitted,



Keith T. Glass  
Chief of Police

KTG/as

|  |
|--|
| NORTH TONAWANDA POLICE DEPARTMENT<br>SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF DECEMBER 2022 |
|--|

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

| <u>TYPE OF OFFENSE</u>               | <u>COMPLAINTS</u> |         |           |
|--------------------------------------|-------------------|---------|-----------|
|                                      | Received          | Cleared | Unfounded |
| AGG. ASSAULT                         | 2                 | 0       |           |
| ALL OTHER OFFENSES                   | 14                | 9       |           |
| ARSON                                | 0                 | 0       |           |
| BURGLARY                             | 3                 | 1       |           |
| COERCION                             | 0                 | 0       |           |
| CRIMINAL MISCHIEF                    | 4                 | 1       |           |
| CRIM POSS WEAPON                     | 2                 | 1       |           |
| DIS CON/HARASS                       | 8                 | 5       |           |
| DRUG OFFENSES                        | 5                 | 2       |           |
| EMBEZZLEMENT                         | 0                 | 0       |           |
| FAILURE TO APPEAR                    | 0                 | 0       |           |
| FORGERY                              | 1                 | 1       |           |
| FRAUD (ID THEFT)                     | 2                 | 1       |           |
| LARCENY                              | 14                | 0       |           |
| LEAVING THE SCENE                    | 6                 | 0       |           |
| MURDER                               | 0                 | 0       |           |
| RAPE                                 | 0                 | 0       |           |
| ROBBERY                              | 1                 | 0       |           |
| SEXUAL OFFENSES                      | 0                 | 0       |           |
| SIMPLE ASSAULT                       | 0                 | 0       |           |
| STOLEN PROPERTY                      | 2                 | 2       |           |
| UNAUTH USE M/V                       | 7                 | 5       |           |
| VIOL OF PROBATION                    | 0                 | 0       |           |
| <br>                                 |                   |         |           |
| ARRESTS FOR OTHER AUTHORITIES        |                   | 1       |           |
| ARRESTS/CLEAR COMPS. FM PREV MONTHS  |                   | 7       |           |
| <br>                                 |                   |         |           |
| TOTALS                               | 71                | 36      | 0         |
| <br>                                 |                   |         |           |
| # OF ABOVE COMPLAINTS CLEARED BY JAB |                   | 16      |           |
| # CLEARED BY JAB FROM PREV MONTHS    |                   | 0       |           |

|   |
|---|
| V & T REPORT FOR THE MONTH OF DECEMBER 2022 |
|---|

|   |            |
|---|------------|
| TRAFFIC INFRACTIONS:                                |            |
| SPEEDING  | 424        |
| REDLIGHT VIOLATION                                  | 34         |
| STOP SIGN VIOLATION                                 | 173        |
| NO REGISTRATION                                     | 13         |
| NO LICENSE  | 14         |
| FAULTY EQUIPMENT                                    | 19         |
| NO INSPECTION                                       | 39         |
| FAILED TO YIELD RIGHT OF WAY                        | 3          |
| SEAT BEAT VIOLATION                                 | 3          |
| NO INSURANCE  | 4          |
| LICENSE PLATE VIOLATION                             | 5          |
| IMPROPER TURN                                       | 3          |
| DROVE ON LEFT SIDE OF PAVEMENT MARKINGS             | 2          |
| FAILED TO KEEP RIGHT                                | 1          |
| LEAVING SCENE OF INCIDENT                           | 2          |
| FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST         | 2          |
| AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE     | 0          |
| FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS | 10         |
| UNSAFE BACKING                                      | 2          |
| MISCELLANEOUS                                       | <u>65</u>  |
| TOTAL   | <u>818</u> |

|  |           |
|--|-----------|
| TRAFFIC MISDEMEANORS:                                  |           |
| DWI  | 11        |
| OPERATING WHLE REGIS. SUSPENDED/REVOKED                | 9         |
| AGGRAVATED UNLICENSED OPER 3RD                         | 28        |
| AGGRAVATED UNLICENSED OPER 2ND                         | 6         |
| RECKLESS DRIVING                                       | 1         |
| LEAVING SCENE INJURY ACCIDENT                          | 0         |
| DISPLAY FORGED CERTIFICATE W/O INSPECTION              | 0         |
| OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED         | 1         |
| FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS        | 8         |
| USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE   | 3         |
| FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED | 0         |
| INADEQUATE BRAKES/STEERING/HORN                        | 1         |
| UNLAWFUL DISPOSAL OF TRAFFIC SUMMONS                   | <u>1</u>  |
| TOTAL  | <u>69</u> |

|   |          |
|---|----------|
| TRAFFIC FELONIES:                                 |          |
| AGGRAVATED UNLICENSED OPERATION 1ST               | 1        |
| AGGRAVATED DWI/CHILD IN VEHICLE                   | 0        |
| OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG | 0        |
| DWI/PREVIOUS CONVICTION W/IN 10 YEARS             | 3        |
| DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)       | 0        |
| DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)        | <u>0</u> |
| TOTAL   | <u>4</u> |

