

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Schmigel, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JUNE 16, 2020 6:30PM

AUDIENCE PARTICIPATION – Due to the COVID-19 (Coronavirus) the meeting will not be open to the public.

COMMUNICATIONS FROM CITY OFFICIALS

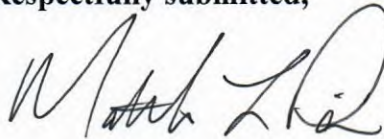
- III. Clerk-Treasurer - Re: Professional Services Agreement between City of North Tonawanda and Crimson Power Solutions LLC**
- VII. Accountant - Re: Payment of the Abstract of Claims Dated June 16, 2020**
- X. Police Chief - Re: Retirement as Police Chief for the North Tonawanda Police Department**
- XIV. Youth, Recreation, Parks And Seniors - Re: Approval for the Botanical Garden Organization to apply for funding for a Wetland Restoration Project at the Botanical Gardens**
- XXV. Monthly Reports**
- .1 Clerk-Treasurer .2 Senior Citizen Center .3 Police Department**
- XXXIII. Community Development - Re: Permission for a Public Hearing for Community Development Block Grant Program**

COMMUNICATIONS FROM OTHERS

**A.
Richard Andres**

- **Re: Permission to have a 4th of July
Children's Parade**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt L. Parish". The signature is fluid and cursive, with the first name "Matt" and last name "Parish" clearly distinguishable.

**Matthew L. Parish
City Clerk-Treasurer**

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

JUN 16 2020

06/12/20

To: North Tonawanda Common Council

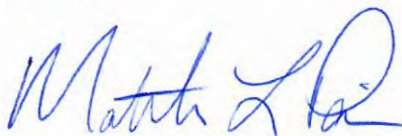
From: North Tonawanda Clerk/Treasurer

Re: Professional Services Agreement between City of North Tonawanda and Crimson Power Solutions LLC.

Honorable Council,

I respectfully request that you approve and accept the attached professional services agreement designating Crimson Power Solutions LLC. as the consultant and professional services provider specializing in Energy Efficiency projects and services for the City of North Tonawanda.

Sincerely,



Matthew L. Parish

Clerk/Treasurer

RECEIVED
CITY CLERK'S OFFICE
2020 JUN 12 PM 12:13
NORTH TONAWANDA NY

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

PROFESSIONAL SERVICES LETTER

This AGREEMENT ("Agreement"), dated as of the ____ day of June, 2020, between the CITY OF NORTH TONAWANDA, NY with its principal place of business located at 216 PAYNE AVENUE, NORTH TONAWANDA, NY 14120 ("City") and CRIMSON POWER SOLUTIONS, LLC, a Massachusetts, LLC with its principal place of business located at 110 State Road, Suite 8, Sagamore Beach, MA 02562 ("CONSULTANT").

The City has identified and approved the Consultant as a Professional Service provider specializing in energy efficiency projects and services.

WITNESSETH:

WHEREAS, the City desires to engage the Consultant to provide certain consulting services on the basis of the terms and conditions hereinafter set forth, and Consultant is willing to perform such consulting services upon such terms and conditions.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties agree as follows

1. The City hereby engages Consultant to perform the consulting services ("Services") described in Attachment A, Scope of Services. Consultant shall perform the Services in accordance with the highest professional standards and shall re-perform at its sole cost any Services not in accordance with such standard. Consultant shall perform such additional Services as may be assigned from time-to-time in writing by the City.
2. Unless otherwise agreed to in writing, as full compensation for the satisfactory performance of the Services, the Consultant will be compensated for the Services by the vendor performing the project in question.
3. This Agreement shall be effective for a 60-month term, unless terminated sooner in accordance with its terms. Upon the completion of the 60-month term the Agreement shall continue on a month-to-month basis.
4. This Agreement may be terminated by Consultant without liability to the City upon thirty (30) days written notice. The City may terminate this Agreement for its convenience without liability to Consultant on thirty (30) days written notice or immediately upon notice for cause. In the event of termination for convenience by either party, Consultant shall be paid for Services satisfactorily completed prior to the effective date of termination.

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5. Consultant shall perform the Services hereunder as an independent contractor. This Agreement shall not make Consultant an employee of the City nor entitle Consultant to the benefits incident thereto, including, but not limited to, any insurance, medical, disability, pension or profit-sharing benefits. Without limiting the foregoing, this Agreement shall not constitute Consultant as the agent or legal representative of the City for any purpose whatsoever. Consultant is not granted any right or authority to assume any responsibility or create any obligation, express or implied, on behalf of the City.

