

City of North Tonawanda

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

January 2, 2020

The following meetings have been scheduled for TUESDAY, JANUARY 7, 2020:

6:00PM PUBLIC HEARING – To Discuss the Proposed Changes to the City's Sanitation Program

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Schmigel, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, JANUARY 7, 2020 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 12/11/2019

- 1) Legal Notice – Invitation for bids for Lighting Upgrades at the Wastewater Treatment Plant – City Clerk-Treasurer**

PROOF OF PUBLICATION PUBLISHED 12/20/2019

- 1) Public Notice – A Resolution of the City Council of the City of North Tonawanda Regulating Smoking on City Hall Grounds – City Clerk-Treasurer**

PROOF OF PUBLICATION PUBLISHED 12/21/2019

- 1) Legal Notice -Public Hearing - Proposed Changes to the City’s Sanitation Program – Supt. Public Works**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|-----------------------------|----------|--|
| III. Clerk-Treasurer | - | Re: Adoption of City Market Rules and Regulations |
| IV.1 Engineer | - | Re: Approval of Change Order No.1 for Project 2018-01E, Gateway Park Improvements Project |
| IV.2 Engineer | - | Re: Award of Contract for Project 2018-13 ESD Smart Growth Funds Downtown North Tonawanda Placemaking Project |
| VII. Accountant | - | Re: Payment of the Abstract of Claims Dated January 7, 2020 |

**XIV. Dir. Youth, Recreation,
Parks & Seniors**

- **Re: Approval to waive the Special Event fee for WNY Disc Golf Club, February 29, 2020 for their Tournament at Pine Woods Park**

XVII. Traffic Safety

- **Re: Various Traffic Safety Recommendations from their December meeting**

XXV. Monthly Reports

.1 Clerk-Treasurer

XXVII. Annual Reports

.1 Clerk-Treasurer

COMMUNICATIONS FROM OTHERS

A.

Entercom Live Events

- **Re: Permission to use Gratwick Park for the "Brews & Wines on the Water 2020", Saturday July 25, 2020**

B.

**Niagara Frontier Boat
Racing Association**

- **Re: Permission to use Gratwick Park for the "Thunder on the Niagara", Saturday August 1st and Sunday August 2nd**

C.

Thomas Johnston

- **Re: Permission to conduct "The Ride for Roswell" through the City of North Tonawanda, Saturday, June 27, 2020 and the use of Gratwick Park for a rehydration stop**

D.

North Tonawanda Middle School

- **Re: Permission to hold their annual 5K and 1 mile Family Fun Run, Saturday May 2, 2020**

E.
Gratwick Hose Company

- **Re: Exemption Petition for years of Service:**

50 Years – Raymond Mangus, Russell Horvath, James Iwanicki and Anthony DiBesco

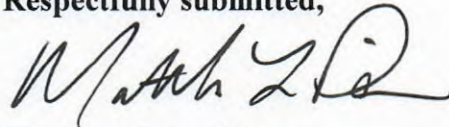
35 Years – Mark Lemke, Christopher Sommer, Patrick Hutton, Ronald Walker, Scott Wilson and Mark O'Lay

25 Years – Marc Galus

F. Sweeney Hose Company

- **Re: Permission to add the follow Volunteer Firemen to the North Tonawanda Fire Rolls: Kyle Reeves, James Bogner, Sean Fisher, Michael Ennis, Katlyn Short and Josh Wiatr**

Respectfully submitted,



Matthew L. Parish
City Clerk-Treasurer



JAN 07 2020

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 260911 was printed and published in said paper on the following dates:

12/11/2019

Janet M. Slipko

Principal Clerk

Subscribed and sworn to before me this
12-11-19

Teresa L. McCarthy
Teresa L McCarthy 02/26/2022

Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
WASTEWATER TREATMENT PLANT
INVITATION FOR BIDS FOR LIGHTING UPGRADES**

Sealed Proposals will be received by the City Clerk/Treasurer office on behalf of the City of North Tonawanda at 216 Payne Avenue, North Tonawanda, NY 14120, up to 11:00 A.M. E.S.T., or E.D.S.T., whichever prevails at the time, on Thursday, January 16, 2020 for the work described below at the location indicated.

Description: **CONTRACT NO. 2019-04
WASTEWATER TREATMENT PLANT
LIGHTING UPGRADES
WENDEL PROJECT NO. 2728-27**

1.1.1.A.1.a. Description of each Contract - The work consists of removal of existing light fixtures and furnishing and installing replacement energy efficient lighting and lighting controls.

The Drawings, Specifications and Contract Documents under which the work is to be done are on file and may be examined at the office of Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 375 Essjay Road, Suite 200, Williamsville, New York 14221 and at the office of the City Engineer, 216 Payne Avenue, North Tonawanda, New York 14120.

Copies of the above mentioned documents may be viewed and ordered through the following website on or after Wednesday, December 11, 2019: www.avalonplanroom.com in the Public Bid section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main St, Buffalo, NY 14203, upon the nonrefundable payment of \$25.00 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Funding for this project involves a grant and a loan through the New York State Clean Water State Revolving Loan Fund (CWSRF), which is administered by the New York State Environmental Facilities Corporation (NYSEFC). SRF loans and grants mandate the fulfillment of NYSEFC requirements relating to MBE/WBE utilization.

An optional pre-bid meeting will be held at 9:30 a.m. prevailing time on Wednesday, December 18, 2019, at the City of North Tonawanda Wastewater Treatment Plant; 830 River Road, North Tonawanda, NY 14120. Attendance at the pre-bid meeting is recommended but is not mandatory. Site visits can be arranged by contacting Bill Davignon at (716) 695-8560.

