

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Schmigel, Pecoraro, Tylec**

**FROM: Matthew L. Parish, City Clerk-Treasurer**

**RE: Agenda for Regular Session TUESDAY, AUGUST 4, 2020 6:30PM**

**AUDIENCE PARTICIPATION – Due to the COVID-19 (Coronavirus) the meeting will not be open to the public.**

## **COMMUNICATIONS FROM CITY OFFICIALS**

- #1. Eric Zadzilka** - **Re: Permission to enter into an agreement with the Niagara Reporter**
- #2. Austin Tylec** - **Re: Approval of resolution for proper representation for North Tonawanda's Diverse Community**
- #3. Robert Schmigel** - **Re: Approval of resolution denouncing hatred towards LGBTQ Community**
- I. Mayor** - **Re: Reappointment of Jay Soemann to the Historic Preservation Commission**
- III. Clerk-Treasurer** - **Re: Approval of LED lighting Project: 760 Erie Avenue (DPW Building)**
- VII. Accountant** - **Re: Payment of the Abstract of Claims Dated August 4, 2020**
- X.1 Police Chief** - **Re: Appointment of Ryan Follendorf as a Commissioner of Deeds for the City of North Tonawanda**

- X.2 Police Chief - Re: Approval of the appointment of Mahmoud Zeidan and Ryan Bradt as Police Officers for the North Tonawanda Police Department
- X.3 Police Chief - Re: Permission to purchase 28 new Body Armor vests for the Police Department
- XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their July meeting
- XXVI. Semi Annual Vacation and Sick Leave Report
- .1 Building Inspector's Office
- XXXII. Community Development - Re: Authorization to distribute a development Request for Proposals for 78 Bridge Street

### COMMUNICATIONS FROM OTHERS

- A.  
Erie Niagara Sunrise Exchange Club - Re: Permission to waive the fee at Gratwick Park on September 26, 2020 for a Chivetta's Chicken fundraiser
- B.  
Andrew Dotterweich - Re: Requesting a leave of absence from his position as Operator-Trainee at the Wastewater Treatment Plant
- C.  
Michael Loncar - Re: Approval to purchase (2) city owned properties, 600 & 604 Parkway Avenue

Respectfully submitted,



Matthew L. Parish  
City Clerk-Treasurer

AMENDED  
08/03/2020

#. /

07/30/20

AUG 04 2020

**From:** The Desk Eric Zadzilka 3<sup>rd</sup> Ward Alderman

**To:** North Tonawanda Common Council

**RE:** Contract between City of North Tonawanda and Niagara Reporter Newspaper

Honorable Council,

I respectfully request that we enter into a one year contract with the Niagara Reporter Newspaper for a two page, monthly insert. I believe this will allow the city of North Tonawanda to more effectively inform the residents of our community via print/social media outlets on the various different events, projects and general city business that has taken place throughout the course of the month.

Sincerely,

*Eric Zadzilka*

3<sup>rd</sup> Ward Alderman/ Council President

RECEIVED  
CITY CLERK'S OFFICE  
2020 JUL 31 PM 12:27  
NORTH TONAWANDA NY



# THE NIAGARA REPORTER

## CONTRACT FOR SERVICES

This Agreement is made by and between THE NIAGARA REPORTER, a New York Corporation (hereinafter referred to as "Seller"), and THE CITY OF NORTH TONAWANDA, a municipal government (hereinafter referred to as "Buyer").

### PREMISE OF THE AGREEMENT

The parties have reached an understanding with respect to entering into a contract for services.

