

**TO: Honorable Mayor & Common Council
President Pecoraro
Aldermen Schmigel, DiBernardo, Zadzilka, Tylec**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, FEBRUARY 2, 2021 6:30PM

AUDIENCE PARTICIPATION – Due to the COVID-19 (Coronavirus) the meeting will not be open to the public.

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|--------------------------------|---|---|
| <u>#1. Austin Tylec</u> | - | Re: Approval of Resolution for Establishing Energy Benchmarking Requirements for Certain Municipal Buildings |
| I.1 Mayor | - | Re: Re-appointment of Linda Krempa and Appointment of Stacy Yaro to the City Cemetery Board |
| I.2 Mayor | - | Re: Appointment of James Partsch, Jr. to the Historic Preservation Committee |
| III. 1 Clerk-Treasurer | - | Re: Approval to be Re-Appointed as a Commissioner of Deeds for the City of North Tonawanda |
| III.2 Clerk-Treasurer | - | Re: Approval of the Standard Work Day and Reporting Resolution for 2021 |
| IV.1 Engineer | - | Re Approval of the Pine Woods Park Pavilion and Bathroom Improvements Proposal |
| IV.2 Engineer | - | Re Final Project Acceptance for the Local Pedestrian Safety Action Plan (PSAP), Project No. 2018-09 |

- IV.3 Engineer** - **Re: Approval of Balancing Change Order and Final Project Acceptance for the Main Street Green Infrastructure Improvements, Project No. 2018-03**

- VII. Accountant** - **Re: Payment of the Abstract of Claims Dated February 2, 2021**

- X. Police Chief** - **Re: Agreement between the North Tonawanda Police Department and the North Tonawanda Fire Department for two members to be part of the SWAT team**

- XI. Fire Chief** - **Re: Appointment of Adam Brodfuehrer as a Firefighter for the North Tonawanda Fire Department**

- XIV. Youth, Recreation, Parks And Seniors** - **Re: Approval to waive the special event fee for the WNY Disc Golf Club at Pinewoods Park, March 6, 2021, for their tournament**

- XVII. Traffic Safety** - **Re: Various Traffic Safety Recommendations from their January meeting**

XXV. Monthly Reports

.1 Police Department

XXVI. Annual Vacation and Sick Leave Reports

.1 Building Inspector .2 Dept. Public Works .3 Youth, Recreation, Parks & Seniors

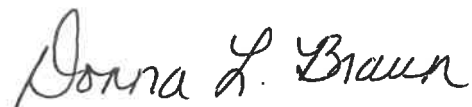
XXVII. Annual Reports

.1 Building Inspector .2 Police Department

COMMUNICATIONS FROM OTHERS

- A.
Gratwick Hose Company - Re: Exemption Petitions for years of service:
35 Years – Albert Gerlach, Jeffery Mott,
William Davignon, Jeffery Robinson, John
Lapham
25 Years – Julie Galus
- B.
Robert Schmigel - Re: Approval to be Appointed as a
Ryan Howze Commissioner of Deeds for the City of
North Tonawanda
- C.
David Werth - Re: Leave of absence from his position as
Wastewater Operator to accept the
position of Senior Wastewater Operator
- D.
Lumber City Church - Re: Permission to waive the Park and Pavilion
fees for Gratwick Park, May 1, 2021 for a
flag football tournament

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer

#1

FEB 02 2021

January 21, 2021

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120

Dear Mayor and Council,

Attached is a resolution presented to this Honorable Body of which I am requesting approval on Tuesday, February 2nd, 2021. This Energy Benchmarking resolution will allow the City to build from the existing work with Crimson Power, and allow us to track the annual energy consumption of our municipal buildings. Regular tracking of energy consumption will help inform future energy upgrades across City owned facilities.

Through the continued assistance of the University of Buffalo Regional Institute (UBRI), the submission of this benchmarking resolution will be the final New York State Energy Research & Development Authority's (NYSERDA) clean energy initiative; designating North Tonawanda as a Clean Energy Community. This will provide our community with more grant opportunities through NYSERDA and a better understanding on how to promote energy savings in our city.

Should you have any questions, please do not hesitate to reach out to me.

Respectfully,



Austin J. Tylec
Alderman-at-Large

2021 JUN 27 AM 11:05
NORTH TONAWANDA NY

2021 JUN 27 AM 11:05
NORTH TONAWANDA NY

A RESOLUTION SUBMITTED BY ALDERMAN AT-LARGE AUSTIN TYLEC

**ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR
CERTAIN MUNICIPAL BUILDINGS**

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the City of North Tonawanda is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the City of North Tonawanda Common Council desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the City of North Tonawanda; and

WHEREAS, the City of North Tonawanda Common Council desires to establish procedure or guideline for the City of North Tonawanda staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(1) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(2) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

(3) "Commissioner" shall mean the head of the department or designee from The Common Council

(4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the City of North Tonawanda that is 1,000 square feet or larger in size.

- (5) “Department” shall mean the City Clerk-Treasurer or third-party energy consultant.
- (6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.
- (7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.
- (8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.
- (9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.
- (10) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.
- (11) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.
- (12) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

- (1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.
- (2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

- (1) No later than **May 1st 2021** and no later than **May 1st** every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.
- (2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than **September 1, 2021** and by **September 1** of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the City of North Tonawanda Common Council including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

111
FEB 02 2021

Office of the Mayor

ARTHUR G. PAPPAS

January 21, 2021

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Re-Appointment to the City Cemetery Board

Dear Honorable Body:

I'm re-appointing Linda Krempa, 1406 Lexington Ave, North Tonawanda, NY 14120, to the City Cemetery Board, retroactive to January 1, 2021 for a term of (5) five years, expiring December 31, 2025.

I'm also appointing Stacy Yaro, 154 Christiana Street Apt 1, North Tonawanda, NY 14120, to the City Cemetery Board, retroactive to January 1, 2021 for a term of (5) five years, expiring December 31, 2025.

Sincerely,



Arthur G. Pappas
Mayor

RECEIVED
CITY CLERK'S OFFICE

2021 JAN 25 PM 4:02
NORTH TONAWANDA, NY

CITY OF NORTH TONAWANDA

L.2

FEB 02 2021

Office of the Mayor

ARTHUR G. PAPPAS

January 26, 2021

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Historic Preservation Committee

Dear Honorable Body:

Please be advised that I am appointing James Partsch Jr, 19 Pine Woods Drive, North Tonawanda, NY 14120, to the Historic Preservation Committee, retroactive to January 1, 2021 for a term of (2) two years, expiring December 31, 2022.

Sincerely,



Arthur G. Pappas
Mayor

RECEIVED
CITY CLERK'S OFFICE

2021 FEB 23 4:11:22
CITY OF NORTH TONAWANDA

III. 1

FEB 02 2021

Date January 15th 2021

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,

Name: Donna L. Braun
Address: 175 Lincoln Ave
North Tonawanda NY 14120
Phone: (716) 998-4307

2021 JUN 19 PM 1:49
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

City of North Tonawanda

III. 2

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

FEB 02 2021

Date: January 28, 2021

To: Mayor/Common Council

From: Donna L. Braun - City Clerk/Treasurer

Subject: Standard Work Day and Reporting Resolution – 2021

New Regulation 315.4 outlines additional reporting requirements for elected or appointed officials and more clearly defines the process for reporting time worked by those officials.

This regulation became effective August 12, 2009.