Each proposal must be accompanied by a certified check or bid bond in the amount of five Percent (5%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

Matthew Parish
City Clerk / Treasurer

#N260911

12/11/2019

2019 DEC 24 AM 8:32
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE



JAN 07 2020

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 261497 was printed and published in said paper on the following dates:

12/20/2019

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
12-20-19

Teresa L. McCarthy
Teresa L. McCarthy 02/26/2022
Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

PUBLIC NOTICE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH TONAWANDA REGULATING SMOKING ON CITY HALL GROUNDS

WHEREAS, tobacco related illness is the leading cause of preventable death in the United States; and

WHEREAS, exposure to secondhand smoke causes death and many diseases including cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2004 report that smoking has a direct relationship with various forms of cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2010 report that even occasional secondhand smoke is harmful; and

WHEREAS, smoke free workplace laws protect people from secondhand smoke, reduce tobacco use overall and reduce health care cost.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Chapter 79A SMOKING of the North Tonawanda, City code, the City Council of the City of North Tonawanda does hereby declare the following:

1. Smoking a cigarette, pipe, cigar, electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, vape pen, any cartridge or other component of the device or related project or any other matter of substance which contains tobacco, nicotine, any illegal substance or any other substance that is similar shall be prohibited as follows:

A. At all times on the grounds of North Tonawanda City Hall which is located at 216 Payne Avenue, North Tonawanda, New York 14120, with the following exceptions:

1) Any private owned vehicle that is not on City Hall property for City services.

B. "No Smoking" signs shall be placed on the property entrance at an appropriate location on the exterior of the building.

C. Penalties for offenses

1) Smoking of tobacco, nicotine and other similar products shall be unlawful in the areas posted as stated in this Chapter.

2) A violation of any provision of this ordinance shall be subject to a fine not to exceed \$250 for each offense or imprisonment for not more than 15 days for each offense, or both fine and imprisonment.

D. Severability

1) The several terms and provisions of this section shall be deemed severable, and if any provision hereof or the application hereof to any person or circumstances is held invalid, the remainder of the section and the applicability of such provisions to other persons and circumstances shall not be affected thereby.

E. When Effective

1) This ordinance shall become effective on the day after publication in the official newspaper of

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

JAN 07 2020

01/02/2020

To: North Tonawanda City Council

From: Matthew Parish City Clerk/Treasurer

RE: Adoption of City Market Rules and Regulations

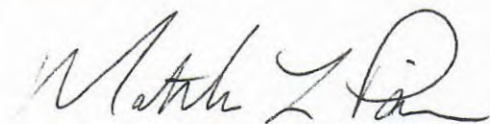
2020 JAN 2 PM12:58
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

Honorable Council,

I am respectfully requesting the adoption of the attached City Market Rules and Regulations. After extensive discussion with our Market Clerk, designated vendor representatives, and all parties involved in market operations, I feel as though we have developed an effective and long overdue document establishing specific guidelines for market guests, vendors and the market clerk. Thank you for your consideration.

Matthew L. Parish



North Tonawanda Clerk/Treasurer

North Tonawanda City Market Rules and Regulations

Market Guests:

- Smoking/vaping within Market grounds is strictly prohibited
- Parking in non-city issued parking spaces is prohibited. Violators will be ticketed
- Dogs and other pets (with the exception of registered service dogs) are strictly prohibited within market grounds.
- Outside solicitation (political, religious, etc.) is strictly prohibited on Market grounds.
- All trash must be disposed of in the appropriately designated trash receptacles.

Market Clerk:

- Shall be in charge of the licensing of all stands, spaces and privileges at the market
- Shall be in charge of issuing Licenses and permits to those Persons who are eligible to transact business on market grounds
- Shall have the right to prohibit the sale, and to order the removal of from the Market, any commodities or Products deemed by the Market Clerk to be unwholesome or unfit for human consumption and for any violation of submitted Crop Plan.
- Shall have the power to suspend any License or Permit as a penalty for the uncured violation of (i) any of these Rules and Regulations and/or (ii) the provisions of any License or Permit by any Licensee or Permit Holder, or that Person's agent and/or employees.
- Shall be responsible for the supervision of all matters pertaining to the management and operation of the Market not covered herein
- Shall have the authority to prohibit any Disqualified person from using and/or occupying the Market in any capacity other than as a customer.

Rules and Regulations for Market Vendors:

- All Vendors are responsible to make sure that all of their employees know, understand and comply with the market Rules and Regulations.
- All vendors and their employees shall maintain their stalls and other areas of the Market in a clean, orderly, well ventilated and sanitary condition.
- All Vendors and their employees shall respect all Market property and personnel. Any vendor who violates this rule will be subject to a suspension of their Permit privileges until the matter can be reviewed by the office of the City Clerk/Treasurer.
- Boisterous or disorderly conduct (e.g., quarreling amongst vendors) will not be tolerated

- There will be a **THREE** stall limit for all market vendors
- The annual rental fee for ONE Market Stall is as follows:
 - o **Full Year:** \$300 (April 1st- March 31st)
 - o **Half Year:** \$225 (April 1st – Sept. 31st) or (October 1st – March 31st)
- **Required Documents:**
 - o Vendor Permit Application
 - o Insurance documentation: Naming City of North Tonawanda as insured
 - o *If you are a vendor participating in the Farmer's Market Nutrition Program, Crop Plan must be returned with Application
- Payment (in full) along with all required paperwork/documentation must be received by the North Tonawanda Clerk/Treasurer's office no later than March 1st
- Incomplete paperwork and/or payment will be returned and the requested stall will be made available to the next vendor on the waiting list.

Food Trucks:

- Food Trucks are permitted on Market Grounds and will be required to abide by the same rules and regulations as all other Market Vendors.
- There will be a designated area for all food trucks
- If a food truck vendor has obtained a City of North Tonawanda Food Truck Permit, they may request a market stall on a daily basis and preference will be given "first come, first served"

Sponsors:

- Market Sponsors must fill out the applicable sponsorship application
- There are three designated sponsorship levels:
 - o Level 1: \$200 Business name/logo will be printed on all market shirts and listed as a sponsor on the city web site.
 - o Level 2: \$500 Banner with business name/logo will be displayed on the Market Pavilion. Business name/logo will be printed on all market shirts and listed as a sponsor on the City Web Site.
 - o Level 3: (Depending upon availability) \$1800- Full Year or \$600- Monthly Sponsors will receive a full stall allocated to set up tent/table/display goods etc. Business name/logo will be printed on all market shirts and listed as a sponsor on the city web site.
- All Sponsorship proceeds will be allocated to designated market improvements.