**WHEREAS**, Seller is engaged in the newspaper business and operates the "Niagara Reporter Newspaper"; and

**WHEREAS**, Buyer desires to purchase, and Seller desires to sell, a two-page newsletter once per month in the Niagara Reporter Newspaper, upon the terms and conditions hereinafter set forth; and

**WHEREAS**, Seller desires to sell a two-page newsletter once per month in the Niagara Reporter Newspaper, upon the terms and conditions set forth herein;

**NOW, THEREFORE**, in consideration of the premises and the mutual promises herein contained, and intending to be legally bound, the parties agree as follows:

### AGREEMENT

1. That the Buyer shall place one two-page newsletter in the Niagara Reporter Newspaper each month.
2. That the two-page newsletter shall be submitted to the Niagara Reporter newspaper for publication prior to the first day of each month in which it is to be published.
3. That the two-page newsletter shall be published in the hard-copy paper, published online at NiagaraReporter.com, and published on social media.
4. That the content for the two-page newsletter shall be assembled by the Buyer each month.
5. That the two-page newsletter shall highlight the happenings of North Tonawanda.
6. That this Agreement is being entered into by Buyer in response to residents wanting more transparency out of North Tonawanda.

7. That this contract term shall be for one year and shall automatically renew in one year increments unless either party opts out within sixty (60) days of the date this Agreement is set to renew.

8. That the Buyer shall pay a sum of Two Thousand Dollars (\$2,000.00) per month payable to the "Niagara Reporter" in consideration for the newsletter regardless of whether content is provided by Buyer or not.

9. That a check shall be sent to P.O. Box 3083, Niagara Falls, New York 14304, monthly for Two Thousand Dollars (\$2,000.00).

**IN WITNESS WHEREOF** the parties have caused this agreement to be duly executed on this the \_\_\_ day of \_\_\_\_\_, 2020.

**SELLER**

\_\_\_\_\_

NIAGARA REPORTER NEWSPAPER, Nicholas D. D'Angelo, Managing Editor

**BUYER**

\_\_\_\_\_

CITY OF NORTH TONAWANDA

by: \_\_\_\_\_

with authority

**A RESOLUTION SUBMITTED BY  
ALDERMAN-AT-LARGE, AUSTIN TYLEC**

**AUG 04 2020**

**WHEREAS**, Senator Robert Ortt serves in the capacity of Minority Leader of the New York State Senate and representative of the 62<sup>nd</sup> district, covering North Tonawanda in its entirety; and

**WHEREAS**, North Tonawanda is a diverse city, made up by residents of every race, sexuality and nationality; and

**WHEREAS**, all residents of North Tonawanda deserve proper representation through all facets of government at every level; and

**WHEREAS**, the Lockport Union-Sun & Journal posted an article on June 23 referencing backlash from a fellow NYS Senator that the Minority Leader received for donations made to the New Yorkers Family Research Foundation; and

**WHEREAS**, NYS Senator Brad Hoylman, the aforementioned senator, stated, "It's outrageous that the new Republican leader has given money to a well-known homophobic organization that peddles hate against LGBTQ people;" and

**WHEREAS**, the NYFRF openly and publicly expresses anti-LGBTQ views on their website, claiming that "when a man claims to be a woman or a woman claims to be a man, such claims are dishonest;" and

**WHEREAS**, this Honorable Body passed a resolution in 2019 denouncing evil, hatred and bigotry towards any and all in our community, acknowledging that there is no place for discrimination in our community; and

**WHEREAS**, the Minority Leader's spokesman has publicly stated, "Whenever you give to a group, no one ever aligns perfectly with everything the group believes in;" and

**WHEREAS**, the residents of North Tonawanda have been vocal in their request for clarification on what views the Senator shares with the NYFRF.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Common Council of the City of North Tonawanda stands with the Stonewall Democrats of Western New York in expressing gratitude for the Senator's openness and ease of accessibility whilst encouraging the Senator to continue this policy by answering the requests of his constituency; and be it further

**RESOLVED**, that in hearing the outcry of the members of our great city, this Honorable Body acting as their representative, does hereby request a statement of clarification from the Minority Leader of the NYS Senate, Robert Ortt, regarding his stance on LGBTQ rights in our community; and be it further

**RESOLVED**, that the Clerk of the Common Council be directed to send a certified copy of this resolution to Senator Robert Ortt, the Stonewall Democrats of Western New York, and Donald Wittcop, Jr.