FINES:

(CITY IMPOSED)

|                 |                   |
|-----------------|-------------------|
| TRAFFIC         | \$61,487.50       |
| PENAL LAW       | \$0.00            |
| CITY ORDINANCE  | \$30.00           |
| BAIL FORFEITURE | \$242.50          |
| PARKING TAGS    | <u>\$7,051.00</u> |
| TOTAL           | \$68,811.00       |

MUG SHOTS: 35

PARKING TAGS: 250

MEAL TICKETS: 79

XXV. 2

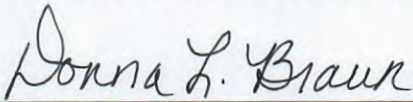
FEB 07 2023

| Account# | Account Description    | Fee Description             | Qty               | Local Share        |
|----------|------------------------|-----------------------------|-------------------|--------------------|
| A1255    | Minor Sales            | Certified Copies - Marriage | 6                 | 60.00              |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$60.00</b>     |
| A1550    | Minor Sales            | Public Pound Fee            | 1                 | 25.00              |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$25.00</b>     |
| A1603    | Misc. Fees             | Birth Certificates          | 44                | 440.00             |
|          |                        | Death Certificates          | 130               | 1,300.00           |
|          |                        | Deaths Recorded             | 15                | 0.00               |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$1,740.00</b>  |
| A1980    | Minor Sales            | City Market                 | 1                 | 70.00              |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$70.00</b>     |
| A2110    | Planning & Zoning Fees | Board of Appeals App.       | 1                 | 50.00              |
|          |                        | Planning - Rezoning         | 1                 | 100.00             |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$150.00</b>    |
| A2501    | Minor Sales            | Solicitors Permit - Yearly  | 1                 | 25.00              |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$25.00</b>     |
| A2505    | Marriage License Fee   | Marriage License Fee        | 7                 | 122.50             |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$122.50</b>    |
| A2506    | Conservation           | Conservation                | 2                 | 2.76               |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$2.76</b>      |
| A2540    | Racing & Wagering Fees | Bingo Proceeds              | 6                 | 223.84             |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$223.84</b>    |
| A2541    | Racing & Wagering Fees | Bell Jar License            | 1                 | 10.00              |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$10.00</b>     |
| A2542    | Dog Licensing          | Exempt Dogs                 | 2                 | 0.00               |
|          |                        | Female, Spayed              | 94                | 846.00             |
|          |                        | Female, Unspayed            | 6                 | 102.00             |
|          |                        | Male, Neutered              | 61                | 549.00             |
|          |                        | Male, Unneutered            | 14                | 238.00             |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$1,735.00</b>  |
| A2610    | Minor Sales            | Parking Tickets             | 42                | 10,540.00          |
|          |                        |                             | <b>Sub-Total:</b> | <b>\$10,540.00</b> |

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| Account#   | Account Description                       | Fee Description    | Qty                                       | Local Share        |
|--|---|--------------------|---|--------------------|
|  |   |                    | <b>Total Local Shares Remitted:</b>       | <b>\$14,704.10</b> |
| Amount paid to:                                  | New York State Comptroller's Office       |                    |   | 15.00              |
| Amount paid to:                                  | New York State Department of Health       |                    |   | 157.50             |
| Amount paid to:                                  | NYS Ag. & Markets for spay/neuter program |                    |   | 215.00             |
| Amount paid to:                                  | NYS Environmental Conservation            |                    |   | 47.24              |
| <b>Total State, County &amp; Local Revenues:</b> |   | <b>\$15,138.84</b> | <b>Total Non-Local Revenues: \$434.74</b> |                    |