I offer the following resolution for your consideration:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard work days for elected and appointed officials and will report (see attached) the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

2021 Elected/ Appointed Work Schedule City of North Tonawanda New York

ELECTED OFFICIALS:

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORKDAY</u>	<u>TERM BEGINS/ENDS</u>	<u>PARTICIPATES IN TIME KEEPING</u>	<u>DAY/MONTH</u>
Mayor	Arthur G. Pappas	7	01/01/18 – 12/31/21	N	20
Clerk-Treasurer	Donna L. Braun	7	08/19/20 – 12/31/21	Y	20
Attorney	Luke Brown	7	01/01/18 – 12/31/21	Y	20
2 nd Ward Alderman	Frank DiBernardo	6	09/15/20 – 12/31/21	Y	20
Alderman at Large	Robert E. Pecoraro	6	01/01/20 – 12/31/23	Y	20
Alderman at Large	Austin J. Tylec	6	01/01/18 – 12/31/21	Y	20
3 rd Ward Alderman	Eric Zadzilka	6	01/01/20 – 12/31/21	N	20
1 st Ward Alderman	Robert D. Schmigel	6	01/01/20 – 12/31/21	N	20

APPOINTED OFFICIALS

Adm. Assistant Mayor's Office	Daniel DiVirgilio	7	02/12/18 – 12/31/21	Y	20
Asst. City Attorney	Nicholas B. Robinson	6	02/07/17 – 12/31/21	Y	20
Zoning Board	Kenneth Braun	6	01/01/19 – 12/31/23	Y	3
Planning Board	Michael Carney	6	06/17/15 – 12/31/21	Y	3
Planning Board	Thomas Jaccarino	6	01/01/20 – 12/31/26	Y	3

Donna L. Braun



City Clerk-Treasurer



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

January 19, 2021

FEB 02 2021

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

Re: Pine Woods Park Pavilion and Bathroom Improvement Proposals

Dear Honorable Body:

The City was awarded a \$91,450 grant from the Dormitory Authority of the State of New York (DASNY) to make improvements to the main pavilion and bathroom facility at Pine Woods Park. Improvements to Pine Woods Park will include epoxy of the concrete floors in the pavilion, cleaning and restoration of the brick, interior lighting improvements, exterior soffit light improvements, interior and exterior painting improvements, enhancements to the kitchen space, and ADA improvements to the bathroom facility.

To complete the Pine Woods Park Pavilion and Bathroom Improvements Project, the City intends to procure the services of a professional engineering firm. This firm's responsibilities will include design of the identified improvements and implementation assistance through the construction and installation stages.

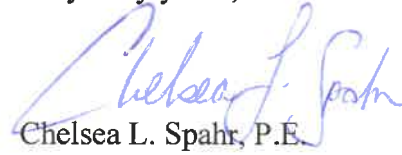
A request for proposals was issued in November 2020 and the City received two proposals from professional firms. A review committee was convened with representation from the City Council, City Engineering, Community Development office, and Parks and Recreation, to review the proposals and provide a recommendation to the Council.

Upon review the committee is recommending the City select the proposal submitted by Nussbaumer & Clarke, Inc. Nussbaumer is a local firm with experience in design of renovations for similar projects. The review committee felt the team assembled by Nussbaumer demonstrated the experience, creativity, and capacity to complete this project for the City at a reasonable fee.

I am hereby requesting this honorable body consider selecting Nussbaumer & Clarke, Inc. to complete the Pine Woods Park Pavilion and Bathroom Improvements Project and authorize the Mayor to sign a contract with Nussbaumer, pending review and approval by the City Attorney, for the proposed fee of \$18,100.00.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,



Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Luke A. Brown, City Attorney
Michael Zimmerman, Dir. Community Development
Jeffery Zellner, City Accountant
Alex Domaradzki, Dir. Parks, Recreation & Youth
Michael Marino, P.E., Nussbaumer & Clarke



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV-2
Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

FEB 02 2021

January 27, 2021

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: PIN 5762.71 Local Pedestrian Safety Action Plan (PSAP)
City of North Tonawanda, Niagara County
Project No. 2018-09
Final Project Acceptance**

Dear Honorable Body:

Approval of Change Order No. 1, the project balancing change order, and final acceptance of the Local Pedestrian Safety Action Plan Project is hereby requested. The change order is a deduct change order. Attached is the change order showing the balancing of unit price quantities at the end of the project.

Accordingly, I respectfully request that the Common Council approve the deduct Change Order No. 1 for the Local Pedestrian Safety Action Plan Project in the amount of \$3,044.98 with 4th Generation Construction, Inc., 5650 Simmons Avenue, Niagara Falls, New York 14304; decreasing the contract amount from \$362,243.00; to the final contract amount of \$359,198.02; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:tjs

Cc: file
Luke A. Brown, City Attorney
Mark Zellner, Superintendent DPW
Jeffery Zellner, City Accountant
Dan Bortz, PE, C&S Companies
Camil Pachucki, 4th Generation

2021 FEB 02 10:22 AM EST
RECEIVED
CITY CLERK'S OFFICE



C&S Companies
Change Order Details
CITY OF NORTH TONAWANDA PSAP

Description

PIN 5762.71
PROJECT NO. 2018-09
C&S PROJECT NO. 823.002.001

Prime Contractor

4TH GENERATION CONSTRUCTION INC
5650 SIMMONS AVE
NIAGARA FALLS, NY 14304

Change Order

1

Status

Pending

Date Created

12/15/2020

Summary

Balancing Change Order for Final Payment

Change Order Description

Balancing Change Order for Final Payment

Awarded Project Amount

\$362,243.00

Authorized Project Amount

\$362,243.00

Change Order Amount

-\$3,044.98

Revised Project Amount

\$359,198.02

Change Order Details:

CITY OF NORTH TONAWANDA PSAP

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
Section: 1 - Description									
0010	206.03	LF	\$71,000	880,000	\$62,480.00	-43,800	-\$3,109.80	836,200	\$59,370.20
CONDUIT EXCAVATION AND BACKFILL INCLUDING SURFACE RESTORATION:									
Reason: Balancing Change Order									
0030	608.01010002	SF	\$24,000	210,000	\$5,040.00	197,200	\$4,732.80	407,200	\$9,772.80
CONCRETE SIDEWALK, AMERICANS WITH DISABILITIES ACT:									
Reason: Balancing Change Order									
0040	608.01050405	SF	\$32,000	205,000	\$6,560.00	105,250	\$3,368.00	310,250	\$9,928.00
4" THICK CURB RAMP:									
Reason: Balancing Change Order									
0090	640.20	LF	\$1,000	1,608,000	\$1,608,000	-1,608,000	-\$1,608,000	0,000	\$0.00
WHITE PAINT REFLECTORIZED PAVEMENT STRIPES - 20 MILLS									
Reason: Balancing Change Order									
0160	680.5001	CY	\$500,000	7,000	\$3,500,000	-0,200	-\$100,000	6,800	\$3,400,000
POLE EXCAVATION AND CONCRETE FOUNDATION:									

Change Order Details:
CITY OF NORTH TONAWANDA PSAP

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0180	680.520506	LF	\$8.000	135.000	\$1,080.00	10.900	\$87.20	145.900	\$1,167.20
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Reason: Balancing Change Order

0190	680.520508	LF	\$8.500	610.000	\$5,185.00	94.900	\$806.65	704.900	\$5,991.65
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Reason: Balancing Change Order

0200	680.520510	LF	\$12.000	150.000	\$1,800.00	-36.800	-\$441.60	113.200	\$1,358.40
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Reason: Balancing Change Order

0230	680.730514	LF	\$5.000	4,780.000	\$23,900.00	69.000	\$345.00	4,849.000	\$24,245.00
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Reason: Balancing Change Order

0240	680.730714	LF	\$6.000	1,540.000	\$9,240.00	-1,540.000	-\$9,240.00	0.000	\$0.00
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Reason: Balancing Change Order

Change Order Details:
CITY OF NORTH TONAWANDA PSAP

Line Number	Item ID	Unit	Unit Price	Current	Change	Revised	Amount
				Quantity	Quantity	Quantity	Amount
0380	680.95020615	LF	\$6,000	90,000	213,000	303,000	\$1,818,000
SERVICE CABLE 2 CONDUCTOR, NO. 06 AWG:							
Reason: Balancing Change Order							
0390	697.03	DC	\$1,000	13,000,000	-13,000,000	0,000	\$0.00
FIELD CHANGE PAYMENT:							
Reason: Balancing Change Order							
12 Items			Totals				\$117,051.25
							-\$16,881.75

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
Section: 1 - Description					
0410	680.81500010	EACH	32,000	\$244,390	\$7,820.48
PEDESTRIAN COUNT-DOWN TIMER MODULE: "change Order 01"					
Reason: Countdown Timer Modules					
0420	950.1301	UNITS	1,000	\$2,880,850	\$2,880.85
TRAFFIC SIGNALS (SECTION 680): "Change Order 02"					
Reason: Excavate/form/pour concrete pad for cabinet on Webster & Goundry.					

Change Order Details:
CITY OF NORTH TONAWANDA PSAP

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
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0430	950.0101	LF	1.000	\$3,135.440	\$3,135.44
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EARTHWORK (SECTION 200): "Change Order 03"

Reason: Lost time due to encountered slag and removal of slag.

