

IV. Engineer

November 19, 2020

Honorable Arthur G. Pappas, Mayor
And Common Council Members
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Project 2019-03: NYSDOT Bike Path Connection to the Empire State Trail
PIN 5763.51 – Acceptance of the Inter-Municipal Agreement with the City of
Tonawanda

Dear Honorable Body:

The Bike Path Connection to the Empire State Trail Project will include bike lane pavement markings installed on the Renaissance Bridge between the Cities of North Tonawanda and Tonawanda. An inter-municipal agreement is needed as part of the grant funding to allow this work on the Renaissance Bridge that connects our two communities.

As such, I am requesting that the Council adopt a resolution that the City authorizes the Mayor to sign the enclosed Inter-Municipal Agreement with the City of Tonawanda to allow work on the Renaissance Bridge. Please find the resolution attached.

Very truly yours,
Chelsea L. Spahr, P.E.
City Engineer

MOVED by Alderman Pecoraro **SECONDED** by Alderman Zadzilka
That the Common Council at a regular meeting, held at City Hall, 216 Payne Avenue, North Tonawanda, New York at 6:30 p.m. on December 1, 2020 the following resolution for the Inter-Municipal Agreement between the City of North Tonawanda and the City of Tonawanda for Bike Path Connection to the Empire State Trail (PIN 5763.51) was passed as reads as follows:

WHEREAS, the City of North Tonawanda has been approved for and is receiving funding from NYSDOT, East Hill Foundation, Ralph C. Wilson Jr. Foundation, and Greenway Fund Committee for a project known as the Bike Path connection to the Empire State Trail, PIN 5763.51; and

WHEREAS, such funding is allocated for construction of a new paved bike/pedestrian trail between the existing Riverwalk Trail and the Empire State Trail, resurfacing the existing trail from the southern terminus to Gratwick Park, and landscaping enhancements along the entire trail; and

WHEREAS, such treatments shall occur on both City of North Tonawanda and City of Tonawanda rights-of-way, permission from the City of Tonawanda is required to allow the City of North Tonawanda access to City of Tonawanda streets for such construction, which will include the placement of pavement markings; and

WHEREAS, the City of Tonawanda has received a proposed agreement with the City of North Tonawanda entitled Federal-Aid Local Project Inter Municipal Agreement Release to Perform Contract Work on Public Land (the “Agreement”); and

WHEREAS, the City of North Tonawanda Common Council has reviewed the proposed Agreement and recommended approval; and

THEREFORE, BE IT RESOLVED, that the City of North Tonawanda Common Council does hereby approve the proposed agreement and authorizes the Mayor to execute the Agreement on behalf of the City of North Tonawanda; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately but the Agreement is contingent upon approval by the City of Tonawanda and execution of the Agreement by the representative of the City of Tonawanda.

Subject to review by the City Attorney.

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka

(5)

Nays: None

(0)

CARRIED.

V. Supt. Water/Wastewater

November 30, 2020

**Honorable Mayor Arthur G. Pappas
And Common Council Members
City Hall
North Tonawanda, NY 14120**

**Re: Water Treatment Plant Standby Generator Replacement Project -
Approval of Nussbaumer & Clarke Engineering Amendment #5**

Dear Honorable Body:

Approval of Nussbaumer & Clarke Amendment #5 of the North Tonawanda Water Treatment Plant (WTP) Standby Generator Replacement Project is hereby requested. This work is necessary to ensure the safe and proper support for the new Generator. The Amendment represents the following additional work:

- **Nussbaumer & Clarke Engineering & Design services** **\$282,700.00**
- **Goodwin Electric – revisions to electrical equipment** **\$363,529.00**
- **STC Construction – revisions to electrical, fuel system & window** **\$51,750.00**

Total Cost = \$697,979.00

The total project cost estimate of the project is \$3,061,512. The City recently received a NY State WIIA Grant in the amount of \$1,836,907 which amounts to 60% of the total cost. That coupled with the city previously approving the use of \$1,224,605 out of reserve funds completes the funding for this project.

