

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Schmigel, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JULY 21, 2020 6:30PM

AUDIENCE PARTICIPATION – Due to the COVID-19 (Coronavirus) the meeting will not be open to the public.

PROOF OF PUBLICATION PUBLISHED 6/27/2020

1) Legal Notice – The City is seeking services of a firm(s) or individual(s) to complete the Housing Market Analysis – Community Development

PROOF OF PUBLICATION PUBLISHED 7/1/2020

1) Legal Notice – Completion of the 2020 Final Assessment Roll – City Assessor

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1. Robert Pecoraro</u>	-	Re: Approval of Proclamation Against Hatred
V.1 Supt. Water/Wastewater	-	Re: Approval of Payment Request #1 from John W. Danforth Company for WWTP Phase 1 Upgrade Project
V.2 Supt. Water/Wastewater	-	Re: Award of Annual Bid for Natural Gas at The Water and Wastewater Treatment Plants
VII. Accountant	-	Re: Payment of the Abstract of Claims Dated July 21, 2020
X. Police Chief	-	Re: Promotion of Michelle Day to Lieutenant for the North Tonawanda Police Department

XI. Fire Chief - **Re: Promotin of Kyle A. Stevener to Assistant Chief for the North Tonawanda Fire Department.**

XXV. Monthly Reports

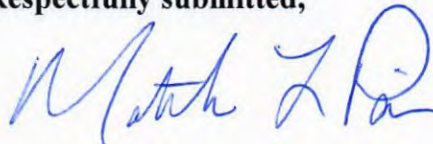
.1 Senior Citizen Center .2 Clerk-Treasurer .3 Police Department

XXXII.1 Community Development- **Re: Approval of the renewal of a 1 year license with Tolemi for the Building Blocks Program**

XXXII.2 Community Development- **Re: Approval of contract with High Road Community Planning and Analytics to perform a Housing Market Analysis**

XXXII.3 Community Development- **Re: Permission to submit a grant application to the New York State Office of Community Development for Community Development Block Grant Funding**

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

JUL 21 2020

STATE OF NEW YORK
NIAGARA COUNTY, } SS. _____

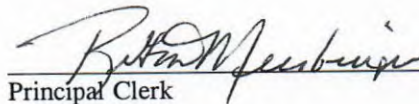
Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 269810
was printed and published in said paper on the following dates:

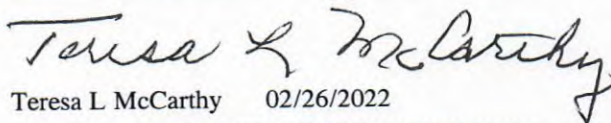
06/27/2020

2020 JUL 2 AM 9:44
NORTH TONAWANDA NY


Principal Clerk

Subscribed and sworn to before me this
6-30-2020

RECEIVED
CITY CLERK'S OFFICE


Teresa L. McCarthy 02/26/2022

Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

Legal Notice
The City of North Tonawanda (City) intends to complete a comprehensive Housing Market Analysis through grant funding received from the Local Initiative Support Corporation. The City is seeking the services of a firm(s) or individual(s) to complete the Housing Market Analysis. A formal "Request for Proposals" may be obtained by contacting Michael Zimmerman, Director of Community Development at (716) 695-8580, or by e-mail to mzimmerman@northtonawanda.org. Proposals should be received no later than 4:00 pm on July 13th, 2020. Minority- and Woman-owned Business Enterprises (M/WBE) are encouraged to respond to the RFP, either as prime or subcontractors.
#N269810 6/27/2020

NIAGARA GAZETTE
LOCKPORT UNION-SUN & JOURNAL
473 THIRD STREET
NIAGARA FALLS NY 14301
(716)282-2311ext
Fax (716)282-2210

ORDER CONFIRMATION (CONTINUED)

Salesperson: ROBIN MEISBURGER

Printed at 06/25/20 14:49 by rmeis

Acct #: 80356

Ad #: 269810

Status: New WHOLD WHOI

Legal Notice

The City of North Tonawanda (City) intends to complete a comprehensive Housing Market Analysis through grant funding received from the Local Initiative Support Corporation. The City is seeking the services of a firm(s) or individual(s) to complete the Housing Market Analysis. A formal "Request for Proposals" may be obtained by contacting Michael Zimmerman, Director of Community Development at (716) 695-8580, or by e-mail to mzimmerman@northtonawanda.org. Proposals should be received no later than 4:00 pm on July 13th, 2020. Minority- and Woman-owned Business Enterprises (M/WBE) are encouraged to respond to the RFP, either as prime or subcontractors.
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ORDER CONFIRMATION