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

  
 Donna L. Brawn  
 City Clerk-Treasurer

2/1/23  
 Date



Treasurer's Office  
Sick, Vacation, Personal & Birthday Schedule

January 1, 2022 thru December 31, 2022

XXVI, 1

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**Sick Days**

| Employee          | Forward | 2022 | Sub Total | Used | Bank | Balance |
|-------------------|---------|------|-----------|------|------|---------|
| Denise Proefrock  | 171     | 12   | 183       | 1    | 0    | 182     |
| Jolynn Muehlbauer | 6       | 12   | 18        | 5    | 0    | 13      |
| Lori Swartz       | 153     | 12   | 165       | 0    | 0    | 165     |
| Denise Abramo     | 95      | 12   | 107       | 6    | 0    | 101     |
| Lauren Gately     | 0       | 4    | 4         | 0    | 0    | 4       |
| Amanda Walkowiak  | 5       | 12   | 17        | 14   | 0    | 3       |

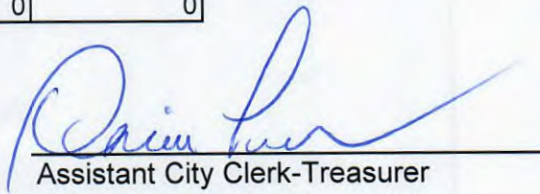
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NORTH TONAWANDA NY

**Vacation Days**

| Employee          | Forward | 2022 | Sub Total | Used | Forfeit | Balance |
|-------------------|---------|------|-----------|------|---------|---------|
| Denise Proefrock  | 10      | 25   | 35        | 23   | 0       | 2       |
| Jolynn Muehlbauer | 5       | 6    | 11        | 11   | 0       | 0       |
| Lori Swartz       | 1       | 25   | 26        | 21   | 0       | 5       |
| Denise Abramo     | 6.5     | 20   | 26.5      | 23   | 0       | 3.5     |
| Lauren Gately     | 0       | 0    | 0         | 0    | 0       | 0       |
| Amanda Walkowiak  | 2       | 11   | 13        | 13   | 0       | 0       |

**Personal & Birthdays**

| Employee          | Annual | Used | Forfeit | Balance |
|-------------------|--------|------|---------|---------|
| Denise Proefrock  | 5      | 5    | 0       | 0       |
| Jolynn Muehlbauer | 5      | 5    | 0       | 0       |
| Lori Swartz       | 5      | 5    | 0       | 0       |
| Denise Abramo     | 5      | 5    | 0       | 0       |
| Lauren Gately     | 5      | 5    | 0       | 0       |
| Amanda Walkowiak  | 5      | 5    | 0       | 0       |

  
Assistant City Clerk-Treasurer  
Denise Proefrock

**Department of Public Works**  
**CITY OF NORTH TONAWANDA, NEW YORK**

758 ERIE AVENUE  
NORTH TONAWANDA, N. Y. 14120



XXVI. 2

**FEB 07 2023**  
PHONE: 695-8585  
FAX: 695-8587

January 25, 2023

Honorable Mayor & Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: 2022 Annual Sick Leave and Vacation Report

Dear Honorable Body:

Attached please find a copy of the Department of Public Works' annual sick days, vacation days, and personal days leave report for your information.

If you have any questions, please contact me at your earliest convenience.

Very truly yours,

Mark A. Zellner  
Superintendent of Public Works

MAZ/slc  
Attachment

2023 JAN 31 PM2:36  
NORTH TONAWANDA NY

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**CITY OF NORTH TONAWANDA DEPARTMENT OF PUBLIC WORKS  
 CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE  
 PERIOD COVERED 1/1/2022 THRU 12/31/2022**

\* Denotes Employee Retired in 2022  
 \*\* Denotes Employee Resigned/Transferred