#.3

07/30/20

AUG 04 2020

**From:** The Desk Robert Schmigel 1<sup>st</sup> Ward Alderman

**To:** North Tonawanda Common Council

**RE:** Resolution Against Hatred Against LGBTQ Communities

Honorable Council,

I respectfully request that we adopt the attached resolution denouncing hatred towards the LGBTQ community.

Sincerely,

*Robert Schmigel*

1<sup>st</sup> Ward Alderman

2020 JUL 31 PM 12:35  
NORTH TONAWANDA NY  
RECEIVED  
CITY CLERK'S OFFICE

## **Resolution Against Hatred Against LGBTQ Community of North Tonawanda**

**Whereas**, during the Common Council Session on August 20, 2019, the Council voted unanimously rejecting the “perpetuation of hatred and bigotry in our communities, condemn acts and statements of hate and intolerance, and reinforce our commitment to eradicating racist practices and acts of malice that propagate hate, incite fear, and promote violence in our communities”,

**Whereas**, during the Common Council Session on July 21, 2020, the Council voted unanimously approving the Proclamation of Hatred, which resolved the elected leaders from the City of North Tonawanda encourage others to be empathetic toward those of different creeds, color, and life experience.

**Whereas**, North Tonawanda is a diverse city, made up by residents of every race, religion, nationality, creed and sexuality,

**Whereas**, all residents of North Tonawanda deserve proper representation through all facets of government at every level,

**Resolved**, the elected leaders from the City of North Tonawanda can utilize this opportunity to include everyone, unite the community as one, encompassing those of every race, religion, nationality, creed, color and sexuality.



CITY OF NORTH TONAWANDA

I.

*Office of the Mayor*

AUG 04 2020

ARTHUR G. PAPPAS

July 30, 2020

2020 JUL 29 PM3:36  
NORTH TONAWANDA NY

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

RECEIVED  
CITY CLERK'S OFFICE

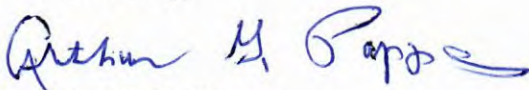
RE: Reappointment to the Historic Preservation Commission

Dear Honorable Body:

Please be advised that I am reappointing Jay Soemann, 240 Bryant St, North Tonawanda, NY 14120, to the Historic Preservation Commission for a (2) two year term effective August 1, 2020 and expiring on July 31, 2022.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

07/30/2020

III.

AUG 04 2020

From: Matthew Parish Clerk/Treasurer

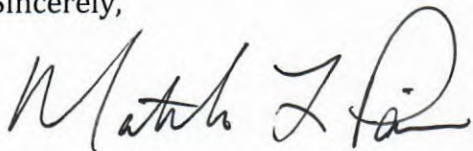
To: North Tonawanda Common Council

RE: LED Lighting Project: 760 Erie Ave (DPW Building)

Honorable Council,

I respectfully request that you approve the attached proposal for an energy efficient LED lighting upgrade in the DPW building located at 760 Erie Ave. This project is part of our ongoing effort to decrease utility costs and increase energy efficiency in the city of North Tonawanda.

Sincerely,



Matthew L. Parish

Clerk/Treasurer

RECEIVED  
CITY CLERK'S OFFICE

2020 JUL 31 PM3:05  
NORTH TONAWANDA NY

**CRIMSON POWER**  
*Solutions*

July 31, 2020

To: Mr. Matthew Parish

CC: Mr. Mark Zellner, Mr. Mark Daigler, & The City of North Tonawanda Common Council

Re: 760 Erie Ave (DPW) LED Lighting Project Recommendation

Dear Matthew:

As the City's Energy Consultant as a Professional Service provider, it is our distinct pleasure to assist the City's efforts to continue to improve and maximize energy efficiency measures. By replacing the existing equipment with energy efficient lighting, The City will reduce maintenance & operating expenses, increase productivity, and reduce its carbon footprint.