Salesperson: ROBIN MEISBURGER

Printed at 06/25/20 14:49 by rmeis

Acct #: 80356

Ad #: 269810

Status: New WHOLD

NORTH TONAWANDA CITY CLERK (LEGALS)
ATTN: DENISE PROEFROCK
216 PAYNE AVE.
NORTH TONAWANDA NY 14120-5446

Start: 06/27/2020 Stop: 06/27/2020
Times Ord: 1 Times Run: ***
LEG 2.00 X 18.00 Words: 99
Total LEG 36.00
Class: 117 BIDS
Rate: LEGL Cost: 24.49
Affidavits: 1

Contact: LORI SWARTZ. - EXT. 2100
Phone: (716)695-8000
Fax#: (716)695-8557
Email: loriswa@northtonawanda.org
Agency:

Bill Desc: HOUSE. MARKET ANALYSIS
Ad Descrpt: LEGAL NOTICE THE CITY OF
Given by: *
P.O. #:
Created: rmeis 06/25/20 13:23
Last Changed: rmeis 06/25/20 14:49

Source: _____
Camera Ready: N
Misc: _____
Proof: _____
Delivery Instr: _____
Changes: None ___ Copy ___ Art ___
Coupon: _____
Ad Copy Method: _____
Special Instr: _____

Section: _____ Page: ___
Group: LEGAL AdType: _____
Color: _____
Pickup Date: _____ Ad#: _____
Pickup Src: _____
Gang Ad #: _____

PUB ZONE EDT TP RUN DATES
NIAG A 95 S 06/27

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Please review upon receipt. Please notify us of any changes prior to the daily deadline of 4:00 pm today.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

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JUL 21 2020

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

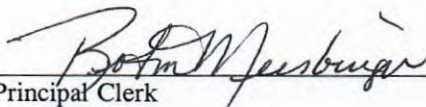
Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 269814
was printed and published in said paper on the following dates:

07/01/2020

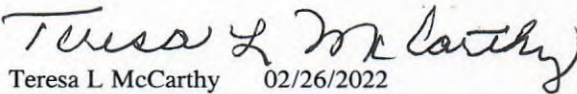
2020 JUL 6 AM 10:50
NORTH TONAWANDA NY



Principal Clerk

RECEIVED
CITY CLERK'S OFFICE

Subscribed and sworn to before me this
7-1-2020


Teresa L. McCarthy 02/26/2022

Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

**LEGAL NOTICE
COMPLETION OF
2020 FINAL ASSESSMENT ROLL**

Notice is hereby given that the 2020 Final Assessment Roll for the City of North Tonawanda, New York has been completed and verified pursuant to Section 516 of the Real Property Tax Law and is on file in the office of the City Assessor where it is open for public inspection as provided by law. However; this year due to the Covid 19, you will have to make an appointment until further notice. A copy will be in the North Tonawanda Library when it opens to the public. Final Roll is also on-line:
www.niagaracounty.com/realproperty and
www.northtonawanda.org
 Under the following departments: City/Clerk Treasurer's Department and the Assessor's Department.

Barbara W. Klenke
City Assessor
#N269814

July 1, 2020
7/1/2020

NIAGARA GAZETTE
LOCKPORT UNION-SUN & JOURNAL
473 THIRD STREET
NIAGARA FALLS NY 14301
(716)282-2311ext
Fax (716)282-2210

ORDER CONFIRMATION (CONTINUED)

Salesperson: ROBIN MEISBURGER

Printed at 06/25/20 14:03 by rmeis

Acct #: 42280

Ad #: 269814

Status: New WHOLD WHOI

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Barbara W. Klenke
City Assessor
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July 1, 2020
7/1/2020

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LOCKPORT UNION-SUN & JOURNAL
473 THIRD STREET
NIAGARA FALLS NY 14301
(716)282-2311ext
Fax (716)282-2210