| #  | FULL TIME EMPLOYEES NAME | SICK DAYS   |        |           | SICK NO PAY |         |           | SICK DAYS |      |           | VACATION DAYS |      |           | BIRTHDAY & PERSONAL DAYS |      |           |
|----|--------------------------|-------------|--------|-----------|-------------|---------|-----------|-----------|------|-----------|---------------|------|-----------|--------------------------|------|-----------|
|    |                          | BAL FORWARD | EARNED | CONVERTED | USED        | OR AWOL | REMAINING | EARNED    | USED | REMAINING | EARNED        | USED | REMAINING | EARNED                   | USED | REMAINING |
| 1  | ADAMS, M. C.             | 92          | 12     | 0         | 0           | 2       | 0         | 102       | 20   | 20        | 0             | 5    | 5         | 0                        |      |           |
| 2  | AIELLO, J.               | 86          | 12     | 0         | 0           | 0       | 0         | 98        | 20   | 20        | 0             | 1    | 1         | 0                        |      |           |
| 3  | AIELLO, L.               | 1           | 12     | 2         | 14          | 0       | 5         | 1         | 15   | 13        | 2             | 5    | 5         | 0                        |      |           |
| 4  | BAIR, J.                 | 16          | 12     | 0         | 10          | 0       | 0         | 18        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 5  | BARTEL, A.               | 40          | 10     | 0         | 50          | 0       | 0         | 0         | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 6  | BRAUER, M.               | 31          | 12     | 0         | 20          | 0       | 0         | 23        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 7  | CASSEL, W.               | 14          | 12     | 0         | 13          | 0       | 0         | 13        | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 8  | CRELOT, C.               | 23          | 12     | 0         | 5           | 0       | 0         | 30        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 9  | CZAJA, S.                | 50.5        | 12     | 0         | 3           | 0       | 0         | 59.5      | 15   | 13        | 2             | 5    | 5         | 0                        |      |           |
| 10 | DEMONTE, N.              | 1           | 12     | 0         | 11          | 0       | 0         | 2         | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 11 | DIBERNARDO, A.           | 49          | 12     | 0         | 8           | 0       | 0         | 53        | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 12 | DIERMYER, J.             | 156.5       | 12     | 0         | 7           | 0       | 0         | 161.5     | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 13 | DLUGOKINSKI, M.          | 48          | 12     | 0         | 5           | 0       | 0         | 55        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 14 | DONOVAN, P.              | 38          | 12     | 0         | 10          | 0       | 0         | 40        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 15 | DRISKEL, C.              | 58          | 12     | 0         | 24          | 0       | 0         | 46        | 20   | 18        | 2             | 5    | 5         | 0                        |      |           |
| 16 | FIALA, P.                | 10          | 12     | 0         | 4           | 0       | 0         | 18        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 17 | FERRY, J.                | 5           | 12     | 0         | 5           | 0       | 0         | 12        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 18 | FINGERLOW D, JR          | 2           | 12     | 0         | 12          | 0       | 0         | 2         | 20   | 20        | 0             | 5    | 5         | 0                        |      |           |
| 19 | FITZGIBBONS, R.          | 67          | 12     | 0         | 3           | 0       | 0         | 76        | 20   | 18.5      | 1.5           | 5    | 5         | 0                        |      |           |
| 20 | GAUDA, M.                | 19          | 12     | 0         | 15          | 0       | 0         | 16        | 15   | 13.5      | 1.5           | 5    | 5         | 0                        |      |           |
| 21 | GIARDINO, R*             | 1           | 3      | 0         | 2           | 0       | 0         | 2         | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 22 | GIBSON, T.               | 7           | 12     | 0         | 16          | 0       | 0         | 3         | 20   | 20        | 0             | 5    | 5         | 0                        |      |           |
| 23 | GREHLINGER, R. III       | 30          | 12     | 0         | 12          | 0       | 0         | 30        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 24 | GREHLINGER, R. JR.       | 98.5        | 12     | 0         | 4.5         | 0       | 0         | 106       | 20   | 20        | 0             | 5    | 5         | 0                        |      |           |
| 25 | GROSSKOPF, D.            | 45          | 12     | 0         | 7.5         | 0       | 0         | 49.5      | 15   | 15        | 0             | 5    | 4         | 1                        |      |           |
| 26 | GROSSKOPF, S.            | 27          | 12     | 0         | 5           | 0       | 0         | 34        | 11   | 11        | 0             | 5    | 4         | 1                        |      |           |
| 27 | GUSHUE, S.               | 54          | 12     | 0         | 3           | 0       | 0         | 63        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 28 | HEIDRICH, R.             | 72          | 12     | 5         | 2           | 0       | 0         | 87        | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 29 | HOEFERT III, K.          | 20          | 12     | 0         | 10.5        | 0       | 0         | 21.5      | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 30 | HOWARD, R.               | 45.5        | 12     | 0         | 6           | 0       | 0         | 51.5      | 15   | 14        | 1             | 5    | 5         | 0                        |      |           |
| 31 | KARRE, B.                | 2           | 12     | 0         | 11          | 0       | 0         | 3         | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 32 | KARRE, M.                | 19.5        | 12     | 0         | 11          | 0       | 0         | 20.5      | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 33 | KEIDEL, R.               | 17          | 12     | 0         | 9           | 0       | 0         | 20        | 20   | 20        | 0             | 5    | 5         | 0                        |      |           |
| 34 | KELEHER, C.              | 29          | 12     | 0         | 10          | 0       | 0         | 31        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 35 | KINDRON                  | 8           | 12     | 0         | 2           | 0       | 0         | 18        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 36 | KNAPP, A.                | 29          | 12     | 0         | 1           | 0       | 0         | 40        | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 37 | LARSON, L.               | 16.5        | 12     | 0         | 20.5        | 0       | 0         | 8         | 15   | 14        | 1             | 5    | 5         | 0                        |      |           |
| 38 | LYNCH, S.                | 72.5        | 12     | 10        | 2           | 0       | 0         | 92.5      | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |
| 39 | MAROTTA, S.              | 41          | 12     | 0         | 5           | 0       | 0         | 48        | 15   | 15        | 0             | 5    | 3         | 2                        |      |           |
| 40 | MAZIARZ, C.              | 126         | 12     | 5         | 15.5        | 0       | 0         | 127.5     | 25   | 25        | 0             | 5    | 5         | 0                        |      |           |

