

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

111.  
FEB 16 2016

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**Date:** February 16, 2016

**To:** Mayor/Common Council

**From:** Daniel R. Quinn - City Clerk/Treasurer

**Subject:** Standard Work Day and Reporting Resolution – 2016

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New Regulation 315.4 outlines additional reporting requirements for elected or appointed officials and more clearly defines the process for reporting time worked by those officials.

This regulation became effective August 12, 2009.

I offer the following resolution for your consideration:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard work days for elected and appointed officials and will report (see attached) the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

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## Certification

On this 16th day of February, 2016

 Date enacted: February 16, 2016

Daniel R. Quinn City Clerk/Treasurer

I, Daniel R. Quinn, clerk of the governing board of the City of North Tonawanda, of the State of New York, do hereby certify that I have compared the attached with the original resolution passed by such board, at a legally convened meeting held on the 16th day of February, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of 5 of such members were present at such meeting and that 5 of such members voted in favor of the attached resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the  
City of North Tonawanda

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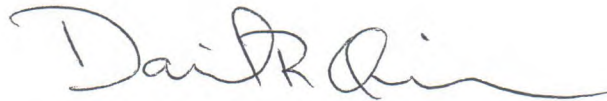
## 2016 Elected/ Appointed Work Schedule City of North Tonawanda New York

### ELECTED OFFICIALS:

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORKDAY</u>	<u>TERM BEGINS/ENDS</u>	<u>PARTICIPATES IN TIME KEEPING</u>	<u>DAY/MONTH</u>
Mayor	Arthur G. Pappas	7	1/01/16 – 12/31/17	N	20
Clerk-Treasurer	Daniel R. Quinn	7	1/01/16 – 12/31/19	Y	20
Attorney	Katherine D. Alexander	7	1/01/16 – 12/31/16	Y	20
2 <sup>nd</sup> Ward Alderwoman	Donna Braun	6	1/01/16 – 12/31/17	Y	20
Alderman at Large	Robert E. Pecoraro	6	1/01/16 – 12/31/19	Y	20
Alderwoman at Large	Catherine G. Schwandt	6	1/01/16 – 12/31/17	Y	20
3 <sup>rd</sup> Ward Alderman	Eric Zadzilka	6	1/01/16 – 12/31/17	N	20
1 <sup>st</sup> Ward Alderman	Philip Rizzo	6	1/01/16 – 12/31/17	N	20

### APPOINTED OFFICIALS

Adm. Assistant Mayor's Office	Robert W. Welch	7	1/01/16 – 12/31/17	Y	20
Mayor's Secretary	Ashlee Rydzewski	7	1/01/16 – 12/31/17	Y	20
Asst. City Attorney	Luke Brown	6	02/03/16 – 12/31/16	Y	20



**Daniel R. Quinn**  
City Clerk Treasurer