ORDER CONFIRMATION

Salesperson: ROBIN MEISBURGER Printed at 06/25/20 14:03 by rmeis

Acct #: 42280 Ad #: 269814 Status: New WHOLD
NORTH TONAWANDA ASSESSOR'S OFFICE Start: 07/01/2020 Stop: 07/01/2020
ATTN: BARBARA W. KLENKE Times Ord: 1 Times Run: ***
216 PAYNE AVE. LEG 2.00 X 25.00 Words: 125
NORTH TONAWANDA NY 14120-5446 Total LEG 50.00
Class: 105 PUBLIC NOTICES
Rate: LEGL Cost: 31.28
Affidavits: 1
Ad Descrpt: LNOTICE COMPLETION
Descr Cont: LEGAL NOTICE COMPLETION O
Given by: *
P.O. #: _____
Contact: Created: rmeis 06/25/20 14:01
Phone: (716)695-8597 Last Changed: rmeis 06/25/20 14:03
Fax#: _____
Email: barbarakle@northtonawanda.or
Agency: _____

Source: _____ Section: _____ Page: ____
Camera Ready: N Group: LEGAL AdType: _____
Misc: _____ Color: _____
Proof: _____ Pickup Date: _____ Ad#: _____
Delivery Instr: _____ Pickup Src: _____
Changes: None ___ Copy ___ Art ___ Size ___ Copy Chg Every Run ___
Coupon: _____ Gang Ad #: _____
Ad Copy Method: _____
Special Instr: _____

PUB ZONE EDT TP RUN DATES
NIAG A 95 S 07/01

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Please review upon receipt. Please notify us of any changes prior to the daily deadline of 4:00 pm today.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

#/

JUL 21 2020

Proclamation Against Hatred

Whereas, some people consider North Tonawanda a city with a less than desirable past due to the belief that it is a “sundown” city. This belief dates to the mid-1800s when people of different ethnicities worked the Erie Canal. A cousin of then-President U.S. Grant came to North Tonawanda and demanded the “canal boys” to move his boat on a Sunday evening. There is no mention in the record of the ethnicity of the said “canal boys.” Other terms for workers on the Erie Canal included “Canawler”, “steersman”, “mule driver”, “lock tender”, and “hoggees” (children who led mules on the towpath). Sunday, as today, was considered a day of rest, especially after working two six-hour shifts or “tricks” daily. The “canal boys” refused to assist this man with his cargo. A fight broke out with fists and progressed into knives; when it was over, the “canal boys” where ordered out of the City due to the fight. Most “canawlers” were transient, moving along the towpath on the circuitous route from Albany to Buffalo and back.

Whereas, to our knowledge, never was a law passed codifying a “sundown” order and therefore there was no enforcement. The City’s Wikipedia page highlights the city as a sundown town, according to James W. Loewen, an American historian best known for his 1995 book Lies My Teacher Told Me. Our North Tonawanda City Historian, Mr. Joseph Midura, could find no substantiating evidence to Mr. Loewen’s claim. Regardless of the evidence, the North Tonawanda City leadership stands against racism of any kind,

Whereas, during the Common Council Session on August 20, 2019, the Council voted unanimously rejecting the “perpetuation of hatred and bigotry in our communities, condemn acts and statements of hate and intolerance, and reinforce our commitment to eradicating racist practices and acts of malice that propagate hate, incite fear, and promote violence in our communities,”

Resolved, the elected leaders from the City of North Tonawanda encourage others to be empathetic toward those of different creeds, color, and life experience. We can utilize this opportunity to include everyone, unite the community as one, and all work together to strengthen our community. We hereby choose to unite the community as one as we look to the future.

RECEIVED
CITY CLERK'S OFFICE

2020 JUL 15 PM 1:10
NORTH TONAWANDA NY

V.1



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

JUL 21 2020

Phone: (716) 695-8560, ext. #6411

Cell: (716) 583-1518

Email: billdavignon@northtonawanda.org

William M. Davignon
Superintendent

July 15, 2020

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Approval of Payment Request #1 from John W. Danforth Company for WWTP Phase 1 Upgrade Project.

Honorable Body,

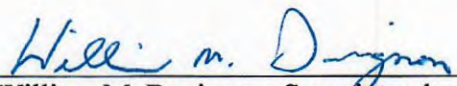
I respectfully request that you approve the attached **Request for Payment** from the John W. Danforth Company in the amount of **\$8,075.00** for work they performed under the WWTP Phase 1 Upgrade Contract. This work has been reviewed and approved by myself and Wendel Engineering.

The City does not have to issue a Purchase Order for payment. This work is being funded through a NY State WIIA Grant and NY State Environmental Finance Center (“EFC”) 0% loan that the City has received.

With your approval Rotella Grant Management will submit this request to the EFC on the City’s behalf.

Thank you for your time and consideration of my request.