**CITY OF NORTH TONAWANDA DEPARTMENT OF PUBLIC WORKS  
 CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE  
 PERIOD COVERED 1/1/2022 THRU 12/31/2022**

\* Denotes Employee Retired in 2022

\*\* Denotes Employee Resigned/Transferred

| #  | FULL TIME EMPLOYEES NAME | SICK DAYS   |        |           | SICK NO PAY OR AWOL |         |           | SICK DAYS |      |           | VACATION DAYS |      |           | BIRTHDAY & PERSONAL DAYS |      |           |
|----|--------------------------|-------------|--------|-----------|---------------------|---------|-----------|-----------|------|-----------|---------------|------|-----------|--------------------------|------|-----------|
|    |                          | BAL FORWARD | EARNED | CONVERTED | USED                | OR AWOL | REMAINING | EARNED    | USED | REMAINING | EARNED        | USED | REMAINING | EARNED                   | USED | REMAINING |
| 41 | MCDONOUGH, J             | 4           | 9      | 0         | 7                   | 0       | 0         | 6         | 11   | 11        | 0             | 5    | 5         | 0                        |      |           |
| 42 | MCGINNIS, C**            | 35          | 9      | 0         | 6                   | 0       | 0         | 38        | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 43 | MEISENBURG, M            | 52.75       | 12     | 0         | 3                   | 0       | 61.75     | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 44 | MEISTER, E               | 3           | 12     | 0         | 11                  | 0       | 4         | 20        | 20   | 0         | 5             | 5    | 0         |                          |      |           |
| 45 | MILEK, M                 | 98          | 12     | 0         | 44.5                | 0       | 65.5      | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 46 | PAINTER, K               | 23          | 12     | 0         | 5                   | 0       | 30        | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 47 | REXFORD, R               | 40          | 12     | 0         | 6                   | 0       | 46        | 15        | 13.5 | 1.5       | 5             | 5    | 0         |                          |      |           |
| 48 | PIETRICONE, Z            | 8           | 12     | 0         | 8                   | 0       | 12        | 11        | 11   | 0         | 5             | 1    | 4         |                          |      |           |
| 49 | REES, B                  | 0           | 8      | 0         | 1                   | 0       | 7         | 0         | 0    | 0         | 4             | 4    | 0         |                          |      |           |
| 50 | RICH, J                  | 3           | 12     | 0         | 14                  | 0       | 1         | 25        | 25   | 0         | 5             | 5    | 0         |                          |      |           |
| 51 | RICHAU, J                | 44          | 12     | 0         | 4                   | 0       | 52        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 52 | ROZICKI, R               | 12.5        | 12     | 0         | 9.5                 | 0       | 15        | 25        | 23.5 | 1.5       | 5             | 5    | 0         |                          |      |           |
| 53 | RUSSELL, K               | 6           | 12     | 0         | 9                   | 0       | 9         | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 54 | SAVIO, V                 | 24          | 12     | 5         | 12                  | 0       | 29        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 55 | SCALISE, SP.             | 4           | 12     | 0         | 3                   | 0       | 13        | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 56 | SCALISE, ST.             | 24          | 12     | 0         | 5                   | 0       | 31        | 20        | 20   | 0         | 5             | 5    | 0         |                          |      |           |
| 57 | SCOZZAFAVA, J. M. III    | 2           | 12     | 0         | 2                   | 0       | 12        | 11        | 0    | 11        | 5             | 5    | 0         |                          |      |           |
| 58 | SHELBY, T                | 27          | 12     | 0         | 10                  | 0       | 29        | 6         | 11   | 11        | 5             | 5    | 0         |                          |      |           |
| 59 | SHEMENDERA, A            | 5           | 12     | 0         | 11                  | 0       | 6         | 72.5      | 15   | 15        | 0             | 5    | 5         | 0                        |      |           |
| 60 | SMITH, B                 | 62.5        | 12     | 0         | 2                   | 0       | 35        | 25        | 25   | 0         | 5             | 5    | 0         |                          |      |           |
| 61 | SOMERVILLE, C            | 39          | 12     | 0         | 16                  | 0       | 58        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 62 | STANTON, G               | 47          | 12     | 0         | 1                   | 0       | 100       | 25        | 25   | 0         | 5             | 5    | 0         |                          |      |           |
| 63 | STEFANSKI, R*            | 139         | 8      | 0         | 47                  | 0       | 7         | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 64 | STEFANSKI, S             | 25          | 11     | 0         | 29                  | 0       | 23.5      | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 65 | STEVENS, J               | 14          | 12     | 0         | 2.5                 | 0       | 45        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 66 | THUMAN, J                | 42          | 12     | 0         | 9                   | 0       | 51        | 15        | 13.5 | 1.5       | 5             | 5    | 0         |                          |      |           |
| 67 | TOMASINO, J              | 45          | 12     | 0         | 6                   | 0       | 45        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 68 | TOMASIC, JAMES           | 45          | 12     | 0         | 12                  | 0       | 69        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 69 | TOMASIC, JOHN            | 57          | 12     | 0         | 0                   | 0       | 157       | 25        | 25   | 0         | 1             | 1    | 0         |                          |      |           |
| 70 | URBAN, J                 | 145         | 12     | 0         | 0                   | 0       | 35        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 71 | WASIELEWSKI, K           | 27          | 12     | 0         | 4                   | 0       | 11        | 25        | 25   | 0         | 5             | 4    | 1         |                          |      |           |
| 72 | WINSPEAR, W              | 7           | 12     | 0         | 8                   | 0       | 83        | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 73 | WITKOP, D                | 79          | 12     | 0         | 8                   | 0       | 23        | 11        | 11   | 0         | 5             | 5    | 0         |                          |      |           |
| 74 | ZELLNER, JEFF            | 31          | 11     | 0         | 19                  | 0       | 71        | 15        | 15   | 0         | 5             | 5    | 0         |                          |      |           |
| 75 | ZELLNER, JON             | 62          | 12     | 0         | 3                   | 0       | 81        | 30        | 26.5 | 3.5       | 1             | 1    | 0         |                          |      |           |
| 76 | ZELLNER, M               | 69          | 12     | 0         | 0                   | 0       |           |           |      |           |               |      |           |                          |      |           |