7. This Agreement may not be assigned by Consultant. Any such assignment will be void.

8. Consultant shall hold harmless and indemnify the City against any claim, loss or liability arising out of, resulting from or in any way connected with Consultant's performance of the Services. In no event shall either party be liable for consequential, special, indirect, incidental, punitive or exemplary damages, costs, expenses or losses (including without limitation, lost profits and opportunity costs).

9. Any and all reports, recommendations, analyses and other products of Consultant's services hereunder ("Work Product") shall be the exclusive property of the City. Upon termination of this Agreement, Consultant shall promptly return to the City all documents, records, analyses, reports and other like data (including all copies) furnished to Consultant by the City and shall not retain or otherwise use any such materials for Consultant's own benefit.

10. Consultant represents that neither Consultant's execution of this Agreement nor its delivery and performance of Services thereunder will violate any other employment, nondisclosure, confidentiality, consulting or other agreement to which Consultant is a party or by which Consultant may be bound.

11. In the performance of this Agreement Consultant shall: (a) comply with all federal, state and local laws, ordinances, regulations and orders with respect to Consultant's performance of Services, (b) pay all filing fees and federal, state and local taxes applicable to Consultant's business as the same shall become due, and (c) pay all amounts required, as a result of Consultant's work, under local, state and federal workers' compensation acts, disability benefit acts, unemployment insurance acts and other employee benefit acts, if applicable, when due. Consultant shall provide the City with such documents and other supporting materials as the City may reasonably request to evidence Consultant's continuing compliance with this Section.

12. This Agreement shall be interpreted in accordance with, and shall be governed by, the laws of the State of New York and the parties hereby consent to the exclusive jurisdiction of the state or federal courts.

13. This Agreement constitutes the only and the entire agreement of the parties with respect to the Services. Any prior agreement or understanding, oral or written, between Consultant and the City concerning the Services shall be deemed merged into this Agreement. The contents of this Agreement shall be subject to change only upon the written agreement of the parties.

14. If any provision of this Agreement is held invalid, illegal or unenforceable in any jurisdiction for any reason, then, to the fullest extent permitted by law: (a) all other provisions of this Agreement will remain in full force and effect in such jurisdiction and will be liberally construed in order to carry out the intent of the parties hereto as nearly as may be possible, (b) such invalidity, illegality or unenforceability will not

affect the validity, legality or enforceability of any other provision hereof, and (c) any court or arbitrator having jurisdiction thereover will have the power to reform such provision to the extent necessary for such provision to be enforceable under applicable law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

CITY OF NORTH TONAWANDA, NY

Name (Print): _____
Signature: _____
Title: _____

CRIMSON ENERGY SERVICES, LLC

Name (Print): Dr. Kevin Joseph Kelly
Signature: _____
Title: CEO

**ATTACHMENT A:
SCOPE OF SERVICES**

For the purposes of developing energy efficiency projects for the City. Project can include but not be limited to;

- LED Lighting
 - Solar – behind the meter
 - Solar – net-metering
 - Car Charging Stations
 - Building Management Systems
 - Variable Speed Drivers
 - Building Envelope Systems – including windows
 - Energy Commodity Management
 - Contract Negotiation
 - Data Analytics & Reporting
 - Utility Invoice Auditing
1. Consultant will identify potential energy efficiency opportunities and present to the City for consideration. The City will be free to determine, in its sole and absolute discretion, whether to accept a prospective proposal.
 2. The City and Consultant agree to maintain a continuous and interactive process for communication during the term of the Agreement. Regular or ad hoc consultation meetings between the parties shall take place to monitor and facilitate the performance of the parties' respective duties under the Agreement. Each party will keep the other party fully and timely informed of relevant communications with the Referred Party involving the areas of work attributed to the other party, and other aspects of the proposed effort throughout the term of the Project.
 - 2.1. The Consultant will provide all assistance reasonable requested by the City in obtaining relevant information from energy efficiency vendors.

JEFFREY ZELLNER
CITY ACCOUNTANT


JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573


JUN 16 2020

6/12/2020

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated June 16, 2020, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Jeffrey R Zellner
City Accountant



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491



TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

JUN 16 2020

June 2, 2020

Honorable Mayor Arthur Pappas and
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

Please accept this correspondence as my written notice to you of my intention to retire from the North Tonawanda Police Department effective June 26, 2020

I would like to thank you all for your support during my time as Chief of Police.

I will make myself available to assist and facilitate the transition of my responsibilities to my successor.

