

THE HONORABLE BODY
Council Chambers
Municipal Building
North Tonawanda, New York 14120
Thursday, January 2, 2020 – REORGANIZATIONAL MEETING
6:30 P.M.

REORGANIZATIONAL MEETING CALLED TO ORDER BY ALDERMAN ZADZILKA

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Aldermen Zadzilka, Braun, Schmigel, Pecoraro, Tylec

Absent: None

Also Present: Mayor Arthur G. Pappas
City Attorney Luke Brown

APPROVAL OF THE MINUTES OF THE LAST SESSION DECEMBER 17, 2019

MOVED by Alderman Zadzilka SECONDED by Alderman Tylec
That the minutes of the last regular session held December 17, 2019 be approved as circulated
and filed in the Office of the City Clerk.
CARRIED.

#1
ADJOURNMENT

MOVED by Alderman Braun SECONDED by Alderman Pecoraro
That this last session of 2019 be adjourned Sine Die.
CARRIED.

#2
DESIGNATION OF COMMON COUNCIL PRESIDENT

The City Clerk–Treasurer called for nominations for President of the Common Council.

Alderman Pecoraro placed the name of Alderman Zadzilka in nomination for President
of the Common Council, seconded by Alderman Schmigel

Alderman Tylec placed the name of Alderwoman Braun in nomination for President of the
Common Council, excepted by Alderman Braun

There being no further nominations, it was

MOVED by Alderman Pecoraro SECONDED by Alderman Schmigel
That Alderman Zadzilka is declared President of the Common Council for the year 2020
Ayes: Alderman, Schmigel, Pecoraro, Zadzilka (3)
Nays: Alderman, Braun, Tylec (2)
CARRIED.

#3
DESIGNATION OF COMMON COUNCIL MEETING NIGHTS

MOVED by Alderman Tylec SECONDED by Alderman Schmigel
That the Common Council hereby establishes the first and third Tuesday of every month
at 6:30P.M. as regular meeting nights.
CARRIED.

COMMUNICATIONS FROM CITY OFFICIALS

III.1 Clerk-Treasurer

December 6, 2019

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:

M & T Bank	Checking/Savings/Money Market/Cash Management
Bank of America	Investments

Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2020.

In the best interest of the City, with the current market situation, please grant me the authority to make any necessary modifications to the above referenced bank designations.

Thank you for your cooperation.

Respectfully,
Matthew L. Parish
City Clerk-Treasurer

MOVED by Alderman Zadzilka SECONDED by Alderman Pecoraro
That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2020, subject to review and recommendation of the City Auditors:

Manufacturers and Traders Trust Company, North Tonawanda Office:

General Fund (Checking/Savings)
Water Fund (Checking/Savings)
Chemlink (transfer account only)
Golf Course Account - Charges
Rental Assistance HUD Fund
Trust & Agency Fund
Community Development Fund
Community Development Block Grant Fund
Community Development Imprest Account
Municipal Payroll Fund
Flex Plan
Health Reimb
Housing Rehab
HOME Re-Habilitation
Municipal Clearing Account
Payroll
Section 108 Fund
Capital Construction Fund (Checking/Savings)

Bank of America, North Tonawanda Office:

Belmont - Rental Assistance (transfer account only)

Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.2 Clerk-Treasurer

December 6, 2019

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please pass the necessary resolution for the year 2020, authorizing the City Clerk-Treasurer to invest City of North Tonawanda monies in either, Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield per the City of North Tonawanda Cash Management and Investment Policies and Procedures, which are to be followed by the City Clerk-Treasurer, when said investments are made.

Thank you for your cooperation.

Respectfully,
 Matthew L. Parish
 City Clerk-Treasurer

MOVED by Alderman Pecoraro SECONDED by Alderman Braun
 That the Common Council hereby authorizes the City-Clerk Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield for year 2020.

Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.3 Clerk-Treasurer

December 6, 2019

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

It is likely that various funds will be in need of monies to meet payroll and voucher payments throughout the year 2020.

Please authorize the City Clerk-Treasurer to make temporary loans whenever necessary from various City funds, until revenues are received and these loans are repaid.

Thank you for your cooperation.

Respectfully,
 Matthew L. Parish
 City Clerk-Treasurer

MOVED by Alderman Tylec SECONDED by Alderman Braun
 That the Common Council hereby authorizes the City-Clerk Treasurer to make temporary loans whenever necessary from various City funds, until revenues are received and these loans are repaid for year 2020.

Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka

(5)

Nays: None

(0)

CARRIED.

III.4 Clerk-Treasurer

December 6, 2019

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

As of this date, I have counted the petty cash and receipts for all authorized Departments and found them to be correct.

Please authorize each Department to submit petty cash slips and vouchers to the City Accountant for payment.

Also, please authorize each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ WWTP	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

Respectfully,
Matthew L. Parish
City Clerk-Treasurer

MOVED by Alderman Pecoraro

SECONDED by Alderman Schmigel

That the Common Council hereby authorizes each Department to submit petty cash slips and vouchers to the City Accountant and also authorizes each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ WWTP	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.5 Clerk-Treasurer

December 6, 2019

Honorable Mayor & Common Council
 City Hall
 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

I respectfully request that your Honorable Body designate the *Niagara Gazette and The Buffalo News* as the official newspaper for the City of North Tonawanda.

The above mentioned publication is used for a variety of legal notices during the course of the year. The designation of this newspaper allows for publication of said notices based on the best price for the City of North Tonawanda.

If your Honorable Body should concur, I respectfully request that you vote in the affirmative for this official designation.

Respectfully,
 Matthew L. Parish
 City Clerk-Treasurer

MOVED by Alderman Zadzilka SECONDED by Alderman Braun
 That the Common Council hereby designates the *Niagara Gazette and The Buffalo News* as the official newspapers for the City of North Tonawanda for 2020.

Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

VI. Accountant

December 19, 2019

Mayor Arthur Pappas
 And City Council
 216 Payne Avenue
 North Tonawanda, NY 14120

Mayor and Council Members:

Please accept this letter as formal two-week notice that I will separating from employment with the City effective January 3, 2020.

Regards,
 Amanda Reimer
 City Accountant

MOVED by Alderman Pecoraro SECONDED by Alderman Zadzilka
 That the Common Council hereby receives and files the resignation of City Accountant Amanda Reimer effective January 3, 2020.

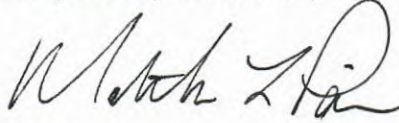
Ayes: Alderman Braun, Schmigel, Pecoraro, Tylec, Zadzilka (5)
 Nays: None (0)
 CARRIED.

ADJOURNMENT

MOVED by Alderman Pecoraro **SECONDED** by Alderman Tylec
That this reorganizational session of the Common Council be and hereby is adjourned.
CARRIED.

Time of adjournment: 6:45 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matt Parish", written in a cursive style.

Matthew L. Parish
City Clerk-Treasurer