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV.1
Dale W. Marshall, P. E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

December 18, 2019

JAN 07 2020

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2018-01E: Gateway Park Improvements Project
Approval of Change Order and Final Project Acceptance**

Dear Honorable Body:

Approval of Change Order No. 1 and final acceptance of the Gateway Parks Improvements Project Electrical Contract is hereby requested. Attached is the change orders showing the additions that were performed on this project and their associated costs.

Accordingly, I respectfully request that the Common Council approve Change Order No. 1 for Gateway Parks Improvements Project Electrical Contract in the amount of \$3,547.00; with Industrial Power & Lighting, 60 Depot Street, Buffalo, New York 14206; increasing the contract amount from \$101,900.00; to the final contract amount of \$105,447.00; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Alex Domaradzki, Director of Parks and Recreation
Amanda Reimer, City Accountant
Richard Reeves, IPL

2019 DEC 19 AM 9:12
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



City of North Tonawanda
Department of Engineering
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120-5493
 www.northtonawanda.org

Dale W. Marshall, P. E.
 City Engineer
 Phone: (716) 695-8565
 Fax: (716) 695-8568

CHANGE ORDER NO. 1

DATE: October 10, 2019

TO:
 Richard Reeves
 IPL Corp.
 60 Depot Street
 Buffalo, New York 14206

PROJECT NO: 2018-01E Gateway Park
Improvements

ADDITION: \$3,547.00

DEDUCTION: _____

UNDER YOUR CONTRACT 11/20/18 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

Provide labor and materials to correct unforeseen exterior lighting wiring issues and to address code violations above and beyond allowance expenditures.

The sum of \$3,547.00 is hereby added to the contract.

<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$101,900.00	1	\$ 3,547.00		\$ 105,447.00

ACCEPTED BY Richard Reeves DATE 10/16/19
 (Contractor)

RECOMMENDED BY Dale W. Marshall DATE 11/25/19
 City Engineer

APPROVED BY _____ DATE _____
 (Owner)

COMMON COUNCIL RESOLUTION DATE _____



Industrial Power and Lighting Corp.
 701 Seneca Street - Suite 500
 Buffalo, New York 14210
 P (716) 854-1811 F (716) 854-1828



CHANGE ORDER RECAP

Job Name:	N.T. Gateway Park Renovations	Date:	10/10/2019
Contract No.:	2018-01-E	Change Order No.:	1
		Job No.:	180016

Description:
 Provide materials and labor to correct unforeseen exterior lighting wiring issues.

Material	Material Total	Labor	Hours	Rate	Labor Total
Materials	\$ 2,342.65				\$ -
		Journeyman	34	\$ 74.45	\$ 2,531.30
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Material Subtotal:	\$ 2,342.65				\$ -
Job Expenses:		Foreman (12.5%)	4.250		\$ -
Document Control		Tool Usage (4% of Labor)		4%	\$ 101.25
Travel Time Costs		Total Labor Costs:			\$ 2,632.55
Telephone		SUBTOTAL(L+M+JE)			\$ 5,054.18
Transportation		Research & Layout		0%	\$ -
Storage / Warehouse		Material Handling		0%	\$ -
Safety (% of Labor)	3% \$ 78.98	Clean Up Costs:		0%	\$ -
Inspections & Permits					
Record Drawings					
Fuel Surcharges (% of Material)	0% \$ -	SUBTOTAL:			\$ 5,054.18
		Overhead		10%	\$ 505.42
Total Job Expenses	\$ 78.98	Profit		5%	\$ 277.98
Qualifications & Clarifications:		Subcontract			\$ 0.42
		Subcontract Mark-up			\$ -
		TOTAL:			\$ 5,838.00
		Tax on Total			\$ -
		Bond Cost			\$ -
		QUOTE TOTAL			\$ 5,838.00

We reserve the right to correct any and all errors and omissions

	Description	Quantity	Net Cost	Unit	Total Material	Labor	Unit	Total Hours
1	#12 THHN BLACK	-480	307.52 M		-147.61	7.50 M		-3.60
2	#10 THHN BLACK	290	470.30 M		136.39	8.75 M		2.54
3	# 8 THHN BLACK	590	757.76 M		447.08	11.25 M		6.64
4	# 6 THHN BLACK	570	1,295.38 M		738.37	13.75 M		7.84
5	# 3 THHN BLACK	480	2,376.93 M		1,140.93	18.75 M		9.00
6	# 8 STR TO # 6 SOL CU SPLIT BOLT CONNECTOR	-2	506.00 C		-10.12	68.00 C		-1.36
7	# 4 STR TO #1/0 STR CU SPLIT BOLT CONNECTOR	3	1,267.00 C		38.01	175.00 C		5.25
8	WIRE CONN BLU	-1	38.78 C		-0.39	13.50 C		-0.14
9	Investigate/Trace Site Conductors	1	0.00 E		0.00	8.00 E		8.00
	Totals	1,451			2,342.65			34.17



Industrial Power and Lighting Corp.
 701 Seneca Street - Suite 500
 Buffalo, New York 14210
 P (716) 854-1811 F (716) 854-1828



CHANGE ORDER RECAP

Job Name:	N.T. Gateway Park Renovations	Date:	10/10/2019
Contract No.:	2018-01-E	Change Order No.:	2
		Job No.:	180016

Description:
 Labor rate increase for all work performed after May 31, 2018.