Crimson Power Solutions reviewed two independent proposals for the DPW facility at 760 Erie Avenue and identified J&R Energy Services as the ideal vendor to move forward with. Based on J&R Energy Services proposal, the City can maximize rebates, under National Grids Small Business Services Program, that allows this facility to not only benefit from upgraded lighting, but lighting controls that will help drive additional energy savings as well. Below is an executive summary of the project costs:

Total Installed Cost:	\$24,138
Lift Fee:	\$665
Lift Delivery:	\$250
Lamp Recycle:	\$475
Subtotal:	\$25,528
Prevailing Wage Adder:	\$9,210
GRAND TOTAL:	\$34,738
Est. NGRID Contribution:	\$32,086
NT Contribution:	\$2,652
Monthly Savings:	\$757
Payback Period (Months):	3.50

Sincerely,



**PETER SCHMITT**

Executive Vice President

**CRIMSON POWER** *Solutions*

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

VIII  
TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

AUG 04 2020

7/30/2020

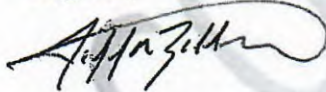
Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated August 4th, 2020, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Jeffrey R Zellner  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE  
2020 JUL 30 PM 1:47  
NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491



TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

**AUG 04 2020**

07/16/2020

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, New York 14120

Dear Honorable Body;

Would you please appoint Ryan T. Follendorf, 310 Daniel Dr.,  
North Tonawanda, NY 14120 as Commissioner of Deeds for the City  
of North Tonawanda,

Thomas E. Krantz  
Chief of Police

2020 JUL 17 PM4:23  
NORTH TONAWANDA NY





Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

X.3

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

**AUG 04 2020**

July 30, 2020

Honorable Mayor Arthur Pappas &  
North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body,

I need to bring to your attention a serious officer safety issue within the North Tonawanda Police Department regarding Body Armor.

Currently we have 28 officers who are either wearing expired body armor or will be before the end of the year.

These vests have a five year warranty after the date of purchase and subsection 2 of the warranty states that, "vests should not be worn or used after the expiration of this warranty period (i.e., "useful life" period).

Any liability would fall on the city should we have an officer shot and the body armor fails after the five year warranty period.

As I'm sure you are all aware Det. Ljiljanich, from the City of Tonawanda was shot multiple times on May 26<sup>th</sup> of this year and was saved by his body armor.

The cost of each vest on New York State Contract is \$715.95 plus \$235.00 for the carrier for a total of \$950.95 each.

28 times that amount is \$26,626.60, which is the amount I am requesting to replace the expired body armor immediately.

I am attaching the warranty and body armor label for your review.

I sincerely appreciate your prompt attention to this matter.