3 items Total: \$13,836.77

Dr T. B.

RESIDENT ENGINEER - C&S ENGINEERS, INC.

Austin Jarvis

CONTRACTOR: 4th Generation Construction Inc.

SPONSOR: City of North Tonawanda



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV.3
Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

FEB 02 2021

January 27, 2021

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2018-03: Main Street Green Infrastructure Improvements Project
Approval of Balancing Change Order and Final Project Acceptance**

Dear Honorable Body:

Approval of Change Order No. 4, the project balancing change order, and final acceptance of the Main Street Green Infrastructure Improvements Project is hereby requested. The change order is a deduct change order. Attached is the change order showing the balancing of unit price quantities at the end of the project.

Accordingly, I respectfully request that the Common Council approve the deduct Change Order No. 4 for the Main Street Green Infrastructure Improvements Project in the amount of \$34,100.39 with Milherst Construction, 10025 County Road, Clarence Center, New York 14032; decreasing the contract amount from \$983,321.00; to the final contract amount of \$949,220.61; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Luke A. Brown, City Attorney
Mark Zellner, Superintendent DPW
Jeffery Zellner, City Accountant
Marc Kenward, PE, Erdman Anthony
Jim Collins, Milherst Construction

RECEIVED
CITY CLERK'S OFFICE
2021 JAN 28 PM 11:04
NORTH TONAWANDA, NY



Erdman Anthony & Associates

Change Order Details

Main Street Green Infrastructure Improvements

Description The work includes full depth reconstruction of 800-feet of existing pavement to a 34 ft. curb-to-curb width; construction of new sidewalks along both side of the street; new paved driveway aprons, watermain replacement, new drainage inlets, new storm sewer, new street lighting, installation of new street trees, and site restoration.

Prime Contractor Milherst Construction

Change Order 4

Status Pending

Date Created 01/18/2021

Type Changed Conditions

Summary Balancing Quantities for Final Payment

Awarded Project Amount \$835,421.00

Authorized Project Amount \$983,321.00

Change Order Amount -\$34,100.39

Revised Project Amount \$949,220.61

Change Order Details:

Main Street Green Infrastructure Improvements

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
Section: 1 - Primary									
0010	203.02	CY	\$28,000	1,670,000	\$46,760.00	1,087.720	\$30,456.16	2,757.720	\$77,216.16
UNCLASSIFIED EXCAVATION AND DISPOSAL									
Reason: Balancing Change Order									
0020	203.07	CY	\$50,000	245,000	\$12,250.00	15.130	\$756.50	260.130	\$13,006.50
SELECT GRANULAR FILL									
Reason: Balancing Change Order									
0030	206.0201	CY	\$25,000	1,510,000	\$37,750.00	35.460	\$886.50	1,545.460	\$38,636.50
TRENCH AND CUVERT EXCAVATION									
Reason: Balancing Change Order									
0040	206.0301001	LF	\$8,500	1,530,000	\$13,005.00	-1,085.890	-\$9,230.07	444.110	\$3,774.93
CONDUIT EXCAVATION AND BACKFILL - (RESTORING TOP SURFACES NOT INCLUDED)									
Reason: Balancing Change Order									
0050	208.0103002	CY	\$85,000	40,000	\$3,400.00	-5.260	-\$447.10	34.740	\$2,952.90
BIORETENTION AND DRY SWALE SOIL									

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0060	209.13	LF	\$4.000	1,385.000	\$5,540.00	-700.000	-\$2,800.00	685.000	\$2,740.00
SILT FENCE - TEMPORARY									
Reason: Balancing Change Order									

0070	209.1701	LF	\$10.000	70.000	\$700.00	-70.000	-\$700.00	0.000	\$0.00
DRAINAGE STRUCTURE INLET PROTECTION, SILT FENCE - TEMPORARY									
Reason: Balancing Change Order									

0080	209.1702	CY	\$200.000	10.000	\$2,000.00	-10.000	-\$2,000.00	0.000	\$0.00
DRAINAGE STRUCTURE INLET PROTECTION, GRAVEL BAG - TEMPORARY									
Reason: Balancing Change Order									

0090	304.12	CY	\$45.000	1,450.000	\$65,250.00	-30.710	-\$1,381.95	1,419.290	\$63,868.05
SUBBASE COURSE, TYPE II									
Reason: Balancing Change Order									

0100	402.000013	QU	\$70.000	68.000	\$4,760.00	-68.000	-\$4,760.00	0.000	\$0.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA ITEMS									
Reason: Balancing Change Order									

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
0110	402.097203	TON	\$95.000	250.000	\$23,750.00	104.440	\$9,921.80	354.440	\$33,671.80
9.5 F2 TOP COURSE HMA, 70 SERIES COMPACTION									
Reason: Balancing Change Order									
0120	402.197903	TON	\$80.000	420.000	\$33,600.00	-15.370	-\$1,229.60	404.630	\$32,370.40
19.0 F9 BINDER COURSE HMA, 70 SERIES COMPACTION									
Reason: Balancing Change Order									
0130	402.377903	TON	\$80.000	680.000	\$54,400.00	-66.940	-\$5,355.20	613.060	\$49,044.80
37.5 F9 BASE COURSE HMA, 70 SERIES COMPACTION									
Reason: Balancing Change Order									
0140	407.0102	GAL	\$6.000	540.000	\$3,240.00	-264.000	-\$1,584.00	276.000	\$1,656.00
TACK COAT (DILUTED)									
Reason: Balancing Change Order									
0150	418.7603	LF	\$1.500	2,660.000	\$3,990.00	470.000	\$705.00	3,130.000	\$4,695.00
ASPHALT PAVEMENT JOINT ADHESIVE									
Reason: Balancing Change Order									
0160	552.17	SF	\$1.000	2,925.000	\$2,925.00	335.000	\$335.00	3,260.000	\$3,260.00
SHIELDS AND SHORING									

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0170	603.981004	LF	\$35.000	40.000	\$1,400.00	-4.000	-\$140.00	36.000	\$1,260.00
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Reason: Balancing Change Order

0180	603.9812	LF	\$45.000	30.000	\$1,350.00	-6.210	-\$279.45	23.790	\$1,070.55
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Reason: Balancing Change Order

0190	603.9818	LF	\$38.000	210.000	\$7,980.00	0.700	\$26.60	210.700	\$8,006.60
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Reason: Balancing Change Order

0200	603.9905	EA	\$350.000	3.000	\$1,050.00	3.000	\$1,050.00	6.000	\$2,100.00
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Reason: Balancing Change Order

0220	604.301911	LF	\$625.000	28.000	\$17,500.00	1.530	\$956.25	29.530	\$18,456.25
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Reason: Balancing Change Order

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
0230	604.4048	LF	\$425.000	9.000	\$3,825.00	-0.330	-\$140.25	8.670	\$3,684.75
ROUND PRECAST CONCRETE MANHOLE TYPE 48									
Reason: Balancing Change Order									
0240	604.406	LF	\$650.000	8.000	\$5,200.00	-0.250	-\$162.50	7.750	\$5,037.50
ROUND PRECAST CONCRETE MANHOLE TYPE 60									
Reason: Balancing Change Order									
0250	605.0901	CY	\$50.000	310.000	\$15,500.00	-82.230	-\$4,111.50	227.770	\$11,388.50
UNDERDRAIN FILTER, TYPE I									
Reason: Balancing Change Order									
0260	605.1502	LF	\$4.000	1,580.000	\$6,320.00	-98.310	-\$393.24	1,481.690	\$5,926.76
PERFORATED CORRUGATED POLYETHYLENE UNDERDRAIN TUBING, 6 INCH DIAMETER									
Reason: Balancing Change Order									
0270	608.0101	CY	\$400.000	105.000	\$42,000.00	-2.140	-\$856.00	102.860	\$41,144.00
CONCRETE SIDEWALKS AND DRIVEWAYS									
Reason: Balancing Change Order									
0280	608.00013	QU	\$70.000	2.000	\$140.00	-2.000	-\$140.00	0.000	\$0.00
PLANT PRODUCTION QUALITY ADJUSTMENT TO HMA SIDEWALKS ITEMS									

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0290	608.020102	TON	\$150.000	35.000	\$5,250.00	2.580	\$387.00	37.580	\$5,637.00
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Reason: Balancing Change Order

0300	608.21	SY	\$375.000	5.000	\$1,875.00	1.630	\$611.25	6.630	\$2,486.25
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Reason: Balancing Change Order