Respectfully,

Roger R. Zgolak
Chief of Police

Cc File

2020 JUN 11 AM 10:21
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



June 11, 2020

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

The North Tonawanda Botanical Garden Organization is seeking approval to apply for funding through the Niagara River Greenway Committee for a Wetland Restoration Project at Botanical Gardens. They are requesting \$19,989.00 in funding with \$10,173 in matching resources coming from the estimated 400 volunteer hours from the group at the NYS volunteer rate of \$25.43 per hour. The project will restore 5,000 square feet of greenspace into vibrant rain gardens and wetland areas that will increase the biodiversity of the area. This project will be a great addition to the site improvements which will mesh well with the shoreline restoration project already underway.

Please review the application and adopt a resolution to move forward with the application if you find it favorable.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



June 9, 2020

To Whom It May Concern,

This letter is in support of the North Tonawanda Botanical Garden Organization in regards to seeking funding to continue their efforts to beautify and restore the Botanical Gardens located at 1825 Sweeney Street in North Tonawanda. The NTBGO works in partnership with the City of North Tonawanda, under the direction of the Department of Youth, Recreation & Parks in accordance to a fully executed agreement signed by the NTBGO and the Mayor of North Tonawanda.

This organization has our full support in spearheading a movement of people which focuses on restoring this Botanical Gardens location into a prime recreational and leisure destination while also adding educational components that will create powerful long-lasting impacts on future generations of our community. This letter is in support specifically of their efforts to seek funding to complete the Wetland Restoration Project, restoring 5,000 square feet of space into established wetland areas that will add to the increased biodiversity of the gardens.

Since their inception a few years ago, this organization has done a great deal of work to revitalize the area. All projects taken on by the NTBGO are reviewed and approved by our Department prior to application for funding from external entities, and execution by the organization. We are grateful for the work this organization has done, and continues to do at our facility, and will continue to support them in their efforts.

Sincerely,



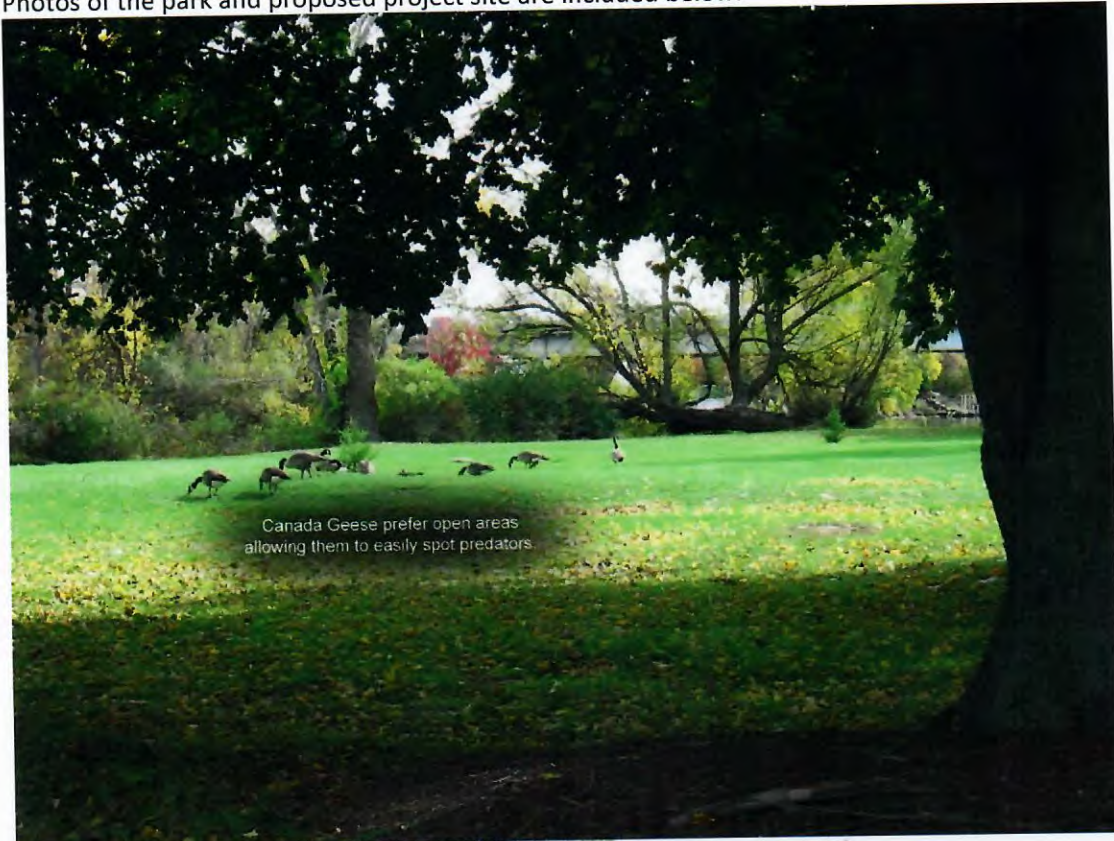
Alex Domaradzki
Director
695-8520 x5500
alexdomaradzki@northtonawanda.org

