



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting – July 16, 2018 - 6:00 PM  
2<sup>nd</sup> Floor Conference Room

### Agenda

#### Regular meeting

1. Review minutes from June meeting

#### Old Business

1. Lumber Baron District update
  - a. KTA Contract - AH sent an email to Luke B on 6/20, 6/26 and 7/11 – no feedback received to date and followed up with an e mail to Nick R on 7/12
  - b. Send out public notification/press release regarding upcoming work and set a date, time and venue for a community information meeting
2. Certificate of Appropriateness Applications: 126-128 Main Street
3. Mayor/Attorney - expiring member and notice letters
  - a. Who will fill the vacancy
  - b. AH sent an email to Luke B on 6/20, 6/26 and 7/11 – no feedback received to date and followed up with an e mail to Nick R on 7/12
4. Updates to the City/NTHPC website
  - a. Commissioner list and contact information
  - b. Overview of what NTHPC does
  - c. Links to applications, district map, meeting minutes and NPS rehab stds.

#### New Business

1. Certificate of Appropriateness for 74 Webster Street (The Boardroom)
2. Certificate of Appropriateness for 62 Webster Street (Escape Room sign)
3. Certificate of Appropriateness for 72 Webster Street (Prosper Brewing sign)
4. CLG Training takeaways
  - a. Adopt the NYS 2014 SOI Stds
  - b. Establish rules for commission members for training and attendance
  - c. Obtain a copy of the downtown historic district nomination submission
  - d. Compile a commission handbook (code, maps, nominations, etc...)

Please be sure to notify Joe or Amber if you cannot attend.