



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting – August 20, 2018 - 6:00 PM  
2<sup>nd</sup> Floor Conference Room

### Agenda

#### Regular meeting

1. Review minutes from July meeting

#### Old Business

1. Lumber Baron District update
  - a. KTA Contract - AH sent a letter to the Common Council on 8/15 requesting the review and approval of KTAs contract. No response has been receive to date.
  - b. Send out public notification/press release regarding upcoming community meeting on Thursday, September 13<sup>th</sup> at 7pm at the CAC.
  - c. Update on refreshments.
2. Certificate of Appropriateness Applications: 126-128 Main Street
3. Mayor/Attorney - expiring member and notice letters
  - a. Who will fill the vacancy
  - b. AH sent multiple e mails to the city attorney with no feedback to date
4. Updates to the City/NTHPC website
5. Date that the downtown historic district was formed – need to find copy of the original nomination which outlines goals and intentions of HD.
6. Update on NTHPC facebook page
7. Line item in Mayor's budget of \$1,000 annually for training and community outreach.
8. CLG Training takeaways
  - a. Adopt the NYS 2014 SOI Stds
  - b. Establish rules for commission members for training and attendance
  - c. Obtain a copy of the downtown historic district nomination submission
  - d. Compile a commission handbook (code, maps, nominations, etc...)

#### New Business

- a. No Applications received

Please be sure to notify Joe or Amber if you cannot attend.