0310	609.0501	LF	\$20.000	1,620.000	\$32,400.00	11.800	\$236.00	1,631.800	\$32,636.00
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Reason: Balancing Change Order

0320	610.1101	CY	\$225.000	7.000	\$1,575.00	-1.000	-\$225.00	6.000	\$1,350.00
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Reason: Balancing Change Order

0330	610.1400001	CY	\$100.000	680.000	\$68,000.00	27.860	\$2,786.00	707.860	\$70,786.00
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Reason: Balancing Change Order

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
0340	610.1403	CY	\$95,000	130,000	\$12,350.00	38,410	\$3,648.95	168,410	\$15,998.95
TOPSOIL - LAWNS									
Reason: Balancing Change Order									
0350	610.1602	SY	\$3,000	1,155,000	\$3,465.00	389,210	\$1,167.63	1,544,210	\$4,632.63
TURF ESTABLISHMENT - LAWNS									
Reason: Balancing Change Order									
0360	610.19	MGAL	\$400,000	28,000	\$11,200.00	-22,750	-\$9,100.00	5,250	\$2,100.00
WATERING VEGETATION									
Reason: Balancing Change Order									
0370	610.21	SY	\$0.100	3,630,000	\$363.00	-3,630,000	-\$363.00	0.000	\$0.00
MOWING									
Reason: Balancing Change Order									
0440	623.12	CY	\$60,000	145,000	\$8,700.00	-14,620	-\$877.20	130,380	\$7,822.80
CRUSHED STONE (IN-PLACE MEASURE)									
Reason: Balancing Change Order									
0450	627.5014001	LF	\$5,000	210,000	\$1,050.00	-11,000	-\$55.00	199,000	\$995.00
CUTTING PAVEMENT									

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0470	645.5101	SF	\$40.000	25.000	\$1,000.00	-13.750	-\$550.00	11.250	\$450.00
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Reason: Balancing Change Order

0480	645.5102	SF	\$42.000	47.000	\$1,974.00	25.750	\$1,081.50	72.750	\$3,055.50
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Reason: Balancing Change Order

0490	645.81	EA	\$225.000	8.000	\$1,800.00	3.000	\$675.00	11.000	\$2,475.00
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Reason: Balancing Change Order

0500	647.61	EA	\$50.000	8.000	\$400.00	-1.000	-\$50.00	7.000	\$350.00
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Reason: Balancing Change Order

0510	655.1011	EA	\$750.000	4.000	\$3,000.00	5.000	\$3,750.00	9.000	\$6,750.00
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Reason: Balancing Change Order

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
0530	655.2501001	EA	\$900.000	5.000	\$4,500.00	-5.000	-\$4,500.00	0.000	\$0.00
FURNISH AND/OR INSTALL INLET ASSEMBLY, AS SPECIFIED									
Reason: Balancing Change Order									
0550	663.2001	LB	\$5.000	85.000	\$425.00	-85.000	-\$425.00	0.000	\$0.00
IRON WATER MAIN FITTINGS (3" - 8")									
Reason: Balancing Change Order									
0560	663.33	EA	\$100.000	1.000	\$100.00	-1.000	-\$100.00	0.000	\$0.00
ADJUST EXISTING VALVE BOX ELEVATION									
Reason: Balancing Change Order									
0590	670.1001	EA	\$5,500.000	10.000	\$55,000.00	-0.468	-\$2,574.00	9.532	\$52,426.00
DECORATIVE LIGHT POLE WITH ONE LUMINAIRE									
Reason: Balancing Change Order									
0600	670.2003	LF	\$20.000	140.000	\$2,800.00	45.380	\$907.60	185.380	\$3,707.60
GALVANIZED STEEL CONDUIT, 2" DIA.									
Reason: Balancing Change Order									
0610	670.2602	LF	\$8.000	1,440.000	\$11,520.00	-82.680	-\$661.44	1,357.320	\$10,858.56
RIGID PLASTIC CONDUIT, 2" DIA.									

Change Order Details:
Main Street Green Infrastructure Improvements
01/19/2021
Page 10 of 12

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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Reason: Balancing Change Order

0630	670.7004	LF	\$4.250	4,460.000	\$18,955.00	-1,098.000	-\$4,666.50	3,362.000	\$14,288.50
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Reason: Balancing Change Order

0640	670.7501	LF	\$3.000	1,485.000	\$4,455.00	121.000	\$363.00	1,606.000	\$4,818.00
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Reason: Balancing Change Order

0660	685.11	LF	\$3.000	1,900.000	\$5,700.00	-327.250	-\$981.75	1,572.750	\$4,718.25
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Reason: Balancing Change Order

0670	685.12	LF	\$3.000	1,400.000	\$4,200.00	270.000	\$810.00	1,670.000	\$5,010.00
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Reason: Balancing Change Order

0680	697.03	DC	\$1.000	34,749.230	\$34,749.23	-34,749.230	-\$34,749.23	0.000	\$0.00
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Reason: Balancing Change Order

Change Order Details:

Main Street Green Infrastructure Improvements

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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0690	698.04	DC	\$1.000	100.000	\$100.00	-100.000	-\$100.00	0.000	\$0.00
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Reason: Balancing Change Order

0700	698.05	DC	\$1.000	100.000	\$100.00	-100.000	-\$100.00	0.000	\$0.00
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FUEL PRICE ADJUSTMENT

Reason: Balancing Change Order

0730	207.24	SY	\$2.020	2,900.000	\$5,858.00	84.580	\$170.85	2,984.580	\$6,028.85
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Geotextile Stabilization

Reason: Balancing Change Order

57 items				Totals	\$718,449.23		-\$34,100.39		\$684,348.84
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Marc Kenward
 Date: 01/19/2021

Marc Kenward, PE; Erdman Anthony Associates

J. Collins, Jr.
 Date: 1/19/21

Jamuel L. Collins, Jr.; Vice President; Milherst Construction, Inc.

Date: _____

Chelsea Spahr, PE; City Engineer

Change Order Details:

Main Street Green Infrastructure Improvements

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

FEB 02 2021

1/28/2021

Honorable Arthur G. Pappas, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated February 2nd, 2021, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

RECEIVED
CITY CLERK'S OFFICE
FEB 28 AM 11:05
NORTH TONAWANDA, NY



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

 TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

FEB 02 2021

January 19, 2021

Honorable Mayor Arthur Pappas &
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

I am requesting to have an agreement between the North Tonawanda Police Department and the North Tonawanda Fire Department approved to have two members of the fire department made a part of the SWAT team as Tactical Team Paramedics.

The New York State Department of Criminal Justice Services (DCJS) requires that that all NYS Certified Swat Teams have capabilities and written directives for tactical medical care provided by an Emergency Medical Technician (EMT) and said EMT may be a member of a fire department.

Currently our team is in the final stages of being certified by DCJS; but currently lacks a Tactical EMT. I am requesting two in case one is unavailable for a call out.

In 2017 the North Tonawanda Police Department was awarded a \$100,000 Tactical Team grant to supplement the department's needs for equipment, training and certain personnel costs associated with training. We are not eligible to receive any other grant funding under this program until we meet the minimum standards for certification, which include the Tactical EMT position being filled.

Our team leader, Lt. Lee Bolsover and Assistant team leader, Lt. Nick Iwanicki have estimated that each EMT would require approximately 60 hours of training to meet the standards set by DCJS for Tactical Team Paramedics. Those training hours would equate to approximately \$4600.00 in total compensation for the two EMT's for their training.

In addition to not being eligible for the Tactical Grant, I have spoken to City Attorney Luke Brown and he and I believe that we are setting the City up for possible civil liability based on Senate Bill S6601A, if based on the situation we are not able to get medical personnel into a scene that is not yet safe and we have one or more injured suspects in custody and do not have a tactically trained EMT inside our perimeter.

The following is the bill that the governor has signed.

FEB 19 10 41 AM
2021

S6601A – SUMMARY

Provides that when a person is under arrest or otherwise in custody of a police officer, peace officer or other law enforcement representative or entity, such officer, representative or entity shall have a duty to provide attention to the medical and mental health needs of such person.