Sincerely,



William M. Davignon, Superintendent

c.c. (via email)
Bernie Rotella, Rotella Grant Management
Jeff Zellner, City Accountant
Matt Parish, City Clerk / Treasurer
Chelsea Spahr, City Engineer

2020 JUL 15 PM 4:25
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE



July 8, 2020

William M. Davignon
Superintendent of Water/Wastewater
City of North Tonawanda
830 River Road
North Tonawanda, New York 14120

**SUBJECT: CITY OF NORTH TONAWANDA
WASTEWATER TREATMENT PLANT PHASE 1 UPGRADES PROJECT
PAY REQUEST NO. 1 CONTRACT NO. 2020-01M
WENDEL PROJECT NO. 2728-27**

Dear Mr. Davignon,

We are enclosing Payment Request No. 1 from John W. Danforth Company on the above referenced project in the amount of \$8,075.00

We have checked all items, find them to be in order, and would recommend payment of this request upon approval of all NYSEFC requirements.

Sincerely,

Wendel

A handwritten signature in blue ink that reads 'Ryan C. Laninga'.

Ryan C. Laninga

Enclosures

xc:

Chelsea L. Spahr, PE, City of North Tonawanda Engineer



INVOICE

No. **PB107114**

John W. Danforth Company

GENERAL CONTRACTORS FOR MECHANICAL SYSTEMS

Remit: 300 Colvin Woods Parkway Tonawanda, NY 14150 (716) 832-1940

TO [

CITY OF NORTH TONAWANDA

216 PAYNE AVE

NORTH TONAWANDA, NY 14120

]

Date: 6/25/2020

Contract No.: 2020-01-M

JWD Job No.: 50107

Req. No.: 1

TERMS: Net 10 Days

Job Name and Description:

NORTH TONAWANDA WWTP UPGRADES

AMOUNT OF CONTRACT: \$ 64,900.00

CHANGE ORDERS TO DATE: \$ -

TOTAL CONTRACT TO DATE: \$ 64,900.00

TOTAL COMPLETE TO DATE: \$ 8,500.00

LESS 5% RETENTION: \$ 425.00

\$ 8,075.00

LESS PREVIOUS BILLINGS: 0.00

NET AMOUNT OF THIS INVOICE: \$ 8,075.00

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

TO OWNER:
 CITY OF NORTH TONAWANDA
 216 PAYNE AVE
 NORTH TONAWANDA, NY 14120

PROJECT:
 NORTH TONAWANDA WWTP UPGRADES
 PHASE 1 CONTRACT 2020-01-M

FROM CONTRACTOR:
 JOHN W. DANFORTH COMPANY
 300 COLVIN WOODS PKWY
 TONAWANDA, NY 14150

VIA ARCHITECT:
 WENDEL
 375 ESSJAY ROAD, SUITE 200
 WILLIAMSVILLE, NY 14221

CONTRACT FOR: 2020-01-M (HVAC)

APPLICATION NO: 1
PERIOD TO: 6/30/2020

JWD JOB #: 50107
CONTRACT #: 2020-01-M
CONTRACT DATE: 4/7/2020
PROJECT NO.: 2728-27

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM 64,900.00
2. Net change by Change orders..... 0.00
3. CONTRACT SUM TO DATE (Line 1 =-2)..... 64,900.00
4. TOTAL COMPLETED & STORED TO DATE... (Column G on G703) 8,500.00
5. RETAINAGE:
 - a. 5% of Completed Work \$ 425.00 (Columns D+E on G703)
 - b. % of Stored Material (Column F on G703)
 - Total Retainage (Line 5a + 5b or Total in Column I of G703) 425.00
6. TOTAL EARNED LESS RETAINAGE..... 8,075.00 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) 0.00
8. CURRENT PAYMENT DUE 8,075.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) 56,825.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: JOHN W. DANFORTH COMPANY

By:  **JAMIE JULIAN, CONTROLLER**
 State of: New York
 County of: Erie
 Subscribed and sworn to before me this 25th day of June, 2020

Date: June 25, 2020

Notary Public:  **Linda M Mann**
 My Commission expires: 10/13/2023


NOTARY PUBLIC-STATE OF NEW YORK
 No. 01MA6331651
 Qualified In Erie County
 My Commission Expires October 13, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED..... \$ 8,075.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: 
By:  **Date:** 7/8/2020
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	-	-
Total approved this Month	-	-
TOTALS	-	-
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use column I on Contracts where variable retainage for line items may apply
JWD JOB # 50107