Respectfully,

*Thomas E. Krantz*

Thomas E. Krantz  
Chief of Police

RECEIVED  
CITY CLERK'S OFFICE  
2020 JUL 30 AM 11:20  
NORTH TONAWANDA NY

# NIJ-06 WARRANTY

## EXPRESS LIMITED WARRANTY FOR SAFARILAND® FLEXIBLE BODY ARMOR VESTS CERTIFIED UNDER NIJ-0101.06

1. Safariland warrants that its "NIJ-06" flexible body armor vests ("Vests") have been certified to comply with the National Institute of Justice's ("NIJ") Ballistic Resistance of Body Armor, NIJ Standard-0101.06 (July 2008), for the applicable NIJ threat level designated on each Vest's label. For multi-threat (i.e., ballistic and stab resistant) Vests, Safariland also warrants that the Vests have been certified to comply with the NIJ's Stab Resistance of Personal Body Armor, NIJ Standard-0115.00 (September 2000), for the applicable NIJ spike threat level designated on each Vest's label.
2. For a period of sixty (60) months after the date of purchase, Safariland warrants that the ballistic panels of its Vests shall be free from defects in material and workmanship and shall comply with Safariland's VestCheck™ used vest testing protocols for ballistic performance (as set forth on [www.safariland.com](http://www.safariland.com)). Vests should not be worn or used after the expiration of this warranty period (i.e., "useful life" period).
3. For a period of twelve (12) months after the date of purchase, Safariland warrants that the outer carriers of its Vests shall be free from defects in material and workmanship.
4. Vests shall be always worn in accordance with Safariland's Use & Care instructions contained in the applicable User Manual included with each Vest. The above warranties do not apply to any Vest that has been subjected to misuse, abuse, accident, neglect, unauthorized alteration, breakage, interruption, damage, improper storage or handling, or unauthorized repair or service.
5. The above warranties are the sole and exclusive warranties made by Safariland with respect to its Vests. They shall not be enlarged by any representations, descriptions, course of dealing, trade usage, technical advice, service, samples, models, or otherwise, nor shall they be altered or expanded by any acts, statements, or agreements of any dealer, employee, or agent of Safariland (other than by a duly authorized officer of Safariland). **SAFARILAND MAKES NO OTHER WARRANTIES EXPRESS, IMPLIED, OR STATUTORY; INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY.**
6. In the event that Safariland determines that a Vest (or component) is defective during an applicable warranty period, Safariland agrees to (at its election) replace, repair, or issue a pro-rated purchase price credit for such product. All returns shall be made to Safariland's factory and must include (1) proof of issue/purchase, and (2) documentation specifying the claimed defect and all relevant supporting information. A Return Authorization Number (RA) must be obtained from Safariland prior to returning the product.
7. **IN NO EVENT SHALL SAFARILAND BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, ANTICIPATED OR LOST PROFITS, INCIDENTAL DAMAGES, LOSS OF TIME, OR OTHER INDIRECT LOSSES OR EXPENSES THAT ARISE FROM ANY CAUSE RELATING TO ITS VESTS, REGARDLESS OF THE FORM OF THE ACTION, NOTWITHSTANDING ANY CONTRARY PROVISION, IN NO EVENT SHALL THE TOTAL LIABILITY OF SAFARILAND (TOGETHER WITH THE LIABILITY OF ITS OFFICERS, DIRECTORS, EMPLOYEES, AND AGENTS) EXCEED THE PURCHASE PRICE ACTUALLY PAID FOR THE VEST THAT GIVES RISE TO SUCH LIABILITY.** The foregoing disclaimers are subject to any applicable laws that regulate product warranties.

Safariland, LLC  
13386 International Parkway  
Jacksonville, FL 32218

Phone: 800.347.1200  
Outside US: 904.741.5400



STRIKE FACE - WEAR THIS SIDE AWAY FROM BODY - STRIKE FACE



SAFARILAND, LLC.  
13386 International Parkway  
Jacksonville, FL 32218  
1-800-347-1200

C15-  
007682  
ABA  
4 - 7

Size:

A6-CXT2-LLC-0-000

Model: BA-2000S-XT01

Date of Mfg: Feb 2015

Issue Date:

Manufacture Location: JACKSONVILLE, FL

Lot: 041049

Serial #:

20286938

This model of armor has been determined to comply with  
NIJ Standard-0101.06 by the NIJ Compliance Testing  
Program and is listed on the NIJ Compliant Products List.

**BALLISTIC PANEL CARE INSTRUCTIONS**

- CLEAN WITH A DAMP SPONGE & MILD SOAP
- DO NOT MACHINE WASH OR MACHINE DRY
- DO NOT BLEACH, DRY CLEAN OR IRON

**WARNING!**  
THIS GARMENT IS RATED ONLY FOR  
THE BALLISTIC THREAT TYPE STATED  
ABOVE. IT IS NOT INTENDED TO  
PROTECT AGAINST RIFLE FIRE OR  
SHARP-EDGED OR POINTED  
INSTRUMENTS.