S6601A - SPONSOR MEMO

BILL NUMBER: S6601A

SPONSOR: BAILEY

TITLE OF BILL: An act to amend the civil rights law, in relation to medical attention for persons under arrest

PURPOSE OR GENERAL IDEA OF BILL:

The act amends the Civil Rights Law by adding a new section. This legislation affirms the duty of police officers, peace officers, and other law enforcement representatives and entities to provide attention to medical and mental health needs of persons in custody.

SUMMARY OF PROVISIONS:

Section 1: Amends the Civil Right Law by adding a new section.

Section 2: Effective date.

JUSTIFICATION:

In recent years, in New York State and nationally, there have been many disturbing reports and news accounts concerning individuals who have come into law enforcement custody and been injured, been injured by law enforcement incident to arrest, or become ill subsequent to their arrest. In far too many of these cases, adequate medical assistance has been denied to these individuals or been so delayed that individuals have suffered needless, pain and suffering. In the most egregious cases, indifference or neglect of some persons' conditions have even lead to senseless deaths. By specifically mandating a duty of care, this bill seeks to redress these wrongs and, in the future, prevent such persons from having to endure the infliction of distress and harm.

S T A T E O F N E W Y O R K
6601--A
2019-2020 Regular Sessions
I N S E N A T E
June 18, 2019

Introduced by Sens. BAILEY, SALAZAR -- read twice and ordered printed, and when printed to be committed to the Committee on Rules -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT to amend the civil rights law, in relation to medical attention for persons under arrest.

THE PEOPLE OF THE STATE OF NEW YORK, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. The civil rights law is amended by adding a new section 28 to read as follows:

§ 28. MEDICAL ATTENTION FOR PERSONS UNDER ARREST. WHEN A PERSON IS UNDER ARREST OR OTHERWISE IN THE CUSTODY OF A POLICE OFFICER, PEACE OFFICER OR OTHER LAW ENFORCEMENT REPRESENTATIVE OR ENTITY, SUCH OFFICER, REPRESENTATIVE OR ENTITY SHALL HAVE A DUTY TO PROVIDE ATTENTION TO THE MEDICAL AND MENTAL HEALTH NEEDS OF SUCH PERSON, AND OBTAIN ASSISTANCE AND TREATMENT OF SUCH NEEDS FOR SUCH PERSON, WHICH ARE REASONABLE AND PROVIDED IN GOOD FAITH UNDER THE CIRCUMSTANCES. ANY PERSON WHO HAS NOT RECEIVED SUCH REASONABLE AND GOOD FAITH ATTENTION, ASSISTANCE OR TREATMENT AND WHO, AS A RESULT, SUFFERS INJURY OR SIGNIFICANT EXACERBATION OF AN INJURY OR CONDITION SHALL HAVE A CAUSE OF ACTION AGAINST SUCH OFFICER, REPRESENTATIVE, AND/OR ENTITY. IN ANY SUCH CIVIL ACTION, THE COURT, IN ADDITION TO AWARDED ACTUAL DAMAGES AND COSTS, MAY AWARD REASONABLE ATTORNEYS' FEES TO A SUCCESSFUL PLAINTIFF. THE PROVISIONS OF THIS SECTION ARE IN ADDITION TO, BUT SHALL NOT SUPERSEDE, ANY OTHER RIGHTS OR REMEDIES AVAILABLE IN LAW OR EQUITY.

§ 2. This act shall take effect immediately.

Fire Chief Sikora and the North Tonawanda Fire Department Medical Director Jason Borton have no issues with this request.

Respectfully,



Thomas E. Krantz
Chief of Police

XI.

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

FEB 02 2021

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

January 26, 2021

Honorable Mayor Arthur G. Pappas
And Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

Adam James Brodfuehrer, 765 Ruie Road, North Tonawanda, is appointed as a Firefighter in the City of North Tonawanda Fire Department.

I feel confident he will do a great job on behalf of the residents of the City of North Tonawanda. There will be a brief ceremony following COVID-19 protocol on February 5, 2021.

Joseph D. Sikora
Fire Chief

JOSEPH D. SIKORA
FIRE CHIEF
495 ZIMMERMAN ST.
NORTH TONAWANDA, NY 14120
(716) 693-2201

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



FEB 02 2021

www.ntparksrec.com

January 26, 2021

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

After reviewing their application, I am respectfully asking to waive the special event fee for the WNY Disc Golf Club to use the Pinewoods Disc Golf Course for a tournament on March 6, 2021 from 8am-5pm on the basis that the course is free and available for anyone to play on during park hours, and that the tournament will be taking place while pavilions are still closed. Additionally, the park has no events or activities which would be impacted by the tournament and there is no requirement for increased maintenance needs or requests that would normally solicit a user special event fee (i.e. opening/cleaning restrooms, pavilion use, etc).

WNY Disc Golf Club has worked closely with our department in implementing the course layout which has increased positive use of the park. They were also instrumental in securing signage for the tee boxes at no cost to the City and participate in an annual park cleanup. The WNYDGC will additionally provide our department with the necessary proof of adequate liability insurance for the event. This tournament is a great opportunity for continued exposure of our parks from potential new users.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

2021 JAN 28 AM 11:15
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE

January 18, 2021

FEB 02 2021

Donna Braun

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The January 2021 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1700 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Meisenberg, M. Lemke, D. Grinnell, A. DiBernardo, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Councilman Eric Zadzilka received a complaint regarding the blinking yellow light at the intersection of Payne Avenue and Walck Road. The complainant believed that the blinking light was confusing drivers which was causing accidents. Fire Chief / Traffic Committee member Sikora was informed and stated that the light was no longer used by the Fire Department. Chief Sikora recommended taking down the light with the permission of the Mayor. Mayor Pappas informed the Traffic Committee that the light could be taken down. The blinking light was removed by the DPW.
2. Paul and Paula Becigneul of North Avenue requested that the Traffic Committee look into the safety of the houses at the curve on North Avenue. Paul Becigneul informed member Frank that there have been some bad accidents over the years and asked about extra signs, guard rails or boulders in front of the houses. Member Frank spoke with City Attorney Luke Brown and Assistant City Attorney Nick Robinson who both stated that due to liability purposes guard rails and boulders could not be put in the front yard next to the street. Member Frank advised Becigneul. Member Daigler installed new signs along the curve.
3. The Traffic Committee received a request from Judy Mittiga to look into a work van that was parking on a terrace at the corner of Schenck Street and Bryant Street. Member Daigler advised Mittiga that the residents have a valid terrace parking permit with the city and that it includes the work van.
4. Chief Sikora requested that the fire lane at Tops Plaza be looked into for improper signs. The designated fire lane had parking signs instead of "No Parking in Fire Lane" signs. Member Daigler contacted the property manager, Tom Pendergast, who installed the proper signs.

2021 JAN 27 AM 10:50
NORTH TONAWANDA, NY

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5. The Traffic Committee received a request from Police Chief Krantz to look into speeding on Wurlitzer Drive. The request came from Gary Shaffer of 508 Wurlitzer Drive, who has submitted numerous complaints to the committee in the past year. Committee members have looked into the complaints and committee member Grinnell spoke with Mr. Shaffer regarding his complaints. NTPD Officers have monitored Wurlitzer Drive in the past year and have found that the complaints are unfounded. Mr. Shaffer would like Wurlitzer Drive checked again.

Member Frank had Traffic Officer Otabachian monitor Wurlitzer Drive from Shaffer's driveway. Otabachian completed a morning and afternoon study and documented every vehicle including the time and the speed of the vehicles. The morning study had 98 vehicles and had an average speed of 30.6 mph. The afternoon study had 230 vehicles and had an average speed of 31.1 mph. The documentation and results over the last year were given to Chief Krantz. The committee's information that was gathered from Wurlitzer Drive over the last year can be viewed upon request.

6. Member Lemke requested in December that the light at Oliver Street and Schenck Street be placed on flash. The committee has looked into this and member Lemke will speak to the local business owner to get their opinions.

Meeting Adjourned at 1915 hours

Travel safely,

Robert J. Frank



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXVI

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

FEB 02 2021

January 25, 2021

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of December 2020.