Material	Material Total	Labor	Hours	Rate	Labor Total
					\$ -
		Apprentice	255	\$ 1.84	\$ 469.20
		Apprentice O.T.	.5	\$ 2.37	\$ 1.19
		Journeyman	498.5	\$ 2.01	\$ 1,001.99
		Journeyman O.T.	13.5	\$ 2.64	\$ 35.64
					\$ -
					\$ -
					\$ -
					\$ -
Material Subtotal:	\$ -				\$ -
Job Expenses:		Foreman (12.5%)	31.875		\$ -
Document Control		Tool Usage (4% of Labor)		4%	\$ 60.32
Travel Time Costs		Total Labor Costs:			\$ 1,568.33
Telephone		SUBTOTAL(L+M+JE)			\$ 1,615.38
Transportation		Research & Layout		0%	\$ -
Storage / Warehouse		Material Handling		0%	\$ -
Safety (% of Labor)	3% \$ 47.05	Clean Up Costs:		0%	\$ -
Inspections & Permits					
Record Drawings					
Fuel Surcharges (% of Material)	0% \$ -	SUBTOTAL:			\$ 1,615.38
Total Job Expenses	\$ 47.05	Overhead		10%	\$ 161.54
		Profit		5%	\$ 88.85
Qualifications & Clarifications:		Subcontract			\$ 0.24
		Subcontract Mark-up			\$ -
		TOTAL:			\$ 1,866.00
		Tax on Total			\$ -
		Bond Cost			\$ -
		QUOTE TOTAL			\$ 1,866.00

We reserve the right to correct any and all errors and omissions

	Description	Quantity	Net Cost	Unit	Total Material	Labor	Unit	Total Hours
1	Journeyman Hrs: After June 1st Rate Increase	1	0.00	E	0.00	498.50	E	498.50
2	Journeyman O.T. Hrs: After June 1st Rate Increase	1	0.00	E	0.00	13.50	E	13.50
3	Apprentice Hrs: After June 1st Rate Increase	1	0.00	E	0.00	255.00	E	255.00
4	Apprentice O.T. Hrs: Afetr June 1st Rate Increase	1	0.00	E	0.00	0.50	E	0.50
	Totals	4			0.00			767.50



City of North Tonawanda
Department of Engineering
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IV.2
Dale W. Marshall, P. E.
City Engineer

Phone: (716) 695-8565
 Fax: (716) 695-8568

JAN 07 2020

January 2, 2020

Honorable Arthur G. Pappas, Mayor
 and Common Council Members
 City Hall
 216 Payne Avenue
 North Tonawanda, New York 14120

**Re: Project 2018-13 ESD Smart Growth Funds Downtown North Tonawanda
 Placemaking Project
 Award of Contract**

Dear Honorable Body:

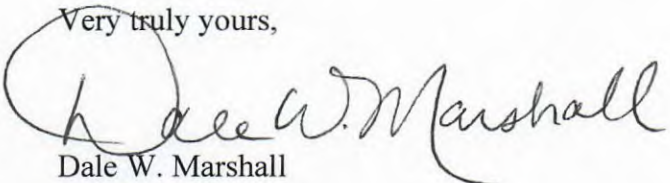
On December 6, 2019, three bids were received and opened by the City Clerk for the Empire State Development (ESD) Smart Growth Funds Downtown Placemaking Project. The Results are as follows:

Item No.	Item Description	<i>4th Generation Construction</i>	<i>Ed Bauer Construction</i>	<i>Milherst Construction</i>
		Bid Total	Bid Total	Bid Total
1	Webster Street Improvements	\$557,000	\$534,300	\$545,000
2	Main & Tremont Street Improvements	\$181,000	\$241,000	\$220,000
3	Charlie Fleischman Park and Surrounding Streetscape Improvements	\$376,000	\$395,000	\$604,000
4	Clock Tower and Appurtenances	\$281,000	\$358,000	\$275,000
5	Neighborhood and Gateway Signs	\$184,000	\$229,200	\$237,000
Alt. 1	Alleyway Lighting	\$94,900	\$162,000	\$115,000
Alt. 2	Additional Furniture	\$39,600	\$31,000	\$23,000

The Engineering Department and the City's Engineering Consultant, Joy Kuebler Landscape Architect PC, have reviewed the bid results and are recommending award of the Contract Item Nos. 1, 2, 3, 5, and Alternate No. 1. Contract Item No. 4 - Clock Tower and Appurtenances is being deferred until further funds are available. Accordingly, I respectfully request that the Common Council award the ESD Smart Growth Funds Downtown North Tonawanda Placemaking Project Contract to 4th Generation Construction, 5650 Simmons Avenue, Niagara Falls, NY 14304, at their low Base Bid item

No. 1, 2, 3, 5, and Alternate No. 1 in the amount of \$1,392,900; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

A handwritten signature in cursive script that reads "Dale W. Marshall". The signature is written in black ink and is positioned above the printed name and title.

Dale W. Marshall
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Michael Zimmerman, Director of Community Development
Mark Zellner, Superintendent of Public Works
Nick Yarussi, 4th Generation Construction

AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120



TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

JAN 07 2020

January 2, 2020

Honorable Arthur G. Pappas, Mayor
And Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated January 7, 2020, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,

Sheri Gampp
Jr. Accountant

RECEIVED
CITY CLERK'S OFFICE

2020 JAN 2 PM12:47
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



December 27, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

After reviewing their application, I am respectfully asking to waive the special event fee of \$300 for the WNY Disc Golf Club to use the Pinewoods Disc Golf Course for a tournament on February 29, 2020 from 8am-4pm on the basis that the course is free and available for anyone to play on during park hours, and that the tournament will be taking place in the winter while pavilions are still closed and the park has little to no public activity which would be impacted by the tournament.

