

It has been an honor to serve as your Common Council President during the past two years. My life's goal is to serve others, both in the military and to my community, and through this position I have been successful in both. Service is the goal that one should pursue for the greater good, and it has been my honor to serve this great nation and my municipality.

When I moved back to my hometown of North Tonawanda in 2012, I attended a Common Council meeting where then Mayor Rob Ortt and Council President Rich Andres led by example, and I believed then that was also my destiny. After serving over 9 years as Alderman at Large, it is now time for me to step down and to allow another resident to take the future of North Tonawanda to the next level.

I desire my resignation to be effective January 31, 2023, to allow the Council to find my successor. I will continue to dedicate my time to serving those who need it most in our community, through the Niagara Community Action Program, Inc., the Community Health Alliance of North Tonawanda, and the North Tonawanda Community Hub for Services.

I thank the Common Council, the employees of the city of North Tonawanda and, most importantly, the residents, for allowing me to serve. I wish you all peace and happiness in your future – God Bless!

Sincerely,
Robert Pecoraro
Alderman at Large

MOVED by Alderman Schmigel **SECONDED** by Alderman DiBernardo
That the Common Council hereby receives and files the letter of resignation from
Alderman at Large Robert Pecoraro effective Tuesday, January 31, 2023.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

#2. Joseph Loncar

December 20, 2022

Common Council Members
216 Payne Avenue / City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

On September 6, 2022 the North Tonawanda Common Council approved “the agreement with Bird Ride, Inc. for the Stand-Up Electric Scooters, subject to review by the City Attorney.” This agreement was then not approved based on the review by the City Attorney and therefore, I desire to cancel the agreement. Although the City Attorney did not approve, I additionally call for the cancellation on behalf of the residents as it is not in the best interest of the city.

Sincerely,
Joseph Loncar
Alderman at Large

MOVED by Alderman Loncar **SECONDED** by Alderman Pecoraro
That the Common Council hereby approves to cancel the agreement with Bird Ride, Inc.
for the Stand-Up Electric Scooters.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

I.3 Mayor

December 28, 2022

North Tonawanda Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Appointment of City Market Clerk

Dear Honorable Body:

Please be advised that I am re-appointing Christian Del Prince, 800 W Thomas Fox Dr, North Tonawanda, NY 14120 as the North Tonawanda City Market Clerk, effective January 1, 2023 for a one (1) year term, expiring December 31, 2023.

Thank you for your attention to this matter.

Respectfully,
 Austin Tylec
 Mayor

MOVED by Alderman Lavey

SECONDED by Alderman Pecoraro

That the Common Council hereby receives and files the re-appointment of Christian Del Prince, 800 Thomas Fox Drive West as City Market Clerk for the City of North Tonawanda, for a one (1) year term, effective January 1, 2023 and expiring December 31, 2023.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo

(5)

Nays: None

(0)

CARRIED.

I.4 Mayor

December 28, 2022

North Tonawanda Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Appointment of City Plumbing Board Members

Dear Honorable Body:

Please be advised that I am re-appointing the following members to the Plumbing Board:

1. Joseph Aiello, 380 Elmwood Ave, North Tonawanda, Ny 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024
2. Leonard Joyce, 1652 Fillner Ave, North Tonawanda, NY 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024

Thank you for your attention to this matter.

Respectfully,
 Austin Tylec
 Mayor

MOVED by Alderman Schmigel

SECONDED by Alderman Loncar

That the Common Council hereby receives and files the re-appointments of the following members to the Plumbing Board:

1. Joseph Aiello, 380 Elmwood Ave, North Tonawanda, Ny 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024
2. Leonard Joyce, 1652 Fillner Ave, North Tonawanda, NY 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
 Nays: None (0)
CARRIED.

I.5 Mayor

December 29, 2022

North Tonawanda Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Appointment to the North Tonawanda Zoning Board of Appeals

Dear Honorable Body:

Please be advised that I am re-appointing Donald Evans, 95 Dean Drive, North Tonawanda, NY 14120 to the North Tonawanda Zoning Board of Appeals, effective January 1, 2023 for a term of five (5) years, expiring December 31, 2027.