Respectfully submitted,

Thomas E. Krantz
Chief of Police

- cc: Eric Zadzilka
- cc: Austin Tylec
- cc: Robert Pecoraro
- cc: Robert Schmigel
- cc: Frank DiBernardo

TEK/sd

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CITY OF NORTH TONAWANDA

2021 JAN 25 10:12 AM
CITY OF NORTH TONAWANDA

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF DECEMBER 2020</p>
--

CRIMINAL

Complaints received and investigated	67
Complaints cleared by arrest or exceptional clearance	25
Complaints ruled unfounded	0
Number of males arrested	16
under 18:	0
over 18:	16
Number of females arrested	0
under 18:	0
over 18:	0
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	9
Above complaints cleared by J.A.B.	9
Complaints cleared by J.A.B. from previous months	1

TRAFFIC

Traffic summonses issued	45
DWI arrests	6
Parking tags issued	209

MISCELLANEOUS

Miscellaneous service	1,461
Incident reports	51
Vehicle accidents	37
Vehicle accidents (fatal)	0
Vehicle stops	22
Police escorts	1
Prisoner meals	16
Mug shots taken	16
Fingerprints taken	16
Persons missing and located	1
Automobiles stolen	1
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$105.00
Photocopy fees	\$14.25
Fingerprint fees	\$0.00
Fines collected	\$18,300.00
Value of property damaged	\$14,000.00
Value of property stolen	\$74,206.72
Value of property recovered	\$3,056.58

Respectfully submitted,



Thomas E. Krantz
Chief of Police

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF DECEMBER 2020</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

TYPE OF OFFENSE	COMPLAINTS		
	Received	Cleared	Unfounded
AGG. ASSAULT	0	0	
ALL OTHER OFFENSES	2	0	
ARSON	0	0	
BURGLARY	4	3	
COERCION	0	0	
CRIMINAL MISCHIEF	4	0	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	11	4	
DRUG OFFENSES	6	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	9	9	
FORGERY	0	0	
FRAUD (ID THEFT)	6	1	
LARCENY	17	3	
LEAVING THE SCENE	5	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	3	2	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		2	
TOTALS	67	25	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		9	
# CLEARED BY JAB FROM PREV MONTHS		1	

V & T REPORT FOR THE MONTH OF DECEMBER 2020

SPEEDING	3
REDLIGHT VIO.	5
STOP SIGN VIO.	1
NO REGISTRATION	1
NO LICENSE	8
FAULTY EQUIPMENT	1
NO INSPECTION	1
FAILED TO YIELD RIGHT OF WAY	3
NO INSURANCE	1
LICENSE PLATE VIO.	1
DROVE ON LEFT OF PAVEMENT MARKINGS	3
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	1
UNSAFE BACKING	2
MISCELLANEOUS	8

TOTAL 41

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	6
AGGRAVATED UNLICENSED OPERATION 3 RD -----	1
AGGRAVATED UNLICENSED OPERATION 2 ND -----	2

FELONIES

AGGRAVATED UNLICENSED OPERATION 1 ST -----	1
DWAI DRUGS -----	2

FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 12,200.00
PENAL LAW:	\$ 0.00
CITY ORDINANCE:	\$ 0.00
BAIL FORFEITURE:	\$ 0.00
ABC VIOLATION:	\$ 0.00
PARKING TAGS:	\$ 6,100.00
TOTAL FINES	\$ 18,300.00

MUG SHOTS: 16 PARKING TAGS: 209 MEAL TICKETS: 16

XXVI:1

FEB 02 2021

MEMO

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Hon. Arthur Pappas & Council

Date: January 18, 2021

From: Cosimo R. Capozzi
Building Inspector

Re: Vacation/Sick days
report Jan-December 2020

Attached, please find copies of the vacation and sick days report for January 1 through December 31, 2020

Cc. file
Mayor
Council
Accounting

Cosimo R. Capozzi



Building Inspector

2021 JAN 22 PM 3:01
CITY CLERK'S OFFICE

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City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD July 1 2020 to December 31 2020

Robert C DePaolo Code Enforcement/ Electrical Inspector

	Balance Forward	65	Days
	Earned	6	Days
<u>Sick days</u>	Used	0	Days
	remaining	71	Days
<u>Vacation days</u>	Balance Forward	0	Days
	Earned	15	Days
	Used/Cashed	10	Days
	Remaining	5	Days
<u>Birthday & Personal days</u>	Earned	4	Days
	Used	1	Days
	Remaining	3	Days

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 7/1/2020 THROUGH 12/31/2020

Cosimo R. Capozzi – Building Inspector

<u>Sick Days</u>	Balance Forward	206	Days
	Earned	6	Days
	Used	1	Days
	Sick Bank Donation	0	Days
	Remaining	211	Days

<u>Vacation Days</u>	Balance forwarded	28	Days
	Earned	0	Days
	Used/cashed in	22	Days
	Remaining (2020)	6	Days

	Balance forwarded	2	
<u>Birthday & Personal days</u>	Earned	1	Days
	Used	1	Days
	Remaining	2	Days

City of North Tonawanda

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE**

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 1/1/2020 THROUGH 12/31/2020

John Stahlman –Assistant Building Inspector

<u>Sick days</u>	Balance Forward	200 days*
	Earned	18 days
	Used	7.5 days
	Sick Bank Donation	0 days
	Remaining	210.5 days

<u>Vacation days</u>	Earned	25 days
	Used/sold	25 days
	Remaining	0 days

<u>Birthday & Personal days</u>	Earned	5 days
	Used	5 days
	Remaining	0 days

* “reset” to 200 days per Accounting Department and CSEA
president John DiVirgilio

City of North Tonawanda

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY
SCHEDULE**

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 7/1/2020 – 12/31/2020

Renee K Proefrock– Clerk Typist

<u>Sick Days</u>	Balance Forward	26	Days
	Earned	6	Days
	Used	0	Days
	Sick Bank Donation	0	Days
	Remaining	32	Days

<u>Vacation Days</u>	Used/cashed in	9	Days
-----------------------------	-----------------------	----------	-------------

***NOTE: one of the above vacation days was NOT
Listed in the report for the first half of the year!***

	Remaining	2	Days
--	------------------	----------	-------------

**(remaining 2 days to be rolled over and
Used in Jan/Feb)**

<u>Birthday & Personal days</u>	Earned	5	Days
	Used	5	Days
	Remaining	0	Days

Department of Public Works

CITY OF NORTH TONAWANDA, NEW YORK

XXVI. 2
FEB 02 2021

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585
FAX: 695-8587



January 26th, 2021

Honorable Mayor Pappas & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: 2020 Annual Sick Leave and Vacation Report

Dear Honorable Body:

Attached please find a copy of the Department of Public Works' annual sick days, vacation days, and personal days leave report for your information.

If you have any questions please contact me at your earliest convenience.

Very truly yours,

Mark A. Zellner
Superintendent of Public Works

MAZ/jms
Attachment

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CITY OF NORTH TONAWANDA
2021 JAN 28 PM 2:02
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**CITY OF NORTH TONAWANDA DEPARTMENT OF PUBLIC WORKS
 CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE
 PERIOD COVERED 1/1/2020 THRU 12/31/2020**