WNY Disc Golf Club has worked closely with our department in the design and implementation of the new course layout, including being a part of volunteer cleanup efforts as well as donating directional basket signage to enhance the course for the public. The tournament will require no set up from our department, they will not be using any of the pavilions as they are still closed for the season, and will not hinder the general public's use of the park during the time of the tournament. The WNYDGC will additionally provide our department with the necessary proof of adequate liability insurance for the event. This tournament is a great opportunity to expose new users to the new Pinewoods Disc Course layout and bring positive attention to our public spaces.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 DEC 31 AM 9:23
NORTH TONAWANDA NY

XVII

JAN 07 2020

December 17, 2019

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

RECEIVED
CITY CLERK'S OFFICE
2019 DEC 17 AM 10:35
NORTH TONAWANDA NY

The December 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1830 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, A. Vater, M. Lemke, D. Grinnell, A. DiBernardo, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. The clerk's office received a complaint from an unknown citizen on 2nd Avenue asking if we could look into placing "No Parking" signs in front of Dom Polski's on Oliver Street. Parking is already difficult in this area and there haven't been any accidents with the current situation. The committee votes to leave the parking situation the same.
2. Robert Welch from Senator Ort's office received a complaint from Suzanne Carroll asking why the "School Signs" were taken down at the old Gilmore School (now the Board of Education) just because it is a private school. The "School Signs" were taken down when Gilmore School closed which at the time was unoccupied. The committee was unaware that the Christian Academy was now leasing space at Gilmore School. The Christian Academy being "private" has no effect on whether it can have "School Signs". Member Daigler contacted Welch and the Board of Education and the Christian Academy did not see a need for "School Signs" at this time due to certain circumstances. The committee recommends "School Signs" if the school would like them put up.
3. Austin Tylec contacted member Frank to see if the committee could come up with different suggestions regarding the current parking situation on Felton Street. The committee's suggestions are: make dash marks instead of a solid yellow line so vehicles can go around the parked vehicles; have "No Parking" signs Monday-Friday 9:00-5:00 to help with truck traffic; make Ward Road the truck route; leave the "No Parking" signs up. The committee was informed by the North Tonawanda DPW that the current situation is temporary and they are looking at other alternatives that would be the safest for everyone not just a couple people.

4. Matt Parish received a comment submission form from Elly Crouch asking if “No Turn on Red” and “Do Not Block Intersection” signs could be put up on Felton Street. Those signs have been installed.
5. Jason Klepp of 600 Oliver Street requested a terrace parking permit. The request states that they need space for one vehicle. The property has a garage and a spot for a vehicle next to the garage which currently has a pop up tent on it. The committee does not see this as a hardship and therefore declines the request at this time. If Mr. Klepp would like to come to our traffic meeting to explain his hardship we could reconsider.

Meeting Adjourned at 1930 hours

Travel safely,

Robert J. Frank

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

XXV.1

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

JAN 07 2020

12/13/2019

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

Dear Sirs and Mesdames:

2019 DEC 13 PM 1:12
NORTH TONAWANDA NY

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of November 2019.

General Fund

Balance Fwd - Checking	2,375,341.92
Balance Fwd - Money Market	2,509,014.55
Investments	2,000,000.00
Receipts for the month	957,048.18
Warrants Drawn	(2,557,919.66)
	<u>\$5,283,484.99</u>

Sewer Fund

Balance Fwd - Checking	201,769.38
Balance Fwd - Money Market	55,476.58
Investments	0.00
Receipts for the month	387,849.33
Warrants Drawn	(586,808.50)
	<u>\$58,286.79</u>

Water Fund

Balance Fwd - Checking	1,034,152.25
Balance Fwd - Money Market	1,237,329.14
Investments	0.00
Receipts for the month	288,051.74
Warrants Drawn	(236,810.36)
	<u>\$2,322,722.77</u>

Trust & Agency Fund

Balance Fwd - Checking	274,119.21
Receipts for the month	43,314.69
Warrants Drawn	(55,264.19)
	<u>\$262,169.71</u>

Capital Construction Fund

Balance Fwd - Checking	1,607,644.84
Balance Fwd - Money Market	489,677.69
Receipts for the month	150,207.99
Warrants Drawn	(185,418.24)
	<hr/>
	\$2,062,112.28

Community Development Fund

Balance Fwd - Checking	1,313,495.18
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$1,313,495.18

Rental Assistance Fund

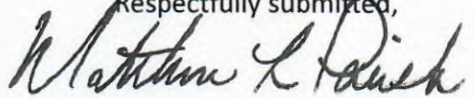
Balance Fwd - Checking	0.00
Receipts for the month	253,104.00
Warrants Drawn	(253,104.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	1,469.49
Receipts for the month	0.04
Warrants Drawn	0.00
	<hr/>
	\$1,469.53

Home Rehabilitation Fund

Balance Fwd	40,901.56
Receipts for the month	0.00
Warrants Drawn	(36.50)
	<hr/>
	\$40,865.06

Respectfully submitted,

Matthew L. Parish
City Clerk - Treasurer

~~XXV~~ /

JAN 07 2020

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	12	120.00
		Sub-Total:		\$120.00
A1603	Misc. Fees	Birth Certificates	40	400.00
		Death Certificates	150	1,500.00
		Deaths Recorded	19	0.00
		Free Birth Certificates	1	0.00
		Sub-Total:		\$1,900.00
A1980	Minor Sales	City Market	1	300.00
		Sub-Total:		\$300.00
A2110	Planning & Zoning Fees	Terrace Parking App	1	20.00
		Sub-Total:		\$20.00
A2410	Minor Sales	Boathouse Rental 2019	1	950.00
		Sub-Total:		\$950.00
A2501	Permit Fees	Christmas Tree Permit	1	1.00
	Snowplow Permit	Snowplow Permit	7	255.00
		Sub-Total:		\$256.00
A2505	Marriage License Fee	Marriage License Fee	9	157.50
		Sub-Total:		\$157.50
A2506	Conservation	Conservation	6	12.33
		Sub-Total:		\$12.33
A2540	Racing & Wagering Fees	Bingo License	49	367.50
		Bingo Proceeds	13	215.63
		Sub-Total:		\$583.13
A2541	Racing & Wagering Fees	Bell Jar License	4	40.00
		Sub-Total:		\$40.00
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	63	567.00
		Female, Unspayed	7	119.00
		Male, Neutered	68	612.00
		Male, Unneutered	7	119.00
		Replacement Tags	2	6.00
		Sub-Total:		\$1,423.00
A2610	Minor Sales	Parking Tickets	21	7,080.00
		Sub-Total:		\$7,080.00

RECEIVED
 CITY CLERK'S OFFICE
 2020 JAN 2 AM 11:28
 NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$12,841.96
Amount paid to:	New York State Comptroller			551.25
Amount paid to:	New York State Comptroller's Office			60.00
Amount paid to:	New York State Department of Health			202.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			173.00
Amount paid to:	NYS Environmental Conservation			184.67
Total State, County & Local Revenues:		\$14,013.38	Total Non-Local Revenues: \$1,171.42	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