Thank you for your attention to this matter.

Respectfully,
 Austin Tylec
 Mayor

MOVED by Alderman Pecoraro **SECONDED** by Alderman Loncar
 That the Common Council hereby receives and files the re-appointment of Donald Evans, 95 Dean Drive to the Zoning Board of Appeals, for a five (5) year term, effective January 1, 2023 and expiring December 31, 2027.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
 Nays: None (0)
CARRIED.

I.6 Mayor

December 28, 2022

North Tonawanda Common Council
 City Hall / 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Appointment of Housing Authority Board

Dear Honorable Body:

Please be advised that I am re-appointing Angela Johnson, 861 Thomas Fox Drive W, North Tonawanda, NY 14120 to the Housing Authority, effective February 1, 2023 for a five (5) year term, expiring January 31, 2028.

Thank you for your attention to this matter.

Respectfully,
 Austin Tylec
 Mayor

Please be advised that I am appointing the following members to the City Cemetery Board:

1. Andrea Williams, 78 Jackson Ave., North Tonawanda, NY 14120 effective January 1, 2023, for a two (2) year term, expiring December 31, 2024
2. Diane Clark, 15 D'Angelo Drive, North Tonawanda, NY 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024

Thank you for your attention to this matter.

Respectfully,
Austin Tylec
Mayor

MOVED by Alderman Pecoraro **SECONDED** by Alderman Loncar
That the Common Council hereby receives and files the appointments of the following members to the Cemetery Board:

1. Andrea Williams, 78 Jackson Ave., North Tonawanda, NY 14120 effective January 1, 2023, for a two (2) year term, expiring December 31, 2024
2. Diane Clark, 15 D'Angelo Drive, North Tonawanda, NY 14120 effective January 1, 2023 for a two (2) year term, expiring December 31, 2024

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
Nays: None (0)
CARRIED.

I.10 Mayor

December 29, 2022

North Tonawanda Common Council
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Appointment to the North Tonawanda Planning Commission

Dear Honorable Body:

Please be advised that I am appointing Michelle Bernas, 239 East Ave, North Tonawanda, NY 14120 to the North Tonawanda Planning Commission, effective January 1, 2023 for a term of seven (7) years, expiring December 31, 2029.

Thank you for your attention to this matter.

Respectfully,
Austin Tylec
Mayor

MOVED by Alderman Loncar **SECONDED** by Alderman DiBernardo
That the Common Council hereby receives and files the appointment of Michelle Bernas, 239 East Avenue to the Planning Commission, for a seven (7) year term, effective January 1, 2023 and expiring December 31, 2029.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
Nays: None (0)
CARRIED.

Total Base Bid and Alternate:

1. 360 Land Survey	\$11,070.00
2. WM Schutt Associates	\$12,800.00
3. Kheops	\$17,800.00
4. Nussbaumer and Clarke, Inc.	\$21,400.00
5. Frandina	\$21,840.00

I respectfully request that the Common Council approve the topographic survey and mapping for Project 2022-11 Zimmerman Street Waterline Replacement to 360 Land Survey of 2368 Maryland Avenue, Niagara Falls, New York 14305 at their proposed Base Bid and Alternate amount of \$11,070; authorizing the Mayor to sign and approve the enclosed agreement subject to review by the City Attorney.

Very truly yours,
Travis J. Sikora, E.I.T.
Acting City Engineer

MOVED by Alderman Loncar

SECONDED by Alderman Lavey

That the Common Council hereby approves the topographic survey and mapping for Project 2022-11 Zimmerman Street Waterline Replacement bid from 360 Land Survey, 2368 Maryland Avenue, Niagara Falls, New York 14305 at their proposed Base Bid and Alternate amount of \$11,070; and authorizes the Mayor to sign and approve the enclosed agreement.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

VII. Accountant

December 28, 2022

Honorable Austin J. Tylec, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated January 3rd, 2023, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman Pecoraro

SECONDED by Alderman Schmigel

That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated January 3, 2023, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$168,233.56
02	Water Fund	\$49,548.03
04	Sewer Fund	\$97,500.33
07	Trust & Agency Fund	\$459.44
00	Final Total	<u>\$315,741.36</u>

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
Nays: None (0)
CARRIED.