Question #5: Describe and document the environmental setting and existing conditions at the proposed project site. If you are not the owner of the property include a letter(s) or resolution(s) evidencing support for the project by the owner. Provide photographs, conceptual plans and drawings that show the site as it presently exists and how the site will change with the addition of the proposed project. Describe how your project will comply with the State Environmental Quality Review Act (SEQRA). The existence of wetlands, significant upland and aquatic habitats, and plant or animal species that are classified as rare, threatened, or endangered should be noted. Explain how such natural resources will be protected and/or enhanced. Cite any relevant project-related studies.

The Wetland Restoration Project consists of two large separate areas (approximately 10,000 square feet total) centrally located in the park and two smaller outlying areas. All four areas have low elevations that naturally collect stormwater from Fall through Spring. The turf grass currently in these areas requires continual mowing and provides an inviting habitat for Canada Geese. Restoration will eliminate the turf grass and standing water, allowing more variety of native species to flourish.

No RTE species or state or federal wetlands are documented at the site. We do not anticipate the need to complete State Environmental Quality Review Act review for this project, but will confirm and complete any associated processes as required.

Photos of the park and proposed project site are included below.





Wetland restoration area #1. May 2018 trial project includes native *lotus cardinalis* and *blue flag iris* planted in a 100 square foot test area. The test area has since been expanded to 1,000 square feet.





Question #6: Please attach the proposed project timeline, identify any relevant milestones, and provide an estimated date for project completion/opening. If funded, it is expected that the project sponsor or point of contact will notify the Commission of the project opening date as it nears completion.

Upon notification of award, the project will begin immediately. Funding provided through this grant would provide NTBGO with the necessary tools to advance our mission to educate the public through demonstration of water and land management via thoughtful and sustainable care of our natural resources. NTBGO board members will work to procure the equipment needed to complete the project. By acquiring the equipment needed to create and sustain naturalized areas with good water stewardship at the edge of the Erie Canal/Tonawanda Creek, we can increase our impact to educate residents within the Niagara River Greenway about the importance of native habitats and natural resource management.

We have already completed some work in one rain garden area and have prepared Area #3 by starting to remove the turf grass seed bed. This will ensure the area is ready to begin the project once funding is secured. Each year we collect seeds and bulbs from throughout the property and grow specific species in the greenhouse as planting stock for the following year. We plan to use the plants that we grow in the rain gardens. Over the course of 3 years, we will establish the two rain garden areas as detailed in the aerial view provided above.

PROJECT INFORMATION

Project Name: North Tonawanda Botanical Garden Wetland Restoration
Location: Botanical Garden
Site Address: 1825 Sweeney Street, North Tonawanda
State: New York Zip Code: 14120
Minor Civil Division(s): _____
County: Niagara
Project Proponent Property Interest (own, lease, easement or other): Other

AUTHORIZED OFFICIAL

Name: Arthur Pappas Title: Mayor of North Tonawanda
Business Address: 216 Payne Avenue, North Tonawanda
State: New York Zip Code: 14120
Telephone Number: 716 695-8540 Cell Number: _____
Fax Number: _____
E-Mail Address: artpappas@northtonawanda.org

PROJECT POINT OF CONTACT

Name: David Conti Title: Chairman
Organization/Firm: North Tonawanda Botanical Garden Organization, Inc
Business Address: 134 Main Street, North Tonawanda
State: New York Zip Code: 14120
Telephone Number: 716 692-5627 Cell Number: _____
Fax Number: _____
E-Mail Address: dconti5@roadrunner.com

PROJECT NARRATIVE

Please attach material which responds to the following six items in the order that they are presented.

1. In a brief paragraph, describe the project and its purpose, how and when it will be accomplished, and why it is important.
2. Referring to the Niagara River Greenway Plan, clearly document and describe how the proposed project will advance the Niagara River Greenway vision including the goals, principles, and criteria that define that vision.
3. Define the budget for the total proposed project and include costs for the following:

Planning	\$ _____
Construction	\$ 19,989.00 _____
Acquisition	\$ _____
Administration	\$ _____
Operation and Maintenance / Year	\$ 3,391.00 _____
TOTAL PROJECT COST	\$ _____

Identify all sources of funding and the amount of funding expected from each source. Identify and quantify funds that are already on hand or have been allocated for the proposed project. Explain how the project will be operated and maintained.