01/02/19

 Date

XXVII. 1

JAN 07 2020

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	219	2,190.00
		Ward Maps	5	5.00
			Sub-Total:	\$2,195.00
A1550	Minor Sales	Public Pound Fee	10	100.00
			Sub-Total:	\$100.00
A1603	Misc. Fees	Birth Certificates	648	6,530.00
		Coroner Death Certificates	8	90.00
		Death Certificates	1223	12,340.00
		Deaths Recorded	176	0.00
		Free Birth Certificates	9	0.00
		Free Death Certificates	4	0.00
		Genealogy Birth	5	55.00
		Genealogy Death	7	77.00
		Genealogy Search	7	77.00
			Sub-Total:	\$19,169.00
A1980	Minor Sales	City Market	122	43,963.00
			Sub-Total:	\$43,963.00
A2110	Planning & Zoning Fees	Board of Appeals App.	15	750.00
		Planning - Rezoning	5	450.00
		Subdivision of Lot	2	200.00
		Terrace Park. Permit	26	130.00
		Terrace Parking App	6	120.00
			Sub-Total:	\$1,650.00
A2410	Minor Sales	Boathouse Rental 2019	23	22,775.00
			Sub-Total:	\$22,775.00
A2501	Minor Sales Permit Fees	Solicitors Permit - Yearly	6	150.00
		Chicken Permits	7	175.00
		Christmas Tree Permit	2	2.00
		Food Truck	6	535.00
		Snowplow Permit	45	1,695.00
			Sub-Total:	\$2,557.00
A2505	Marriage License Fee	Marriage License Fee	155	2,712.50
			Sub-Total:	\$2,712.50
A2506	Conservation	Conservation	168	1,152.33
			Sub-Total:	\$1,152.33
A2540	Racing & Wagering Fees	Bingo License	97	727.50
		Bingo Proceeds	93	1,722.11
			Sub-Total:	\$2,449.61
A2541	Racing & Wagering Fees	Bell Jar License	7	70.00
		Games of Chance License	2	20.00
			Sub-Total:	\$90.00
A2542	Dog Licensing	Exempt Dogs	10	0.00

RECEIVED
 CITY CLERK'S OFFICE
 2020 JAN 2 AM 11:25
 NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
		Female, Spayed	1220	10,965.00
		Female, Unspayed	110	1,865.00
		Male, Neutered	1077	9,681.00
		Male, Unneutered	165	2,800.00
		Replacement Tags	24	72.00
		Sub-Total:		\$25,383.00
A2610	Minor Sales	Parking Tickets	268	57,575.00
		Sub-Total:		\$57,575.00

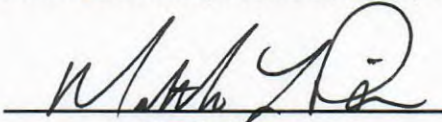
Total Local Shares Remitted: \$181,771.44

Amount paid to:	New York State Comptroller	1,091.25
Amount paid to:	New York State Comptroller's Office	135.00
Amount paid to:	New York State Department of Health	3,487.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	3,123.00
Amount paid to:	NYS Environmental Conservation	21,840.67

Total State, County & Local Revenues: \$211,448.86

Total Non-Local Revenues: \$29,677.42

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

01/02/19

 Date

CFO-A

JAN 07 2020

September 19, 2019

Hon. Arthur G. Pappas, Mayor
City of North Tonawanda Common Council
City Hall
216 Payne Ave.
North Tonawanda, NY 14120
RE: Brews on the Water 2020

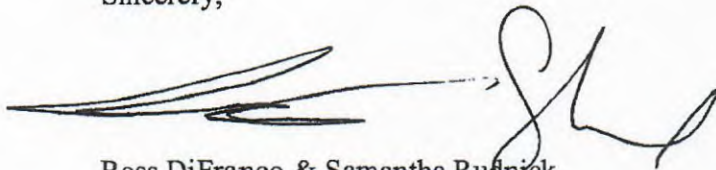
Dear Mr. Pappas & Common Council,

I want to thank you once again for all of your help with our Brews & Wines on the Water event this past July at Gratwick Park. The event continues to grow in scope and we appreciate everything you've done to help make it so successful. The City of North Tonawanda and everyone involved have been a complete pleasure to work with over the past four years and we are very much looking forward to 2020.

To that end, we have already identified a date we'd love to secure if it is agreeable to by the City of North Tonawanda. We would love to reserve Saturday, July 25, 2020. Our plan would be to once again do a VIP hour 2p-3p and general admission 3p-6p.

Please let me know if all this works for the City of North Tonawanda. If so, we'd like to hold the date and we can put agreements in place. Thanks again for all of your assistance – we're looking for 2020 to be our largest event yet!

Sincerely,



Ross DiFranco & Samantha Rudnick

Entercom Live Events

RECEIVED
CITY CLERK'S OFFICE
2019 OCT 28 PM 12:36
NORTH TONAWANDA NY

CFO-B

'JAN 07 2020



NIAGARA FRONTIER BOAT RACING ASSOCIATION

RECEIVED
OCT 23 2019

October 21, 2019

City of North Tonawanda
Honorable Mayor Arthur G. Pappas
216 Payne Ave
North Tonawanda, New York 14120

2019 OCT 23 PM 12:36
NORTH TONAWANDA NY
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CITY CLERK'S OFFICE

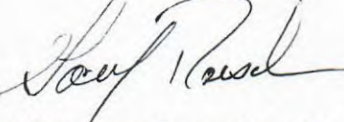
Dear Mayor Pappas,

I'm asking permission to use Gratwick Riverside Park to conduct our Thunder on the Niagara. We are requesting Saturday and Sunday August first and second. We plan on setting up of the park on Friday morning July 31st. We will have all the fencing removed and park cleaned by noon on Monday August third.

I'm asking that the boat launch ramps be closed from noon on Friday till 8pm Sunday.