* Denotes Employee Retired in 2020

** Denotes Employee Resigned/Transferred

NAME	SICK DAYS			SICK NO		VACATION DAYS			BIRTHDAY & PERSONAL DAYS			
	BAL FORWARD	EARNED	CONVERTED	USED	PAY OR AWOL	REMAINING	EARNED	USED	REMAINING	EARNED	USED	REMAINING
ADAMS, M. C.	69	12	0	0	0	81	15	15	0	5	5	0
AIELLO, J	85	12	0	23	0	74	20	20	0	1	1	0
AIELLO, L	2	9	0	10	0	1	15	13	2	5	5	0
BAIR, J	7	12	0	6	0	13	15	15	0	5	5	0
BARTEL, A	6	12	5	0	0	23	11	11	0	5	5	0
BRAUER, M	15	12	6	7	0	26	11	11	0	5	5	0
BROCHEY, W. N.	10	12	0	6	0	16	25	25	0	5	5	0
BROWN, R	122	18	0	14	0	126	25	25	0	5	5	0
CASSEL, W	9	12	0	8	0	13	25	25	0	5	5	0
CRELOT, C	5	12	0	2	0	15	11	11	0	5	5	0
CZAJA, S	24.5	12	2.5	0.5	0	38.5	15	15	0	5	5	0
DAIGLER, M	63.75	12	13	0	0	88.75	25	25	0	5	5	0
DEMONTÉ, N	1	12	0	10	1	3	15	15	0	5	5	0
DIBERNARDO, A	53	12	5	19	0	51	25	25	0	5	5	0
DIERYMYER, J	139.5	12	0	2.5	0	149	25	25	0	5	5	0
DLUGOSKINSKI, M	33	12	0	6	0	39	11	11	0	5	5	0
DONOVAN, P	26	12	0	6.5	0	31.5	15	15	0	5	5	0
DRISKEL, C	41	12	0	5	0	48	15	12	3	5	4	1
DRISKEL, J	6	12	0	10	2	8	11	11	0	5	5	0
FIALA, P	5	12	0	11	0	6	11	11	0	5	4	1
FINGERLOW, D, JR	1	12	0	12	5	1	20	20	0	5	5	0
FITZGIBBONS, R	60	12	0	1	0	71	15	15	0	5	5	0
GANNON, K*	37	8	0	15	0	30	25	25	0	5	5	0
GAUDA, M	14	12	0	7	0	19	11	8.5	2.5	5	5	0
GIARDINO, R	2	12	0	13	0	1	25	25	0	5	5	0
GIBSON, T	2	12	2	11	0	5	20	19.5	0.5	5	5	0
GREHLINGER, R	73.5	12	5	0	0	90.5	20	12	8	5	4	1
GREHLINGER, R. III	17	12	0	6.5	0	22.5	11	11	0	5	5	0
GROSSKOPF, D	31	12	0	3	0	40	15	15	0	5	5	0
GROSSKOPF, S	8	12	0	3	0	17	11	11	0	5	5	0
GUSHUE, S	30	12	0	0	0	42	11	11	0	5	4	1
HEIDRICH, R	58	12	5	6	0	69	25	25	0	5	5	0
HOEFERT III, K	6.5	12	5	8	0	15.5	11	11	0	5	5	0
HOWARD, R	39	12	0	11	0	40	15	15	0	5	5	0
KARRE, B	6	12	0	14	0	4	11	11	0	5	5	0
KARRE, G	81	12	5	3	0	95	25	25	0	5	5	0
KARRE, M	35.5	12	0	8	0	39.5	15	15	0	5	5	0
KEIDEL, R	12.5	12	0	7	0	17.5	15	13.5	1.5	5	5	0
KELEHER, C	17	12	0	3	0	26	11	11	0	5	5	0
KNAPP, A	6	12	0	1	0	17	11	11	0	5	5	0
KUNZELMAN, T**	6	11	0	14.5	0	2.5	11	11	0	5	5	0

**CITY OF NORTH TONAWANDA DEPARTMENT OF PUBLIC WORKS
 CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE
 PERIOD COVERED 1/1/2020 THRU 12/31/2020**

* Denotes Employee Retired in 2020

** Denotes Employee Resigned/Transferred

NAME	SICK DAYS			SICK NO PAY		VACATION DAYS			BIRTHDAY & PERSONAL DAYS			
	BAL FORWARD	EARNED	CONVERTED	USED	OR AWOL	EARNED	USED	REMAINING	EARNED	USED	REMAINING	
LARSON, L	13	12	0	6.5	0	18.5	11	11	0	5	5	0
LEHMAN, M	23	1	0	0	0	24	0	0	0	0	0	0
LYNCH, S	50.5	12	5	5	0	62.5	25	25	0	5	4	1
MANGOLD, K	36	12	5	2	0	51	25	25	0	5	5	0
MAROTTA, S	21.75	12	0	4.75	0	29	11	11	0	5	5	0
MAZIARZ, C	107	12	0	4	0	115	25	25	0	5	5	0
MCGINNIS, C	28	12	0	9	0	31	11	11	0	5	4	1
MEISENBURG, M	31.25	12	0	1	0	42.25	15	15	0	5	5	0
MEISTER, E	6	12	0	15	0	3	20	20	0	5	5	0
MILEK, M	78	12	0	1	0	89	15	15	0	5	5	0
PAINTER, K	7	12	0	2	0	17	11	11	0	5	5	0
REXFORD, R	26.5	12	0	4.5	0	34	11	8.5	2.5	5	5	0
RICH, JUSTIN	1	12	0	11	0	2	25	25	0	5	5	0
RICHAU, J	25	12	0	1	0	36	11	11	0	5	4	1
ROZICKI, R	4	12	0	7.5	0	8.5	25	25	0	5	5	0
RUSSELL, K	5	12	0	11	0	6	11	11	0	5	5	0
SAVIO, V	16	12	5	15.5	0	17.5	15	15	0	5	5	0
SCALISE, S	13	12	0	5	2	20	20	20	0	5	5	0
SHELBY, T	10	12	0	2	0	20	11	11	0	5	5	0
SEMENDERA, A	5	12	0	11	0	6	11	11	0	5	4	1
SMITH, B	45.5	12	0	4	0	53.5	15	15	0	5	5	0
SOMERVILLE, C	21	12	10	11	0	32	25	25	0	5	5	0
STANTON, G	26	12	0	3	0	35	11	11	0	5	5	0
STEFANSKI, R	118	12	2	1	0	131	25	25	0	5	4	1
STEFANSKI, S	24	12	0	9	0	27	15	15	0	5	5	0
STEVENS, J	0	3	0	0	0	3	0	0	0	4	4	0
STRINGARO, M*	103	1	0	3	0	101	25	25	0	5	5	0
THUMAN, J	33	12	0	6	0	39	15	15	0	5	5	0
TOMASINO, J	31.5	12	0	5	0	38.5	15	15	0	5	5	0
TOMISIC, JAMES	27	12	0	3	0	36	11	11	0	5	5	0
TOMISIC, JOHN	33	12	0	0	0	45	11	11	0	5	5	0
URBAN, J	121	12	0	0	0	133	20	20	0	1	1	0
WASIELEWSKI, K	15	12	5	14	0	18	11	11	0	5	5	0
WITKOP, D	61	12	0	2	0	71	20	20	0	5	5	0
ZELLNER, JEFF	8	12	0	0	0	20	11	11	0	5	5	0
ZELLNER, JON	39	12	0	0	0	51	11	11	0	5	5	0
ZELLNER, M	45	12	0	0	0	57	30	30	0	1	1	0

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



www.ntparksrec.com

January 28, 2021

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

Attached are the consolidated time off reports for our department in 2020.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Senior

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CITY OF PARKS DEPT
2021 JAN 28 04:27:05
NORTH TONAWANDA NY

DEPARTMENT OF YOUTH, RECREATION AND PARKS

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY AND BIRTHDAY REPORT

January 1, 2020 To December 31, 2020

NAME	SICK DAYS			VACATION DAYS				BIRTHDAY & PERSONAL			COMP HOURS
	FORWARDED	EARNED	USED	REMAINING	EARNED	USED	REMAINING	EARNED	USED	REMAINING	
Anthony, Derek	2	12	10	4	20	20	0	5	5	0	31.50
Bernas, Michelle	11	12	0	23	11	8.5	2.5	4	4	0	57.00
Cudzilo, Steven P.	18.5	11	23.5	6	11	10	1	5	5	0	4.00
Domdaradzki, Alex	134	12	0	146	20	20	0	1	1	0	129.50
Hodgson, Jacob	40	12	0	52	11	11	0	5	5	0	221.25
Hogan, Pamela*	117.25	22	14.25	125	25	25	0	5	5	0	11.50
Kern, Joshua	21	12	6	27	11	11	0	5	5	0	138.50
Lorenc, Michael	0	6	0	6	0	0	0	5	5	0	27.75
McCabe, Samuel	24	12	17	19	11	11	0	5	5	0	17.75
Rosart, Nicholas	20	12	0	32	11	10	1	5	5	0	149.50
Samol, Joseph	200	12	13.75	198.25	25	9.5	15.5	5	5	0	173.00
Tasner, Janice**	133	12	16	129	25	25	0	5	5	0	60.25
Vollmer, Karen	200	12	3.5	208.5	25	18	7	5	5	0	123.75
Wurl, Mark	20	12	0	32	25	25	0	5	5	0	0.00

**12 days also used and charged to FML

* Ten days converted from vacation to sick

XXVII /

FEB 02 2021

MEMO

Building Inspector's Office

City of North Tonawanda

(716) 695-8595

FAX (716) 695-8544

To: Hon. Mayor & Council

Date: January 18, 2021

**From: Cosimo R. Capozzi
Building Inspector**

Re: Annual revenue report

Attached, please find a copy of our revenue report for the period of January 1 to December 31, 2020.