4. Describe the measures taken at the local level to gain community and government support for this project (hearings, petitions, public surveys, resolutions of support or other methods). If this project has been cited or described in a local planning document or some equivalent thereof, attach copies of that documentation highlighting the sections that are relevant to the proposed project. Describe the role of municipal agencies, stakeholder groups, consultants, volunteers or others who will be involved in the proposed project.
5. Describe and document the environmental setting and existing conditions at the proposed project site. If you are not the owner of the property include a letter(s) or resolution(s) evidencing support for the project by the owner. Provide photographs, conceptual plans and drawings that show the site as it presently exists and how the site will change with the addition of the proposed project. Describe how your project will comply with the State Environmental Quality Review Act (SEQRA). The existence of wetlands, significant upland and aquatic habitats, and plant or animal species that are classified as rare, threatened, or endangered should be noted. Explain how such natural resources will be protected and/or enhanced. Cite any relevant project-related studies.
6. Please attach the proposed project timeline, identify any relevant milestones, and provide an estimated date for project completion/opening. If funded, it is expected that the project sponsor or point of contact will notify the Commission of the project opening date as it nears completion. *(Note: This addition to the application was made September 2018. All projects submitted for review after the November 20th meeting are to include a project timeline.)*

Niagara River Greenway Funding Proposal
North Tonawanda Botanical Garden Wetland Restoration Project

Question #1: In a brief paragraph, describe the project and its purpose, how and when it will be accomplished, and why it is important.

The Botanical Garden, owned by the NYS Canal Corporation, is operated and maintained by the City of North Tonawanda. The North Tonawanda Botanical Garden Organization (NTBGO) was established in 2018 to spearhead the revitalization of the property and greenhouses as an important community asset. Decades of poor land management at the Botanical Garden led to vast areas of closely mown turf grass. As a result, large flocks of Canada Geese roam the park leaving behind droppings that are undesirable for visitors to the garden and add to nutrients that flow into the adjacent Tonawanda Creek, contributing to water quality problems. Over the next three years The North Tonawanda Botanical Garden Wetland Restoration Project will transform consistently wet areas and areas that lack valuable habitat within the park to vibrant rain gardens and wetland areas. Native habitat in the park is currently limited. This project will restore critical areas within the park to allow native plants and animals to reestablish while eliminating unwanted invasive species of both plants and animals. Two large areas currently inundated with stormwater have been designated for this project. A portion of one area underwent removal of turf grass to allow establishment of native perennial plants and shrubs, and it has become a magnet for native pollinator species. Localized native species reestablished in the rain garden are best suited to attract pollinators while managing stormwater and creating a sustainable environment. Creating such a refuge for native flora and fauna in an urban setting will level the playing field for these species to flourish.

Question #2: Referring to the Niagara River Greenway Plan, clearly document and describe how the proposed project will advance the Niagara River Greenway vision including the goals, principles, and criteria that define that vision.

The North Tonawanda Botanical Garden Wetland Restoration Project will advance the Niagara River Greenway Vision by focusing on watershed protection, environmental preservation and improving the park, Tonawanda Creek, waterfront access and habitat.

As the Botanical Garden is an 11-acre site bordering Tonawanda Creek/Erie Canal, polluted stormwater runoff devastates surface water bodies. The Botanical Garden's entire east border currently sheet drains directly to the creek. Buffalo Niagara Waterkeeper is in the process of implementing a living shoreline project along a portion of the shoreline, funded through the Greenway Ecological Standing Committee. The shoreline restoration project is the first step in this effort to protect the local environment and establish valuable habitat.

The Wetland Restoration Project will continue natural restoration efforts by returning two large and two small areas to a natural state while building sustainable Green Infrastructure. The restored rain garden areas will provide important habitat for native plants and pollinators to reestablish in the park. The project will return these two areas to a natural state by eliminating the turf grass and planting native species suited to the site's wet conditions. As these plants thrive in the wet conditions, a habitat will naturally develop and attract pollinators to the site. The areas will also work to absorb stormwater runoff, preventing it from entering the adjacent creek.

One of the selected areas became our trial project two years ago, which consists of a 1,000 square foot area selected to remove the existing turf grass and replace with plants acclimated to wet conditions and tolerant of occasional inundation. For the past two seasons, our members observed a decrease in accumulation of stormwater and increase in the diversity of pollinators visiting the trial area. Decreased accumulation of stormwater is a direct result of our planting blue flag iris, red lobelia and hibiscus. These plants were propagated and planted by our members in this trial project area. The increased presence of pollinators is attributed to the red lobelia and hibiscus. Hummingbirds, finches and orioles typically not seen at the site are now regular visitors to the trial area.