For warranty information contact: USA (800) 347-1200  
International 011-904-741-5400

STRIKE FACE - WEAR THIS SIDE AWAY FROM BODY - STRIKE FACE

July 20, 2020

AUG 04 2020

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The July 20, 2020 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours via phone. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Meisenburg, M. Lemke, A. DiBernardo, M. Anastasi, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Member Frank informed the DPW of a possible bicycle crossing problem at Payne Avenue and Sweeney Street. Member Daigler advised that the lines were repainted and did not go to a crosswalk. DPW Supervisor Mark Zellner and Daigler stated that they will fix the bicycle crossing lines.
2. Penny Durnin of 1793 Ruie Road reported that there are large trucks going down Ruie Road towards Niagara Falls Blvd., which is not a truck route. Member Frank advised Traffic Officer Cress to monitor Ruie Road. Member Frank also put out a memo for NTPD officers to monitor it.

Meeting Adjourned at 1945 hours

Travel safely,

Robert J. Frank

XXYL. 1

AUG 04 2020

# MEMO

*Building Inspector's Office*  
City of North Tonawanda  
(716) 695-8595  
FAX (716) 695-8544

**To: Hon. Arthur Pappas & Council**

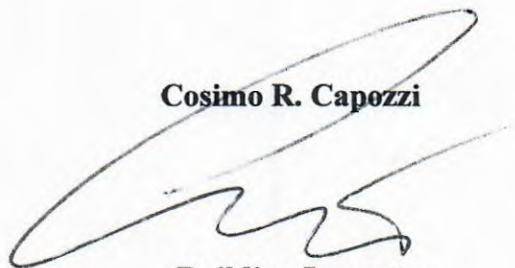
**Date: July 28, 2020**

**From: Cosimo R. Capozzi**  
Building Inspector

**Re: Vacation/Sick days**  
report Jan-June 2020

Attached, please find copies of the vacation and sick days report for January 1 through June 30, 2020

Cc. file  
Mayor  
Council  
Accounting

**Cosimo R. Capozzi**  
  
**Building Inspector**

RECEIVED  
CITY CLERK'S OFFICE  
2020 JUL 28 PM 3:32  
NORTH TONAWANDA NY

**City of North Tonawanda**

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &  
BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

**PERIOD COVERED 1/1/2020 THROUGH 6/30/2020**

**Cosimo R. Capozzi – Building Inspector**

<b><u>Sick Days</u></b>	<b>Balance Forward</b>	<b>201</b>	<b>Days</b>
	<b>Earned</b>	<b>6</b>	<b>Days</b>
	<b>Used</b>	<b>1</b>	<b>Days</b>
	<b>Sick Bank Donation</b>	<b>0</b>	<b>Days</b>
	<b>Remaining</b>	<b>206</b>	<b>Days</b>

<b><u>Vacation Days</u></b>	<b>Balance forwarded</b>	<b>13</b>	<b>Days</b>
	<b>Earned</b>	<b>25</b>	<b>Days</b>
	<b>Used/cashed in</b>	<b>10</b>	<b>Days</b>
	<b>Remaining (2020)</b>	<b>28</b>	<b>Days</b>

	<b>Balance forwarded</b>	<b>2</b>	
<b><u>Birthday &amp; Personal days</u></b>	<b>Earned</b>	<b>1</b>	<b>Days</b>
	<b>Used</b>	<b>1</b>	<b>Days</b>
	<b>Remaining</b>	<b>2</b>	<b>Days</b>

**City of North Tonawanda**

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &  
BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

**PERIOD January 1 2020 to June 30 2020**

**Robert C DePaolo Code Enforcement/ Electrical Inspector**

	Balance Forward	61	Days
	Earned	6	Days
<b><u>Sick days</u></b>	Used	2	Days
	remaining	65	Days

