



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting January 21, 2019

### Minutes

Present: Joe Fonzi, April Gampp, Jay Soemann, Erin Robinson  
Absent: Rae Proefrock, Amber Holycross, Linda Hayes  
Meeting called to order 6:02pm.

New business

70 Webster Street – Sign application: McGirr’s LLC

Sign mock up presented for LED illuminated sign cabinet with vinyl graphics applied; 3’ High x 15’ Wide. The sign will be centered on the tan area above storefront which is 4’ High x 15’ Wide.

April confirmed that sign has vinyl letters.

March 1 is the goal for the store’s opening, may be moved back to mid-March or April 1 due to weather.

1<sup>st</sup> Jay Soemann      2<sup>nd</sup> Erin Robinson  
All in favor  
  5\* Aye      0   Nay

\*Amber Holycross voted yes through e-mail.

106 Webster Street – Sign application: Just Say Cheesecake

Sign mock up presented; all wood sign lit with black finish gooseneck like the rest of the building. This is what the illumination called out on the sign company mock up refers to.

Anticipated opening is April 1.

1<sup>st</sup> Erin Robinson      2<sup>nd</sup> April Gampp  
All in favor  
  5\* Aye      0   Nay

\*Amber Holycross voted yes through e-mail.

SHPO Paperwork Received

A packet from SHPO with materials relating to Payne High School landmark process was sent to the HPC asking for comment within 60 days from the mayor. Although just received, the letter dated/postmark was from Oct. 5, 2018, which is past the commentary period. Joe will handle reaching out to SHPO.

Kristin will confirm if HPC still has a mailbox in the City Clerk's office.

Old business

April is continuing with the website updates and will work with the new City Clerk.

Joe noted that the new zoning code should be adopted next month.

Sweeney Estate District

HPC received an email from SHPO/James Fenelli that the grantors are upset that Kerry/KTA was supposed to only write the proposal. They were under the impression that SHPO would submit. There was also concern that the district is divided near Pine Woods. Joe suggested that SHPO would submit and that Kerry and Amber should discuss with them and resolve the issue. Joe will check in.

Kristin will scan in the downtown local district map and application to have a digital copy available when needed and to put on the NT website.

Motion to adjourn: 6:58

1<sup>st</sup> Jay Soemann

2<sup>nd</sup> April Gampp

All in favor

  4   Aye      0   Nay