XVII. Traffic Safety

December 19, 2022

Donna Braun
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The December 2022 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Meisenburg, M. Lemke, M. Anastasi, A. DiBernardo, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- 1) Police Chief Glass received a complaint that vehicles were entering in through the exit in front of the North Tonawanda High School. Committee members Frank and Meisenburg monitored the exit and decided that the signage should be more visible. Meisenburg removed the two black and white "Do Not Enter" signs and replace them with two larger red and white "Do Not Enter" signs. The committee will monitor the high school exit over the next month.
- 2) The committee received a complaint that the flashers were not working properly on the signs on Nash Road by the North Tonawanda Intermediate School. Member Meisenburg checked on the flashers to find that they are burning out and will not be able to be replaced. Meisenburg will look into prices to see what new flashers would cost the city. The flashers are not mandatory for the school zone.

The next Traffic Safety Committee meeting will be held on January 16th, 2023, at 1800 hours.

Travel Safely and Happy Holidays,
Robert Frank

MOVED by Alderman Loncar SECONDED by Alderman Lavey
That the Common Council hereby approves Traffic Safety recommendations #1 and #2 and
receives and files the Traffic Safety minutes from their December meeting.
Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)
Nays: None (0)
CARRIED.

XIX. Building Inspector

December 27, 2022

Mayor Austin Tylec
And Common Council Members
216 Payne Avenue
North Tonawanda, NY 14120

I ask the Mayor and Common Council to consider the position upgrade for the building department Clerk position. At present the CSEA and Niagara County Civil Service has

Empire State Development recently announced the Restore NY Communities Initiative Round 7 grant with the purpose of *“providing municipalities with financial assistance for revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures.”*

Municipalities may apply for up to \$2 Million and eligible projects must *“demolish, deconstruct, rehabilitate and/or reconstruct vacant, abandoned, condemned and surplus properties.”* Successful applications should demonstrate as many of the following as possible: project feasibility, project readiness, location within an urban downtown, location within a Brownfield Opportunity Area, consistent with community redevelopment plan, ability to induce commercial investment, and clearly identified need.

Given the criteria noted above, with a particular emphasis from Empire State Development on project feasibility and project readiness, the Department of Community Development believes that the mixed-use redevelopment, lead by the Vanderbilt Team, would make a strong application. The grant would be used for the redevelopment of the former Wagenshutz Hardware Store to include two ground level retail store fronts, and four market rate apartments on the second and third floors.

The Department of Community Development will be publishing a list of the properties for public review and is requesting authorization to conduct a public hearing on Tuesday, January 10th at 6:00 PM in the City Council Chambers to gain public feedback and input regarding the grant application.

Sincerely,
 Laura Wilson
 Dir. Community Development

MOVED by Alderman Lavey SECONDED by Alderman Schmigel
 That the Common Council hereby grants permission for Community Development to hold a required public hearing in the Common Council Chambers at 6:00 PM on January 10th, 2023, immediately preceding the Common Council meeting, for the Restore NY Communities Initiative Round 7 grant.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

COMMUNICATIONS FROM OTHERS

A.
 NT Neighborhood Watch

November 17, 2022

Honorable Mayor
 And Common Council
 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Mayor Tylec & Common Council,

As we look toward 2023, we are asking for your support for our Dyngus Day Parade & Celebration in the City of North Tonawanda on Monday, April 10, 2023.

We are proud to report that our event has continued to grow and showcase North Tonawanda to the WNY region. In keeping with this growing success, this coming year's

proposal has the parade rerouted to end at the City Market, where the After-Party Celebration will take place.