<b><u>Vacation days</u></b>	Balance Forward	0	Days
	Earned	15	Days
	Used/Cashed	0	Days
	Remaining	15	Days

<b><u>Birthday &amp; Personal days</u></b>	Earned	5	Days
	Used	1	Days
	Remaining	4	Days

**City of North Tonawanda**

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

PERIOD COVERED 1/1/2020 THROUGH 6/30/2020

**Renee K Proefrock- Clerk Typist**

<b><u>Sick Days</u></b>	<b>Balance Forward</b>	<b>22</b>	<b>Days</b>
	<b>Earned</b>	<b>6</b>	<b>Days</b>
	<b>Used</b>	<b>2</b>	<b>Days</b>
	<b>Sick Bank Donation</b>	<b>0</b>	<b>Days</b>
	<b>Remaining</b>	<b>26</b>	<b>Days</b>

<b><u>Vacation Days</u></b>	<b>Balance forwarded (from 2019)</b>	<b>2</b>	<b>Days</b>
	<b>Earned</b>	<b>11</b>	<b>Days</b>
	<b>Used/cashed in</b>	<b>2</b>	<b>Days</b>
	<b>Remaining</b>	<b>11</b>	<b>Days</b>

	<b>Balance forwarded</b>	<b>0</b>	
<b><u>Birthday &amp; Personal days</u></b>	<b>Earned</b>	<b>5</b>	<b>Days</b>
	<b>Used</b>	<b>0</b>	<b>Days</b>
	<b>Remaining</b>	<b>5</b>	<b>Days</b>

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &  
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 1/1/2020 THROUGH 6/30/2020

John Stahlman –Assistant Building Inspector

<u>Sick days</u>	Balance Forward	200 days*
	Earned	9 days
	Used	6 days
	Sick Bank Donation	0 days
	Remaining	203 days

<u>Vacation days</u>	Earned	20 days
	Used/sold	3 days
	Remaining	17 days

<u>Birthday &amp; Personal days</u>	Earned	5 days
	Used	0 days
	Remaining	5 days

\* “reset” to 200 days per Accounting Department and CSEA  
president John DiVirgilio



# City of North Tonawanda

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120  
716-695-8580  
716-614-0519 (fax)

XXXII. 1

**AUG 04 2020**

July 29, 2020

Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Authorization to distribute a development Request for Proposals for 78 Bridge Street

Honorable Body;

78 Bridge Street is a municipally owned vacant parcel on Tonawanda Island, formerly used as a training site for the North Tonawanda Fire Department. The 3.1 acre parcel is located at the foot of the Taylor Drive bridge and has been identified in the NT Momentum plan as a prime opportunity for significant private development.

In order to select a qualified developer the City must issue a Request for Proposals (RFP). The RFP will outline a process for private developers to submit development proposals, the criteria upon which these proposals will be reviewed and bases upon which a preferred developer selection will be made, and the expected timeline for the selected preferred developer to begin and complete the proposed development project. The RFP will provide 45 days for responses with expected review and selection by the Common Council in October, 2020. Following preferred developer selection, a timeline will be detailed in the RFP which will provide milestone dates required to be met by the developer.

The RFP will be developed by the Community Development office with consultation and review by members of the City Engineering, Code Enforcement, Assessor, and Attorney offices.

At this time I would like to respectfully request this Honorable Body authorize the issuance of the 78 Bridge Street RFP on August 14, 2020.

Kindest regards,

Michael Zimmerman  
Director

2020 JUL 29 PM2:31  
NORTH TONAWANDA NY

2020 JUL 29 PM2:31  
NORTH TONAWANDA NY



CFO - A

AUG 04 2020



22 July 2020

Dear North Tonawanda Common Council,

Thank you for your support for the Erie Niagara Sunrise Exchange Club's 9/11 Memorial Field during September 2021. To assist us in this venture, we would like to hold a Chivetta's Chicken fundraiser at Gratwick Park on 26 September 2020. I have reserved the date to use the pavilion and would like the Council to waive the fee since we are a non-profit organization.