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

XXVII.

FEB 07 2023

January 12, 2023

Honorable Mayor Austin J. Tylec and  
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the Year 2022.

Respectfully Submitted,

Keith T. Glass  
Chief of Police

- cc: Robert Pecoraro
- cc: Joe Loncar
- cc: Robert Schmigel
- cc: Frank DiBernardo
- cc: Joseph Lavey Jr.

KTG/as

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2023 JAN 12 PM 3:34  
NORTH TONAWANDA NY

|   |
|---|
| NORTH TONAWANDA POLICE DEPARTMENT<br>SUMMARY OF POLICE ACTIVITIES FOR THE YEAR 2022 |
|---|

CRIMINAL

|  |       |
|--|-------|
| Complaints received and investigated                     | 1,198 |
| Complaints cleared by arrest or exceptional clearance    | 632   |
| Complaints ruled unfounded                               | 3     |
| Number of males arrested                                 | 247   |
| under 18: 6 over 18: 209                                 |       |
| Number of females arrested                               | 96    |
| under 18: 0 over 18: 84                                  |       |
| Arrests for other authorities                            | 2     |
| Failure to Appear/Violation of Probation Warrant Arrests | 353   |
| Above complaints cleared by J.A.B.                       | 111   |
| Complaints cleared by J.A.B. from previous months        | 24    |

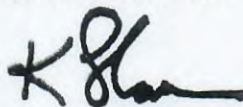
TRAFFIC

|                          |       |
|--------------------------|-------|
| Traffic summonses issued | 9,271 |
| DWI arrests              | 146   |
| Parking tags issued      | 1,879 |