Increasing this 1,000 square foot trial area to the 5,000 square feet planned for Area #1 will enable the landscape to absorb more stormwater and support increased biodiversity at the garden. The return of a combined quarter-acre of mown turf grass and standing water to an area of plant and animal diversity presents a destination that invites residents and visitors to experience the vision of the Niagara River Greenway Plan in an urban setting. The public will learn about native habitat and Green Infrastructure while seeing its benefits first hand.

Question #3: Budget.

The total cost for this project is \$30,161, with \$19,989 requested through this proposal and \$10,173 provided in matching resources.

The detailed budget request for this project is below. An all-volunteer Board leads NTBGO, and all the work that we do is achieved through donated time by the board and other community member volunteers. Our operating budget relies solely on fundraising, donations and grant funding. As a new organization, our current funding for supplies and equipment is limited. While we have made large strides toward improving the park grounds by harnessing the power of volunteer efforts, the supplies and equipment requested through this grant would exponentially increase our impact both in execution of this project and for years into the future. We could realize significant efficiencies by having a utility vehicle to easily transport materials and equipment around the 11-acre site, and the tools and supplies would provide us with many items we are currently working without.

We will contribute \$10,173 in matching funds through the contribution of 400 volunteer hours to complete the project. According to the Independent Sector, the current NYS volunteer rate is valued at \$25.43 per hour. Volunteer hours will include preparing designated planting areas, growing the plants, coordinating volunteer events, and getting the plants in the ground, as well as completing maintenance to get them established.

Qty	Description	Each	Total
5	Wheelbarrow	\$130.00	\$650.00
4	DeWalt 1/2" Cordless Drill	\$380.00	\$1,520.00
4	Extra battery and charger	\$120.00	\$480.00
2	Echo 58v String Trimmer	\$255.00	\$510.00
2	Extra 58v battery	\$170.00	\$340.00
1	Tiller	\$225.00	\$225.00
1	16' Fiskar's pole tree trimmer	\$90.00	\$90.00
2	Tool Cabinet	\$365.00	\$730.00
8	Metal sawhorses	\$40.00	\$320.00
1	Shop vac 16 gal	\$195.00	\$195.00
1	Vacuum hose adaptors	\$12.00	\$12.00
2	25" loppers	\$45.00	\$90.00
1	DeWalt 12" compound miter saw	\$415.00	\$415.00
1	Miter saw stand	\$255.00	\$255.00
1	4' level	\$22.00	\$22.00
1	Safety equipment	\$150.00	\$150.00
1	Utility Vehicle	\$13,985.00	\$13,985.00
		Total	\$19,989.00

Question #4: Describe the measures taken at the local level to gain community and government support for this project (hearings, petitions, public surveys, resolutions of support or other methods). If this project has been cited or described in a local planning document or some equivalent thereof, attach copies of that documentation highlighting the sections that are relevant to the proposed project. Describe the role of municipal agencies, stakeholder groups, consultants, volunteers or others who will be involved in the proposed project.

The Local Waterfront Revitalization Program originally adopted by the City of North Tonawanda in 1998, updated in 2013 with the development of a Comprehensive Plan, specifically identifies the revitalization of the Botanical Garden. North Tonawanda community leaders support this project and the work that NTBGO is leading in the community. NTBGO has a 10-year lease agreement with the City to use the greenhouse facility and maintain the plantings on the site. The North Tonawanda Common Council will provide a resolution supporting and permitting this project to be completed on site.

We have been working closely with many community members, including working directly with the local high school to complete work to beautify the park property. All community members who we have been in contact with are excited to hear about the work we are doing and are thankful for our efforts. The Western New York Native Plant Collaborative realizes our assets and is interested in our facility becoming a source of native plants for municipalities, landowners and landscaping professionals.

XXV, 1

JUN 16 2020

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	2	20.00
			Sub-Total:	\$20.00
A1603	Misc. Fees	Birth Certificates	17	170.00
		Death Certificates	88	880.00
		Deaths Recorded	18	0.00
			Sub-Total:	\$1,050.00
A1980	Minor Sales	City Market	2	450.00
			Sub-Total:	\$450.00
A2501	Permit Fees	Chicken Permits	4	100.00
			Sub-Total:	\$100.00
A2506	Conservation	Conservation	1	3.31
			Sub-Total:	\$3.31
A2542	Dog Licensing	Female, Spayed	72	648.00
		Female, Unspayed	9	153.00
		Male, Neutered	70	630.00
		Male, Unneutered	6	102.00
		Replacement Tags	1	3.00
			Sub-Total:	\$1,536.00
A2610	Minor Sales	Parking Tickets	5	180.00
			Sub-Total:	\$180.00

Total Local Shares Remitted: \$3,339.31

Amount paid to: NYS Ag. & Markets for spay/neuter program 187.00
 Amount paid to: NYS Environmental Conservation 56.69

Total State, County & Local Revenues: \$3,583.00

Total Non-Local Revenues: \$243.69

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer Date

2020 JUN 2 AM 11:43
 NORTH TONAWANDA NY
 RECEIVED
 CITY CLERK'S OFFICE

City of North Tonawanda

XXL 1

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

JUN 16 2020

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

6/10/2020

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

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Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of May 2020.