Thank you in advance for this support. You can reach me anytime at 716-696-2851 or via email at [pecoraror@aol.com](mailto:pecoraror@aol.com).

Sincerely,

Robert E. Pecoraro, Colonel, USAF (ret)  
Erie Niagara Sunrise Exchange Club Past President

2020 JUL 23 AM 9:31  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

CFO - B

AUG 04 2020

July 29, 2020

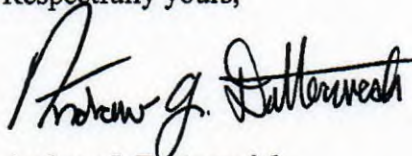
Honorable Mayor Pappas And Common Council Members  
Cc: William Davignon  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

Thank you for my appointment to the position of Firefighter for the City of North Tonawanda. I am accepting the position of Firefighter as of August 3, 2020. Therefore, I respectfully ask for a leave of absence from my position as Operator-trainee at the Wastewater Treatment Plant from August 3, 2020 until the time of my permanent appointment as a Firefighter.

Thank you for your time and consideration of my request.

Respectfully yours,



Andrew J. Dotterweich

RECEIVED  
CITY CLERK'S OFFICE  
2020 JUL 30 AM 10:30  
NORTH TONAWANDA NY

CFD-C

Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

**AUG 04 2020**

07/30/2020

Dear Common Council,

My name is Michael Loncar and I reside at 439 Homestead Dr. I am writing you this letter requesting to purchase the paper street land next my home.

I have been a lifelong resident of North Tonawanda. I grew up on Dale Dr. I graduated from North Tonawanda High School in 1999 and then I joined the Air National Guard. While I was in the Air Force, I purchased my first home on Stenzil St. While I worked full time I was also enrolled at Buffalo State College. This is where I meet my wife Ashley, a few years later I completed my Bachelor's degree in Forensic Chemistry and we were married. A short time later, we welcomed into the world twin boys, Logan and Mason. We sold our home on Stenzil St. and moved to Homestead Dr. and once again we were blessed with a daughter, Savannah. Currently, I work proudly for the city as a Police Officer.

The paper street next to my home has been cared for and used by my neighbors Mr. & Mrs. Fretthold and I for many years, more so recently by my family as the Fretthold's children are adults and have moved out. In speaking to them about purchasing the land, they didn't express any interest.

The paper street next to my home is an entrance for another paper street called Parkway Ave. that is designated wetlands. The paper street has no street curbing, nor set boundaries per GIS mapping, just a small inlet.

Mostly all the lots on Parkway Ave. that boarded the homes on Homestead Dr. are owned by the Homestead residents. With most of the lots owned by individual residents and designated as wetlands, I do not believe that Parkway Ave. will ever be developed.

If I am able to procure the paper street from the city, I would first connect it to my property lot. Secondly, I would build a large garage. With the improvement to both my property and the new structure the city would gain more tax revenue.

I love my home on Homestead Dr. but I am realizing that with my expanding family and my interest in classic cars, I am running out of space. My driveway only holds 2 vehicles and once my children start to drive I will be out of space.

I have contacted the city clerk's office, city's engineering office and the city attorney offices about the paper street and they have advised me of past practices and the city's procedures for auctioned lots. I'm offering \$20,000 to purchase the paper street, 600 Parkway Ave. and 604 Parkway Ave.

I would like to continue to invest in North Tonawanda, a city that has given me so much. Please let me know what the procedures are on moving forward and I look forward to working with you. Please let me know if you need any additional information.

Respectfully,  
Michael Loncar

RECEIVED  
CITY CLERK'S OFFICE  
22 JUL 30 AM 11:35  
NORTH TONAWANDA NY