APPLICATION NO. 1
 APPLICATION DATE: 6/25/2020
 PERIOD FROM: START
 PERIOD TO: 6/30/2020
 CONTRACT#: 2020-01-M
 PROJECT NO.: 2728-27

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E WORK COMPLETED This Application THIS PERIOD	F Mat'l's Stored PRESENTLY (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATION						
	Non-Construction Activities:								
	Insurances and Bonds	3,500.00	0.00	3,500.00	0.00	3,500.00	0.00	175.00	
	Submittals	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	250.00	
	Field Supervision and Layout	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00	
	Temporary Facilities and Controls (dumpster)	400.00	0.00	0.00	0.00	0.00	400.00	0.00	
	Mobilization	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	
	Demobilization	500.00	0.00	0.00	0.00	0.00	500.00	0.00	
	Construction Activities:								
	CL Building:								
	Duct Demolition labor	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	
	New duct Material	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	
	New duct labor	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00	
	New Equipment Material	14,000.00	0.00	0.00	0.00	0.00	14,000.00	0.00	
	New Equipment labor	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	
	Test & Balance Labor	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00	
	Grit Building:								
	New duct Material	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00	
	New duct labor	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	
	New Equipment Material	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	
	New Equipment labor	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00	
	Test & Balance Labor	500.00	0.00	0.00	0.00	0.00	500.00	0.00	
	Allowance	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00	
	CONTRACT TOTALS...	64,900.00	0.00	8,500.00	0.00	8,500.00	56,400.00	425.00	
	CHANGE ORDERS								
	TOTAL CHANGE ORDERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GRAND TOTALS...	64,900.00	0.00	8,500.00	0.00	8,500.00	56,400.00	425.00	



U.S. Department of Labor
Wage and Hour Division

PAYROLL
(For Contractor's Optional Use; See Instructions at www.dol.gov/whd/forms/wh347instr.htm)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Rev. Dec. 2008

NAME OF CONTRACTOR OR SUBCONTRACTOR
 John W. Danforth Fed ID: 16-0401910
 ADDRESS 300 Colvin Woods Parkway
 Tonawanda, NY 14150 716-832-1940
 PROJECT AND LOCATION North Tonawanda WWTP Phase 1
 PROJECT OR CONTRACT NO. 50107
 OMB No.: 1235-0008
 Expires: 02/28/2018

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) EXEMPTIONS BY CODE	(3) WORK CLASSIFICATION	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS			(9) NET WAGES PAID FOR WEEK	
													FICA	WITH- HOLDING TAX	OTHER		TOTAL DEDUCTIONS
No Work Performed										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00
										0.00		\$0.00				\$0.00	\$0.00

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement, with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(i) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement
 We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, gathering existing data sources, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

V.2



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
Phone: (716) 695-8560, ext. #6411
Cell: (716) 583-1518
Email: billdavignon@northtonawanda.org

William M. Davignon
Superintendent

July 16, 2020

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Annual Bid for Natural Gas at the Water and Wastewater Treatment Plants

Honorable Body:

On July 13, 2020 two (2) bids were received and opened for the provision of Natural Gas to the Water and Wastewater Treatment Plants for the 12 month period from Sept. 2020 – Aug. 2021.

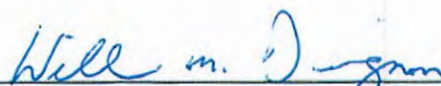
Based upon these bids and the attached recommendation of our energy consultant EnerScope, I would like your approval of EnergyMark, LLC., 6653 Main St., Williamsville, NY 14221, low bid for Natural Gas as follows:

- Wastewater Treatment Plant: The index method for full requirements at the monthly NYMEX Natural Gas Futures settlement price minus (-) \$0.0700 per Dth. (Method#3). Estimated yearly cost is \$49,710
- Water Filtration Plant: The fixed annual price at \$0.6250 per Dth. (Method #3). Estimated yearly cost is \$9,571.
- Water Distribution Building: The fixed annual price at \$0.7200 per Dth. (Method #3). Estimated yearly cost is \$1,604

The awarding of this contract is subject to review and approval by the City Attorney.

Please contact me if you have any question or concerns regarding this Bid Award. Thank you for your time and consideration of my request.