2020 JUN 10 PM 8:17
NORTH TONAWANDA NY

General Fund

Balance Fwd - Checking	6,216,784.47
Balance Fwd - Money Market	3,010,374.38
Investments	0.00
Receipts for the month	5,004,247.66
Warrants Drawn	(2,987,733.63)
	<u>\$11,243,672.88</u>

Sewer Fund

Balance Fwd - Checking	195,927.21
Balance Fwd - Money Market	8,089.50
Investments	0.00
Receipts for the month	335,710.61
Warrants Drawn	(406,541.07)
	<u>\$133,186.25</u>

Water Fund

Balance Fwd - Checking	999,504.45
Balance Fwd - Money Market	738,513.27
Investments	0.00
Receipts for the month	261,957.15
Warrants Drawn	(194,635.46)
	<u>\$1,805,339.41</u>

Trust & Agency Fund

Balance Fwd - Checking	421,870.64
Receipts for the month	35,635.63
Warrants Drawn	(190,685.34)
	<u>\$266,820.93</u>

Capital Construction Fund

Balance Fwd - Checking	1,102,707.04
Balance Fwd - Money Market	490,961.24
Receipts for the month	421,166.59
Warrants Drawn	(8,194.91)
	<hr/>
	\$2,006,639.96

Community Development Fund

Balance Fwd - Checking	1,309,491.18
Receipts for the month	0.00
Warrants Drawn	(4,270.00)
	<hr/>
	\$1,305,221.18

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	345,117.00
Warrants Drawn	(345,117.00)
	<hr/>
	\$0.00

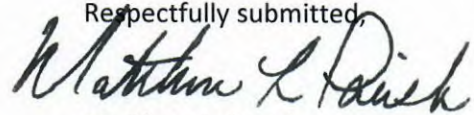
Housing Rehabilitation Fund

Balance Fwd	18,660.06
Receipts for the month	0.41
Warrants Drawn	0.00
	<hr/>
	\$18,660.47

Home Rehabilitation Fund

Balance Fwd	40,865.06
Receipts for the month	0.00
Warrants Drawn	(36.50)
	<hr/>
	\$40,828.56

Respectfully submitted,



Matthew L. Parish
City Clerk - Treasurer

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



www.ntparksrec.com

June 2, 2020

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of May 2020.

Senior Center's Total Monthly Services

Unduplicated 24

Duplicated 51

Please note: Currently the Grocery Shopping program is the only regular program operating during the Pandemic. We also sponsor a "Little Free Food Pantry". This Pantry is available to the public 24/7 and is not included in this monthly count.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

2020 JUN 2 PM 12:14
NORTH TONAWANDA NY

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Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXX 3
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1
JUN 16 2020

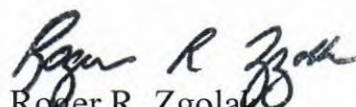
June 5, 2020

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of May 2020.

Respectfully submitted,


Roger R. Zgolak
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Robert Schmigel
cc: Donna Braun

RRZ/sd

2020 JUN 8 AM 8:44
NORTH TONAWANDA NY

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NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF MAY 2020

CRIMINAL

Complaints received and investigated	72
Complaints cleared by arrest or exceptional clearance	29
Complaints ruled unfounded	1
Number of males arrested	22
under 18:	1
over 18:	21
Number of females arrested	7
under 18:	0
over 18:	7
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	0
Above complaints cleared by J.A.B.	9
Complaints cleared by J.A.B. from previous months	1

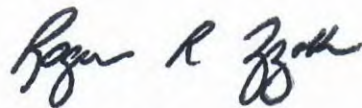
TRAFFIC

Traffic summonses issued	217
DWI arrests	4
Parking tags issued	9

MISCELLANEOUS

Miscellaneous service	2,348
Incident reports	90
Vehicle accidents	32
Vehicle accidents (fatal)	0
Vehicle stops	237
Police escorts	4
Prisoner meals	38
Mug shots taken	25
Fingerprints taken	25
Persons missing and located	7
Automobiles stolen	0
Automobiles recovered	1
Automobiles recovered for other authorities	1
Record check fees	\$30.00
Photocopy fees	\$8.00
Fingerprint fees	\$0.00
Fines collected	\$180.00
Value of property damaged	\$10,441.00
Value of property stolen	\$24,881.03
Value of property recovered	\$13,700.00