MISCELLANEOUS

|   |                |
|---|----------------|
| Miscellaneous service                       | 28,856         |
| Incident reports                            | 1,391          |
| Vehicle accidents                           | 545            |
| Vehicle accidents (fatal)                   | 2              |
| Vehicle stops                               | 8,561          |
| Police escorts                              | 16             |
| Prisoner meals                              | 128            |
| Mug shots taken                             | 442            |
| Fingerprints taken                          | 459            |
| Persons missing and located                 | 20             |
| Automobiles stolen                          | 24             |
| Automobiles recovered                       | 18             |
| Automobiles recovered for other authorities | 4              |
| Record check fees                           | \$1,738.00     |
| Photocopy fees                              | \$81.00        |
| Fingerprint fees                            | \$0.00         |
| Fines collected                             | \$684,783.94   |
| Value of property damaged                   | \$56,797.00    |
| Value of property stolen                    | \$1,229,613.36 |
| Value of property recovered                 | \$436,289.54   |

Respectfully submitted,



Keith T. Glass  
Chief of Police

KTG/as

|   |
|---|
| NORTH TONAWANDA POLICE DEPARTMENT<br>SUMMARY OF CRIMINAL ACTIVITIES FOR THE YEAR 2022 |
|---|

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

| <u>TYPE OF OFFENSE</u>               | <u>COMPLAINTS</u> |         |           |
|--------------------------------------|-------------------|---------|-----------|
|                                      | Received          | Cleared | Unfounded |
| AGG. ASSAULT                         | 32                | 19      | 0         |
| ALL OTHER OFFENSES                   | 153               | 113     | 0         |
| ARSON                                | 4                 | 1       | 0         |
| BURGLARY                             | 23                | 7       | 0         |
| COERCION                             | 0                 | 0       | 0         |
| CRIMINAL MISCHIEF                    | 69                | 28      | 0         |
| CRIM POSS WEAPON                     | 14                | 12      | 0         |
| DIS CON/HARASS                       | 144               | 83      | 1         |
| DRUG OFFENSES                        | 66                | 16      | 0         |
| EMBEZZLEMENT                         | 0                 | 0       | 0         |
| FAILURE TO APPEAR                    | 332               | 332     | 0         |
| FORGERY                              | 7                 | 1       | 0         |
| FRAUD (ID THEFT)                     | 40                | 10      | 1         |
| LARCENY                              | 185               | 30      | 2         |
| LEAVING THE SCENE                    | 44                | 13      | 0         |
| MURDER                               | 0                 | 0       | 0         |
| RAPE                                 | 2                 | 1       | 0         |
| ROBBERY                              | 4                 | 2       | 0         |
| SEXUAL OFFENSES                      | 17                | 4       | 0         |
| SIMPLE ASSAULT                       | 43                | 33      | 0         |
| POSS OF STOLEN PROPERTY              | 20                | 21      | 0         |
| UNAUTH USE M/V                       | 17                | 14      | 0         |
| VIOL OF PROBATION                    | 0                 | 0       | 0         |
| ARRESTS FOR OTHER AUTHORITIES        |                   | 2       |           |
| ARRESTS/CLEAR COMPS. FM PREV MONTHS  |                   | 67      |           |
| TOTALS                               | 1216              | 809     | 4         |
| # OF ABOVE COMPLAINTS CLEARED BY JAB |                   | 109     |           |
| # CLEARED BY JAB FROM PREV MONTHS    |                   | 24      |           |

|                                |
|--------------------------------|
| V & T REPORT FOR THE YEAR 2022 |
|--------------------------------|

|   |      |
|---|------|
| TRAFFIC INFRACTIONS:                                |      |
| SPEEDING  | 3477 |
| REDLIGHT VIOLATION                                  | 417  |
| STOP SIGN VIOLATION                                 | 1475 |
| NO REGISTRATION                                     | 196  |
| NO LICENSE  | 296  |
| FAULTY EQUIPMENT                                    | 424  |
| NO INSPECTION                                       | 628  |
| FAILED TO YIELD RIGHT OF WAY                        | 57   |
| SEAT BELT VIOLATION                                 | 217  |
| NO INSURANCE  | 70   |
| LICENSE PLATE VIOLATION                             | 94   |
| IMPROPER TURN                                       | 97   |
| DROVE ON LEFT SIDE OF PAVEMENT MARKINGS             | 28   |
| FAILED TO KEEP RIGHT                                | 16   |
| LEAVING SCENE OF INCIDENT                           | 25   |
| FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST         | 26   |
| AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE     | 0    |
| FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS | 77   |
| UNSAFE BACKING                                      | 15   |
| MISCELLANEOUS                                       | 793  |
| TOTAL   | 8428 |