I'm also requesting that I meet with your department heads shortly after we receive approval. This is always a good time to discuss the pros and cons from the previous year's event. I also feel that having the meeting ensures that all the permits and any new rules are followed as required by the City of North Tonawanda.

We will once again have a fireworks display Saturday evening at dusk.

Thank you,
Gary Roesch 

Commodore Niagara Frontier Boat Racing Association
4068 East River Rd
Grand Island, NY 14072



thomas.johnston@roswellpark.org (716) 845 - 3945

Thomas Johnston
Operations Manager



Sincerely,

I am writing to request permission to conduct The Ride For Roswell within the City of North Tonawanda on Saturday June 27, 2020.

We anticipate 10 - 12 routes starting at UB Amherst and at Roswell Park Cancer Institute, all ending at UB Amherst. We would like to plan one in the City of North Tonawanda - the Canada Route from Niagara Falls to the City of Tonawanda, riding to UB Amherst via River Road and the Seymour Street Bridge. We have also submitted an application to reserve the Gratwick Waterfront Park pavilion for use as a rest stop.

The City of North Tonawanda is an integral part of The Ride For Roswell, and we appreciate the critical cooperation and support from city government that keeps The Ride safe and successful. I look forward to working with you and your team to make this Ride For Roswell the best yet.

Dear Council Members:

North Tonawanda City Council
City Hall
216 Payne Ave
North Tonawanda, NY 14120

November 5, 2019



PRESENTED BY WESTHERM



JAN 07 2020

OFF-C

2019 NOV 14 AM 10:41
NORTH TONAWANDA NY

RECEIVED
CITY OFFICE

CFO-D

JAN 07 2020

North Tonawanda City School District

North Tonawanda Middle School

455 Meadow Drive ♦ North Tonawanda NY 14120 ♦ (716) 807-3700

Gregory Woytila
Superintendent

Gregory Burgess
Principal

Scott Mueller
Assistant Principal

November 1, 2019

North Tonawanda Common Council
c/o City Clerk Daniel Quinn
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

Dear Council Members:

We are writing to you to request permission for North Tonawanda School District's seventh annual 5K and 1 mile family fun run to be held on Saturday, Mat 2, 2020 at 9 AM. We intend for the events to begin and end at North Tonawanda Intermediate School. We have attached a proposed race route, which runs through Wurlitzer Park. Our course was certified a few years ago and has been the same every year. We are very excited to offer this event for our community at a very low cost (\$5 for residents), as we are promoting good overall community health.

As per our meeting with you last year, we will continue to inform neighbors of the event by delivering fliers to each home along the race route. We will publicize through the district web pages and global connect calls as well.

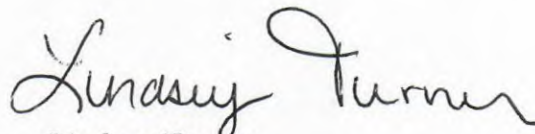
We have been in contact with Captain Karen Smith, who is in support of our presented route and schedule. We would like to request police escort and presence at critical intersections, as well as DPW assistance in providing barricades along the route.

Thank you for your consideration of this request. If you need further information, please contact us at 807-3715.

