



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting October 15, 2018

### Minutes

Present: April Gampp, Joe Fonzi, Rae Proefrock, Amber Holycross, Erin Robinson, Kristin Derby

Absent: Jay Soemann, Linda Hayes

Meeting called to order 6:00pm.

Motion to approve August meeting minutes.

1<sup>st</sup> Rae Proefrock                      2<sup>nd</sup> Amber Holycross

All in favor

  5   Aye        0   Nay

Welcome and introduction to Erin Robinson, newest NTHPC member.

Erin also discussed the land marking workshop hosted by Preservation Buffalo Niagara that she and Amber attended in Niagara Falls. PBN provided the group with their slides from the presentation.

Old business discussed

The Mayor approved the contract with KTA.

The Mayor is considering the line item in the Mayor's budget of \$1,000 annually for training and community outreach, however nothing has been finalized yet.

New business discussed

Rae inquired about the name change going forward for the proposed district. The area will be named The Sweeney Estate District so as to better encompass a more contemporary and historical background to the proposal.

The history and background research is near completion. Amber spoke with Kerry (KTA) for an update. The photo survey will take place once the leaves have fallen to better document facades and lots. Kerry will inform the Commission of when they will be out photographing so that we

may reach out to residents who provided their contact information at the Carnegie Art Center meeting in September.

The group discussed the possibility of having another community meeting in mid-winter with resources for residents – contractors, tax information, preservation, etc.

The full National Register application will be submitted to the state in January. KTA will submit a bill for partial payment at this time. The Mayor only wants the city to pay once. Joe and Amber will work on negotiating this. The district should be finalized by March 2019 after being accepted at the March 2019 State Board meeting. The National Park Service will officially adopt the district in April or May. KTA will submit final billing at this time. Homeowners can begin improvements under the program after NPS adoption.

April has been revising the website. She will make further updates with maps and Secretary of the Interior standards.

Joe will discuss funding with the Mayor.

The City Attorney, City Clerk, Building Inspector, and Mayor will be included in notice of meetings/agendas. Dan Quinn has asked to be included on the minutes in addition to Lori.

Amber has asked members to photograph any issues noticed in the downtown district. 44 and 70 Webster Street addresses are of note.

Amber reminded the group to continue keeping track of hours. Kristin will re-send the time sheet to members.

Kate Culpa has invited members of the NTHPC to attend a joint HPC meeting Oct. 23, 2018 6:30-8:30pm at 5565 Main Street. Kristin has offered to attend. Talking points to bring to the meeting include:

*By what means have Williamsville, other groups been successful with local politicians?  
Were there any repercussions instituted for non-compliance?*

*What has happened to buildings/lots that don't exist or have existing historic fabric?*

No applications received for new business.

Motion to adjourn 7:00pm

1<sup>st</sup> Joe Fonzi    2<sup>nd</sup> Rae Proefrock  
  5   Aye        0   Nay