For this year's plan, we respectfully make the following requests to the city:

- Permission/Assistance to close Oliver Street from the blocks of Buffalo Bolt Way to Kiel Street to the City Market from 4:00PM-7:00PM for the parade route.
- The use of the City Market property for the After-Party Celebration, similar to last year's event, including the restroom facilities on Monday, April 10, 2023 from 4:30 - 8:30PM.
- Permission to display the parade banner on the city market pavilion 2-4 weeks prior to the event for promotional purposes.
- The presence of North Tonawanda Auxiliary Police during the parade and after-party.

Thank you for your past support and your future consideration. We look forward to continuing to work with the city to make this year's event a huge success. If anyone has questions or concerns, please do not hesitate to contact me at ntneighborhoodwatch@gmail.com or 716-909-5590.

Sincerely,
Joseph Marranta
Chairman, NT Neighborhood Watch

MOVED by Alderman DiBernardo SECONDED by Alderman Schmigel
That the Common Council hereby grants permission for the NT Neighborhood Watch to hold their annual Dyngus Day Parade and After-Party on Monday, April 10th, 2023, and directs the Police and DPW to help with the following requests:

- Permission/Assistance to close Oliver Street from the blocks of Buffalo Bolt Way to Kiel Street to the City Market from 4:00PM-7:00PM for the parade route.
- The use of the City Market property for the After-Party Celebration, similar to last year's event, including the restroom facilities on Monday, April 10, 2023 from 4:30 - 8:30PM.
- Permission to display the parade banner on the city market pavilion 2-4 weeks prior to the event for promotional purposes.
- The presence of North Tonawanda Auxiliary Police during the parade and after-party.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

B.
Niagara Frontier Boat Racing

October 3, 2022

City of North Tonawanda
Honorable Mayor Austin J. Tylec
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Tylec,

I hope you had an enjoyable summer.

After a successful 2022 Thunder on the Niagara, I'm asking permission to reserve the Riverside Gratwick Park for Saturday and Sunday August 5 & 6th 2023.

We plan on setting up Friday morning August 4th and having the park back to normal by noon on August 7th. By doing so we will need to close the boat launch ramps from noon on Friday till 8pm Sunday.

I would like to schedule a meeting with the various department heads and other personal that have an interest or will be participating in the event. I'd suggest we meet in late May or early July.

Thank you and as always we look forward to working with the North Tonawanda officials and various departments.

Gary Roesch
Commodore
Niagara Frontier Boat Racing Association

MOVED by Alderman Schmigel **SECONDED** by Alderman Pecoraro
That the Common Council hereby grants permission to the Niagara Frontier Boat Racing Association to hold their Annual Thunder on the Niagara August 5th and August 6th, 2023, at Gratwick Riverside Park. Items other than dates needed for said event are contingent on the Department Heads and the City Attorney approvals.

Ayes: Alderman Schmigel, Pecoraro, Lavey, Loncar, DiBernardo (5)

Nays: None (0)

CARRIED.

C.
Historic Preservation Commission

December 16, 2022

Hon. Austin Tylec, Mayor
And Common Council Members
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Historic Resource Survey – Bennett Kit Home Historic District

Dear Honorable Body,

The North Tonawanda Historic Preservation Commission was awarded \$16,110 from the New York State Office of Parks Recreation and Historic Preservation to complete a Historic Resources Survey for the Bennett Kit Home Historic District. It is believed that Bennett Kit homes may be dispersed across the entire city, with a focus on, but not limited to, the area encompassing Bennett, Stanley, Evans, and Wheatfield Streets, and associated cross-streets.

To complete the survey and analysis, the City of North Tonawanda Historic Preservation Commission procured for the services of a professional architecture firm. The firm's responsibilities will include a physical survey, historical research, developmental history, determination of contributing and non-contributing properties and preparation of a final survey document to be used by the New York State Historic Preservation Office and North Tonawanda Historic Preservation Commission.

A request for proposals was issued in November 2022 and the Historic Preservation Commission received two proposals from professional firms