Sincerely,



Sue Evarts
School Counselor
Event Coordinator



Lindsey Turner
Health Teacher
Event Coordinator

North Tonawanda Health Fair 5K

North Tonawanda, NY

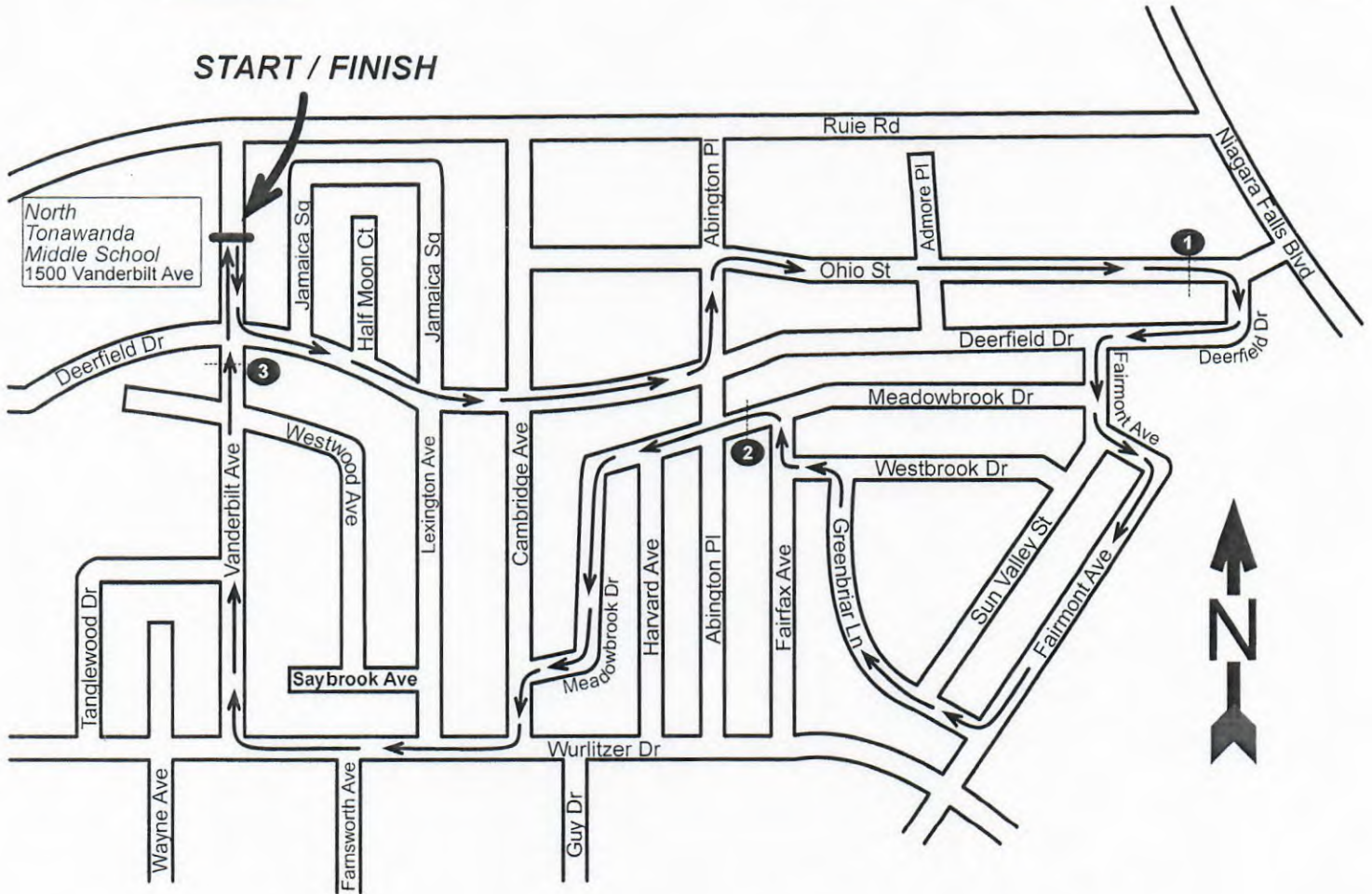


USATF Certificate

NY14009JG

Effective: 03/23/2014
through 12/31/2024

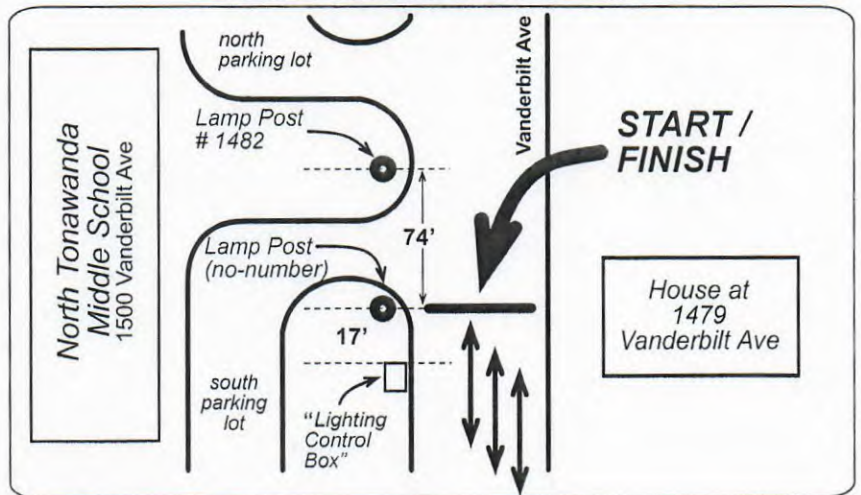
Distance: 5 Km
Measured: March 11, 2014
Measurer: Jeff John
BuffaloRunners.com
Calibration: Laborers Way (NY12132JG)



Mile Splits

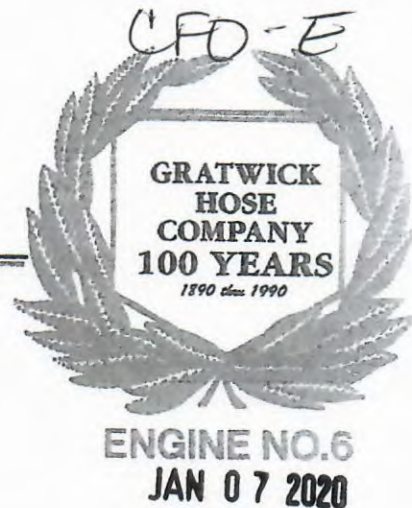
- START** At 1479 Vanderbilt Ave and in front of the North Tonawanda Middle School, and 17' north of "Lighting Control Box" and 74' south of Lamp Pole # 1482.
- 1 MILE** 887 Ohio St and 21' before (west of) Pole # NG 885.
- 2 MILE** 674 Meadowbrook Dr at Pole # NG 673.
- 3 MILE** At the south edge of the driveway at 1437 Vanderbilt Ave, between Deerfield Dr and Westwood Ave.
- FINISH** Same as START location.

START and FINISH Detail



Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120
716-692-9675



December 16, 2019

Honorable Mayor and

Common Council:

The following members of the Gratwick Hose Fire Company have reached the years of service listed below;

50 YEARS

Raymond Mangus

Russell Horvath

James Iwanicki

Anthony DiBesco

35 YEARS

Mark Lemke

Christopher Sommer

Patrick Hutton

Ronald Walker

Scott Wilson

Mark O'Lay

25 YEARS

Marc Galus

Please award the appropriate certificates.

Thank you!

RECEIVED
CITY CLERK'S OFFICE

David A. Rogge

Membership Secretary

2019 DEC 16 PM2:00
NORTH TONAWANDA NY

CFO-F

JAN 07 2020

Sweeney Hose Company, Inc. No. 7

100 YEARS OF DEDICATION AND SERVICE

1894-1994

P.O. BOX 30 • 499 ZIMMERMAN STREET • 716-694-0777 • NORTH TONAWANDA, NEW YORK 14120-0030



December 30, 2019

North Tonawanda City Hall
Attn: Matthew Parish - NT City Clerk
CC: Eric M. Zadzilka
216 Payne Ave
North Tonawanda, NY 14120

2019 DEC 31 AM 10:33
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

Mr. Parish,

As per instructed please find enclosed with this letter the completed *Statement of Volunteer Fireman* forms for members of Sweeney Hose Company # 7.

Kyle Reeves – joined September 12, 2016

James Bogner – joined May 1, 2017

Sean Fisher – joined July 10, 2017

Michael Ennis – joined February 4, 2019

Katlyn Short – joined June 3, 2019

Josh Wiatr – joined September 9, 2019

Due to a miscommunication of procedure we believe these members were never added to the official roster kept with the City of North Tonawanda. Please add them to the roster with the dated listed above as that is their actual date of becoming a member of Sweeney Hose Company # 7.

Sincerely,

Raymond Dworzanski
Sweeney Hose Company Secretary

2019 DEC 31 AM 8:18
NORTH TONAWANDA NY