Sincerely,


William M. Davignon, Superintendent

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

VII.
TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

JUL 21 2020

7/15/2020

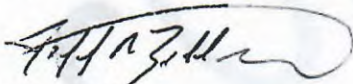
Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated July 21, 2020, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Jeffrey R Zellner
City Accountant

RECEIVED
CITY CLERK'S OFFICE

2020 JUL 15 AM 11:20
NORTH TONAWANDA NY

X

NORTH TONAWANDA POLICE CHIEF'S OFFICE

JUL 21 2020

216 Payne Avenue North Tonawanda, NY 14120
Phone (716) 692-4325 Fax (716) 692-7555

Memo



TO: Mayor Pappas/Common Council
DATE: July 13, 2020
RE: Promotion

I intend on promoting Detective Michelle Day to the rank of Lieutenant to fill the vacancy created by the promotion of Detective Lieutenant Daryl Truty to Captain

It would be effective on Friday July 17, 2020 and I would like to have the administration of oath at 10:00 a.m., as per our conversation.

Thank you.

Thomas E. Krantz

Thomas E. Krantz
Chief of Police

cc: File

RECEIVED
CITY CLERK'S OFFICE
2020 JUL 13 PM 1:47
NORTH TONAWANDA NY

XI.

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

July 16, 2020

Honorable Arthur G. Pappas, Mayor
And Common Council Members
216 Payne Avenue/City Hall
North Tonawanda, NY 14120

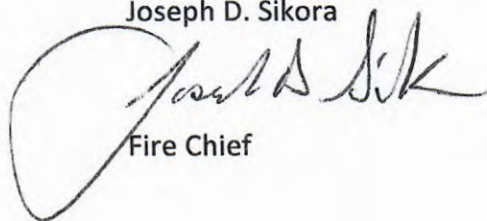
Dear Honorable Body:

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following promotion:

Captain Kyle A. Stevener, 482 Homestead Drive, North Tonawanda, is promoted to the rank of Assistant Chief in the City of North Tonawanda Fire Department.

A brief ceremony will be held on July 23, 2020 and Kyle will start as an Assistant Chief on July 24, 2020.

Joseph D. Sikora



Fire Chief

2020 JUL 17 AM 8:45
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



July 7, 2020

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of June 2020. Please note, the Senior Center is still CLOSED due to COVID-19. Except for Grocery Shopping program and by appointment only for Information & Referral.

Senior Center's Total Monthly Services

Unduplicated 26

Duplicated 53

Please note: We also sponsor a "Little Free Food Pantry". This Pantry is available to the public 24/7 and is not included in this monthly count.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

2020 JUL 7 PM 1:35
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

City of North Tonawanda

XXV-2

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

JUL 21 2020

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CITY CLERK'S OFFICE

2020 JUL 8 PM 12:55
NORTH TONAWANDA NY

7/8/2020

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of June 2020.

General Fund

Balance Fwd - Checking	2,732,985.30
Balance Fwd - Money Market	8,510,687.58
Investments	0.00
Receipts for the month	1,535,477.24
Warrants Drawn	(2,222,011.79)
	<u>\$10,557,138.33</u>

Sewer Fund

Balance Fwd - Checking	125,032.64
Balance Fwd - Money Market	8,153.61
Investments	0.00
Receipts for the month	454,286.77
Warrants Drawn	(353,585.91)
	<u>\$233,887.11</u>

Water Fund

Balance Fwd - Checking	566,826.14
Balance Fwd - Money Market	1,238,513.27
Investments	0.00
Receipts for the month	311,322.17
Warrants Drawn	(162,412.41)
	<u>\$1,954,249.17</u>

Trust & Agency Fund

Balance Fwd - Checking	266,820.93
Receipts for the month	46,774.17
Warrants Drawn	(16,592.15)
	<u>\$297,002.95</u>

Capital Construction Fund

Balance Fwd - Checking	1,515,638.36
Balance Fwd - Money Market	491,001.60
Receipts for the month	1,154.45
Warrants Drawn	(110,898.49)
	<hr/>
	\$1,896,895.92

Community Development Fund

Balance Fwd - Checking	1,305,221.18
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$1,305,221.18

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	253,835.00
Warrants Drawn	(253,835.00)
	<hr/>
	\$0.00

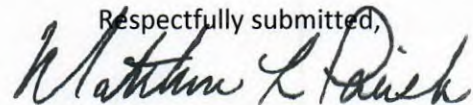
Housing Rehabilitation Fund

Balance Fwd	18,660.47
Receipts for the month	0.41
Warrants Drawn	0.00
	<hr/>
	\$18,660.88

Home Rehabilitation Fund

Balance Fwd	40,828.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,828.56

Respectfully submitted,



Matthew L. Parish
City Clerk - Treasurer



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV, 3
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

JUL 21 2020

July 15, 2020

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of June 2020.