**Cc. file
Mayor
Council
Accounting**

Cosimo R. Capozzi



Building Inspector

Memo

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Honorable Mayor and Common Council

Date: January 18, 2021

**From: Cosimo R. Capozzi
Building Inspector**

**Re: Revenue Report
January 1 to December 31, 2020**

**Following is a summary report of activities in the Building Department from
January 1 to December 31, 2019.**

Contractor licenses- 675 licenses issued,	\$ 84,375
Building Permits-1574 permits,	\$ 267,299
Plumbing Licenses-	\$ 9,775
Plumbing exam fees	\$ 1,800
Plumbing Permit fees	\$ 50,740
Auto dealer/storage licenses- 21 licenses,	\$ 2,400
Property research	\$ 1,370
Grass cut inspection fees	\$ 2,400
Total collected for 2019	\$ 420,159

Cc. File
Mayor
Council
Accounting



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXVII 2
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

FEB 02 2021

January 25, 2021

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the
Summary of Criminal Activities Report and the V&T Report for the year
2020.

Respectfully submitted,

Thomas E. Krantz
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Robert Schmigel
cc: Frank DiBernardo

TEK/sd

2021 JAN 25 04:23:34
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

NORTH TONAWANDA POLICE DEPARTMENT
SUMMARY OF POLICE ACTIVITIES FOR THE YEAR 2020

CRIMINAL

Complaints received and investigated	1,169
Complaints cleared by arrest or exceptional clearance	561
Complaints ruled unfounded	11
Number of males arrested	320
under 18: 1 over 18: 319	
Number of females arrested	71
under 18: 2 over 18: 69	
Arrests for other authorities	21
Failure to Appear/Violation of Probation Warrant Arrests	147
Above complaints cleared by J.A.B.	145
Complaints cleared by J.A.B. from previous months	15

TRAFFIC

Traffic summonses issued	4,009
DWI arrests	51
Parking tags issued	1,363

MISCELLANEOUS

Miscellaneous service	26,287
Incident reports	1,152
Vehicle accidents	514
Vehicle accidents (fatal)	0
Vehicle stops	4,291
Police escorts	131
Prisoner meals	438
Mug shots taken	344
Fingerprints taken	344
Persons missing and located	31
Automobiles stolen	20
Automobiles recovered	22
Automobiles recovered for other authorities	3
Record check fees	\$1,830.00
Photocopy fees	\$1,442.80
Fingerprint fees	\$0.00
Fines collected	\$195,392.00
Value of property damaged	\$137,752.42
Value of property stolen	\$998,173.30
Value of property recovered	\$227,825.94

Respectfully submitted,



Thomas E. Krantz
Chief of Police

TEK/sd

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE YEAR 2020

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

TYPE OF OFFENSE	COMPLAINTS		
	Received	Cleared	Unfounded
AGG. ASSAULT	30	25	
ALL OTHER OFFENSES	60	37	
ARSON	1	1	
BURGLARY	45	12	
COERCION	0	0	
CRIMINAL MISCHIEF	122	30	
CRIM POSS WEAPON	10	8	
DIS CON/HARASS	187	66	2
DRUG OFFENSES	100	4	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	139	139	
FORGERY	17	7	
FRAUD (ID THEFT)	57	7	2
LARCENY	222	30	3
LEAVING THE SCENE	79	22	1
MURDER	0	0	
RAPE	6	1	
ROBBERY	8	3	1
SEXUAL OFFENSES	15	10	1
SIMPLE ASSAULT	40	30	
STOLEN PROPERTY	14	6	1
UNAUTH USE M/V	15	6	
VIOL OF PROBATION	1	1	
ARRESTS FOR OTHER AUTHORITIES		33	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		81	
TOTALS	1168	559	11
# OF ABOVE COMPLAINTS CLEARED BY JAB		145	
# CLEARED BY JAB FROM PREV MONTHS		15	

TRAFFICE SUMMONS ISSUED FOR THE YEAR: 2020

VIO.'s:

SPEEDING	1,394
RED LIGHT VIOLATION	162
STOP SIGN VIOLATION	458
NO REGISTRATION	130
NO LICENSE	196
FAULTY EQUIPMENT	361
NO INSPECTION	368
FAILED TO YIELD RIGHT OF WAY	42
SEAT BELT VIOLATION	157
NO INSURANCE	32
LICENSE PLATE VIOLATION	79
IMPROPER TURN	73
DROVE ON LEFT OF PAVEMENT MARKINGS	47
FAILED TO KEEP RIGHT	12
LEAVING SCENE OF INCIDENT (600-1)	26
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	10
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	24
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	77
UNSAFE BACKING	11
MISCELLANEOUS	309

TOTAL	3,968
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MISD.'s:

DWI	52
AGGRAVATED UNLICENSED OPERATION 3 RD	154
AGGRAVATED UNLICENSED OPERATION 2 ND	73
OPERATING WHILE REGISTRATION SUSPENDED/REVOKED	48
RECKLESS DRIVING	9
DISPLAYED FORGED CERT. OF INSPECTION	5
OPER/PERMIT OPER/LIC/REG REV-ART 7	1

TOTAL	342
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FELONY's:

AGGRAVATED UNLICENSED OPERATION 1 ST	8
DWAI DRUGS	2

TOTAL	10
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GRAND TOTAL	4,320
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Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120
716-692-9675



**ENGINE NO.6
FEB 02 2021**

January 5, 2021

Honorable Mayor

And Common Council:

The following members of the Gratwick Hose Fire Company have reached the years of service listed below;

35 YEARS

Albert Gerlach

Jeffery Mott

William Davignon

Jeffery Robinson

John Lapham

25 YEARS

Julie Galus

2021 JAN 7 4:10:43
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE

Please issue the appropriate certificates.

Thank you!

David A. Rogge

David A. Rogge

Membership Secretary

CFO-B.

FEB 02 2021

Date 1/15/21

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,

Name: Robert D. Schmigel
Address: 137 5th Ave
North Tonawanda, NY 14120
Phone: 716 - 418-4574

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2021 JAN 19 PM 1:48
NORTH TONAWANDA, NY

January 22nd, 2021

FEB 02 2021

To: Honorable Mayor & Common Council Members

City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Subject: Appointment of Commissioner of Deeds

Dear Honorable Body:

I, Ryan Howze ,residing at 191 Bryant St North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Sincerely,
Ryan Howze



RECEIVED
CITY CLERK'S OFFICE
2021 JAN 22 AM 8:29
NORTH TONAWANDA, NY

88 Hagen Avenue
North Tonawanda, NY 14120

CFO-C

FEB 02 2021

January 22,2021

Honorable Mayor Pappas & Common Council Members:

Upon your approval on February 2nd 2021 I will be accepting a promotion to the position of Senior Wastewater Operator starting February 5th 2021 Therefore, I am requesting a leave of absence from my position as Wastewater Operator as of February 5th 2021 until the time of my permanent appointment as Senior Wastewater Operator of the Wastewater Treatment Plant.

Thank you for your time and consideration of my request.

Respectfully Yours,



David N. Werth

2021 JAN 25 AM 11:40
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

Phone 716-471-0227

e-mail address: Joepaopie11@gmail.com

CFO-D.

FEB 02 2021



Lumber City Church
383 Vandervoort St
North Tonawanda, NY 14120

To Whom it May Concern,

We are respectfully requesting the use of Gratwick Riverside Park to host a charity flag football tournament on Saturday May 1. We are asking for permission to use Shelter 1 as well as the Southeastern Park area (location of soccer fields) where three football fields will be set up for the event.

All proceeds for the event (generated by team registration) will be allocated specifically to the North Tonawanda Box of Hope initiative which is a community-wide program orchestrated through the local churches, school district and volunteers of the community. Box of Hope provides boxes of non-perishable food items to registered families in need, along with school supplies (start of school season), Christmas presents (holiday box delivery) and crisis intervention (upon request for those in need).

We anticipate 10-15 teams of 8 individuals participating in the event and will utilize the shelter as a meal location where participants will be provided with food and refreshments. The fields will be spaced out and all NYS Covid Guidelines will be followed regarding masks, sanitization and social distancing where appropriate.

We kindly are asking for your approval to hold the event, and also to waive any fee/permit associated with the park use. Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Aitchison".

Steve Aitchison
Pastoral Leadership Team
Lumber City Church

2021 FEB 26 11:14
NORTH TONAWANDA, NY

RECEIVED
CITY CLERK'S OFFICE