Respectfully submitted,



Roger R. Zgolak
Chief of Police

RRZ/sd

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF MAY 2020

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	2	1	
ALL OTHER OFFENSES	11	8	
ARSON	0	0	
BURGLARY	2	0	
COERCION	0	0	
CRIMINAL MISCHIEF	8	2	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	12	5	
DRUG OFFENSES	6	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	0	0	
FORGERY	0	0	
FRAUD (ID THEFT)	3	0	
LARCENY	12	0	
LEAVING THE SCENE	5	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	2	0	
SEXUAL OFFENSES	2	3	1
SIMPLE ASSAULT	4	3	
STOLEN PROPERTY	1	0	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		6	
TOTALS	71	29	1
# OF ABOVE COMPLAINTS CLEARED BY JAB		9	
# CLEARED BY JAB FROM PREV MONTHS		1	

V & T REPORT FOR THE MONTH OF MAY 2020

SPEEDING	66
REDLIGHT VIO.	8
STOP SIGN VIO.	27
NO REGISTRATION	9
NO LICENSE	6
FAULTY EQUIPMENT	16
NO INSPECTION	15
FAILED TO YIELD RIGHT OF WAY	1
SEAT BELT VIO.	16
NO INSURANCE	1
LICENSE PLATE VIO.	6
IMPROPER TURN	2
DROVE ON LEFT OF PAVEMENT MARKINGS	3
LEAVING SCENE OF INCIDENT	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	5
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	3
MISCELLANEOUS	23
TOTAL	208

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	4
OPERATING WHILE REG. SUSPENDED/REVOKED-----	3
AGGRAVATED UNLICENSED OPERATION 3 RD -----	10
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7

FELONIES

AGGRAVATED UNLICENSED OPERATION 1 ST -----	1
---	---

FINES:

(CITY IMPOSED):

TRAFFIC:	\$	N/A
PENAL LAW:	\$	N/A
CITY ORDINANCE:	\$	N/A
BAIL FORFEITURE:	\$	N/A
ABC VIOLATION:	\$	N/A
PARKING TAGS:	\$	180.00
TOTAL FINES		\$ 180.00

MUG SHOTS: 25 PARKING TAGS: 9 MEAL TICKETS: 38

Gpl



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXIII

JUN 16 2020

June 11, 2020

Honorable Mayor and City Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Community Development Block Grant Program- Request for Required Public Hearing

Dear Honorable Body,

In consideration of a possible application to the New York State Office of Community Renewal Community Development Block Grant (CDBG) Economic Development program, per CDBG regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities and the potential application. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) program to be held on July 14th, 2020, at 6:00pm in the Common Council chambers immediately preceding the regularly scheduled Common Council work session.

Thank you for your time and consideration.

Kindest regards,

Michael Zimmerman

Director

CFO-A.

Lori Swartz

From: Matthew Parish <mattparish@northtonawanda.org>
Sent: Thursday, June 11, 2020 2:28 PM
To: loriswa@northtonawanda.org
Subject: FW: 4th of July Parade

JUN 16 2020

Matthew L. Parish
Matthew L. Parish
North Tonawanda
City Clerk/Treasurer
Phone: 695-8000 Ext. 2101
216 Payne Ave.
North Tonawanda, N.Y. 14120

-----Original Message-----

From: Richard Andres [mailto:legislatorandres@gmail.com]
Sent: Thursday, June 11, 2020 2:02 PM
To: Matthew Parish
Subject: 4th of July Parade

Dear Common Council,

In the past few years we have done a very successful 4th of July parade for children that went from Pine Woods Park to the Carousel Museum. This year due to Covid -19 and the daunting task of sanitizing common surfaces, the Carousel Museum cannot accommodate our event.

I have reached out to the Carnegie arts Center to help with a social distancing event on the 4th of July. The event would include the kids "parade" from Goundry and Whiting to the Carnegie Center Lawn area. Parents are asked to bring a picnic blanket and all activities and a snack will be delivered to their blanket.

I know that things change rapidly, and as you are aware that by then we will be in phase 4 (least restrictive) of reopening. We are asking for your tentative approval, obviously with the expected reopening of the State. I will be in contact with you in the days leading to our event and will change course as necessary.

Yours Sincerely,

Richard Andres
Legislator

2020 JUN 12 AM 11:24
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