Respectfully submitted,

Thomas E. Krantz
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Robert Schmigel
cc: Donna Braun

TEK/sd

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2020 JUL 15 PM 2:44
NORTH TONAWANDA NY

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF JUNE 2020</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	0	
ALL OTHER OFFENSES	6	2	
ARSON	0	0	
BURGLARY	2	0	
COERCION	0	0	
CRIMINAL MISCHIEF	27	12	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	21	7	
DRUG OFFENSES	8	1	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	5	5	
FORGERY	1	0	
FRAUD (ID THEFT)	6	0	2
LARCENY	17	1	1
LEAVING THE SCENE	10	3	1
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	1	1	
STOLEN PROPERTY	1	0	1
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		7	
TOTALS	106	39	5
# OF ABOVE COMPLAINTS CLEARED BY JAB		15	
# CLEARED BY JAB FROM PREV MONTHS		0	

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF JUNE 2020
--

CRIMINAL

Complaints received and investigated	106
Complaints cleared by arrest or exceptional clearance	39
Complaints ruled unfounded	5
Number of males arrested	22
under 18:	0
over 18:	22
Number of females arrested	12
under 18:	2
over 18:	10
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	5
Above complaints cleared by J.A.B.	15
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	373
DWI arrests	7
Parking tags issued	24

MISCELLANEOUS

Miscellaneous service	2,590
Incident reports	114
Vehicle accidents	46
Vehicle accidents (fatal)	0
Vehicle stops	408
Police escorts	5
Prisoner meals	18
Mug shots taken	22
Fingerprints taken	22
Persons missing and located	1
Automobiles stolen	1
Automobiles recovered	2
Automobiles recovered for other authorities	0
Record check fees	\$270.00
Photocopy fees	\$11.50
Fingerprint fees	\$0.00
Fines collected	\$4,213.00
Value of property damaged	\$35,366.00
Value of property stolen	\$26,557.93
Value of property recovered	\$11,325.50

Respectfully submitted,



Thomas E. Krantz
Chief of Police

TEK/sd

V & T REPORT FOR THE MONTH OF JUNE 2020

SPEEDING	98
REDLIGHT VIO.	9
STOP SIGN VIO.	34
NO REGISTRATION	7
NO LICENSE	18
FAULTY EQUIPMENT	22
NO INSPECTION	37
FAILED TO YIELD RIGHT OF WAY	3
SEAT BELT VIO.	37
NO INSURANCE	2
LICENSE PLATE VIO.	2
IMPROPER TURN	7
DROVE ON LEFT OF PAVEMENT MARKINGS	11
LEAVING SCENE OF INCIDENT	4
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	1
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	9
UNSAFE BACKING	1
MISCELLANEOUS	29

TOTAL 332

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	7
OPERATING WHILE REG. SUSPENDED/REVOKED-----	2
AGGRAVATED UNLICENSED OPERATION 3 RD -----	15
AGGRAVATED UNLICENSED OPERATION 2 ND -----	5

FELONIES

None

FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 2,518.00
PENAL LAW:	\$ 180.00
CITY ORDINANCE:	\$ 75.00
BAIL FORFEITURE:	\$ 0.00
ABC VIOLATION:	\$ 0.00
PARKING TAGS:	\$ 1,440.00
TOTAL FINES	\$ 4,213.00

MUG SHOTS: 22

PARKING TAGS: 24

MEAL TICKETS: 18



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII.1
JUL 21 2020

July 15, 2020

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Building Blocks software license

Dear Honorable Body;

The City has received grant funding from the Local Initiative Support Corporation (LISC) to analyze and address the issue of vacant and 'zombie' properties in North Tonawanda. There are a number of action items and deliverables to be completed with this grant program to make positive steps in identifying, understanding, and addressing these issues in our community.

One of the deliverables of the grant program is to utilize new technology and software to improve the City's capacity for tracking and understanding property issues. During the first round of LISC grant funding the City established the use of "Building Blocks", software provided by Tolemi. This program provides data aggregation and spatial analysis capabilities of a wide variety of public data including property sales, assessment, code violations, public safety, vacancy, zombie properties, and more. Tolemi provides annual technical and analytic support for Building Blocks. An annual license for Building Blocks includes 5 users.