The items in this Amendment were included with the original project Bid as “Add-Alternates”. The cost is within the current \$3,061,512.00 project budget and therefore will not result in a change in original contract cost.

Accordingly, I respectfully request that the Common Council approve Nussbaumer & Clarke Engineering Amendment #5 in the amount of \$697,979.00 keeping the total contract cost at \$3,061,512.00; authorizing the Mayor to sign said Amendment subject to review by the City Attorney.

**Very truly yours,
William Davignon
Supt. Water/Wastewater**

MOVED by Alderman Pecoraro **SECONDED by Alderman Tylec**
That the Common Council hereby approves Nussbaumer & Clarke Engineering Amendment #5 in the amount of \$697,979.00 keeping the total contract cost at \$3,061,512.00; and authorizes the Mayor to sign said Amendment, subject to review by the City Attorney.

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka **(5)**

Nays: None **(0)**

CARRIED.

VII.1 Accountant

November 25, 2020

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated December 1, 2020 and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman Schmigel SECONDED by Alderman DiBernardo
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated December 1, 2020, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$465,592.81
02	Water Fund	23,111.02
04	Sewer Fund	51,833.75
06	Capital Project Fund	7,762.00
07	Trust & Agency Fund	14,860.29
81	CD – Comm. Dev.	201.00
00	Final Total	<u>\$563,360.87</u>

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

VII.2 Accountant

November 13, 2020

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2020 appropriations, based on the request of the Department Head, copy attached.

Control Number	Dollar Amount	Decrease / Increase Account	Increase Appropriation Account
03	\$12,000	001.1315.0100, Accounting Personal Services	001.1315.0410, Accounting Administration

12-01-2020

Regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman DiBernardo SECONDED by Alderman Zadzilka
That the Common Council hereby authorizes the City Accountant to make the following Budgetary Transfer, amending fiscal year 2020 appropriations, based on the request of the Department Head:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>Decrease/ Increase Account</u>	<u>Increase Appropriation Account</u>
03	\$12,000	001.1315.0100, Accounting Personal Services	001.1315.0410, Accounting Administration

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

XIV.1 Youth, Recreation, Parks & Seniors

November 19, 2020

Honorable Mayor Pappas
And Common Council Members
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Pappas and Common Council,

I am respectfully asking for permission to move forward with the ordering and placement of “No Smoking or Vaping” signage at all of our municipal park and recreational facility sites. The signage is in accordance with Section 79 of the City Code as established from the recent “Smoke Free Parks” resolution passed earlier this month.

The cost of the signage will be covered by CHANT (Community Health Alliance of North Tonawanda) and the Tobacco Free Coalition of Erie and Niagara County. A draft of the signage is attached for your review.

Respectfully submitted,
Alex Domaradzki
Dir. Youth, Recreation, Parks & Seniors

MOVED by Alderman Pecoraro SECONDED by Alderman DiBernardo
That the Common Council hereby grants permission for the Recreation Department to move forward with ordering and placing the “No Smoking or Vaping” signs for all of the City of North Tonawanda Parks and recreational facility sites.
Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

XIV.2 Youth, Recreation, Parks & Seniors

November 19, 2020

Honorable Mayor Pappas
And Common Council Members
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Pappas and Common Council,

12-01-2020

Our department is respectfully requesting to enter into an agreement with Bench Craft Company for implementation of new tee signs (27) and ball washers (27) at Deerwood Golf Course.

Bench Craft Company provides free custom designed products to 4,500 golf courses across North America including golf course guides, benches, tee signs, ball washers and display boards. All products are sponsored by the advertisements on them which feature businesses near the golf course, making obtaining these projects free for us. To date, Bench Craft currently provides printing of our scorecards at no fee.

Per the agreement, Bench Craft will design, create, and install 27 tee signs at no cost. (Sample signage can be pictured on the attached document). Additionally, they will provide 27 ball washers, paying the \$25 per ball washer each year. Bench Craft handles the solicitation of sponsorships and changing of sponsorship signs. Terms of the agreement are also attached for review.