|  |     |
|--|-----|
| TRAFFIC MISDEMEANORS:                                  |     |
| DWI  | 169 |
| OPERATING VEHICLE REGIS. SUSPENDED/REVOKED             | 112 |
| AGGRAVATED UNLICENSED OPER 3RD                         | 313 |
| AGGRAVATED UNLICENSED OPER 2ND                         | 115 |
| RECKLESS DRIVING                                       | 8   |
| LEAVING SCENE INJURY ACCIDENT                          | 2   |
| DISPLAY FORGED CERTIFICATE W/O INSPECTION              | 6   |
| OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED         | 17  |
| FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS        | 26  |
| USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE   | 26  |
| FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED | 3   |
| INADEQUATE BRAKES/STEERING/HORN                        | 1   |
| UNLAWFUL DISPOSAL OF TRAFFIC SUMMONS                   | 1   |
| TOTAL  | 799 |

|   |    |
|---|----|
| TRAFFIC FELONIES:                                 |    |
| AGGRAVATED UNLICENSED OPERATION 1ST               | 12 |
| AGGRAVATED DWI/CHILD IN VEHICLE                   | 6  |
| OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG | 1  |
| DWI/PREVIOUS CONVICTION W/IN 10 YEARS             | 21 |
| DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)       | 2  |
| DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)        | 2  |
| TOTAL   | 44 |



FINES: (CITY IMPOSED)

|                 |                    |
|-----------------|--------------------|
| TRAFFIC         | \$693,617.50       |
| PENAL LAW       | \$1,455.00         |
| CITY ORDINANCE  | \$505.00           |
| BAIL FORFEITURE | \$244.44           |
| PARKING TAGS    | <u>\$59,523.00</u> |
| TOTAL           | \$755,344.94       |

MUG SHOTS: 456

PARKING TAGS: 1,887

MEAL TICKETS: 860

CFD. A

FEB 07 2023

Date 1/14/23

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be <sup>re:</sup> appointed as Commissioner of Deeds for the City of North  
Tonawanda. Thank you.

Sincerely,

*Donna L. Braun*

Name: Donna L Braun

Address: 175 Lincoln Ave  
North Tonawanda NY 14120

Phone: (716) 998-4307

2023 JAN 16 AM 11:30  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

CFO. B

FEB 07 2023

Date

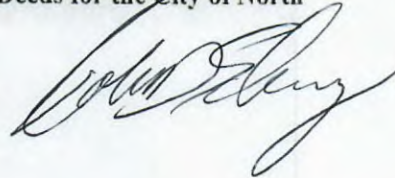
1/17/23

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as <sup>RE-</sup>Commissioner of Deeds for the City of North  
Tonawanda. Thank you.

Sincerely,



Name:

Robert D. Schmigel

Address:

137 5th Ave  
North Tonawanda, NY 14120

Phone:

(716) 418-4574

2023 JAN 18 AM 9:08  
NORTH TONAWANDA NY

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CFO-C.

FEB 07 2023

Date 10 JAN 23

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,



Name: ROBERT E. PECORARO

Address: 262 CHRISTIANA ST.

N. TONAWANDA NY 14120

Phone: 716 692 0237

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2023 JAN 16 AM 11:30  
NORTH TONAWANDA NY

2023 JAN 16 AM 11:30  
NORTH TONAWANDA NY



# GRATWICK HOSE COMPANY, INC.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT  
110 Ward Road, North Tonawanda, NY 14120 • (716) 692-9675

CFO. D  
FEB 07 2023

January 27, 2023

Donna Braun, City Clerk

NT City Hall

216 Payne Ave.

N. Tonawanda, NY 14120

Dear MS. Braun:

I am requesting 50 year papers for the following member .:

James Rosebrock: Joined Gratwick Hose 4/1/1971

Thank, you for your anticipated courtesies.

Robert Brennan

President

*Come Visit Our Newly Remodeled Banquet Hall!  
Picnic Grove Shelter & Gazebo*

2023 JAN 30 AM 8:48  
NORTH TONAWANDA NY