The annual renewal for Building Blocks is \$12,600. This fee will be covered by grant funds and comes at no cost to the City.

At this time I would like to respectfully request this Honorable Body consider approving the renewal of a 1-year license with Tolemi for the Building Blocks program.

Thank you for your consideration.

Kindest regards,

Michael Zimmerman
Director

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2020 JUL 15 PM 2:36
NORTH TONAWANDA NY



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII.2

JUL 21 2020

July 15, 2020

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Housing Market Analysis

RECEIVED
CITY CLERK'S OFFICE

RECEIVED
CITY CLERK'S OFFICE

Dear Honorable Body;

The City has received grant funding from the Local Initiative Support Corporation (LISC) to analyze and address the issue of vacant and 'zombie' properties in North Tonawanda. There are a number of action items and deliverables to be completed with this grant program to make positive steps in identifying, understanding, and addressing these issues in our community.

One of the deliverables of the grant program is the completion of a comprehensive analysis of the local housing market. This analysis will provide the City with: a community profile of comprehensive data regarding housing and homeownership, an inventory and description of the current housing stock, an analysis of the current residential real estate market, an analysis of existing housing policy, and recommendations for improved housing policies within the city.

The City is in need of third party expertise to complete this analysis. The Community Development office issued a Request for Proposals on June 25th, 2020 and received one response from High Road Community Planning and Analytics. A local company made up for two highly qualified housing and public policy experts, High Road's proposal (see enclosed) meets the needs of the City and will provide a useful tool to discuss housing conditions and policy in North Tonawanda.

High Road proposes to complete the analysis for a fee of \$30,000. This fee will be covered by grant funds and comes at no cost to the City.

At this time I would like to respectfully request this Honorable Body consider this proposal for approval and authorize the Mayor, pending review by the City Attorney, to execute a contract with High Road Community Planning and Analytics.

Thank you for your consideration.

Kindest regards,

A handwritten signature in blue ink, appearing to be 'MZ', with a long horizontal flourish extending to the right.

Michael Zimmerman
Director



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII, 3

JUL 21 2020

July 15, 2020

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Request for authorization to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding

Dear Honorable Body;

El Gringo Mexican Cantina is considering establishing a new restaurant location at 54 Webster Street. El Gringo is a new business that would offer a family-friendly full service restaurant. This proposed location would add a new restaurant to the Webster Street area and would revitalize the long-vacant former "G.C. Murphy's" building at 54 Webster Street. The company anticipates this project will create 9 full-time and 14 part-time job positions at the North Tonawanda location.

El Gringo has requested the City apply for funding from the New York State Office of Community Renewal's (OCR) Community Development Block Grant (CDBG) program. Lumber City Development Corporation (LCDC) is assisting the company with this project and further requests that, if awarded CDBG funds, the City grant these funds to LCDC for the purposes of making a loan or loans to El Gringo.

The attached resolution would authorize the City to submit a grant application of approximately \$255,000; would authorize the Mayor, pending review by the City Attorney, to execute all documents with OCR related to the CDBG program; and would further designate the Mayor as Certifying Officer responsible for the federal environmental review process related to the project. I respectfully request this Honorable Body consider approving the attached resolution.

Kindest regards,

Michael Zimmerman
Director of Community Development

2020 JUL 15 PM 3:22
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR BLOCK GRANT FUNDING

WHEREAS, El Gringo Mexican Cantina LLC (the “Company”) plans to renovate a portion of a vacant building located at 54 Webster Street, in the City of North Tonawanda (the “City”) and to acquire machinery, equipment, furnishings and fixtures and inventory, and to incur additional start-up costs, to create a Mexican-style restaurant (the “Project”); and

WHEREAS, the Company has requested that the City apply for funding on its behalf from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the cost of machinery, equipment, furnishings and fixtures, and inventory, working capital, and soft costs to support the Project, and

WHEREAS, Lumber City Development Corporation (the “LCDC”) is assisting in the facilitation of the Project and has requested that the City provide the OCR funding to the LCDC as a grant for the purpose of making a deferred loan and a term loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the City in form of an estimated 17 new full-time equivalent employment positions, and

WHEREAS, the City has held a public hearing to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project.

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized to submit a grant application on behalf of the City of North Tonawanda in the approximate amount of \$255,000 to the OCR to support the Project, and be it further

RESOLVED, that the Mayor is hereby authorized to execute a grant agreement between the City and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the City Attorney, and be it further

RESOLVED, that the Mayor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.