Respectfully submitted,
 Alex Domaradzki
 Dir. Youth, Recreation, Parks & Seniors

MOVED by Alderman DiBernardo **SECONDED by Alderman Schmigel**
 That the Common Council hereby approves entering into an agreement with Bench Craft Company for the implementation of (27) new tee signs and (27) ball washers at Deerwood Golf Course, subject to review by the City Attorney.

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
CARRIED.

XIV.3 Youth, Recreation, Parks & Seniors

November 24, 2020

Honorable Mayor Pappas
 And Common Council Members
 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Mayor Pappas and Common Council,

Please review the proposed program fee schedule for 2021 for all our programs associated with our Department. The items listed are only items with fee changes, all other items not listed will remain the same.

Understand that raising prices is never something we desire to do, especially during difficult times; however, it is important to remain fiscally responsible and so the proposed fee increases are reflective of the increased costs of doing business (seasonal wages, maintenance cost, etc.). for your convenience I've included cost comparisons of similar programs from neighboring municipalities, as well as some notes for consideration related to the cost changes.

Upon your review, I respectfully ask for your approval for the fee changes to be implemented beginning in the 2021 calendar year.

Respectfully submitted,
 Alex Domaradzki
 Dir. Youth, Recreation, Parks & Seniors

MOVED by Alderman Zadzilka **SECONDED by Alderman Tylec**
 That the Common Council hereby approves the attached program fee schedule effective January 1, 2021 for all programs associated with the Recreation Department.
 Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)

CARRIED.

XIV.4 Youth, Recreation, Parks & Seniors

November 25, 2020

Honorable Mayor Pappas
And Common Council Members
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

Please review and approve for signing the attached renewal agreement between Mrs. Diane Sheehan and the City of North Tonawanda. Mrs. Sheehan provides the Youth Court and First Offender services to our department as an Independent Contractor. The agreement will allow these services to continue through December 31, 2021. Programs provided by Mrs. Sheehan are reimbursed through the Niagara County Youth Bureau at the end of each year.

City Attorney, Luke Brown has received the agreement and will forward it to the Mayor's office for the required approval and notarized signature.

Sincerely,
Alex Domaradzki
Dir. Youth, Recreation, Parks & Seniors

MOVED by Alderman Pecoraro SECONDED by Alderman Schmigel
That the Common Council hereby approves said renewal agreement between Mrs. Diane Sheehan and the City of North Tonawanda, to provide the Youth Court and First Offender services to the City of North Tonawanda Recreation Dept. as an Independent Contractor. The agreement will allow these services to continue through December 31, 2021, subject to review by the City Attorney.

Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

XVII. Traffic Safety

November 16, 2020

Donna Braun
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The November 16, 2020 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Meisenburg, M. Lemke, A. DiBernardo, D. Grinnell, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Jim Hanna had a complaint regarding political flags on utility poles on Drake Drive and St. Joseph's Drive. Member Daigler and Frank checked on the flags which were not a traffic hazard. Daigler will contact National Grid to have them remove the flags off of their utility poles.
2. Member Grinnell recommended taking out the stop signs at Maple Terrace and Oakwood Terrace in October. The committee looked into the recommendation

Original Resolution from Common Council Meeting Dated August 4, 2020:

MOVED by Alderman Zadzilka **SECONDED** by Alderman Pecoraro
That the Common Council hereby approves entering into a one year contract with the
Niagara Reporter Newspaper for a two page, monthly insert, subject to review by the City
Attorney.

Ayes: Alderman Braun, Schmigel, Pecoraro, Zadzilka (4)
Nays: Alderman Tylec (1)
CARRIED.

MOVED by Alderman Pecoraro **SECONDED** by Alderman Zadzilka
That the Common Council hereby receives and files the Mayor's veto of the
aforementioned resolution from Common Council meeting dated August 4, 2020.
Ayes: Alderman Schmigel, DiBernardo, Pecoraro, Tylec, Zadzilka (5)
Nays: None (0)
CARRIED.

AUDIENCE PARTICIPATION - None

ADJOURNMENT

MOVED by Alderman Pecoraro **SECONDED** by Alderman Tylec
That this regular session of the Common Council be and hereby is adjourned.
CARRIED.

Time of Adjournment: 7:11 P.M.

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer